

UNATTENDED ITEMS

The Smithtown Library is not responsible for any items left unattended in the Library's buildings and on its grounds. To maintain a safe and secure environment, Library staff will monitor unattended items/packages left within the Library's premises or on Library grounds and take the appropriate action as outlined in this policy.

- Patrons are not permitted to leave items unattended while utilizing the Library.
- It is the responsibility of the owner to maintain surveillance of all personal items at all times.
- Library staff will alert the supervisor and call 911 and/or emergency services if any unattended item appears to be suspicious or threatening.
- Hazardous and perishable items will be discarded immediately.
- Library staff will make a reasonable attempt to determine and contact the rightful owner of the unattended item.
- As determined by a supervisor, unattended items will be placed in the Library's lost and found.
- Lost and found items will be dated and stored for a period of 28 days. Unclaimed items will be deemed abandoned and disposed of as determined by Library staff.