

SMITHTOWN LIBRARY
NOTICE OF MEETING – BOARD OF TRUSTEES
AGENDA

A meeting of the Board of Trustees ("Board") of The Smithtown Library ("Library") will be held on Tuesday, December 16, 2025, at 6:30 p.m. in the offices of the Library located at 1 Church Street, Kings Park, NY (Kings Park building).

The trustees will also deliberate and take action on the following matters:

READING AND APPROVAL OF MINUTES

1. Approval of MINUTES

- a. *RESOLVED, that the REGULAR MEETING MINUTES of November 18, 2025 be approved as presented (appended).*

REPORTS OF OFFICERS, BOARDS, STANDING COMMITTEES AND DIRECTOR'S REPORT

2. Report of the BUDGET AND FINANCE COMMITTEE

a. TREASURER'S REPORT

RESOLVED, that the TREASURER'S REPORT for the month ended November 30, 2025 be approved for filing (appended).

b. WARRANTS

RESOLVED, that the following WARRANTS be approved for payment:

- i. Warrant #25 - December ("L" fund) PREPAYS \$ 48,985.10
- ii. Warrant #25 - December ("L" fund) WARRANT \$ 1,353,114.31
- iii. Warrant #25 - December ("M" fund) WARRANT \$ 98,727.86
- iv. Warrant #25 - December (PAYROLL #24 – 11/21/25) \$ 273,063.06
- v. Warrant #25 - December (PAYROLL #25 – 12/05/25) \$ 272,430.88

c. FUND TRANSFERS AND REPAYMENTS

- i. Transfer of Flood-Related Expenses from the General (L) Fund to the Capital Project (M) Fund

WHEREAS, The Smithtown Library has incurred expenses associated with the bond referendum as well as expenses related to flood response, recovery, and mitigation; and

WHEREAS, these expenditures were initially paid from the General Fund; and

WHEREAS, it is appropriate and consistent with sound fiscal management practices to reallocate such bond-related and flood-related expenditures from the General Fund to the Capital Project Fund;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of The Smithtown Library hereby authorizes the Business Manager to transfer all eligible bond-related and flood-related expenses from the General Fund to the Capital Project Fund.

ii. Repayment Between Funds

RESOLVED, that the Business Manager is hereby authorized to make a repayment of \$70,322.24 from the Capital Project (M) Fund to the General (L) Fund, restoring previously reallocated funds for bond-related and flood-related expenditures.

d. BUDGET TRANSFERS

RESOLVED, that the Business Manager is hereby authorized to execute budget transfers in the amounts and expenditure lines listed below, with no impact on the overall budget:

BUDGET TRANSFERS				
Account	Account Title	Original Budget	(FROM)/TO	Adjusted Budget
L.4375	Professional Fees - Security	250,000	(17,525)	232,475
L.4370	Professional Fees	105,000	5,000	110,000
L.4350	Travel	13,798	300	14,098
L.4330	Postage & Freight	18,350	2,500	20,850
L.4320	Computer Supplies & Services	103,500	5,000	108,500
L.4110	Lost & Paid	2,000	250	2,250
L.4000	Miscellaneous Expense	100	225	325
L.1375	Credit Card Expenses	0	4,250	4,250
		492,748	0	492,748

3. Report of the PERSONNEL COMMITTEE

- a. *RESOLVED, that the following PERSONNEL changes be approved as presented:*

Part-time Appointments:

- i. *Permanent part-time appointment of **Michael Saladino** to the position of Network & Systems Specialist I, IT Department, Nesconset building, at a rate of pay of \$30.99 per hour, not to exceed 17.5 hours per week, subject to a 26-week probationary period, effective January 5, 2026.*
- ii. *Part-time appointment of **Krista Glisci** to the position of Page, Kings Park building, at a rate of pay of \$17.00 per hour, effective January 5, 2026 (to fill the vacancy created by the resignation of Joyce O'Hara, effective 10/10/25).*

b. MEETING ATTENDANCE REQUESTS:

RESOLVED, that the following meeting attendance requests set forth hereinafter are hereby approved:

- i. *That Library Director **Robert Lusak** be authorized to attend, on paid release time, the Public Library Association 2026 Conference sponsored by the Public Library Association, to be held in Minneapolis, MN, from, April 1, 2026 through April 3, 2026, with reimbursement for reasonable expenses incurred with the display of certified receipts.*
- ii. *That Library Director **Robert Lusak** be authorized to attend, on paid release time, the "Pre-Advocacy and Advocacy Day Programs for "Library Legislation Day", sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred with the display of certified receipts.*
- iii. *That Assistant Library Director **Eileen Caulfield** be authorized to attend, on paid release time, the "Pre-Advocacy and Advocacy Day Programs for "Library Legislation Day", sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred with the display of certified receipts.*
- iv. *That Assistant Library Director **Patricia Thomson** be authorized to attend, on paid release time, the "Pre-Advocacy and Advocacy Day Programs for "Library Legislation Day", sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred with the display of certified receipts.*

- v. That Librarian IV Building Head **Julie DeLaney** be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred not to exceed \$75 for the PLDA sponsored bus, \$200 for lodging and \$100 maximum per day for meals.
- vi. That Librarian IV Building Head **Sheila Worlow** be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred not to exceed \$75 for the PLDA sponsored bus, \$200 for lodging and \$100 maximum per day for meals.
- vii. That Librarian II **James Hansen**, Reference Department, Smithtown building, be authorized to attend, nunc pro tunc, on paid release time, the RASD (Reference & Adult Services Division) annual luncheon “Crepes, Care, & Connection” sponsored by the Suffolk County Library Association, to be held at the Huntington Public Library Station Branch on December 2, 2025 with reimbursement for a registration fee of \$30.00.

c. MANAGERIAL/CONFIDENTIAL EMPLOYMENT AGREEMENTS

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby accept the recommendation of the Library Director to approve the individual employment agreements of the following Managerial/Confidential employees as presented at the November 2025 Library Board meeting: Library Director **Robert Lusak**, Assistant Director **Eileen Caulfield**, Assistant Director **Patricia Thomson**, Associate Administrator **Lauren Gunderson**, Business Manager **Jennifer Piano**, Network and Systems Specialist II **James Buckman**, Personnel Assistant **Lori Mauceri**, Principal Account Clerk **Mindi Goonan**.*

4. Report of the BUILDINGS AND GROUNDS COMMITTEE

a. SERVICE AGREEMENT – KINGS PARK & NESCONSET GENERATORS – Cummins, Inc.– 2025-2030

RESOLVED, that the Board of Trustees of the Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Cummins, Inc. for the period February 19, 2026 through February 18, 2027, for year two (2) of a five (5) year contract, for the purpose of providing standard service and inspection service for the generator at our Kings Park and Nesconset Library buildings, at a total annual cost not to exceed \$4,600 for the 2025-2026 year. Subsequent renewals for a period of one (1) year at the cost projected will be considered (pending Board approval and funding) at the annual anniversary date.

b. *FIRE ALARM INSPECTION - Garland Fire Systems, Inc. (2026– 2027)*

RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Garland Fire Systems, Inc. for the period March 1, 2026 through February 28, 2027, for year three (3) of a three (3) year contract, for the purpose of providing standard fire inspection service for our Commack, Kings Park, Nesconset and Smithtown buildings, at a total annual cost not to exceed \$4,550.00 per year (note: as needed, per-call fire detection equipment service at an additional hourly 'regular' rate of \$150.00 will apply).

c. *FIRE ALARM MONITORING - Garland Fire System, Inc. (2026– 2027)*

RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Garland Fire Systems, Inc. for the period March 1, 2026 through February 28, 2027 for year three (3) of a three (3) year contract, for the purpose of UL Listed 24hr Supervised Central Station Monitoring for our Commack, Kings Park, Nesconset and Smithtown buildings, as per the Town of Smithtown Fire Marshal and State Building Code requirements, for the transmission of fire signals to the local Fire Department, at a total annual cost not to exceed \$3,600.00 per year.

d. *CENTRAL STATION BURGLAR ALARM AND PANIC BUTTON MONITORING – Electronix Systems*

RESOLVED, that the Board of Trustees of the Smithtown Library does hereby authorize the Library Director to enter into an annual renewable agreement, with Electronix Systems, for an annual, renewable contract, for the period January 7, 2026 through January 6, 2027 to provide repairs, maintenance and central station burglar alarm and panic button monitoring for all Library buildings, at a total annual cost not to exceed \$2,500.00. Subsequent renewals for a period of one (1) year can be considered (pending Board approval and funding) at the annual anniversary date and can be cancelled on each annual anniversary date of this agreement upon written notice to Electronix Systems.

5. Report of the COMMUNICATIONS COMMITTEE

a. *DONATION – The Order of Colonial Lords of Manors in America - Long Island History Room*

RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank The Order of Colonial Lords of Manors in America for their most generous donation of Two Thousand dollars (\$2,000.00) for the purpose of conservation of materials in the Smithtown building's Long Island History Room.

6. Report of the STRATEGIC PLANNING COMMITTEE

a. REPEALED POLICY – **The Smithtown Library Long Range Plan of Service 2020-2025** [Policy 200-20] (2nd reading)

WHEREAS, section 90.2 of the Regulations of the Commissioner of Education requires public libraries to have a board-approved, written long-range plan of service and maintain facilities to meet community needs, including adequate space; and

WHEREAS, the Constitution and statutes of New York authorize and encourage local governments to cooperate in the interest of the public good; and

WHEREAS, the Long-Range Planning Committee has formulated a plan of service that it believes is fair and feasible;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of The Smithtown Library affirms and approves the plan of service, all as set forth in the terms stated hereinafter.

1. Library Mission Statement.

The mission of The Smithtown Library (“Library”) shall be a commitment to providing for the lifelong learning and information service needs of the community.

2. Motto.

Creating Lifelong Learners of All Ages.

3. Vision Statement.

The Smithtown Special Library District will be recognized in the community as a major contributor in the delivery of information resources, education, self-advancement, entertainment, recreation opportunities, intellectual growth, cultural vibrancy, and economic well-being.

4. Core Values – WE CARE.

*Welcoming Environment
Exceptional Library Service
Committed to Intellectual Freedom
Access for All
Remain Inclusive
Empower*

- ***Welcoming Environment** – We are committed to being safe and welcoming. Our policies and practices ensure safety for the public and the staff, and provide a comfortable, inclusive and non-judgmental place to gather, interact and discover.*
- ***Exceptional Library Service** – We are committed to providing prompt, objective, confidential, and knowledgeable responses to requests for assistance.*
- ***Committed to Intellectual Freedom** – We are committed to intellectual freedom and the need for the library collection to represent many points of view. Individuals are responsible for making their own choices regarding appropriateness of material, and parents/guardians are responsible for the choices made for their children.*

- **Access for All** – We serve all users fairly and equitably, and are committed to removing physical obstacles for all potential library users. We are committed to providing basic library services at no charge, though some optional services may carry a fee.
- **Remain Inclusive** – We honor diversity and inclusion. We seek to represent all people in our collections, programs, services, workforce and other areas.
- **Empower** – We are committed to assisting and supporting all users with all their goals and interests.

5. Library History.

The Smithtown Special Library District is an independent special library district chartered by the Board of Regents of the State of New York to serve the residents of the Town of Smithtown excluding areas served by the Sachem Public Library and the Emma S. Clark Memorial Library. The Library District is located in the Town of Smithtown, New York. The Library operates four full service library buildings located in Smithtown, Commack, Kings Park and Nesconset. The Library is a member of the Suffolk Cooperative Library System ("SCLS"), which was founded in 1961 and is one of 23 cooperative public library systems providing services to over 740 public libraries throughout New York State. The Library is Long Island's largest library in terms of population and the second largest in terms of square miles served at 53.9.

The Library was chartered as an Association Library in 1911 and the Library's first permanent building opened on August 12, 1912. That building was moved to its present location in 1950. In 1952, the Library was re-chartered as a municipal library. Chapter 193 of the Laws of 2001 authorized the independent establishment of a special public library district, subject to referendum. On November 6, 2001, Town residents voted in a town-wide referendum to establish The Smithtown Special Library District. Accordingly, the Library operates as an independent tax district. On April 30, 2002, the Library held its first Budget Vote and Trustee Election.

The Library offers Town residents a full program of public library services. In addition to traditional resources, the Library has integrated modern technologies into every aspect of its services. The Library is also noted for its wide range of Adult, Teen, and Children's programming and an outstanding electronic media collection. The Library serves approximately 115,000 Town residents including the hamlets of Commack, Fort Salonga, Hauppauge, Kings Park, Nesconset, Saint James, and Smithtown.

6. Goals and Objectives.

Goal #1: PATRON SERVICES – The Library commits to constantly supporting and assisting Children, Teens, and Adult users with all their Library needs.

- **Objective 1** – Developing lifelong readers and prepare children for school.
- **Objective 2** – Encouraging reading through innovative and exciting programs from birth to teens.
- **Objective 3** – Engaging adult readers through book discussions, age appropriate reading programs, and other interactive and instructional services.

- **Objective 4** – Staff happily assisting users with locating materials, using finding resources, and checking out materials.
- **Objective 5** – Create and support unique and innovative collections and services, such as the Patent and Trademark Resource Collection, Passport Acceptance Facility and Notary Services.
- **Objective 6** – Evaluate and create relevant, timely plans to assess and/or reassess hours of operations for our community in order to provide the highest level of patron access to services, while being fiscally responsible.
- **Objective 7** – Assist staff to offer the best possible service to our users by allowing staff opportunities for professional development.

Goal #2: PROGRAMS – Residents will have access to a variety of innovative programs for all age groups that will meet the needs and interests of all members of the Smithtown Community.

- **Objective 1** – Create and offer literacy based programs that support reading fundamentals.
- **Objective 2** – Contract with specialists to provide cultural and educational programs that members of the community may not otherwise have an opportunity to experience.
- **Objective 3** – Offer relevant technology-based programs to assist patrons with training and instruction of devices, software, websites, programs, etc.
- **Objective 4** – Offer entertainment and craft programs for people's recreational interests.
- **Objective 5** – Volunteer programs and activities to give back and support our community.

Goal #3: COLLECTIONS – Maintain and enhance our collections, resources and information with an emphasis on reading materials and research services.

- **Objective 1** – Maintain the integrity of our collections by providing a quality collection of materials in current and emerging formats that reflect borrowing trends, interests, changing habits and the use patterns of the community.
- **Objective 2** – Evaluate allocations of funds for all resource formats.
- **Objective 3** – Acquire new formats as appropriate.
- **Objective 4** – Continually evaluate print, audio-visual, and digital collections to determine usefulness, timeliness, accuracy and other criteria for keeping, adding to or withdrawing from the collection.
- **Objective 5** – Provide access to resources that support genealogy and local history research, specifically with our Long Island Room Local History Collection.
- **Objective 6** – Maintain integrity of catalog database.
- **Objective 7** – Promote the use of interlibrary loan services as needed to enhance the collections.
- **Objective 8** – Create and support literacy and authorship by creating space and cataloging items for a Local Author Collection.

Goal #4: TECHNOLOGY – Library patrons will have access to a broad range of technology. Ensure Smithtown residents have access to established and emerging information technologies as well as opportunities to achieve technological literacy.

- **Objective 1** – Maintain a network of public computers that meets the essential technology needs of our patrons, including but not limited to software, online catalog, databases and the Internet.
- **Objective 2** – Provide the necessary peripheral equipment such as printers and scanners for public use to meet the needs and desires of patrons.
- **Objective 3** – Provide wireless access to the Internet both within our physical buildings and by loaning out mobile WiFi hotspots to Library cardholders.
- **Objective 4** – Update the Library's website to offer the latest information about services, and links to Library resources and catalog.
- **Objective 5** – Provide relevant technology training opportunities that meet patron needs.
- **Objective 6** – Continually assess the condition of computers, printers, and related equipment and replace/update as necessary.
- **Objective 7** – Spark creativity and discovery by designating space for new technologies such as 3-D printers.

Goal #5: PUBLIC RELATIONS AND MARKETING – The Library will develop a comprehensive public relations strategy to increase visibility in the community and raise the public's awareness of the many services that the Library has to offer.

- **Objective 1** – Create flyers, newsletters, seasonal mailings (Spotlight) to highlight Library programs and services.
- **Objective 2** – Attend PTA meetings, offer class visits and other related activities to support educational goals and objectives.
- **Objective 3** – Attend local fairs, Town days, parades and other community-based events to connect with our community.
- **Objective 4** – Provide delivery of library materials and services to homebound patrons and residents of nursing homes.
- **Objective 5** – Create content for social media and the Library's website to engage the community in a non-traditional method of publicity.
- **Objective 6** – Issue timely press releases of Library activities, special events and programs.

Goal #6: FACILITIES MANAGEMENT – The Library strives to create and maintain safe physical locations for all staff and Library users.

- **Objective 1** – Offer relevant, appropriate in-person and digital trainings on topics that relate to health, safety, wellness and a healthy work environment.
- **Objective 2** – Review regularly all policies and procedures related to patron behavior, order, safety and security.
- **Objective 3** – Work with local police department to develop active shooter and workplace violence plans and training sessions.
- **Objective 4** – Coordinate necessary inspections, maintenance services and testing for equipment in a timely manner.

- **Objective 5** – Partner with others, such as local government agencies via inter-municipal agreements, submitting for grant monies from the State and local businesses, and utilizing cooperative programs coordinated by entities such as SCLS and Suffolk County Government (SuffolkShare) to take advantage of cooperative and competitive pricing opportunities that save our community significant tax dollars on their purchases.
- **Objective 6** – Maintain interior spaces by providing ongoing maintenance and repairs such as cleaning, painting, upgrading and replacing as needed.
- **Objective 7** – Maintain exterior grounds with appropriate staff and/or outside vendors to address lawns, parking lots, roofs, snow removal, and repairs of sidewalks and asphalt.
- **Objective 8** – Periodically review space and function allocations to reflect community needs and demands.

7. Amendments.

This resolution may be amended at any regular business meeting of the Board of Trustees by a two-thirds vote of the entire membership, provided the amendment has been submitted in writing at the previous regular business meeting.

b. ADOPT POLICY – The Smithtown Special Library District Long Range Plan of Service 2026-2030 [Policy 200-20] (2nd reading)

1. Mission Statement

“The Smithtown Special Library District is dedicated to providing access to diverse information, lifelong learning and entertainment resources through outstanding service for all residents of the Library District via multiple facilities consisting of the Smithtown Main Library and three full-service branches: The Commack Branch Library, the Kings Park Branch Library, and the Nesconset Branch Library.”

2. Motto / Tagline

Enriching Our Community

3. Vision Statement

The Library strives to be recognized in the community as a major contributor in the delivery of information resources that encourage and promote education, self-advancement, entertainment, recreation opportunities, intellectual growth, cultural vibrancy, and economic well-being.

4. Library History

The Library is an independent “special library district” chartered by the Board of Regents of the State of New York to serve the residents of the Town of Smithtown (excluding areas served by the Sachem Public Library and the Emma S. Clark Memorial Library). The Library District is located in the Town of Smithtown, County of Suffolk, State of New York. The Library operates four full service library buildings located in Smithtown, Commack, Kings Park and Nesconset. The Library is a member of the Suffolk Cooperative Library System (“SCLS”), which was founded in 1961 and is one of 23 cooperative public library systems providing services to over 740 public libraries throughout New York State. The Library is Long Island’s largest library in terms of population served and the second largest in terms of square miles at 53.9.

The Library was chartered as an Association Library in 1911 and the Library's first permanent building opened on August 12, 1912. That building was moved to its present location on North Country Road in 1950. In 1952, the Library was re-chartered as a municipal town library. Chapter 193 of the Laws of 2001 authorized the statutory establishment of a special public library district, subject to referendum. On November 6, 2001, Town residents voted in a town-wide referendum to establish The Smithtown Special Library District. Accordingly, the Library operates as an independent tax district. On April 30, 2002, the Library held its first Budget Vote and Trustee Election.

The Library offers Town residents a full complement of public library services. In addition to availing its patrons of traditional resources, the Library has integrated modern technologies into every facet of its services. The Library is also noted for its broad range of Adult, Teen, and Children's programming and an outstanding electronic media archive. The Library serves approximately 115,000 Town residents, including the hamlets of Commack, Fort Salonga, Hauppauge, Kings Park, Nesconset, Saint James and Smithtown.

5. Collections

Goal: *Establish and maintain fresh, eclectic collections that include both traditional and novel items.*

Actions:

- *Regularly evaluate, expand and adjust the Library collection to include books, digital media, audiobooks, e-books, graphic novels, and emergent and noteworthy additions.*
- *Maintain and enhance unique collections such as the Library's local history and archival collection (Long Island Room), local author collection, "Library of Things" collection and world languages collection.*
- *Consider new formats and technologies to provide cutting-edge offerings.*

6. Programming:

Goal: *Assist patrons of all ages to stay engaged with enjoyable, entertaining, informative and relevant materials and programs.*

Actions:

- *Create and display additional materials evidencing how reading can promote learning, provide entertainment and advance literacy.*
- *Offer a variety of reading / literacy programs and fun activities.*
- *Offer more special library events for broad consumption by patrons.*
- *Review and adjust programs based on community input.*

7. Patron Services:

Goal: *Cultivate a considerate and supportive environment in order that Library users and staff may feel confident, comfortable, welcome and safe.*

Actions:

- *Encourage the community to share ideas through surveys, suggestion forms, social media, email, and open conversations concerning programs, collections, and other aspects of the Library experience.*

- Strengthen communication among staff, library administrators, board members and the community.
- Provide ongoing training and support for Trustees and Library staff to acquire new skills, improve customer service, and better connect the community and Library.
- Maintain and expand unique services such as notary services, the Federal Depository Library (FDLP), the Government Services Department and the Seed Library.

Goal: Be budget-conscious while offering the highest quality collections and services to meet the needs of the community.

Actions:

- Ongoing review of the budget in line with offerings.
- Seek successful methods to build partnerships with the Library's constituency that optimize the Library's resources.
- Actively search to identify, evaluate and solicit grant opportunities.

8. Technology:

Goal: Provide current and useful technologies.

Actions:

- Add, remove and/or update network equipment and software.
- Provide new technologies and devices in the public areas.
- Invest in the foremost technology for the LearnLab and podcast studio.
- Upgrade the community room's A/V systems.
- Maintain policies relating to technologies the Library utilizes and/or provides.
- Provide learning opportunities to users of technologies offered by the Library.
- Provide network and cybersecurity training to staff.

9. Public Relations & Marketing:

Goal: Improve communications and public relations with the community.

Actions:

- Redesign and continuously evaluate the monthly newsletter to more effectively promote Library programs and services.
- Connect with the community to inform of the various events the Library will be staging.
- Provide the community with a clear and consistent message regarding the Library, its services and offerings throughout all four library buildings.
- Provide marketing and information packets in various formats to inform patrons of the services and activities the Library offers.
- Continue the use and exploration of new and emerging social media platforms.

Goal: Improve and develop communications and relationships with local organizations and groups.

Actions:

- *Share a clear, consistent message with local organizations and groups regarding the Library and its offerings within all four locations.*
- *Make marketing materials available in different formats to connect with both new and established organizations and groups.*
- *Reach out to local organizations to partner in programs and services that benefit the community.*
- *Provide services to seniors located in nursing homes, senior centers, and senior living communities.*
- *Offer outreach to schools (public and private) from preschool to 12th grade, and encourage local schools to visit the Library by way of tours and programs.*

10. Facilities Management:

Goal: *Establish a comfortable, efficient, and safe library environment through ongoing reviews of building structures and systems, staff and patron workspaces, security systems, and maintain the cleanliness, functionality and sustainability of the Library facilities.*

Actions:

- *Review building systems, such as climate control and air quality.*
- *Assess the comfort and ergonomics of furniture for patrons and staff.*
- *Improve the design of service desks and assure that all desks are accessible, and that organization, storage and workspaces are well-utilized.*
- *Evaluate and review security measures.*
- *Where possible, create private study areas.*
- *Assure that cleaning and maintenance maintains the efficiency, safety, and appearance of the facilities.*

11. Staff Development:

Goal: *Maximize the potential of each employee by providing development and training opportunities, fostering teamwork, improving communication, responding to employee input, needs and morale.*

Actions:

- *Identify training opportunities for staff; improve cross-training between Library departments.*
- *Promote a positive work culture through meetings, team building exercises and improved communication.*
- *Continue to provide customer service and safety training for new employees and refresher training opportunities for incumbent employees.*

7. DIRECTOR'S REPORT – Robert Lusak, Library Director**UNFINISHED BUSINESS****PUBLIC COMMENTS**

NEW BUSINESS

8. CONTRACT – MONTHLY NEWSLETTER – Sterling North America

RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract, subject to verification of insurance requirements, with Sterling North America, Inc., for the purpose of printing the Library District's monthly newsletter; monthly cost to be based upon the number of issues and number of pages per issue; to commence January 1, 2026 and run through December 31, 2026 as per quotes submitted by RFP (NOTE: expenses are not to exceed \$19,999.00).

9. CONTRACT – SPOTLIGHT PUBLICATION – R & J Graphics, Inc.

RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract, subject to verification of insurance requirements, with R & J Graphics, Inc., for the purpose of printing, folding and delivering the Library District's "Spotlight" publication for the period January 1, 2026 through December 31, 2026, as per quotes submitted by RFP (postage directly paid for by the Library). (Note: expenses are not to exceed \$19,999.00).

10. 2026 YEARLY PLANNER

RESOLVED, that the 2026 YEARLY PLANNER be approved as presented (appended).

11. Upcoming Meetings:

1. Annual "Organizational" meeting – January 6, 2026 – 6:00 pm – Nesconset building
2. Next "Regular" meeting – January 20, 2026 – 6:30 pm – Nesconset building.

**MINUTES
BOARD OF TRUSTEES
THE SMITHTOWN LIBRARY
November 18, 2025**

A regular meeting of the Board of Trustees of The Smithtown Library was held at the Commack building, Commack, New York, on the 18th day of November, 2025. The meeting was called to order at 6:30 pm with the pledge of allegiance to the flag.

The following Library Trustees were present: Brianna Baker-Stines, Mildred Bernstein, Barbara Deal, Howard Knispel and Theresa Stabile. Trustees Annette Galarza and Christopher Sarvis were absent with prior notice.

Also present were Library Director Robert Lusak, Assistant Library Director Eileen Caulfield, Assistant Library Director Patricia Thomson, Clerk Lauren Gunderson, Treasurer Kevin Miller and Secretary Linda Taurassi.

Library Board Vice President Mildred Bernstein acted as Chairperson of the meeting.

READING AND APPROVAL OF MINUTES

1. APPROVAL OF MINUTES

Trustee Brianna Baker-Stines moved to approve the adoption of the following resolution:

- a. *RESOLVED, that the REGULAR meeting minutes of October 28, 2025 be approved as presented.*

The motion was seconded by Trustee Howard Knispel and adopted 5-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

REPORTS OF OFFICERS, BOARDS, STANDING COMMITTEES & DIRECTOR'S REPORT

2. The BUDGET AND FINANCE COMMITTEE report was presented by Budget and Finance Committee Liaison Howard Knispel, who moved to approve the adoption of resolution "a":

- a. TREASURER'S REPORT

RESOLVED, that the TREASURER'S REPORT for the month ended October 31, 2025 be approved for filing (copy of report appended to the original of these minutes).

The motion was seconded by Trustee Brianna Baker-Stines and adopted 5-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

b. WARRANTS

Budget and Finance Committee Liaison Howard Knispel moved to approve the adoption of resolution “b”:

RESOLVED, that the following WARRANTS be approved for payment:

i. Warrant #25 - November (“L” fund) PREPAYS	\$ 78,875.54
ii. Warrant #25 - November (“L” fund) WARRANT	\$ 308,782.31
iii. Warrant #25 - November (“M” fund) WARRANT	\$ 7,135.30
iv. Warrant #25 - November (PAYROLL #22 – 10/24/25)	\$ 274,003.60
v. Warrant #25 - November (PAYROLL #23 – 11/7/25)	\$ 276,987.18

The motion was seconded by Trustee Barbara Deal and adopted 5-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

c. PREPAYMENT – NYS Retirement Annual Invoice

Budget and Finance Committee Liaison Howard Knispel moved to approve the adoption of resolution “c”:

RESOLVED, that the Board of Trustees of The Smithtown Library authorizes the Business Manager to prepay the 2026 NYS Retirement annual invoice, due December 15, 2025, for \$1,036,856.00 (NOTE: the prepayment amount recognizes a discount of \$7,980.00).

The motion was seconded by Trustee Brianna Baker-Stines and adopted 5-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

3. The PERSONNEL COMMITTEE report was presented by Personnel Committee Liaison Barbara Deal, who moved to approve the adoption of resolution “a”:

a. RESOLUTION TO ESTABLISH THE TERMS OF EMPLOYMENT OF PART-TIME GUARDS

WHEREAS, on December 18, 2018, a Memorandum of Agreement between the Library and CSEA 1000, AFSCME, AFL-CIO, Suffolk County Local 852, Unit 8349 was executed to exclude the position of “Guard” (Non-Competitive Civil Service Title) from the unit; and

WHEREAS, on March 19, 2019 the Board of Trustees of The Smithtown Library approved the establishment of the part-time position of (the Civil Service title of) Guard; and

NOW THEREFORE BE IT RESOLVED, that it is the Board’s intent to appoint no more than 20 part-time Guards to serve, not to exceed twenty-five (25) hours per week, at a salary based upon the New York Wage rate for Unarmed Security Guards in Suffolk County, as published and updated by the New York State Department of Labor (the current hourly rate is set at \$22.62); and

BE IT FURTHER RESOLVED, that each part-time Guard will be reported to the New York Department of State, Division of Licensing Services under the Library's Unique ID number, together with the set fee per Guard, as required by the New York State General Business Law; and

BE IT FURTHER RESOLVED, that each Guard appointed will execute a Memorandum of Agreement setting forth the terms and conditions of their employment (appended).

The motion was seconded by Trustee Howard Knispel and adopted 5-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

4. The BUILDINGS AND GROUNDS COMMITTEE:

Library Director Robert Lusak reported that the Village of the Branch had approved the building permit for the Smithtown building's Lower Level Reconstruction & Associated Work Project, and that the work was beginning the following day (Wednesday, November 19th). The Library Director noted that the Library would be reaching out to the media -- Newsday, News 12 Long Island, and The Smithtown News.

5. There was no report of the COMMUNICATIONS COMMITTEE

6. The STRATEGIC PLANNING COMMITTEE

a. REPEALED POLICY – **The Smithtown Library Long Range Plan of Service 2020-2025**
[Policy 200-20]

Strategic Planning Liaison Brianna Baker-Stines moved to waive the reading of the repealed SMITHTOWN LIBRARY LONG RANGE PLAN OF SERVICE 2020-2025 [Policy 200-20]. The motion was seconded by Trustee Howard Knispel and adopted 5-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

The policy will be reviewed and voted on at the December regular board meeting.

WHEREAS, section 90.2 of the Regulations of the Commissioner of Education requires public libraries to have a board-approved, written long-range plan of service and maintain facilities to meet community needs, including adequate space; and

WHEREAS, the Constitution and statutes of New York authorize and encourage local governments to cooperate in the interest of the public good; and

WHEREAS, the Long-Range Planning Committee has formulated a plan of service that it believes is fair and feasible;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of The Smithtown Library affirms and approves the plan of service, all as set forth in the terms stated hereinafter.

1. Library Mission Statement.

The mission of The Smithtown Library ("Library") shall be a commitment to providing for the lifelong learning and information service needs of the community.

2. Motto.

Creating Lifelong Learners of All Ages.

3. Vision Statement.

The Smithtown Special Library District will be recognized in the community as a major contributor in the delivery of information resources, education, self-advancement, entertainment, recreation opportunities, intellectual growth, cultural vibrancy, and economic well-being.

4. Core Values – WE CARE.

Welcoming Environment
Exceptional Library Service
Committed to Intellectual Freedom
Access for All
Remain Inclusive
Empower

- **Welcoming Environment** – We are committed to being safe and welcoming. Our policies and practices ensure safety for the public and the staff, and provide a comfortable, inclusive and non-judgmental place to gather, interact and discover.
- **Exceptional Library Service** – We are committed to providing prompt, objective, confidential, and knowledgeable responses to requests for assistance.
- **Committed to Intellectual Freedom** – We are committed to intellectual freedom and the need for the library collection to represent many points of view. Individuals are responsible for making their own choices regarding appropriateness of material, and parents/guardians are responsible for the choices made for their children.
- **Access for All** – We serve all users fairly and equitably, and are committed to removing physical obstacles for all potential library users. We are committed to providing basic library services at no charge, though some optional services may carry a fee.
- **Remain Inclusive** – We honor diversity and inclusion. We seek to represent all people in our collections, programs, services, workforce and other areas.
- **Empower** – We are committed to assisting and supporting all users with all their goals and interests.

5. Library History.

The Smithtown Special Library District is an independent special library district chartered by the Board of Regents of the State of New York to serve the residents of the Town of Smithtown excluding areas served by the Sachem Public Library and the Emma S. Clark Memorial Library. The Library District is located in the Town of Smithtown, New York. The Library operates four full service library buildings located in Smithtown, Commack, Kings Park and Nesconset. The Library is a member of the Suffolk Cooperative Library System ("SCLS"), which was founded in 1961 and is one of 23 cooperative public library systems providing services to over 740 public libraries throughout New York State. The Library is Long Island's largest library in terms of population and the second largest in terms of square miles served at 53.9.

The Library was chartered as an Association Library in 1911 and the Library's first permanent building opened on August 12, 1912. That building was moved to its present location in 1950. In 1952, the Library was re-chartered as a municipal library. Chapter 193 of the Laws of 2001 authorized the independent establishment of a special public library district, subject to referendum. On November 6, 2001, Town residents voted in a town-wide referendum to establish The Smithtown Special Library District. Accordingly, the Library operates as an independent tax district. On April 30, 2002, the Library held its first Budget Vote and Trustee Election.

The Library offers Town residents a full program of public library services. In addition to traditional resources, the Library has integrated modern technologies into every aspect of its services. The Library is also noted for its wide range of Adult, Teen, and Children's programming and an outstanding electronic media collection. The Library serves approximately 115,000 Town residents including the hamlets of Commack, Fort Salonga, Hauppauge, Kings Park, Nesconset, Saint James, and Smithtown.

6. Goals and Objectives.

Goal #1: PATRON SERVICES – The Library commits to constantly supporting and assisting Children, Teens, and Adult users with all their Library needs.

- **Objective 1** – Developing lifelong readers and prepare children for school.
- **Objective 2** – Encouraging reading through innovative and exciting programs from birth to teens.
- **Objective 3** – Engaging adult readers through book discussions, age appropriate reading programs, and other interactive and instructional services.
- **Objective 4** – Staff happily assisting users with locating materials, using finding resources, and checking out materials.
- **Objective 5** – Create and support unique and innovative collections and services, such as the Patent and Trademark Resource Collection, Passport Acceptance Facility and Notary Services.
- **Objective 6** – Evaluate and create relevant, timely plans to assess and/or reassess hours of operations for our community in order to provide the highest level of patron access to services, while being fiscally responsible.
- **Objective 7** – Assist staff to offer the best possible service to our users by allowing staff opportunities for professional development.

Goal #2: PROGRAMS – Residents will have access to a variety of innovative programs for all age groups that will meet the needs and interests of all members of the Smithtown Community.

- **Objective 1** – Create and offer literacy based programs that support reading fundamentals.
- **Objective 2** – Contract with specialists to provide cultural and educational programs that members of the community may not otherwise have an opportunity to experience.
- **Objective 3** – Offer relevant technology-based programs to assist patrons with training and instruction of devices, software, websites, programs, etc.
- **Objective 4** – Offer entertainment and craft programs for people's recreational interests.
- **Objective 5** – Volunteer programs and activities to give back and support our community.

Goal #3: COLLECTIONS – Maintain and enhance our collections, resources and information with an emphasis on reading materials and research services.

- **Objective 1** – Maintain the integrity of our collections by providing a quality collection of materials in current and emerging formats that reflect borrowing trends, interests, changing habits and the use patterns of the community.
- **Objective 2** – Evaluate allocations of funds for all resource formats.
- **Objective 3** – Acquire new formats as appropriate.
- **Objective 4** – Continually evaluate print, audio-visual, and digital collections to determine usefulness, timeliness, accuracy and other criteria for keeping, adding to or withdrawing from the collection.
- **Objective 5** – Provide access to resources that support genealogy and local history research, specifically with our Long Island Room Local History Collection.
- **Objective 6** – Maintain integrity of catalog database.
- **Objective 7** – Promote the use of interlibrary loan services as needed to enhance the collections.
- **Objective 8** – Create and support literacy and authorship by creating space and cataloging items for a Local Author Collection.

Goal #4: TECHNOLOGY – Library patrons will have access to a broad range of technology. Ensure Smithtown residents have access to established and emerging information technologies as well as opportunities to achieve technological literacy.

- **Objective 1** – Maintain a network of public computers that meets the essential technology needs of our patrons, including but not limited to software, online catalog, databases and the Internet.
- **Objective 2** – Provide the necessary peripheral equipment such as printers and scanners for public use to meet the needs and desires of patrons.
- **Objective 3** – Provide wireless access to the Internet both within our physical buildings and by loaning out mobile WiFi hotspots to Library cardholders.
- **Objective 4** – Update the Library's website to offer the latest information about services, and links to Library resources and catalog.
- **Objective 5** – Provide relevant technology training opportunities that meet patron needs.
- **Objective 6** – Continually assess the condition of computers, printers, and related equipment and replace/update as necessary.
- **Objective 7** – Spark creativity and discovery by designating space for new technologies such as 3-D printers.

Goal #5: PUBLIC RELATIONS AND MARKETING – The Library will develop a comprehensive public relations strategy to increase visibility in the community and raise the public's awareness of the many services that the Library has to offer.

- **Objective 1** – Create flyers, newsletters, seasonal mailings (Spotlight) to highlight Library programs and services.
- **Objective 2** – Attend PTA meetings, offer class visits and other related activities to support educational goals and objectives.
- **Objective 3** – Attend local fairs, Town days, parades and other community-based events to connect with our community.
- **Objective 4** – Provide delivery of library materials and services to homebound patrons and residents of nursing homes.

- **Objective 5** – Create content for social media and the Library’s website to engage the community in a non-traditional method of publicity.
- **Objective 6** – Issue timely press releases of Library activities, special events and programs.

Goal #6: FACILITES MANAGEMENT – The Library strives to create and maintain safe physical locations for all staff and Library users.

- **Objective 1** – Offer relevant, appropriate in-person and digital trainings on topics that relate to health, safety, wellness and a healthy work environment.
- **Objective 2** – Review regularly all policies and procedures related to patron behavior, order, safety and security.
- **Objective 3** – Work with local police department to develop active shooter and workplace violence plans and training sessions.
- **Objective 4** – Coordinate necessary inspections, maintenance services and testing for equipment in a timely manner.
- **Objective 5** – Partner with others, such as local government agencies via inter-municipal agreements, submitting for grant monies from the State and local businesses, and utilizing cooperative programs coordinated by entities such as SCLS and Suffolk County Government (SuffolkShare) to take advantage of cooperative and competitive pricing opportunities that save our community significant tax dollars on their purchases.
- **Objective 6** – Maintain interior spaces by providing ongoing maintenance and repairs such as cleaning, painting, upgrading and replacing as needed.
- **Objective 7** – Maintain exterior grounds with appropriate staff and/or outside vendors to address lawns, parking lots, roofs, snow removal, and repairs of sidewalks and asphalt.
- **Objective 8** – Periodically review space and function allocations to reflect community needs and demands.

7. Amendments.

This resolution may be amended at any regular business meeting of the Board of Trustees by a two-thirds vote of the entire membership, provided the amendment has been submitted in writing at the previous regular business meeting.

b. ADOPT POLICY – **The Smithtown Special Library District Long Range Plan of Service 2026-2030** [Policy 200-20] (1st reading)

Strategic Planning Liaison Brianna Baker-Stines moved to waive the reading of the SMITHTOWN SPECIAL LIBRARY DISTRICT LONG RANGE PLAN OF SERVICE 2026-2030 [Policy 200-20]. The motion was seconded by Trustee Howard Knispel and adopted 5-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

The policy will be reviewed and voted on at the December regular board meeting.

1. Mission Statement

“The Smithtown Special Library District is dedicated to providing access to diverse information, lifelong learning and entertainment resources through outstanding service for all residents of the Library District via multiple facilities consisting of the Smithtown Main Library and three full-service branches: The Commack Branch Library, the Kings Park Branch Library, and the Nesconset Branch Library.”

2. Motto / Tagline

Enriching Our Community

3. Vision Statement

The Library strives to be recognized in the community as a major contributor in the delivery of information resources that encourage and promote education, self-advancement, entertainment, recreation opportunities, intellectual growth, cultural vibrancy, and economic well-being.

4. Library History

The Library is an independent “special library district” chartered by the Board of Regents of the State of New York to serve the residents of the Town of Smithtown (excluding areas served by the Sachem Public Library and the Emma S. Clark Memorial Library). The Library District is located in the Town of Smithtown, County of Suffolk, State of New York. The Library operates four full service library buildings located in Smithtown, Commack, Kings Park and Nesconset. The Library is a member of the Suffolk Cooperative Library System (“SCLS”), which was founded in 1961 and is one of 23 cooperative public library systems providing services to over 740 public libraries throughout New York State. The Library is Long Island’s largest library in terms of population served and the second largest in terms of square miles at 53.9.

The Library was chartered as an Association Library in 1911 and the Library’s first permanent building opened on August 12, 1912. That building was moved to its present location on North Country Road in 1950. In 1952, the Library was re-chartered as a municipal town library. Chapter 193 of the Laws of 2001 authorized the statutory establishment of a special public library district, subject to referendum. On November 6, 2001, Town residents voted in a town-wide referendum to establish The Smithtown Special Library District. Accordingly, the Library operates as an independent tax district. On April 30, 2002, the Library held its first Budget Vote and Trustee Election.

The Library offers Town residents a full complement of public library services. In addition to availing its patrons of traditional resources, the Library has integrated modern technologies into every facet of its services. The Library is also noted for its broad range of Adult, Teen, and Children’s programming and an outstanding electronic media archive. The Library serves approximately 115,000 Town residents, including the hamlets of Commack, Fort Salonga, Hauppauge, Kings Park, Nesconset, Saint James and Smithtown.

5. Collections

Goal: *Establish and maintain fresh, eclectic collections that include both traditional and novel items.*

Actions:

- *Regularly evaluate, expand and adjust the Library collection to include books, digital media, audiobooks, e-books, graphic novels, and emergent and noteworthy additions.*
- *Maintain and enhance unique collections such as the Library’s local history and archival collection (Long Island Room), local author collection, “Library of Things” collection and world languages collection.*
- *Consider new formats and technologies to provide cutting-edge offerings.*

6. Programming:

Goal: Assist patrons of all ages to stay engaged with enjoyable, entertaining, informative and relevant materials and programs.

Actions:

- Create and display additional materials evidencing how reading can promote learning, provide entertainment and advance literacy.
- Offer a variety of reading / literacy programs and fun activities.
- Offer more special library events for broad consumption by patrons.
- Review and adjust programs based on community input.

7. Patron Services:

Goal: Cultivate a considerate and supportive environment in order that Library users and staff may feel confident, comfortable, welcome and safe.

Actions:

- Encourage the community to share ideas through surveys, suggestion forms, social media, email, and open conversations concerning programs, collections, and other aspects of the Library experience.
- Strengthen communication among staff, library administrators, board members and the community.
- Provide ongoing training and support for Trustees and Library staff to acquire new skills, improve customer service, and better connect the community and Library.
- Maintain and expand unique services such as notary services, the Federal Depository Library (FDLP), the Government Services Department and the Seed Library.

Goal: Be budget-conscious while offering the highest quality collections and services to meet the needs of the community.

Actions:

- Ongoing review of the budget in line with offerings.
- Seek successful methods to build partnerships with the Library's constituency that optimize the Library's resources.
- Actively search to identify, evaluate and solicit grant opportunities.

8. Technology:

Goal: Provide current and useful technologies.

Actions:

- Add, remove and/or update network equipment and software.
- Provide new technologies and devices in the public areas.
- Invest in the foremost technology for the LearnLab and podcast studio.
- Upgrade the community room's A/V systems.
- Maintain policies relating to technologies the Library utilizes and/or provides.
- Provide learning opportunities to users of technologies offered by the Library.
- Provide network and cybersecurity training to staff.

9. Public Relations & Marketing:

Goal: *Improve communications and public relations with the community.*

Actions:

- *Redesign and continuously evaluate the monthly newsletter to more effectively promote Library programs and services.*
- *Connect with the community to inform of the various events the Library will be staging.*
- *Provide the community with a clear and consistent message regarding the Library, its services and offerings throughout all four library buildings.*
- *Provide marketing and information packets in various formats to inform patrons of the services and activities the Library offers.*
- *Continue the use and exploration of new and emerging social media platforms.*

Goal: *Improve and develop communications and relationships with local organizations and groups.*

Actions:

- *Share a clear, consistent message with local organizations and groups regarding the Library and its offerings within all four locations.*
- *Make marketing materials available in different formats to connect with both new and established organizations and groups.*
- *Reach out to local organizations to partner in programs and services that benefit the community.*
- *Provide services to seniors located in nursing homes, senior centers, and senior living communities.*
- *Offer outreach to schools (public and private) from preschool to 12th grade, and encourage local schools to visit the Library by way of tours and programs.*

10. Facilities Management:

Goal: *Establish a comfortable, efficient, and safe library environment through ongoing reviews of building structures and systems, staff and patron workspaces, security systems, and maintain the cleanliness, functionality and sustainability of the Library facilities.*

Actions:

- *Review building systems, such as climate control and air quality.*
- *Assess the comfort and ergonomics of furniture for patrons and staff.*
- *Improve the design of service desks and assure that all desks are accessible, and that organization, storage and workspaces are well-utilized.*
- *Evaluate and review security measures.*
- *Where possible, create private study areas.*
- *Assure that cleaning and maintenance maintains the efficiency, safety, and appearance of the facilities.*

11. Staff Development:

Goal: *Maximize the potential of each employee by providing development and training opportunities, fostering teamwork, improving communication, responding to employee input, needs and morale.*

Actions:

- *Identify training opportunities for staff; improve cross-training between Library departments.*
- *Promote a positive work culture through meetings, team building exercises and improved communication.*
- *Continue to provide customer service and safety training for new employees and refresher training opportunities for incumbent employees.*

7. DIRECTOR'S REPORT – Robert Lusak, Library Director

The Library Director had nothing further to add to his report that had been submitted previously to the Library Board (copy of report appended to the original of these minutes).

UNFINISHED BUSINESS

8. REVISED POLICY – **Program Policy** [Policy 700-170] (2nd reading)

[Note: revisions are noted in underlined bold font; deletions are noted with a strikethrough]

Library Board Vice President Mildred Bernstein moved to waive the reading of the revised PROGRAM POLICY [Policy 700-170]. The motion was seconded by Trustee Brianna Baker-Stines and adopted 5-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

Library Board Vice President Mildred Bernstein moved to approve the adoption of the revised PROGRAM POLICY [Policy 700-170]. The motion was seconded by Trustee Barbara Deal and adopted 5-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

*Programming is offered as a Library resource. Its purpose is to ~~promote~~ **advance the well-being and knowledge of patrons who utilize** Library materials, facilities, **and/or** services, as well as **to** provide cultural, educational, and recreational enrichment to the community.*

The Smithtown Library participates in the Sustainable Libraries Initiative and will consider and promote, whenever possible, programs and planning that support environmental stewardship, economic betterment, and societal advancement.

*Selection of Library-approved program topics, speakers, courses, classes, and resource materials ~~should~~ **will** be made by Library staff on the basis of the interests and needs of Library users and the community.*

*Library programs are offered as **the** availability of staff, funds and other resources ~~allow~~ **permit**.*

*The Library may partner with another agency, community organization, or the Friends of the Library ~~when~~ **in** presenting programs.*

Library programs will generally be provided at on a "no charge" ~~except~~ basis except as noted below.

- The Library may charge a fee, payable to the Library, for programs to defray the expense of the presentation only in those circumstances when, in the ~~assessment~~ determination of the Library, such is warranted on the basis of the program's value.
- In a workshop situation a participant may be charged for the cost of materials used.
- The Library may charge a fee for programs where the number of registrants is ~~restricted~~ limited and individual certification or instruction is provided.
- Public programs planned for ~~Library~~ fund-raising by the Friends of the Library may include an admission charge with approval of the Library Director.

Library programs must be non-commercial in nature. Although a businessperson or other professional expert may present a program, the information offered should always be generic in nature. No solicitation of business or sale of products is permitted except as noted below:

- Because the Library ~~wants~~ seeks to encourage reading, writing, and an appreciation for literature and music, exceptions are made for authors selling copies of their books and artists selling recordings of their music.
- The Friends of the Library may sell items at Library programs they sponsor for the purpose of ~~Library~~ Friends fund-raising.

In the process of presenting a program, a speaker may include informational material that may be distributed; however, the material may contain only information that is ~~generic~~ non-commercial in nature.

Under no circumstances may a speaker/presenter solicit personal information from program attendees. All informational material distributed at a program, including press releases and other promotional material, must be approved in advance by the Library Director or Program Coordinator.

All children's programs are to be carefully planned to meet the developmental needs and interests of a particular age group. Access to programming may be limited to specific ages depending on the nature of the program, and at the discretion of the presenter or the Library staff member in charge. It is in the best interests of all ~~the children concerned~~ attendees that age requirements specified for each program be adhered to.

The Library Board supports the creation of reasonable rules for attendance requirements, including limiting registration to Library district residents and requiring registration.

The Library does not offer programs that ~~support or oppose~~ proselytize a specific religious conviction. Holiday programs may be offered. The Library will endeavor to provide programs that reflect the community's religious diversity.

The Library does not offer programs that support or oppose any political candidate or ballot ~~measure~~ propositions; however, election information, such as candidates' forums that include invitations to all recognized candidates, may be offered.

In conjunction with its role as an important source of community information, “Town Hall Meetings,” an (informal public forums where everyone in a community is invited to attend, voice their opinions, and hear the responses from public figures and elected officials) may be allowed. Town Hall Meetings are not to be associated held in conjunction with an election or campaign.

Some Programming may involve provide food or refreshments.

Library-approved programs are funded in part by the Library’s operating budget with additional support from grants, contributions or other gifts and donations. Program coordinators may solicit donations from outside sources, in which case, ~~some type of~~ acknowledgement may be noted during the program or in publicity.

Presentation at the Library of ~~any specific idea, strategy, financial plan or investment~~ is not to constitute endorsement of the ~~group’s or individual’s policies or beliefs~~ presenter’s opinions or positions. Organizational affiliation of presenters used by the Library in programs and promotions does not constitute endorsement, ~~merely~~ acknowledgement by the Library.

The Library welcomes recommendations from residents concerning programming. Questions or concerns should be addressed with an appropriate Library staff member. Requests for review of Library programs should be submitted on the “Request for Re-Evaluation of Library Material” (Policy 300-10a) form. Requests for review of Library programs will be considered in the same manner as requests for reconsideration of Library materials.

The Library reserves the right to cancel or postpone any program.

PUBLIC COMMENTS

9. There were no public comments

NEW BUSINESS

10. Meeting Dates for 2026 Yearly Planner

- a. Date for Annual Organizational meeting – January 2026

After discussion, it was determined that the date of the Annual Organizational meeting was to be held Tuesday, January 6, 2026 at 6:00 pm. The location of the meeting is to be determined pending the availability of a meeting room in one of the Library buildings (per Board of Trustees Bylaws, Article IV § 7, meeting is to be held during the first week of January).

- b. Date for 2027 Library Budget Hearing – September 2026

After discussion, it was determined that the date of the 2027 Library Budget Hearing was to be held Tuesday, September 1, 2026 at 6:00 pm. The location of the meeting is to be determined pending the availability of a meeting room in one of the Library buildings (Note: meeting to be held no later than the first week of September to meet legal notice deadlines).

11. SCLS - 2026 Proposed Operating Budget

Trustee Brianna Baker-Stines moved to approve the adoption of the following resolution:

RESOLVED, that the Board of Trustees of The Smithtown Library does hereby approve the proposed SCLS Fiscal Year 2026 Operating Budget (appended).

The motion was seconded by Trustee Howard Knispel and adopted 5-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

12. Library Board Vice President Mildred Bernstein noted that the next regular meeting of the Board of Trustees was to be held on December 16, 2025 at 6:30 pm at the Kings Park building.

13. There being no further business, Trustee Barbara Deal moved to adjourn the meeting at 7:20 pm. The motion was seconded by Trustee Howard Knispel and adopted 5-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Knispel, Stabile AGAINST—none

Minutes approved this 16th day of December, 2025.

Annette Galarza, President
Smithtown Library Board of Trustees

Linda Taurassi
Secretary to the Board of Trustees

(This is a draft of the November 18, 2025 Board of Trustees meeting; to be voted on for approval at the December 16, 2025 Board of Trustees meeting).

THE SMITHTOWN LIBRARY
Smithtown , New York
TREASURER'S REPORT
For the Month Ending November 30, 2025

		General Fund Investment Acct.	General Fund Disbursement Checking Account	Payroll Checking Account	M Fund Grant/Donate Checking	T-Bills	TOTAL
BBF	10/31/225	\$ 1,340,936.79	\$ 189,931.16	\$ 100,002.04	\$ 1,503,668.95	\$ 9,584,132.51	\$ 12,718,671.45
NOVEMBER							
Interest		\$ 1,824.77	\$ -	\$ -	\$ -	\$ 30,290.39	\$ 32,115.16
Real Property Taxes		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prop Tax Interest Distribution		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PILOT		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,575.77
Fines/Fees		\$ -	\$ 7,575.77	\$ -	\$ -	\$ -	\$ 184,903.03
Refund/Reimbursements		\$ -	\$ 184,903.03	\$ -	\$ -	\$ -	\$ -
Commissions		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gifts/Donations		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E-Rate		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,848.00
Passports		\$ -	\$ 1,848.00	\$ -	\$ -	\$ -	\$ 10.00
Miscellaneous		\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ 3,137.00
Programs/Trips		\$ -	\$ 3,137.00	\$ -	\$ -	\$ -	\$ -
State Aid/Grants		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00
Health Insurance		\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -
Prior Month Void Checks		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjustment (s)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E-Rate		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FEMA		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer From M Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer FROM T-Bills		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer FROM Investment Acct.		\$ 1,511,367.66	\$ 325,000.00	\$ 560,000.00	\$ -	\$ -	\$ 2,396,367.66
TOTAL:		\$ 2,854,129.22	\$ 712,504.96	\$ 660,002.04	\$ 1,503,668.95	\$ 9,614,422.90	\$ 15,344,728.07
Expenditures							
NOVEMBER							
Monthly Disbursements		\$ -	\$ 544,947.68	\$ 560,769.83	\$ 7,135.30	\$ -	\$ 1,112,852.81
Transfer to CD		\$ -	\$ -	\$ -	\$ -	\$ 1,511,367.66	\$ 1,511,367.66
Transfer to Investment Account		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to M Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to T-Bills		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00
Transfer to Disburse. Acct.		\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 560,000.00
Transfer to Payroll Acct.		\$ 560,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:		\$ 885,000.00	\$ 544,947.68	\$ 560,769.83	\$ 7,135.30	\$ 1,511,367.66	\$ 3,509,220.47
Balance	11/30/2025	\$ 1,969,129.22	\$ 167,557.28	\$ 99,232.21	\$ 1,496,533.65	\$ 8,103,055.24	\$ 11,835,507.60

I CERTIFY THAT THIS REPORT IS A TRUE AND CORRECT STATEMENT OF THE FINANCIAL TRANSACTION
FOR THE SMITHTOWN LIBRARY FOR MONTH ENDING NOVEMBER, 2025

Respectfully Submitted,

Kevin M. Miller
Treasurer
The Smithtown Library

Library Trust Funds

Handley Fund	\$ 11,491.95
Board of Trustees	\$ 28,548.85
	\$ 40,040.80

11:42 AM

12/10/25

Accrual Basis

THE SMITHTOWN LIBRARY - L FUND

REVENUE AND EXPENSE STATEMENT

January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
Income				
L.10010 · REAL PROPERTY TAXES	16,514,443.00	16,514,443.00	0.00	100.0%
L.10810 · OTHER TAX ITEMS -PILOT	291,786.87	288,485.00	3,301.87	101.1%
L.2082 · E-COMMERCE FINES	1,010.12			
L.20821 · LIBRARY FINES	1,699.54	1,200.00	499.54	141.6%
L.20823 · PASSPORT ACCEPTANCE FEES	26,508.30	30,000.00	-3,491.70	88.4%
L.20825 · LOST AND PAIDS	8,042.45	12,000.00	-3,957.55	67.0%
L.20826 · OUTSIDE LOST & PAIDS	1,832.33	2,600.00	-767.67	70.5%
L.20827 · PATRON PRINT FEES	13,372.99	15,000.00	-1,627.01	89.2%
L.20828 · PATRON COMPUTER DISC FEES	432.40	500.00	-67.60	86.5%
L.20829 · OTHER LIBRARY FEES	0.00	2,000.00	-2,000.00	0.0%
L.24011 · INTEREST EARNED MM & DISB	423,826.26	350,000.00	73,826.26	121.1%
L.24501 · COMMISSIONS - COPIERS	6,049.98	7,500.00	-1,450.02	80.7%
L.27000 · MEDICARE PART D REIMBURSEMENT	-7,909.10			
L.27030 · REFUND PRIOR YEAR EXPENSE	14,701.06	13,500.00	1,201.06	108.9%
L.27050 · GIFTS AND DONATIONS	2,014.70	5,000.00	-2,985.30	40.3%
L.27700 · MISCELLANEOUS INCOME	450.00	2,500.00	-2,050.00	18.0%
L.27701 · Program Income	20,020.00	27,500.00	-7,480.00	72.8%
L.38400 · STATE AID/BULLET GRANT	52,246.10	35,000.00	17,246.10	149.3%
L.50310 · INTERFUND TRANSFER	-3,126,641.69			
L0599.0 · BUDGET APPROP FUND BALANCE	0.00	799,351.00	-799,351.00	0.0%
Total Income	14,243,885.31	18,106,579.00	-3,862,693.69	78.7%
Gross Profit	14,243,885.31	18,106,579.00	-3,862,693.69	78.7%
Expense				
L.1375 · Credit Card Expenses	4,054.43	0.00	4,054.43	100.0%
L.1410 · CERT LIBRARIANS SALARIES	3,418,679.96	4,095,100.00	-676,420.04	83.5%
L.1411 · LIBRARIAN PART TIME	375,837.40	509,500.00	-133,662.60	73.8%
L.1420 · CLERICAL STAFF SALARIES	1,415,975.51	1,878,100.00	-462,124.49	75.4%
L.1421 · CLERICAL PART TIME	656,700.44	813,200.00	-156,499.56	80.8%
L.1430 · PAGES SALARIES	250,732.97	315,000.00	-64,267.03	79.6%
L.1440 · CUSTODIAL SALARIES	62,567.05	135,000.00	-72,432.95	46.3%
L.1441 · CUSTODIAL PART TIME	235,627.71	285,000.00	-49,372.29	82.7%
L.1442 · MESSENGER/GROUNDSKEEPER PT	18,348.17	49,000.00	-30,651.83	37.4%
L.1443 · MESSENGER/GROUNDSKEEPER FT	31,425.73	36,000.00	-4,574.27	87.3%
L.1450 · SUNDAY SALARIES	98,231.85	115,000.00	-16,768.15	85.4%
L.2000 · COMPUTER EQUIPMENT	2,941.40	10,000.00	-7,058.60	29.4%
L.2030 · BUILDING EQUIPMENT	7,790.55	90,000.00	-82,209.45	8.7%
L.2100 · OTHER CAPITAL OUTLAY	9,775.00	35,000.00	-25,225.00	27.9%
L.4000 · MISCELLANEOUS EXPENSE	7.00	100.00	-93.00	7.0%
L.4100 · BOOKS	145,335.17	277,600.00	-132,264.83	52.4%
L.4110 · LOST AND PAID	2,001.60	2,000.00	1.60	100.1%
L.4120 · RECORDINGS	58,202.97	77,400.00	-19,197.03	75.2%
L.4130 · PERIODICALS	90,936.82	65,000.00	25,936.82	139.9%
L.4131 · OTHER SERIALS	28,916.22	53,000.00	-24,083.78	54.6%
L.4150 · ONLINE MATL'S AND SVC	681,174.56	680,000.00	1,174.56	100.2%
L.4151 · OTHER NON BOOK MATLS	6,791.68	15,200.00	-8,408.32	44.7%
L.4160 · BINDING	0.00	500.00	-500.00	0.0%
L.4290 · PROGRAMS	75,989.68	121,000.00	-45,010.32	62.8%
L.4290S · SUMMER READING PROGRAM	23,620.63	25,000.00	-1,379.37	94.5%
L.4291 · STAFF DEVELOPMENT	4,671.87	7,500.00	-2,828.13	62.3%
L.4300 · OFFICE AND LIBRARY SUPPLIES	38,735.91	70,000.00	-31,264.09	55.3%
L.4301 · PAYROLL PROCESSING	15,638.18	21,400.00	-5,761.82	73.1%
L.4311 · TELECOMMUNICATIONS	90,084.97	96,550.00	-6,465.03	93.3%
L.4320 · Computer Supplies & Services	100,291.79	103,500.00	-3,208.21	96.9%

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12/10/25

Accrual Basis

THE SMITHTOWN LIBRARY - L FUND

REVENUE AND EXPENSE STATEMENT

January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
L.4330 · POSTAGE AND FREIGHT	19,991.39	18,350.00	1,641.39	108.9%
L.4340 · PRINTING	34,124.17	34,950.00	-825.83	97.6%
L.4350 · TRAVEL	14,745.37	13,798.00	947.37	106.9%
L.4360 · SCLS MEMBER SUPPORT	163,702.00	163,702.00	0.00	100.0%
L.4370 · PROFESSIONAL FEES	125,443.78	105,000.00	20,443.78	119.5%
L.4375 · PROFESSIONAL FEES - SECURITY	204,044.75	250,000.00	-45,955.25	81.6%
L.4380 · MEMBERSHIP DUES	2,210.00	4,500.00	-2,290.00	49.1%
L.4390 · SHARED NETWORK MAINTENANCE	84,355.24	86,000.00	-1,644.76	98.1%
L.4500 · FUEL AND UTILITIES	185,781.82	299,000.00	-113,218.18	62.1%
L.4510 · CUSTODIAL SUPPLIES	11,994.95	16,050.00	-4,055.05	74.7%
L.4520 · BUILDING REPAIRS & MAINTENANCE	190,413.50	285,000.00	-94,586.50	66.8%
L.4540 · INSURANCE	110,526.98	120,000.00	-9,473.02	92.1%
L.4599 · SM FLOOD Expenses (FEMA)	24,536.50			
L.4730 · MAINTENANCE OF VEHICLES	2,107.35	5,000.00	-2,892.65	42.1%
L.4900 · Lease - Principal	0.00	11,861.00	-11,861.00	0.0%
L.4901 · Lease - Interest	0.00	1,193.00	-1,193.00	0.0%
L.6000 · DEBT SERVICE	0.00	1,435,250.00	-1,435,250.00	0.0%
L.6010 · DEBT SERVICE - INTEREST	0.00	107,875.00	-107,875.00	0.0%
L.8100 · RETIREMENT SYSTEM CONTRIBUTION	237,852.00	1,181,000.00	-943,148.00	20.1%
L.8200 · SOCIAL SECURITY CONTRIBUTION	385,828.04	516,000.00	-130,171.96	74.8%
L.8210 · MEDICARE CONTRIBUTION	83,316.87	122,000.00	-38,683.13	68.3%
L.8300 · WORKMANS COMPENSATION	44,190.00	83,000.00	-38,810.00	53.2%
L.8400 · UNEMPLOYMENT COMPENSATION	0.00	5,000.00	-5,000.00	0.0%
L.8500 · HOSPITAL/MEDICAL INSURANCE	2,335,921.54	3,076,300.00	-740,378.46	75.9%
L.8600 · CSEA BENEFIT FUND	144,303.91	179,000.00	-34,696.09	80.6%
L.8700 · EMPLOYEE ASSISTANCE PROGRAM	5,002.50	5,100.00	-97.50	98.1%
L.9901 · INTERFUND EXPENSE TRANSFER	1,504,125.00			
Total Expense	13,865,604.88	18,106,579.00	-4,240,974.12	76.6%
Net Income	378,280.43	0.00	378,280.43	100.0%

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Accrual Basis

THE SMITHTOWN LIBRARY -M FUND

REVENUE AND EXPENSE STATEMENT

January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
M.27057 · Donations - SM FLOOD	223.46			
M.32890 · STATE AID OTHER	0.00			
M.50310 · INTERFUND TRANSFER	3,126,641.69			
Total Income	3,126,865.15			
Gross Profit	3,126,865.15			
Expense				
M.2100 · OTHER CAPITAL	24,020.00			
M.4000 · MISC EXPENSE	-37.00			
M.4300 · MISC DONATION	10,239.50			
M.4599 · SM FLOOD Expenses (FEMA)	2,491,910.50			
Total Expense	2,526,133.00			
Net Ordinary Income	600,732.15			
Other Income/Expense				
Other Income				
M.2401 · Interest	166.53			
Total Other Income	166.53			
Net Other Income	166.53	0.00	166.53	100.0%
Net Income	600,898.68	0.00	600,898.68	100.0%

THE SMITHTOWN LIBRARY-L FUND
DECEMBER 2025 PREPAYS
November 19 - December 8 , 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Check	16749	11/19/2025	NATIONAL GRID-N	31106-33007	L0201.0 · CASH DISBURSEME...	
Bill	3110633007 N...	11/19/2025		N - Gas 10/13 - 11/11/25	L.4500 · FUEL AND UTILITIES	-523.87
TOTAL						-523.87
Check	16741	11/21/2025	CSEA	PR# 24 DATED 11/21/25	L0201.0 · CASH DISBURSEME...	
				PR# 24 DATED 11/21/25	L0720.0 · EMPLOYEES INSURA...	-93.77
				PR# 24 DATED 11/21/25	L0724.0 · CSEA	-2,435.01
TOTAL						-2,528.78
Check	16742	11/21/2025	EQUITABLE FINANCIAL	PR# 24 DATED 11/21/25	L0201.0 · CASH DISBURSEME...	
				PR# 24 DATED 11/21/25	L0729.0 · EMPLOYEES ANNUIT...	-2,798.00
TOTAL						-2,798.00
Check	16743	11/21/2025	CSEA EMPLOYEE BENEFIT FU...		L0201.0 · CASH DISBURSEME...	
				PR# 24 DATED 11/21/25 FULL TIM...	L.8601 · CSEA BENEFIT FUND ...	-956.00
				PR# 24 DATED 11/21/25 FULL TIM...	L.8602 · CSEA BENEFIT FUND ...	-11,700.09
				PR# 24 DATED 11/21/25 PART TIM...	L.8601 · CSEA BENEFIT FUND ...	-112.54
TOTAL						-12,768.63
Check	16744	11/21/2025	AFLAC	PR# 24 DATED 11/21/25	L0201.0 · CASH DISBURSEME...	
				PR# 24 DATED 11/21/25	L0720.0 · EMPLOYEES INSURA...	-40.50
TOTAL						-40.50
Check	16745	11/21/2025	MUTUAL OF OMAHA	PR# 24 DATED 11/21/25	L0201.0 · CASH DISBURSEME...	
				PR# 24 DATED 11/21/25	L0720.0 · EMPLOYEES INSURA...	-446.50
TOTAL						-446.50

THE SMITHTOWN LIBRARY-L FUND
DECEMBER 2025 PREPAYS
November 19 - December 8 , 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	16746	11/21/2025	PEARL CARROLL & ASSOCIAT...	PR# 24 DATED 11/21/25	L0201.0 · CASH DISBURSEME...	
				PR# 24 DATED 11/21/25	L0720.0 · EMPLOYEES INSURA...	-80.88
TOTAL						-80.88
Check	16747	11/21/2025	NYS DEFERRED COMP	PR# 24 DATED 11/21/25	L0201.0 · CASH DISBURSEME...	
				PR# 24 DATED 11/21/25	L0729.0 · EMPLOYEES ANNUIT...	-4,146.47
TOTAL						-4,146.47
Check	16748	11/21/2025	METLIFE	PLAN#1009950-C1 403b PR# 24 D...	L0201.0 · CASH DISBURSEME...	
				PR# 24 DATED 11/21/25	L0729.0 · EMPLOYEES ANNUIT...	-1,020.00
TOTAL						-1,020.00
Check	16752	12/05/2025	EQUITABLE FINANCIAL	PR# 25 DATED 12/5/25	L0201.0 · CASH DISBURSEME...	
				PR# 25 DATED 12/5/25	L0729.0 · EMPLOYEES ANNUIT...	-2,798.00
TOTAL						-2,798.00
Check	16753	12/05/2025	METLIFE	PLAN#1009950-C1 403b PR# 25 D...	L0201.0 · CASH DISBURSEME...	
				PR# 25 DATED 12/5/25	L0729.0 · EMPLOYEES ANNUIT...	-1,020.00
TOTAL						-1,020.00
Check	16756	12/05/2025	CSEA	PR# 25 DATED 12/5/25	L0201.0 · CASH DISBURSEME...	
				PR# 25 DATED 12/5/25	L0720.0 · EMPLOYEES INSURA...	-93.77
				PR# 25 DATED 12/5/25	L0724.0 · CSEA	-2,456.74
TOTAL						-2,550.51

THE SMITHTOWN LIBRARY-L FUND
DECEMBER 2025 PREPAYS
November 19 - December 8 , 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	16757	12/05/2025	NYS DEFERRED COMP	PR# 25 DATED 12/5/25	L0201.0 · CASH DISBURSEME...	
				PR# 25 DATED 12/5/25	L0729.0 · EMPLOYEES ANNUIT...	-4,146.47
TOTAL						-4,146.47
Bill Pmt -Check	16758	12/08/2025	AT & T MOBILITY		L0201.0 · CASH DISBURSEME...	
Bill	287304544233 ...	12/08/2025		SCKN-Fire Communications and Ipa...	L.4311 · TELECOMMUNICATIO...	-381.11
TOTAL						-381.11
Bill Pmt -Check	16759	12/08/2025	NATIONAL GRID-C	56647-97009	L0201.0 · CASH DISBURSEME...	
Bill	5664797009 C...	12/08/2025		C - Gas 10/31 - 12/3/25	L.4500 · FUEL AND UTILITIES	-939.59
TOTAL						-939.59
Bill Pmt -Check	16760	12/08/2025	NATIONAL GRID-S	44773-87003	L0201.0 · CASH DISBURSEME...	
Bill	4477387003 S ...	12/08/2025		S - Gas 10/14 - 11/12/25	L.4500 · FUEL AND UTILITIES	-773.01
TOTAL						-773.01
Bill Pmt -Check	16761	12/08/2025	OPTIMUM - K	0784014995203-2	L0201.0 · CASH DISBURSEME...	
Bill	078401499520...	12/08/2025		K - 12/1 -- 12/31/25	L.4311 · TELECOMMUNICATIO...	-186.26
TOTAL						-186.26
Bill Pmt -Check	16762	12/08/2025	OPTIMUM - S	0784094293802-3	L0201.0 · CASH DISBURSEME...	
Bill	078409429380...	12/08/2025		S - 12/1 -- 12/31/25	L.4311 · TELECOMMUNICATIO...	-236.26
TOTAL						-236.26

THE SMITHTOWN LIBRARY-L FUND
DECEMBER 2025 PREPAYS
November 19 - December 8 , 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Check	16763	12/08/2025	PSEGLI - SCKN	Cust. ID #0715-0037-94-8	L0201.0 · CASH DISBURSEME...	
Bill	07150037948 ...	12/08/2025		S - 8786417501 10/30 - 11/26/25	L.4500 · FUEL AND UTILITIES	-2,901.24
				K - 6500371101 10/30 - 11/26/25	L.4500 · FUEL AND UTILITIES	-2,780.90
				C - 6505010201 10/30 - 11/26/25	L.4500 · FUEL AND UTILITIES	-2,361.57
				N - 8955665401 10/30 - 11/26/25	L.4500 · FUEL AND UTILITIES	-3,463.23
TOTAL						-11,506.94
Bill Pmt -Check	16764	12/08/2025	VERIZON WIRELESS	482485858-00001	L0201.0 · CASH DISBURSEME...	
Bill	6129258776	12/08/2025		SCKN - Broadband & Cell 10/24 - 11/...	L.4311 · TELECOMMUNICATIO...	-93.32
TOTAL						-93.32

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16765	12/16/2025	ACE HARDWARE		L0201.0 · CASH DISBUR...	
Bill	3181/J	12/16/2025		Poly Rope RPO# 18695	L.4520 · BUILDING REPA...	-14.09
Bill	38148/J	12/16/2025		Misc. Supplies RPO# 18695	L.4520 · BUILDING REPA...	-11.27
TOTAL						-25.36
Bill Pmt -Che...	16766	12/16/2025	ALEXANDER,CHRISTINE		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		NYLA Registration 11/6-11/7/25	L.4291 · STAFF DEVELO...	-183.00
				Hotel, Food, Mileage, Tolls 11/6-11/7/25	L.4350 · TRAVEL	-600.69
Bill	VOUCHER	12/16/2025		Inter-building Travel	L.4350 · TRAVEL	-87.88
TOTAL						-871.57
Bill Pmt -Che...	16767	12/16/2025	AMAZON BUSINESS	A4VU9S4Y6UBIA	L0201.0 · CASH DISBUR...	
Bill	1FQN6679...	12/16/2025		Program Supplies PO# 19347,46,45	L4290NA · NESCONSET ...	-752.46
				Puzzles PO# 19330	L4290CA · COMMACK A...	-75.47
				Toys,Program Supplies PO#19310	L4290SJ · SMITHTOWN ...	-313.22
				Finger Paints,Tattoo,Cake Boxes,Playset PO#'s 19324,...	L4290KJ · KINGS PARK ...	-78.00
				Program Supplies Baking Soda PO#'s 19319,19053...	L4290NJ · NESCONSET ...	-202.13
				Program supplies,Community Care KitsPO#'s 19328,74...	L4290NY · NESCONSET ...	-399.24
				Program Supplies PO# 19379	L4290CY · COMMACK Y...	-55.28
				Program Suppllies PO#'s 19305,48	L4290KY · KINGS PARK ...	-1,718.46
				Program Supplies PO#'s 19357,19304	L4290SY · SMITHTOWN ...	-431.61
				Xyron Supplies,Carry Case PO#'s19344,80	L.41512 · LearnLab	-74.48
				DVD Player,Coding Robot,Telescope,Karaoke Machine P...	L.41511 · Library of Things	-765.90
				Garbage Bags,Pail Liners,Air FreshenerPO#'s 19338,39...	L.4510 · CUSTODIAL SU...	-148.75
				Faucet,Battery Pack,Light Covers PO#'s 19288,19301,19...	L.4520 · BUILDING REPA...	-666.75
				BOOKS	L.4100 · BOOKS	-78.79
				Misc. Office Supplies PO#'s 19294,19307,10,28,24,32,33,...	L.4300 · OFFICE AND LI...	-544.69
				Computer Supplies PO#'s 19302,19280	L.43201 · Computer Supp...	-1,211.00
				Book Binding Spines PO# 19349	L.42906 · LearnLab Progr...	-12.93
TOTAL						-7,529.16

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16768	12/16/2025	American Express - Smithtown L...		L0201.0 · CASH DISBUR...	
Bill	STATEME...	12/16/2025		EFAX	L.4311 · TELECOMMUNI...	-18.94
				STAMPS.COM MONTHLY	L.4330 · POSTAGE AND ...	-20.94
				INSPECTION OF WHITE VAN AND BLUE VAN, REPAIR...	L.4730 · MAINTENANCE ...	-560.12
				PAPER,OFFICE SUPPLIES,BABY WIPES PO#S 19335,...	L.4300 · OFFICE AND LI...	-122.56
				SUPPLIES FOR STAFF DEVELOPEMENT DAY PO#S 1...	L.4291 · STAFF DEVELO...	-136.47
				SUPPLIES PUZZLE PROGRAM PO# 19331	L.4290C · COMMACK PR...	-48.89
				SEEDS PO#S 19383,82,81	L.41513 · Seed Library	-2,241.42
				NEST RENEWAL PO# 18983	L.43202 · Software Servic...	-217.05
				GNOME CUTOUTS PO# 19329	L4290NY · NESCONSET ...	-80.58
				GIFTCARDS,COOKIES CHIPS PO#S 19358,63	L.4290F · Friday Night Pr...	-81.81
				RAILROAD TICKETS FOR TWAS THE NIGHT AND NYC...	L.4290T · TRIPS	-396.93
				BUTTON MAKER AND SUPPLIES PO# 19388	L4290KY · KINGS PARK ...	-478.96
				GIFTCARDS,COFFEE,COOKIES PO#S 19358,63	L4290NA · NESCONSET ...	-137.20
				TRAVEL,HOTEL FOOD NYLA CONF. 11/5 - 11/7/25 R L...	L.4350 · TRAVEL	-1,026.48
TOTAL						-5,568.35
Bill Pmt -Che...	16769	12/16/2025	AMITYVILLE PUBLIC LIBRARY		L0201.0 · CASH DISBUR...	
Bill	806772	12/16/2025		L&P to Amityville Public Library Patron G.Lass Cozier	L.4110 · LOST AND PAID	-26.99
TOTAL						-26.99
Bill Pmt -Che...	16770	12/16/2025	ANDREIEV, GLENN T.		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		KA - Saturday Morning Cartoons 11/15/2025	L.4290K · KINGS PARK ...	-175.00
TOTAL						-175.00
Bill Pmt -Che...	16771	12/16/2025	ARO, CARMINE		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		C - Heater	L.4520 · BUILDING REPA...	-31.97
Bill	VOUCHER	12/16/2025		Mileage Interbuilding Travel 8/22-10/23,10/29, 12/2	L.4350 · TRAVEL	-67.48
TOTAL						-99.45
Bill Pmt -Che...	16772	12/16/2025	BAKER & TAYLOR	303805	L0201.0 · CASH DISBUR...	
Bill	5019669996	12/16/2025		BOOKS	L.4100 · BOOKS	-65.30
TOTAL						-65.30

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16773	12/16/2025	BECKER'S		L0201.0 · CASH DISBUR...	
Bill	1889220	12/16/2025		Janibell 400R Liners (Diaper Disposal System) PO# 19365	L.4510 · CUSTODIAL SU...	-240.27
TOTAL						-240.27
Bill Pmt -Che...	16774	12/16/2025	BESTCO / HARTFORD - 6795 (BE...		L0201.0 · CASH DISBUR...	
Bill	06221 1/1/...	12/16/2025		Retire Health Class January 2026	L.8500 · HOSPITAL/MEDI...	-13,455.06
TOTAL						-13,455.06
Bill Pmt -Che...	16775	12/16/2025	BOLD SYSTEMS, LLC		L0201.0 · CASH DISBUR...	
Bill	70424812	12/16/2025		Budget Vote and Trustee Election October 14,2025 PO# ...	L.43202 · Software Servic...	-7,910.00
TOTAL						-7,910.00
Bill Pmt -Che...	16776	12/16/2025	BONDY, LISA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage to PALS Coordinator's Mtg	L.4350 · TRAVEL	-11.76
TOTAL						-11.76
Bill Pmt -Che...	16777	12/16/2025	BRAND, KAITLIN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage Staff Developement Day 11/14/25	L.4350 · TRAVEL	-5.47
TOTAL						-5.47
Bill Pmt -Che...	16778	12/16/2025	BRODART CO/BOOKS, TS		L0201.0 · CASH DISBUR...	
Bill	B7090032	12/16/2025		BOOKS	L.4100 · BOOKS	-253.09
Bill	B7090033	12/16/2025		BOOKS	L.4100 · BOOKS	-381.80
Bill	B7091161	12/16/2025		BOOKS	L.4100 · BOOKS	-242.28
Bill	B7091207	12/16/2025		BOOKS	L.4100 · BOOKS	-350.95
Bill	B7091274	12/16/2025		BOOKS	L.4100 · BOOKS	-258.43
Bill	B7091148	12/16/2025		BOOKS	L.4100 · BOOKS	-957.52
Bill	B7093105	12/16/2025		BOOKS	L.4100 · BOOKS	-191.96
Bill	B7093101	12/16/2025		BOOKS	L.4100 · BOOKS	-279.10
Bill	B7094323	12/16/2025		BOOKS	L.4100 · BOOKS	-683.75
Bill	B7094444	12/16/2025		BOOKS	L.4100 · BOOKS	-445.99
Bill	B7094447	12/16/2025		BOOKS	L.4100 · BOOKS	-1,634.10

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill	B7094377	12/16/2025		BOOKS	L.4100 · BOOKS	-967.54
Bill	B7095460	12/16/2025		BOOKS	L.4100 · BOOKS	-279.87
Bill	B7095388	12/16/2025		BOOKS	L.4100 · BOOKS	-205.21
Bill	B7095590	12/16/2025		BOOKS	L.4100 · BOOKS	-206.48
Bill	B7095529	12/16/2025		BOOKS	L.4100 · BOOKS	-461.08
Bill	B7095647	12/16/2025		BOOKS	L.4100 · BOOKS	-1,011.20
Bill	B7097426	12/16/2025		BOOKS	L.4100 · BOOKS	-621.07
Bill	B7098291	12/16/2025		BOOKS	L.4100 · BOOKS	-336.64
Bill	B7098339	12/16/2025		BOOKS	L.4100 · BOOKS	-480.49
Bill	B7098310	12/16/2025		BOOKS	L.4100 · BOOKS	-212.87
Bill	B7099450	12/16/2025		BOOKS	L.4100 · BOOKS	-348.73
Bill	B7099437	12/16/2025		BOOKS	L.4100 · BOOKS	-143.15
Bill	B7099463	12/16/2025		BOOKS	L.4100 · BOOKS	-277.03
Bill	B7099746	12/16/2025		BOOKS	L.4100 · BOOKS	-279.20
Bill	B7100608	12/16/2025		BOOKS	L.4100 · BOOKS	-172.12
Bill	B7100580	12/16/2025		BOOKS	L.4100 · BOOKS	-343.32
Bill	B7101771	12/16/2025		BOOKS	L.4100 · BOOKS	-167.01
Bill	B7101547	12/16/2025		BOOKS	L.4100 · BOOKS	-1,928.75
Bill	B7101732	12/16/2025		BOOKS	L.4100 · BOOKS	-1,499.99
Bill	B7103467	12/16/2025		BOOKS	L.4100 · BOOKS	-499.91
Bill	B7104428	12/16/2025		BOOKS	L.4100 · BOOKS	-238.07
Bill	B7104586	12/16/2025		BOOKS	L.4100 · BOOKS	-292.34
Bill	B7105465	12/16/2025		BOOKS	L.4100 · BOOKS	-232.41
Bill	B7103397	12/16/2025		CONTINUATIONS	L.4131 · OTHER SERIALS	-128.72
Bill	B7110611	12/16/2025		CONTINUATIONS	L.4131 · OTHER SERIALS	-229.76
TOTAL						-17,241.93
Bill Pmt -Che...	16779	12/16/2025	BRODART/SUPPLIES		L0201.0 · CASH DISBUR...	
Bill	666361	12/16/2025	TECH SERV	For Reference/Do Not Take Labels + Shipping Fee PO# 1...	L.4300 · OFFICE AND LI...	-51.66
TOTAL						-51.66
Bill Pmt -Che...	16780	12/16/2025	BROOKS, CAROLYN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage Staff Development Day 11/14/25	L.4350 · TRAVEL	-5.47
TOTAL						-5.47

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16781	12/16/2025	CDW-G CORPORATE OFFICE		L0201.0 · CASH DISBUR...	
Bill	AG34V6T	12/16/2025		STARTECH 1U Metal Rack, 10' Tripp Lite PO# 19249	L.43201 · Computer Supp...	-111.99
Bill	AG36J5V	12/16/2025		Cisco Catalyst 1200 Switch PO# 19249	L.2000 · COMPUTER EQ...	-3,112.53
Bill	AH1VL7E	12/16/2025		Starech.com Cisco SFP-10G-BX20U-i SFP+ module PO#...	L.43201 · Computer Supp...	-58.06
TOTAL						-3,282.58
Bill Pmt -Che...	16782	12/16/2025	CENGAGE LEARNING		L0201.0 · CASH DISBUR...	
Bill	99910153...	12/16/2025		BOOKS	L.4100 · BOOKS	-29.59
TOTAL						-29.59
Bill Pmt -Che...	16783	12/16/2025	CENTER POINT PUBLISHING		L0201.0 · CASH DISBUR...	
Bill	2210197	12/16/2025		BOOKS	L.4100 · BOOKS	-138.10
Bill	2213348	12/16/2025		BOOKS	L.4100 · BOOKS	-192.84
TOTAL						-330.94
Bill Pmt -Che...	16784	12/16/2025	COLL JAMES		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		KA - Understand Gerrymandering 11/20/2025	L4290KA · KINGS PARK ...	-300.00
TOTAL						-300.00
Bill Pmt -Che...	16785	12/16/2025	COMMACK PUBLIC LIBRARY		L0201.0 · CASH DISBUR...	
Bill	553575	12/16/2025		L&P to Commack Public Library Patron L.Dudzinski	L.4110 · LOST AND PAID	-9.00
TOTAL						-9.00
Bill Pmt -Che...	16786	12/16/2025	CORNELL COOPERATIVE EXTE...		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Turkey Time 11/17/2025	L4290SJ · SMITHTOWN ...	-275.00
TOTAL						-275.00

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16787	12/16/2025	CROCKER, KEITH		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		CA - Nobody Does it Better 11/26/25	L4290CA · COMMACK A...	-200.00
TOTAL						-200.00
Bill Pmt -Che...	16788	12/16/2025	Cuiffo, Barbara		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Program Refund Shape your own Plate(2)	L.27701 · Program Income	-20.00
TOTAL						-20.00
Bill Pmt -Che...	16789	12/16/2025	DAILY NEWS-N		L0201.0 · CASH DISBUR...	
Bill	838222 N1...	12/16/2025		N - Daily News (52weeks) 17.75 x 52	L.4130 · PERIODICALS	-923.00
TOTAL						-923.00
Bill Pmt -Che...	16790	12/16/2025	DASNY (DORM AUTHORITY STA...		L0201.0 · CASH DISBUR...	
Bill	Semi Annu...	12/16/2025		One Half Dormitory Authority Fee RPO# 18283	L.4370 · PROFESSIONA...	-647.25
TOTAL						-647.25
Bill Pmt -Che...	16791	12/16/2025	DEMPSEY, LEO		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Uniform Allowance 2025	L.4510 · CUSTODIAL SU...	-96.76
TOTAL						-96.76
Bill Pmt -Che...	16792	12/16/2025	Drama with Your Mama		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025	C-JUV	CJ - Drama with your Mama Program 12/5/25	L4290CJ · COMMACK JU...	-150.00
TOTAL						-150.00
Bill Pmt -Che...	16793	12/16/2025	EPIC		L0201.0 · CASH DISBUR...	
Bill	1/1/2026-1...	12/16/2025		Fidelity Bonds, Policy No#SU4171045-1/1-12/31/26 PO#	L.4540 · INSURANCE	-725.00
TOTAL						-725.00

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16794	12/16/2025	FANNY CAKES		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Pumpkin Spice Sugar Cookie Kit	L4290NY · NESCONSET ...	-225.00
Bill	VOUCHER	12/16/2025		SYA - Turkey Trot Trifle	L4290SY · SMITHTOWN ...	-400.00
Bill	VOUCHER	12/16/2025		KPJ - 30 Ginger House Decorating Kits	L4290KJ · KINGS PARK ...	-540.00
Bill	VOUCHER	12/16/2025		NYA - 24 Ginger Bread House Decorating Kits	L4290NY · NESCONSET ...	-432.00
TOTAL						-1,597.00
Bill Pmt -Che...	16795	12/16/2025	FOGARTY, DANIEL		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		F - Music for Tree Lighting	L.4290F · Friday Night Pr...	-150.00
TOTAL						-150.00
Bill Pmt -Che...	16796	12/16/2025	FUN EXPRESS LLC		L0201.0 · CASH DISBUR...	
Bill	73992211...	12/16/2025		All Abilities Craft Program Ceramic Heart Kits PO# 19354	L.42901 · All Abilities	-192.53
Bill	73972818...	12/16/2025	K-JUV	KJ - General Misc Program Supplies (Penguin Christmas ...	L4290KJ · KINGS PARK ...	-94.06
			S-JUV	SJ - Smithtown Juv Young at Art (Pirate Stickers, farm an...	L4290SJ · SMITHTOWN ...	-7.99
TOTAL						-294.58
Bill Pmt -Che...	16797	12/16/2025	GOONAN, MINDI		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage to BFG mtg. SCLS	L.4350 · TRAVEL	-19.82
TOTAL						-19.82
Bill Pmt -Che...	16798	12/16/2025	GRAINGER, W.W.		L0201.0 · CASH DISBUR...	
Bill	9725647656	12/16/2025		Aterra hand soap PO# 19390	L.4510 · CUSTODIAL SU...	-34.48
TOTAL						-34.48
Bill Pmt -Che...	16799	12/16/2025	GREAT SOUTH BAY DANCE LLC		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025	C-JUV	CJ - Hip Hop Dance Program 11/26/2025	L4290CJ · COMMACK JU...	-250.00
TOTAL						-250.00

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16800	12/16/2025	GREBOSZ, DONNA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Program Refund Twas the Night	L.4290T · TRIPS	-3.00
TOTAL						-3.00
Bill Pmt -Che...	16801	12/16/2025	GRUBERT, LAURA A.		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		NA - Silver Sneakers 11/1,8,22,29	L4290NA · NESCONSET ...	-300.00
TOTAL						-300.00
Bill Pmt -Che...	16802	12/16/2025	GUNDERSON, LAUREN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage to KP Mtg. with Paul Cataldo 12/1/25	L.4350 · TRAVEL	-9.62
TOTAL						-9.62
Bill Pmt -Che...	16803	12/16/2025	HANSEN, JAMES		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		RASP Annual Luncheon Mileage to RASP	L.4291 · STAFF DEVELO... L.4350 · TRAVEL	-30.00 -10.29
TOTAL						-40.29
Bill Pmt -Che...	16804	12/16/2025	HELMLE, Nanci		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage Staff Development Day 11/14/25 Mileage Nursing Home Visits November 2025	L.4350 · TRAVEL L.4350 · TRAVEL	-5.47 -39.20
TOTAL						-44.67
Bill Pmt -Che...	16805	12/16/2025	HOME DEPOT CREDIT SERVICES	6035-3220-0456-1233	L0201.0 · CASH DISBUR...	
Bill	STATEME...	12/16/2025		WATER BOTTLES 5 GALLON(9) RPO# 18286	L.4520 · BUILDING REPA...	-76.32
TOTAL						-76.32

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16806	12/16/2025	HOWLAND ERICA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		NJ - Supplies for Kitchen Scientists 11/22/25	L4290NJ · NESCONSET ...	-33.73
TOTAL						-33.73
Bill Pmt -Che...	16807	12/16/2025	INGRAM LIBRARY SERVICES		L0201.0 · CASH DISBUR...	
Bill	91702319	12/16/2025		BOOKS	L.4100 · BOOKS	-84.45
TOTAL						-84.45
Bill Pmt -Che...	16808	12/16/2025	IRON MOUNTAIN		L0201.0 · CASH DISBUR...	
Bill	KXBZ078	12/16/2025		SCKN - Document Storage December RPO# 18354	L.4520 · BUILDING REPA...	-376.67
TOTAL						-376.67
Bill Pmt -Che...	16809	12/16/2025	ISLAND ELEVATOR INDUSTRIES...		L0201.0 · CASH DISBUR...	
Bill	81340738...	12/16/2025		N - Inspection RPO# 18321	L.4520 · BUILDING REPA...	-379.00
Bill	81340738...	12/16/2025		K - Inspection RPO# 18321	L.4520 · BUILDING REPA...	-379.00
Bill	81340738...	12/16/2025		C - Inspection RPO# 18321	L.4520 · BUILDING REPA...	-379.00
Bill	81316490...	12/16/2025		SCKN - Monthly full service for four units RPO# 18321	L.4520 · BUILDING REPA...	-1,071.19
Bill	81346752...	12/16/2025		C - Replacement Battery for emergency light RPO# 18320	L.4520 · BUILDING REPA...	-721.13
TOTAL						-2,929.32
Bill Pmt -Che...	16810	12/16/2025	KANOPY		L0201.0 · CASH DISBUR...	
Bill	479214 - P...	12/16/2025		SCKN -Streaming November 2025	L.4150 · ONLINE MATL'S...	-851.00
TOTAL						-851.00
Bill Pmt -Che...	16811	12/16/2025	KINGS PARK HARDWARE		L0201.0 · CASH DISBUR...	
Bill	30886	12/16/2025		Wall Plate Cover	L.4520 · BUILDING REPA...	-5.99
Bill	34649	12/16/2025		Bulletin Board Hangers	L.4520 · BUILDING REPA...	-16.95
Bill	38709	12/16/2025		Clothes Line	L.4520 · BUILDING REPA...	-7.99

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill	39535	12/16/2025		Utility Sink at Commack	L.4520 · BUILDING REPA...	-79.19
Bill	41631	12/16/2025		Paint Supplies	L.4520 · BUILDING REPA...	-9.59
TOTAL						-119.71
Bill Pmt -Che...	16812	12/16/2025	LAKESHORE LEARNING MATERI...		L0201.0 · CASH DISBUR...	
Bill	92383572	12/16/2025		KPJ - Misc Toddler/Preschool Programs (Heavy-Duty Dru...	L4290KJ · KINGS PARK ...	-545.60
TOTAL						-545.60
Bill Pmt -Che...	16813	12/16/2025	LEAF	VOID: contract #100-2087037-002	L0201.0 · CASH DISBUR...	
TOTAL						0.00
Bill Pmt -Che...	16814	12/16/2025	LENTINO, AMANDA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		NYLA Conference Registration NYLA Mileage, Tolls, Meals	L.4291 · STAFF DEVELO... L.4350 · TRAVEL	-300.00 -453.97
TOTAL						-753.97
Bill Pmt -Che...	16815	12/16/2025	LI LIBRARY RESOURCES COUN...		L0201.0 · CASH DISBUR...	
Bill	300000405	12/16/2025	SCKN-BLDG	Long Island Library Resource Couscil - Annual Renewal 2...	L.4380 · MEMBERSHIP D...	-865.00
Bill	16054	12/16/2025		OCLC Firstsearch Base Pkg Renewal 1/1-12/26	L.4150 · ONLINE MATL'S...	-5,299.00
TOTAL						-6,164.00
Bill Pmt -Che...	16816	12/16/2025	LOPEZ, MARGARET		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage inter building 8/15-11/14/25	L.4350 · TRAVEL	-16.40
TOTAL						-16.40
Bill Pmt -Che...	16817	12/16/2025	Majestic Mud Handmade Pottery ...		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		CA - Shape your own Textured plate 11/22/2025	L4290CA · COMMACK A...	-350.00
TOTAL						-350.00

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16818	12/16/2025	MANAGED TECHNOLOGY, INC		L0201.0 · CASH DISBUR...	
Bill	46509	12/16/2025		Monthly Support December 2025	L.43202 · Software Servic...	-1,070.00
TOTAL						-1,070.00
Bill Pmt -Che...	16819	12/16/2025	MIDWEST TAPE		L0201.0 · CASH DISBUR...	
Bill	VARIOUS ...	12/16/2025		RECORDINGS HOOPLA 11/1-11/30/25 508110209	L.4120 · RECORDINGS L.4150 · ONLINE MATL'S...	-4,739.85 -2,603.53
TOTAL						-7,343.38
Bill Pmt -Che...	16820	12/16/2025	MOLONEY, MARGARET		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		SUNY New Paltz Science of Fundementals	L.4291 · STAFF DEVELO...	-25.00
TOTAL						-25.00
Bill Pmt -Che...	16821	12/16/2025	NAVINS, COLLEEN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		NYLA Conference Registration NYLA Hotel, Meals 11/5-11/8/25	L.4291 · STAFF DEVELO... L.4350 · TRAVEL	-300.00 -560.05
TOTAL						-860.05
Bill Pmt -Che...	16822	12/16/2025	NORTH BABYLON PUBLIC LIBR...		L0201.0 · CASH DISBUR...	
Bill	59168	12/16/2025		L&P to North Babylon Public Library Patron P Nimmagadda	L.4110 · LOST AND PAID	-20.00
Bill	59167	12/16/2025		L&P to North Babylon Public Library Patron P. Nimmagad...	L.4110 · LOST AND PAID	-9.95
TOTAL						-29.95
Bill Pmt -Che...	16823	12/16/2025	NYS EMPLOYEES HEALTH INS. (... 03419		L0201.0 · CASH DISBUR...	
Bill	625 12/25 ...	12/16/2025		Employee Health Insurance January 2026	L.8500 · HOSPITAL/MEDI...	-215,082.72
TOTAL						-215,082.72

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16824	12/16/2025	NYS INDUSTRIES FOR THE DISA...		L0201.0 · CASH DISBUR...	
Bill	20182	12/16/2025		SCKN - Document Destruction Oct. 2024 10/10/24,10/29/...	L.4520 · BUILDING REPA...	-108.84
Bill	16523	12/16/2025		SCKN - Document Destruction Sept. 2025 9/9/25,9/30/25 ...	L.4520 · BUILDING REPA...	-127.30
TOTAL						-236.14
Bill Pmt -Che...	16825	12/16/2025	OCEAN JANITORIAL SUPPLIES		L0201.0 · CASH DISBUR...	
Bill	623552	12/16/2025		General purpose cleaner, peroxide PO# 19391	L.4510 · CUSTODIAL SU...	-65.91
TOTAL						-65.91
Bill Pmt -Che...	16826	12/16/2025	ORIENTAL TRADING CO.	#3741427	L0201.0 · CASH DISBUR...	
Bill	73952490...	12/16/2025		CYA - General Program Supplies (Happy Birth stickers, b...	L4290CY · COMMACK Y...	-114.49
Bill	73972831...	12/16/2025		KJ - Scavenger Hunt Prizes (3D snoopy stand-up, Snoop...	L4290KJ · KINGS PARK ...	-37.10
TOTAL						-151.59
Bill Pmt -Che...	16827	12/16/2025	PARK, JESSICA (LEVINESS)		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage Interbuilding 11/14/25	L.4350 · TRAVEL	-1.72
				Mileage Everbrook School Visit 11/20/25	L.4350 · TRAVEL	-2.94
				Mileage SCLA 11/21/25	L.4350 · TRAVEL	-17.64
				Mileage Ivy League School 11/25/25	L.4350 · TRAVEL	-4.06
				Mileage Smithtown Christian School 12/2/25	L.4350 · TRAVEL	-2.52
TOTAL						-28.88
Bill Pmt -Che...	16828	12/16/2025	PATCHOGUE-MEDFORD LIBRARY		L0201.0 · CASH DISBUR...	
Bill	68071	12/16/2025		L&P to Patchogue-Medford Library Patron S Recine	L.4110 · LOST AND PAID	-16.00
Bill	66273	12/16/2025		L&P to Patchogue - Medford Library Patron J Dwyer-Men...	L.4110 · LOST AND PAID	-19.00
TOTAL						-35.00
Bill Pmt -Che...	16829	12/16/2025	PIANO, JENNIFER		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage to BFG mtg. SCLS	L.4350 · TRAVEL	-5.75
TOTAL						-5.75

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16830	12/16/2025	PLDA OF SUFFOLK COUNTY		L0201.0 · CASH DISBUR...	
Bill	ADVOCAC...	12/16/2025		TWO DAY BUS FOR ADVOCACY PO# 19403 S-CAULFI...	L.4350 · TRAVEL	-75.00
Bill	ADVOCAC...	12/16/2025		SEAT ON THE PLDA 2 DAY BUS FOR NYLA'S 2026 AD...	L.4350 · TRAVEL	-75.00
Bill	ADVOCAC...	12/16/2025		PLDA SPONSORED BUS TRIP FOR TWO DAY 2026 P...	L.4350 · TRAVEL	-75.00
TOTAL						-225.00
Bill Pmt -Che...	16831	12/16/2025	QUILL CORP.		L0201.0 · CASH DISBUR...	
Bill	45955708	12/16/2025	S-JUV	Document Holder, Cardstock Orange 250 sheets PO# 19...	L.4300 · OFFICE AND LI...	-76.06
Bill	46394873	12/16/2025	TECH SERV	BIC Ballpoint Pens, Blue Ink PO# 19313	L.4300 · OFFICE AND LI...	-23.45
Bill	46392226	12/16/2025	C-JUV	Document Holder PO# 19315	L.4300 · OFFICE AND LI...	-51.84
Bill	46837596	12/16/2025		HP 70 Yellow ink, HP 70 Light Gray PO# 19405	L.4300 · OFFICE AND LI...	-239.18
TOTAL						-390.53
Bill Pmt -Che...	16832	12/16/2025	RINGCENTRAL INC		L0201.0 · CASH DISBUR...	
Bill	CD_00128...	12/16/2025		Cloud Services 11/29-12/28/25	L.4311 · TELECOMMUNI...	-3,624.42
TOTAL						-3,624.42
Bill Pmt -Che...	16833	12/16/2025	RONCO PAPER PRODUCTS COR...		L0201.0 · CASH DISBUR...	
Bill	R17402	12/16/2025	S-CUST	SM - White paper towel rolls, toilet paper & 55 gal Trash b...	L.4510 · CUSTODIAL SU...	-311.04
Bill	R17403	12/16/2025	N-CUST	N - Paper Towel Rolls, Facial tissues, toilet paper, 55 gal ...	L.4510 · CUSTODIAL SU...	-386.98
Bill	R17743	12/16/2025	C-CUST	C - Paper Towels, Facial tissues PO# 19392	L.4510 · CUSTODIAL SU...	-84.64
				SCKM - Toilet Paper SM & KP Only PO# 19392	L.4510 · CUSTODIAL SU...	-106.62
TOTAL						-889.28
Bill Pmt -Che...	16834	12/16/2025	ROSENZWEIG, ARI M.		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		CYA - Dungeons and Dragons 12/8/25	L4290CY · COMMACK Y...	-50.00
TOTAL						-50.00

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16835	12/16/2025	ROSSANO, NICOLE		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		SUNY New Paltz Science of Fundementals	L.4291 · STAFF DEVELO...	-25.00
TOTAL						-25.00
Bill Pmt -Che...	16836	12/16/2025	SAYVILLE LIBRARY		L0201.0 · CASH DISBUR...	
Bill	15366	12/16/2025		L&P to Sayville Library Patron A Black	L.4110 · LOST AND PAID	-6.99
TOTAL						-6.99
Bill Pmt -Che...	16837	12/16/2025	SCLS		L0201.0 · CASH DISBUR...	
Bill	95854	12/16/2025		SCKN - ALLDATA Repair Services 11/14/25-11/13/26	L.4150 · ONLINE MATL'S...	-1,500.00
TOTAL						-1,500.00
Bill Pmt -Che...	16838	12/16/2025	SEAMAN, KEVIN A.		L0201.0 · CASH DISBUR...	
Bill	12/1/2025	12/16/2025		Legal Counselling, Bond & Bid Award Contract Document...	L.4370 · PROFESSIONA...	-2,335.00
TOTAL						-2,335.00
Bill Pmt -Che...	16839	12/16/2025	SEICHTER THOMAS		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Uniform Allowance 2025	L.4510 · CUSTODIAL SU...	-189.66
TOTAL						-189.66
Bill Pmt -Che...	16840	12/16/2025	SHAMUS COACH		L0201.0 · CASH DISBUR...	
Bill	226015DEP	12/16/2025		Deposit for Coach Bus Philadelphia Flower Show PO# 19...	L.4290T · TRIPS	-100.00
TOTAL						-100.00
Bill Pmt -Che...	16841	12/16/2025	Sprenger, Carol		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Program Refund Intermediate Mah Jong	L.27701 · Program Income	-10.00
TOTAL						-10.00

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16842	12/16/2025	STAPLES BUSINESS ADVANTAGE		L0201.0 · CASH DISBUR...	
Bill	7007594673	12/16/2025		Book Binding Machine and Bines PO# 19343	L.42906 · LearnLab Progr...	-95.59
Bill	7007750146	12/16/2025		Colored Paper, Phone Wipes, Supplies PO# 19323,34	L.4300 · OFFICE AND LI...	-302.45
				Paper, Laminate Pouches, Misc. Supplies PO# 19367,70,...	L.4300 · OFFICE AND LI...	-337.07
TOTAL						-735.11
Bill Pmt -Che...	16843	12/16/2025	STERLING NA (PREV STAR)		L0201.0 · CASH DISBUR...	
Bill	208928	12/16/2025		SCKN - Newsletter December 2025 12pgs RPO# 19000	L.4340 · PRINTING	-1,550.00
TOTAL						-1,550.00
Bill Pmt -Che...	16844	12/16/2025	Store on Site LLC (SOS)		L0201.0 · CASH DISBUR...	
Bill	D3032	12/16/2025		S - Monthly Store on Site RPO# 18560	L.4520 · BUILDING REPA...	-225.00
TOTAL						-225.00
Bill Pmt -Che...	16845	12/16/2025	SUFFOLK COUNTY BOARD OF		L0201.0 · CASH DISBUR...	
Bill	19676	12/16/2025	N-ADMIN	Election 10/14/2025 - Switchboard Coverage PO# 18962	L.4520 · BUILDING REPA...	-112.50
TOTAL						-112.50
Bill Pmt -Che...	16846	12/16/2025	TERESA'S SILHOUETTE SPOT L...		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		SH - Fall Gnome Canvas 11/18/2025	L4290SJ · SMITHTOWN ...	-300.00
TOTAL						-300.00
Bill Pmt -Che...	16847	12/16/2025	THERMAL SOLUTIONS, INC.		L0201.0 · CASH DISBUR...	
Bill	105182	12/16/2025		K - Mini Split Condensate Pump RPO# 18312	L.4520 · BUILDING REPA...	-315.60
TOTAL						-315.60

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16848	12/16/2025	TOSHIBA BUSINESS SOLUTIONS		L0201.0 · CASH DISBUR...	
Bill	6234951	12/16/2025		Maintenance Charge 11/7-12/6/25 RPO# 18314	L.4520 · BUILDING REPA...	-34.00
TOTAL						-34.00
Bill Pmt -Che...	16849	12/16/2025	TOWN OF SMITHTOWN GENERA...		L0201.0 · CASH DISBUR...	
Bill	1320-1225...	12/16/2025		S - Solid Waste Disposal December 2025	L.4520 · BUILDING REPA...	-256.33
Bill	2443-1225...	12/16/2025		C - Solid Waste Disposal December 2025	L.4520 · BUILDING REPA...	-128.16
Bill	0464-1225...	12/16/2025		K - Solid Waste Disposal December 2025	L.4520 · BUILDING REPA...	-128.16
Bill	1978-1225...	12/16/2025		N - Solid Waste disposal December 2025	L.4520 · BUILDING REPA...	-128.16
TOTAL						-640.81
Bill Pmt -Che...	16850	12/16/2025	UPRIGHT ASSOCIATES		L0201.0 · CASH DISBUR...	
Bill	17125	12/16/2025		S - Quarterly Inspections RPO# 19377	L.4520 · BUILDING REPA...	-125.00
Bill	17117	12/16/2025		C - Quarterly Inspection RPO# 19377	L.4520 · BUILDING REPA...	-125.00
Bill	17110	12/16/2025		K - Quarterly Inspection RPO# 19377	L.4520 · BUILDING REPA...	-125.00
Bill	17118	12/16/2025		N - Quarterly Inspection RPO# 19377	L.4520 · BUILDING REPA...	-125.00
TOTAL						-500.00
Bill Pmt -Che...	16851	12/16/2025	VERGA, CHRISTOPHER		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		LIR - WWII Homefront in Nassau and Suffolk	L.4290L · LONG ISLAND ...	-225.00
TOTAL						-225.00
Bill Pmt -Che...	16852	12/16/2025	W.M.S. DESIGNS		L0201.0 · CASH DISBUR...	
Bill	SMITHOP...	12/16/2025		The Smithtown Library Fate Space - Smithtownopoly PO#...	L.4000 · MISCELLANEO...	-300.00
TOTAL						-300.00
Bill Pmt -Che...	16853	12/16/2025	WHALING MUSEUM SOCIETY, IN...		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		KYA - Needle Felted Owls 11/25/2025	L4290KA · KINGS PARK ...	-350.00
TOTAL						-350.00

THE SMITHTOWN LIBRARY -L FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16854	12/16/2025	WINTER BROS. HAULING		L0201.0 · CASH DISBUR...	
Bill	00138314...	12/16/2025		S - Garage Pickup December 2025 S12/25	L.4520 · BUILDING REPA...	-171.00
Bill	00367484...	12/16/2025		C - Garbage Pickup December 2025 C12/25	L.4520 · BUILDING REPA...	-100.00
Bill	00385214...	12/16/2025		K - Garbage Pickup December 2025 K12/25	L.4520 · BUILDING REPA...	-103.00
Bill	00138324...	12/16/2025		N - Garbage Pickup December 2025 N12/25	L.4520 · BUILDING REPA...	-123.75
TOTAL						-497.75
Bill Pmt -Che...	16855	12/16/2025	WORLOW, SHEILA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/16/2025		Mileage to Staff Development Mtg. 11/14/25	L.4350 · TRAVEL	-5.47
TOTAL						-5.47
Bill Pmt -Che...	16856	12/16/2025	LEAF	contract #100-2087037-002	L0201.0 · CASH DISBUR...	
Bill	19417989	12/16/2025		SCKN - Copier Lease November 2025 RPO# 18355	L.4520 · BUILDING REPA...	-870.27
TOTAL						-870.27
Bill Pmt -Che...	12082025	12/16/2025	NYS EMPLOYEES RETIREMENT ...	L.8100	L0201.0 · CASH DISBUR...	
Bill	51386ERS...	12/16/2025		2026 Annual Invoice ACH PULLED 12/8/25 TO RECEIV...	L.8100 · RETIREMENT S...	-1,036,856.00
TOTAL						-1,036,856.00

THE SMITHTOWN LIBRARY - M FUND
DECEMBER 2025
December 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -...	1189	12/16/2025	AMAZON BUSINESS		M.0201 · CASH DISBURSEMEN...	
Bill	1FQN6679C...	12/16/2025		SM FLOOD Menorah PO# M-203	M.4599 · SM FLOOD Expenses (...)	-29.39
				SM FLOOD Key Cabinet PO# M-204	M.4599 · SM FLOOD Expenses (...)	-86.72
TOTAL						-116.11
Bill Pmt -...	1190	12/16/2025	AMERICAN EXPRESS		M.0201 · CASH DISBURSEMEN...	
Bill	STATEMEN...	12/16/2025		SM FLOOD CHRISTMAS TREE PO# M-210	M.4599 · SM FLOOD Expenses (...)	-87.50
TOTAL						-87.50
Bill Pmt -...	1191	12/16/2025	Bianco, Patricia		M.0201 · CASH DISBURSEMEN...	
Bill	VOUCHER	12/16/2025		SM FLOOD Christmas Decorations	M.4599E · CAT E	-59.37
TOTAL						-59.37
Bill Pmt -...	1192	12/16/2025	SCC CONSTRUCTION MAN...		M.0201 · CASH DISBURSEMEN...	
Bill	112518	12/16/2025		Construction Phase Services: Nov 2025 SM ...	M.4599E · CAT E	-19,500.00
TOTAL						-19,500.00
Bill Pmt -...	1193	12/16/2025	TANZI, JOHN A.		M.0201 · CASH DISBURSEMEN...	
Bill	2410-06	12/16/2025		SMLL Reconstruction RPO# M-190 SM Flood	M.4599 · SM FLOOD Expenses (...)	-78,745.88
TOTAL						-78,745.88
Bill Pmt -...	1194	12/16/2025	THE HOME DEPOT	6035-3220-0456-1233	M.0201 · CASH DISBURSEMEN...	
Bill	STATEMEN...	12/16/2025		SM FLOOD Tool Cabinet PO# M-209	M.4599 · SM FLOOD Expenses (...)	-219.00
TOTAL						-219.00

FT PR#24 Dated 11/21/25

Client ID: 21SSL - Smithtown Special Library District		PAYROLL SUMMARY		Period Begin Date: 11/1/2025	
Pay Group: FT		Smithtown Special Library District		Period End Date: 11/14/2025	
Check Date: 11/21/2025				Pay Period: 24	
Run Date: 11/18/2025		Run Number: 250		Payroll Type: Regular Payroll	

*** PAYROLL FUNDING ***

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	63	\$0.00	\$140,419.55
Totals:				63	\$0.00	\$140,419.55
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$64,035.87
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$431.15
Totals:					\$0.00	\$64,467.02
Total ACH Debit:						Impound Date: 11/20/2025 \$204,886.57
Total Payroll Funding (all items):						\$204,886.57

*** PAYROLL TOTALS ***

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	62
Direct Deposits	\$140,419.55	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
**** Total Net Payroll	\$140,419.55	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	62
Total Taxes	\$64,035.87	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	62
**** Total Payroll	\$204,455.42	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (63)	\$140,419.55	Vouchers (Direct Deposit)	62	Terminated Employee Count	23
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	85
**** Adjusted Total	\$204,455.42	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	62
				Zero Net Checks	0	Active Employees this Month	62
						Employees with W2 Data	67
						Active Employees Not Paid	0
						Active (Hired) EEs Not Paid	0

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19 NOV 25

FT - 204,886.570 +
PT - 68,176.490 +
PT 273,063.060 *
Total

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025 Run Number: 250		Payroll Type: Regular Payroll

*** PAYROLL TAXES ***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Federal Deposits	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	192,962.36	24,038.97	387,820.76	48,445.10	809,488.40	99,750.00	4,677,809.41	585,655.49
MED EE (1.450000%)	204,574.26	3,057.75	410,573.55	6,136.16	854,988.47	12,764.71	5,021,780.12	73,216.45
MED ER (1.450000%)	204,574.26	2,966.37	410,573.55	5,953.39	854,988.47	12,397.37	5,021,780.12	72,815.85
SOC SEC EE (6.200000%)	194,420.48	12,054.03	390,266.00	24,196.40	814,173.38	50,478.71	4,953,369.08	307,108.85
SOC SEC ER (6.200000%)	194,420.48	12,054.03	390,266.00	24,196.40	814,173.38	50,478.71	4,953,369.08	307,108.85
Total Federal Deposits		54,171.15		108,927.45		225,869.50		1,345,905.49
State/Local Employee Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	196,609.79	9,864.72	394,618.57	19,830.65	823,784.11	40,977.55	4,758,651.01	241,641.50
Total State/Local Employee Tax		9,864.72		19,830.65		40,977.55		241,641.50
Total Taxes		64,035.87		128,758.10		266,847.05		1,587,546.99

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025 Run Number: 250		Payroll Type: Regular Payroll

*** EMPLOYER TAX EXPENSE ***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	204,574.26	2,966.37	410,573.55	5,953.39	854,988.47	12,397.37	5,021,780.12	72,815.85
SOC SEC ER (6.200000%)	194,420.48	12,054.03	390,266.00	24,196.40	814,173.38	50,478.71	4,953,369.08	307,108.85
Total Employer Tax		15,020.40		30,149.79		62,876.08		379,924.70

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025 Run Number: 250		Payroll Type: Regular Payroll

***** EARNINGS & DEDUCTIONS *****

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Overtime	0.00	0.00	0.00	0.00	12.92	983.51	29.50	2,083.19
Sunday	96.00	5,762.00	204.50	13,053.79	375.50	24,389.30	1,397.75	87,778.41
Holiday	515.87	25,634.41	515.87	25,634.41	947.37	46,634.74	4,981.74	242,506.17
Regular	3,265.04	157,974.78	6,950.39	338,104.51	13,923.87	679,339.56	83,058.72	4,039,986.39
Sick	140.28	7,733.01	298.80	15,409.88	506.03	25,311.04	3,816.35	178,633.79
Vacation	232.48	10,706.40	530.13	24,380.61	1,259.57	59,111.14	7,279.89	351,499.00
Personal	16.42	741.26	85.00	3,943.34	236.99	10,887.77	1,323.35	62,360.89
Jury Duty	0.00	0.00	0.00	0.00	0.00	0.00	42.00	1,705.80
Bereavement Ear	35.00	1,151.02	42.00	1,449.29	49.00	1,814.38	289.00	11,667.12
Comp Time	32.16	1,321.69	83.67	3,649.51	163.44	7,279.50	1,590.35	74,011.25
Call Back	0.00	0.00	0.00	0.00	0.00	0.00	2.50	117.77
Stipend	0.00	0.00	0.00	0.00	0.00	1,300.00	0.00	6,500.00
NYS CP	0.00	0.00	0.00	0.00	0.00	0.00	101.50	4,758.64
Travel	1.75	97.72	4.86	273.73	7.95	423.90	47.55	2,353.59
Union Hours	0.00	0.00	0.00	0.00	0.00	0.00	9.90	397.99
Meetings	84.50	4,814.99	107.78	6,090.27	129.28	7,205.33	668.41	37,232.67
Medical Screen	4.00	257.22	10.00	489.33	15.00	767.06	53.00	2,951.38
Overtime Reg	0.00	0.00	10.75	536.52	40.75	1,979.35	126.25	6,825.39
Retro Pay	0.00	0.00	0.00	0.00	0.00	0.00	28.00	101.06
Vacation NR	0.00	0.00	0.00	0.00	0.00	0.00	576.47	23,186.19
Snow Day	0.00	0.00	0.00	0.00	0.00	0.00	99.25	4,655.58
Sick NR	0.00	0.00	0.00	0.00	0.00	0.00	2,035.15	85,402.54
Longevity REG	0.00	0.00	0.00	0.00	0.00	33,833.31	0.00	66,499.99
Wellness Day	14.00	442.61	35.00	1,684.06	35.00	1,684.06	35.00	1,684.06
Total Earnings	4,437.50	216,637.11	8,878.75	434,699.25	17,702.67	902,943.95	107,591.63	5,294,898.86
Memo Calculations	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	96.00	0.00	196.50	0.00	344.17	0.00	1,251.42	0.00
Salary Hours	3,176.13	0.00	6,763.74	0.00	13,627.51	0.00	76,200.51	0.00
Total Memo Calculations	3,272.13	0.00	6,960.24	0.00	13,971.68	0.00	77,451.93	0.00
Deductions		Dollars		Dollars		Dollars		Dollars
Medical Pre-tax		12,042.60		24,085.20		47,874.48		272,673.24

^Hrs/Units = Units (Units not included in Totals)

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025 Run Number: 250		Payroll Type: Regular Payroll

*** EARNINGS & DEDUCTIONS ***

	CURRENT	MTD	QTD	YTD
Aflac	20.25	40.50	81.00	445.50
NYS Retirement	3,647.43	6,797.81	14,295.71	80,741.53
Retirement Loan	871.00	1,742.00	3,484.00	20,628.74
AXA Equitable	2,798.00	5,596.00	11,192.00	66,752.00
CSEA Benefit Fd	478.00	956.00	1,880.00	11,400.00
NYS Def Comp	4,146.47	8,318.98	16,932.36	121,390.93
CSEA Ins	93.77	187.54	375.08	2,250.48
Disability	194.75	389.50	779.00	4,341.50
CSEA Dues	1,788.45	3,576.90	7,153.80	42,991.00
Post Tax SCP	60.93	121.86	243.72	1,520.67
Pearl Carroll	40.44	80.88	161.76	970.56
Met Life	1,020.00	2,040.00	3,080.00	74,986.18
Pre Tax SCP	0.00	0.00	0.00	100.07
Total Deductions	27,202.09	53,933.17	107,532.91	701,192.40

^Hrs/Units = Units (Units not included in Totals)

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Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 250	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(1 - Clerical Full Time) Totals								
Pays:								
Overtime					10.92	790.60	22.25	1,619.98
Sunday	46.00	2,076.97	88.00	4,282.32	158.00	7,876.23	575.25	28,597.94
Holiday	195.00	7,378.05	195.00	7,378.05	349.00	13,229.88	1,805.50	68,783.73
Regular	1,196.43	45,030.92	2,502.92	94,316.03	5,043.81	191,163.32	29,496.95	1,127,902.05
Sick	36.75	1,418.23	84.25	3,017.06	147.10	5,231.68	1,356.23	49,654.36
Vacation	108.13	4,498.79	259.25	10,845.15	480.75	19,143.74	2,632.84	104,581.39
Personal	4.67	178.07	23.56	848.86	95.00	3,682.56	486.16	19,133.87
Jury Duty							14.00	371.32
Bereavement Ear	35.00	1,151.02	42.00	1,449.29	42.00	1,449.29	177.00	5,796.01
Comp Time	20.52	719.44	25.02	886.72	51.64	1,751.24	578.72	21,568.56
Stipend						700.00		3,500.00
NYS CP							24.50	741.35
Travel	1.00	52.61	1.50	72.77	2.20	102.13	18.86	719.58
Union Hours							3.00	94.83
Meetings							36.50	1,687.69
Medical Screen			4.00	131.55	6.00	228.38	9.25	410.70
Overtime Reg			6.50	263.22	31.50	1,384.53	110.00	5,804.74
Vacation NR							397.17	13,061.46
Snow Day							34.25	1,387.11
Sick NR							1,251.75	41,165.43
Longevity REG						9,833.31		19,166.65
Wellness Day	14.00	442.61	14.00	442.61	14.00	442.61	14.00	442.61
Total Gross Pay:	1,657.50	62,946.71	3,246.00	123,933.63	6,431.92	257,009.50	39,044.18	1,516,191.36
Employee Taxes:								
SOC SEC EE		3,652.39		7,192.51		14,961.05		88,064.34
MED EE		854.20		1,682.13		3,498.95		20,595.69
FEDERAL WH		5,588.31		11,011.68		22,900.47		136,623.72
NEW YORK WH		2,664.58		5,251.06		10,851.64		63,608.17
Total Employee Taxes:		12,759.48		25,137.38		52,212.11		308,891.92
Deductions:								
Medical Pre-tax		4,016.22		7,884.48		15,621.00		95,353.08
Aflac		20.25		40.50		81.00		445.50
NYS Retirement		1,614.44		2,727.95		6,044.69		33,088.78
Retirement Loan		124.00		248.00		496.00		2,976.00
AXA Equitable		700.00		1,400.00		2,800.00		16,800.00
CSEA Benefit Fd		174.00		340.00		656.00		4,056.00
NYS Def Comp		1,583.01		3,182.98		6,764.89		65,931.12
CSEA Ins		59.90		119.80		239.60		1,437.60
Disability		61.75		123.50		247.00		1,396.50
CSEA Dues		563.80		1,103.01		2,181.43		12,896.32
Pearl Carroll		24.79		49.58		99.16		594.96
Met Life		20.00		40.00		80.00		31,986.18
Pre Tax SCP								100.07
Total Deductions:		8,962.16		17,259.80		35,310.77		267,062.11
Netpay:		41,225.07		81,536.45		169,486.62		940,237.33
Employer Taxes:								
SOC SEC ER		3,652.39		7,192.51		14,961.05		88,064.34
MED ER		854.20		1,682.13		3,498.95		20,595.69
Total Employer Taxes:		4,506.59		8,874.64		18,460.00		108,660.03

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 250	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(3 - Librarian Full Time) Totals								
Pays:								
Overtime					2.00	192.91	3.75	361.71
Sunday	50.00	3,685.03	112.00	8,638.37	204.00	16,113.77	738.00	56,724.77
Holiday	306.87	17,846.86	306.87	17,846.86	565.87	32,437.87	2,989.74	168,229.77
Regular	1,944.61	109,335.86	4,165.22	235,205.43	8,306.56	471,155.76	49,968.71	2,806,736.50
Sick	103.53	6,314.78	212.80	12,358.31	350.18	19,773.38	2,373.12	126,147.44
Vacation	124.35	6,207.61	258.88	13,140.82	736.82	38,462.36	4,465.18	240,254.05
Personal	9.75	485.63	53.44	2,892.02	131.74	6,926.16	794.25	42,059.03
Jury Duty							21.00	1,069.63
Bereavement Ear					7.00	365.09	98.00	5,595.04
Comp Time	11.64	602.25	44.65	2,486.72	96.80	5,213.41	934.25	50,250.62
Call Back							2.50	117.77
Stipend						600.00		3,000.00
NYS CP							77.00	4,017.29
Travel	0.75	45.11	3.36	200.96	5.75	321.77	28.69	1,634.01
Union Hours							6.90	303.16
Meetings	84.50	4,814.99	107.78	6,090.27	129.28	7,205.33	631.66	35,540.05
Medical Screen	4.00	257.22	6.00	357.78	9.00	538.68	41.00	2,436.63
Overtime Reg			4.25	273.30	9.25	594.82	16.25	1,020.65
Retro Pay							28.00	101.06
Vacation NR							179.30	10,124.73
Snow Day							55.50	3,008.98
Sick NR							783.40	44,237.11
Longevity REG						22,500.00		44,333.34
Wellness Day			21.00	1,241.45	21.00	1,241.45	21.00	1,241.45
Total Gross Pay:	2,640.00	149,595.34	5,296.25	300,732.29	10,575.25	623,642.76	64,257.20	3,648,544.79
Employee Taxes:								
SOC SEC EE		8,147.75		16,391.01		34,144.75		210,983.60
MED EE		2,144.18		4,310.69		8,944.68		50,735.55
FEDERAL WH		18,139.89		36,628.80		75,069.03		438,382.37
NEW YORK WH		7,022.15		14,152.35		29,207.61		172,611.27
Total Employee Taxes:		35,453.97		71,482.85		147,366.07		872,712.79
Deductions:								
Medical Pre-tax		8,026.38		16,052.76		32,105.52		177,172.20
NYS Retirement		1,991.58		3,931.75		7,930.55		45,719.63
Retirement Loan		747.00		1,494.00		2,988.00		17,652.74
AXA Equitable		2,098.00		4,196.00		8,392.00		49,952.00
CSEA Benefit Fd		288.00		576.00		1,152.00		6,952.00
NYS Def Comp		2,563.46		5,136.00		10,167.47		55,459.81
CSEA Ins		33.87		67.74		135.48		812.88
Disability		133.00		266.00		532.00		2,945.00
CSEA Dues		1,189.66		2,379.32		4,758.64		28,691.09
Post Tax SCP		60.93		121.86		243.72		1,462.32
Pearl Carroll		15.65		31.30		62.60		375.60
Met Life		1,000.00		2,000.00		3,000.00		43,000.00
Total Deductions:		18,147.53		36,252.73		71,467.98		430,195.27
Netpay:		95,993.84		192,996.71		404,808.71		2,345,636.73
Employer Taxes:								
SOC SEC ER		8,147.75		16,391.01		34,144.75		210,983.60
MED ER		2,052.80		4,127.92		8,577.34		50,334.95
Total Employer Taxes:		10,200.55		20,518.93		42,722.09		261,318.55

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 250	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(5 - Custodial Full Time) Totals								
Pays:								
Holiday	7.00	271.47	7.00	271.47	14.00	542.94	77.00	2,934.14
Regular	61.00	2,365.70	131.00	5,080.43	234.00	9,074.96	1,365.58	52,200.39
Sick					7.00	271.47	55.00	2,087.30
Vacation					21.00	814.42	126.00	4,826.90
Personal	2.00	77.56	2.00	77.56	3.00	116.34	11.43	433.54
Jury Duty							7.00	264.85
Comp Time					1.00	38.78	32.99	1,260.85
Medical Screen							2.75	104.05
Snow Day							3.00	113.50
Longevity REG						750.00		1,500.00
Total Gross Pay:	70.00	2,714.73	140.00	5,429.46	280.00	11,608.91	1,680.75	65,725.52
Employee Taxes:								
SOC SEC EE		168.31		336.62		719.75		4,074.98
MED EE		39.36		78.73		168.33		953.02
FEDERAL WH		228.50		457.00		923.23		5,391.06
NEW YORK WH		126.17		252.34		523.04		3,013.66
Total Employee Taxes:		562.34		1,124.69		2,334.35		13,432.72
Deductions:								
CSEA Benefit Fd		8.00		16.00		32.00		192.00
CSEA Dues		34.99		69.98		139.96		838.74
Total Deductions:		42.99		85.98		171.96		1,030.74
Netpay:		2,109.40		4,218.79		9,102.60		51,262.06
Employer Taxes:								
SOC SEC ER		168.31		336.62		719.75		4,074.98
MED ER		39.36		78.73		168.33		953.02
Total Employer Taxes:		207.67		415.35		888.08		5,028.00

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 250	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(7 - Messenger / Groundskeeper) Totals								
Pays:								
Overtime			4.50	133.10	13.50	399.30	3.50	101.50
Sunday			7.00	138.03	14.00	276.06	84.50	2,455.70
Holiday	7.00	138.03	7.00	138.03	14.00	276.06	77.00	1,491.46
Regular	63.00	1,242.30	111.75	2,203.61	244.50	4,821.32	1,499.00	29,196.28
Sick			1.75	34.51	1.75	34.51	22.75	440.49
Personal			5.50	108.46	5.75	113.39	22.61	441.91
Bereavement Ear							14.00	276.07
Comp Time			14.00	276.07	14.00	276.07	39.39	766.79
Meetings							0.25	4.93
Snow Day							5.00	96.66
Total Gross Pay:	70.00	1,380.33	144.50	2,893.78	293.50	5,920.65	1,768.00	35,271.79
Employee Taxes:								
SOC SEC EE		85.58		179.41		367.08		2,186.85
MED EE		20.01		41.96		85.85		511.44
FEDERAL WH		82.27		180.03		375.55		2,223.98
NEW YORK WH		51.82		110.96		229.24		1,361.61
Total Employee Taxes:		239.68		512.36		1,057.72		6,283.88
Deductions:								
NYS Retirement		41.41		86.81		177.61		1,058.15
CSEA Benefit Fd		8.00		16.00		32.00		192.00
Total Deductions:		49.41		102.81		209.61		1,250.15
Netpay:		1,091.24		2,278.61		4,653.32		27,737.76
Employer Taxes:								
SOC SEC ER		85.58		179.41		367.08		2,186.85
MED ER		20.01		41.96		85.85		511.44
Total Employer Taxes:		105.59		221.37		452.93		2,698.29

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 250	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Grand Totals								
Pays:								
Overtime					12.92	983.51	29.50	2,083.19
Sunday	96.00	5,762.00	204.50	13,053.79	375.50	24,389.30	1,397.75	87,778.41
Holiday	515.87	25,634.41	515.87	25,634.41	942.87	46,486.75	4,949.24	241,439.10
Regular	3,265.04	157,974.78	6,910.89	336,805.50	13,828.87	676,215.36	82,330.24	4,016,035.22
Sick	140.28	7,733.01	298.80	15,409.88	506.03	25,311.04	3,807.10	178,329.59
Vacation	232.48	10,706.40	518.13	23,985.97	1,238.57	58,420.52	7,224.02	349,662.34
Personal	16.42	741.26	84.50	3,926.90	235.49	10,838.45	1,314.45	62,068.35
Jury Duty							42.00	1,705.80
Bereavement Ear	35.00	1,151.02	42.00	1,449.29	49.00	1,814.38	289.00	11,667.12
Comp Time	32.16	1,321.69	83.67	3,649.51	163.44	7,279.50	1,585.35	73,846.82
Call Back							2.50	117.77
Stipend						1,300.00		6,500.00
NYS CP							101.50	4,758.64
Travel	1.75	97.72	4.86	273.73	7.95	423.90	47.55	2,353.59
Union Hours							9.90	397.99
Meetings	84.50	4,814.99	107.78	6,090.27	129.28	7,205.33	668.41	37,232.67
Medical Screen	4.00	257.22	10.00	489.33	15.00	767.06	53.00	2,951.38
Overtime Reg			10.75	536.52	40.75	1,979.35	126.25	6,825.39
Retro Pay							28.00	101.06
Vacation NR							576.47	23,186.19
Snow Day							97.75	4,606.25
Sick NR							2,035.15	85,402.54
Longevity REG						33,083.31		64,999.99
Wellness Day	14.00	442.61	35.00	1,684.06	35.00	1,684.06	35.00	1,684.06
Total Gross Pay:	4,437.50	216,637.11	8,826.75	432,989.16	17,580.67	898,181.82	106,750.13	5,265,733.46
Employee Taxes:								
SOC SEC EE		12,054.03		24,099.55		50,192.63		305,309.77
MED EE		3,057.75		6,113.51		12,697.81		72,795.70
FEDERAL WH		24,038.97		48,277.51		99,268.28		582,621.13
NEW YORK WH		9,864.72		19,766.71		40,811.53		240,594.71
Total Employee Taxes:		49,015.47		98,257.28		202,970.25		1,201,321.31
Deductions:								
Medical Pre-tax		12,042.60		23,937.24		47,726.52		272,525.28
Aflac		20.25		40.50		81.00		445.50
NYS Retirement		3,647.43		6,746.51		14,152.85		79,866.56
Retirement Loan		871.00		1,742.00		3,484.00		20,628.74
AXA Equitable		2,798.00		5,596.00		11,192.00		66,752.00
CSEA Benefit Fd		478.00		948.00		1,872.00		11,392.00
NYS Def Comp		4,146.47		8,318.98		16,932.36		121,390.93
CSEA Ins		93.77		187.54		375.08		2,250.48
Disability		194.75		389.50		779.00		4,341.50
CSEA Dues		1,788.45		3,552.31		7,080.03		42,426.15
Post Tax SCP		60.93		121.86		243.72		1,462.32
Pearl Carroll		40.44		80.88		161.76		970.56
Met Life		1,020.00		2,040.00		3,080.00		74,986.18
Pre Tax SCP								100.07
Total Deductions:		27,202.09		53,701.32		107,160.32		699,538.27
Netpay:		140,419.55		281,030.56		588,051.25		3,364,873.88
Employer Taxes:								
SOC SEC ER		12,054.03		24,099.55		50,192.63		305,309.77

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 250	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
MED ER		2,966.37		5,930.74		12,330.47		72,395.10
Total Employer Taxes:		15,020.40		30,030.29		62,523.10		377,704.87

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PT PR#24 Dated 11/21/25

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/1/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 249	Payroll Type: Regular Payroll

*** PAYROLL FUNDING ***

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	77	\$0.00	\$52,165.86
Totals:				77	\$0.00	\$52,165.86
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$15,578.61
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349	1	\$0.00	\$170.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$262.02
Totals:				1	\$0.00	\$16,010.63
Total ACH Debit:				Impound Date: 11/20/2025		\$68,176.49
Total Payroll Funding (all items):				\$68,176.49		

*** PAYROLL TOTALS ***

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	76
Direct Deposits	\$52,165.86	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
**** Total Net Payroll	\$52,165.86	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	76
Total Taxes	\$15,578.61	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	79
**** Total Payroll	\$67,744.47	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (77)	\$52,165.86	Vouchers (Direct Deposit)	76	Terminated Employee Count	79
Payroll Adjustments	\$0.00	Total Third Party Pays	\$170.00	Total Third Party Payments	1	Total Employee Count	158
**** Adjusted Total	\$67,744.47	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	78
				Zero Net Checks	0	Active Employees this Month	79
						Employees with W2 Data	97
						Active Employees Not Paid	3
						Active (Hired) EEs Not Paid	3

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Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/1/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025 Run Number: 249		Payroll Type: Regular Payroll

***** PAYROLL TAXES *****

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Federal Deposits	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	63,753.40	3,620.00	129,324.99	7,406.82	264,668.39	14,935.19	1,568,843.09	88,747.13
MED EE (1.450000%)	64,578.34	936.36	130,956.22	1,898.86	268,017.00	3,886.28	1,610,152.41	23,347.20
MED ER (1.450000%)	64,578.34	936.36	130,956.22	1,898.86	268,017.00	3,886.28	1,610,152.41	23,347.20
SOC SEC EE (6.200000%)	64,578.34	4,003.88	130,956.22	8,119.27	268,017.00	16,617.04	1,610,152.41	99,829.48
SOC SEC ER (6.200000%)	64,578.34	4,003.88	130,956.22	8,119.27	268,017.00	16,617.04	1,610,152.41	99,829.48
Total Federal Deposits		13,500.48		27,443.08		55,941.83		335,100.49
State/Local Employee Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	64,578.34	2,078.13	130,956.22	4,217.41	268,017.00	8,603.80	1,588,532.36	51,723.48
Total State/Local Employee Tax		2,078.13		4,217.41		8,603.80		51,723.48
Total Taxes		15,578.61		31,660.49		64,545.63		386,823.97

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/1/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025 Run Number: 249		Payroll Type: Regular Payroll

*** EMPLOYER TAX EXPENSE ***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	64,578.34	936.36	130,956.22	1,898.86	268,017.00	3,886.28	1,610,152.41	23,347.20
SOC SEC ER (6.200000%)	64,578.34	4,003.88	130,956.22	8,119.27	268,017.00	16,617.04	1,610,152.41	99,829.48
Total Employer Tax		4,940.24		10,018.13		20,503.32		123,176.68

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/1/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025 Run Number: 249		Payroll Type: Regular Payroll

***** EARNINGS & DEDUCTIONS *****

	CURRENT		MTD		QTD		YTD	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	34.00	1,426.87	59.50	2,549.40	105.00	4,425.23	463.28	20,685.56
Holiday	199.50	4,961.55	199.50	4,961.55	400.50	10,312.77	2,243.00	58,782.60
Regular	2,007.63	53,720.46	4,102.52	108,250.30	8,077.02	213,553.01	49,000.16	1,292,856.63
Sick	70.75	2,089.30	174.38	5,298.21	328.25	9,913.22	1,424.01	46,870.32
Vacation	41.12	1,214.34	123.45	3,664.32	270.76	8,445.08	2,416.14	78,290.93
Personal	16.41	402.03	25.60	685.06	90.98	2,409.83	451.60	13,215.19
Jury Duty	0.00	0.00	0.00	0.00	21.00	803.10	94.50	3,383.28
Bereavement Ear	0.00	0.00	0.00	0.00	13.50	300.61	118.00	3,295.93
Comp Time	12.29	485.79	48.42	1,973.78	76.86	2,804.27	604.24	16,442.70
Call Back	0.00	0.00	0.00	0.00	0.00	0.00	6.00	133.14
Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00	30.00	849.90
NYS CP	0.00	0.00	0.00	0.00	0.00	0.00	57.75	1,317.77
Travel	0.00	0.00	0.00	0.00	0.75	19.39	8.52	264.35
Meetings	0.00	0.00	11.20	380.56	11.20	380.56	52.20	1,831.49
Sunday Reg	16.00	278.00	32.00	545.00	48.00	809.00	210.88	3,577.54
Medical Screen	0.00	0.00	0.00	0.00	0.00	0.00	16.00	477.82
Overtime Reg	0.00	0.00	0.00	0.00	3.00	67.89	4.00	85.64
Retro Pay	0.00	0.00	0.00	0.00	0.00	0.00	4.00	97.96
Vacation NR	0.00	0.00	116.59	2,648.04	116.59	2,648.04	658.06	19,456.20
Snow Day	0.00	0.00	0.00	0.00	0.00	0.00	53.75	1,286.11
Sick NR	0.00	0.00	0.00	0.00	0.00	0.00	420.00	14,741.96
Longevity REG	0.00	0.00	0.00	0.00	0.00	11,125.00	0.00	21,375.00
Donation	0.00	0.00	0.00	0.00	0.00	0.00	329.45	10,834.39
Total Earnings	2,397.70	64,578.34	4,893.16	130,956.22	9,563.41	268,017.00	58,665.54	1,610,152.41
Memo Calculations	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	50.00	0.00	91.50	0.00	145.50	0.00	610.16	0.00
Total Memo Calculations	50.00	0.00	91.50	0.00	145.50	0.00	610.16	0.00
Deductions		Dollars		Dollars		Dollars		Dollars
Child Support		170.00		340.00		680.00		1,700.00
NYS Retirement		824.94		1,631.23		3,348.61		19,689.27
CSEA Benefit Fd		61.36		122.72		245.44		1,397.34

^Hrs/Units = Units (Units not included in Totals)

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/1/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025 Run Number: 249		Payroll Type: Regular Payroll

*** EARNINGS & DEDUCTIONS ***

	----- CURRENT -----	----- MTD -----	----- QTD -----	----- YTD -----
NYS Def Comp	0.00	0.00	0.00	21,620.05
Disability	71.25	142.50	294.50	1,695.75
CSEA Dues	646.56	1,293.12	2,629.70	17,399.41
Post Tax SCP	0.00	0.00	-0.75	-0.75
Total Deductions	1,774.11	3,529.57	7,197.50	63,501.07

^Hrs/Units = Units (Units not included in Totals)

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	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(2 - Clerical Part Time) Totals								
Pays:								
Sunday	12.00	475.32	20.00	811.64	32.00	1,286.96	200.50	8,765.64
Holiday	93.50	2,560.25	93.50	2,560.25	175.00	4,787.42	950.00	25,388.66
Regular	775.68	21,495.18	1,543.65	42,916.86	3,081.65	86,911.97	19,037.58	526,606.57
Sick	53.87	1,501.13	120.54	3,304.72	239.07	6,876.04	845.02	24,672.86
Vacation	4.50	96.31	60.83	1,779.23	135.89	3,529.90	1,392.82	40,115.28
Personal	5.93	156.84	13.37	355.41	57.34	1,399.42	255.67	6,540.25
Jury Duty							23.00	756.38
Bereavement Ear					13.50	300.61	46.50	1,164.19
Comp Time	1.52	32.53	6.86	157.27	13.05	297.94	227.15	6,092.81
NYS CP							35.00	936.71
Travel					0.25	8.30	1.50	46.97
Meetings			5.75	185.36	5.75	185.36	15.25	493.28
Medical Screen							4.00	131.55
Retro Pay							1.00	32.71
Vacation NR			116.59	2,648.04	116.59	2,648.04	353.75	8,506.77
Snow Day							16.50	438.42
Longevity REG						5,750.00		10,500.00
Donation							329.45	10,834.39
Total Gross Pay:	947.00	26,317.56	1,981.09	54,718.78	3,870.09	113,981.96	23,734.69	672,023.44
Employee Taxes:								
SOC SEC EE		1,631.70		3,392.56		7,066.89		41,665.45
MED EE		381.59		793.42		1,652.74		9,744.34
FEDERAL WH		1,286.98		2,837.76		5,714.97		35,143.23
NEW YORK WH		863.10		1,828.81		3,774.40		22,848.05
Total Employee Taxes:		4,163.37		8,852.55		18,209.00		109,401.07
Deductions:								
NYS Retirement		424.88		834.64		1,741.99		9,963.31
CSEA Benefit Fd		25.58		51.16		102.32		609.42
Disability		28.50		57.00		133.00		793.25
CSEA Dues		370.52		741.04		1,574.72		10,318.35
Total Deductions:		849.48		1,683.84		3,552.03		21,684.33
Netpay:		21,304.71		44,182.39		92,220.93		540,938.04
Employer Taxes:								
SOC SEC ER		1,631.70		3,392.56		7,066.89		41,665.45
MED ER		381.59		793.42		1,652.74		9,744.34
Total Employer Taxes:		2,013.29		4,185.98		8,719.63		51,409.79

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 249	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(4 - Librarian Part Time) Totals								
Pays:								
Sunday	4.00	315.40	8.00	630.80	16.00	1,158.18	88.00	6,009.42
Holiday	11.00	477.97	11.00	477.97	40.00	1,800.58	307.00	13,362.78
Regular	338.48	14,630.92	641.03	27,549.46	1,187.17	51,371.31	7,293.49	314,203.52
Sick	14.75	553.02	44.50	1,807.86	57.00	2,382.04	382.45	17,599.35
Vacation	5.00	187.46	10.50	468.57	64.75	3,047.16	570.23	25,626.90
Personal	0.36	18.92	2.11	103.38	11.99	534.32	88.81	3,936.81
Jury Duty					21.00	803.10	66.50	2,543.15
Bereavement Ear							44.50	1,667.43
Comp Time	7.64	401.61	35.64	1,715.92	45.89	2,193.74	105.51	4,886.50
Travel							2.52	117.55
Meetings			5.45	195.20	5.45	195.20	36.95	1,338.21
Medical Screen							4.00	210.27
Vacation NR							66.65	2,607.59
Snow Day							6.00	258.20
Longevity REG						3,750.00		7,500.00
Total Gross Pay:	381.23	16,585.30	758.23	32,949.16	1,449.25	67,235.63	9,062.61	401,867.68
Employee Taxes:								
SOC SEC EE		1,028.27		2,042.83		4,168.58		24,915.79
MED EE		240.48		477.77		974.93		5,827.08
FEDERAL WH		1,294.96		2,563.80		5,212.97		28,712.50
NEW YORK WH		687.03		1,362.54		2,742.52		16,190.78
Total Employee Taxes:		3,250.74		6,446.94		13,099.00		75,646.15
Deductions:								
Child Support		170.00		340.00		680.00		1,700.00
NYS Retirement		233.57		466.80		938.55		6,407.78
CSEA Benefit Fd		35.78		71.56		143.12		787.92
Disability		23.75		47.50		85.50		484.50
CSEA Dues		254.31		508.62		968.06		5,926.75
Total Deductions:		717.41		1,434.48		2,815.23		15,306.95
Netpay:		12,617.15		25,067.74		51,321.40		310,914.58
Employer Taxes:								
SOC SEC ER		1,028.27		2,042.83		4,168.58		24,915.79
MED ER		240.48		477.77		974.93		5,827.08
Total Employer Taxes:		1,268.75		2,520.60		5,143.51		30,742.87

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 249	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(6 - Custodial Part Time) Totals								
Pays:								
Sunday	18.00	636.15	31.50	1,106.96	57.00	1,980.09	174.78	5,910.50
Holiday	38.00	934.83	38.00	934.83	71.00	1,756.52	337.00	8,864.96
Regular	315.60	7,618.59	668.52	16,262.89	1,355.30	33,111.73	7,433.76	190,068.59
Sick			4.00	94.17	16.12	375.64	140.05	3,635.85
Vacation	31.62	930.57	52.12	1,416.52	70.12	1,868.02	392.84	11,545.66
Personal	9.38	214.06	9.38	214.06	16.63	388.81	91.78	2,477.74
Comp Time							65.38	1,922.48
Call Back							6.00	133.14
Snow Removal							27.00	793.04
Travel					0.50	11.09	4.50	99.83
Sunday Reg							3.00	66.55
Overtime Reg					3.00	67.89	3.00	67.89
Retro Pay							3.00	65.25
Vacation NR							237.66	8,341.84
Snow Day							6.75	157.22
Sick NR							420.00	14,741.96
Longevity REG						1,625.00		3,375.00
Total Gross Pay:	412.60	10,334.20	803.52	20,029.43	1,589.67	41,184.79	9,346.50	252,267.50
Employee Taxes:								
SOC SEC EE		640.73		1,241.85		2,553.46		15,640.60
MED EE		149.85		290.42		597.17		3,657.88
FEDERAL WH		719.00		1,388.53		2,847.31		17,385.09
NEW YORK WH		375.25		726.31		1,524.38		9,246.01
Total Employee Taxes:		1,884.83		3,647.11		7,522.32		45,929.58
Deductions:								
NYS Retirement		34.60		67.87		136.17		174.93
NYS Def Comp								21,620.05
Disability		19.00		38.00		76.00		418.00
CSEA Dues		21.73		43.46		86.92		1,069.52
Total Deductions:		75.33		149.33		299.09		23,282.50
Netpay:		8,374.04		16,232.99		33,363.38		183,055.42
Employer Taxes:								
SOC SEC ER		640.73		1,241.85		2,553.46		15,640.60
MED ER		149.85		290.42		597.17		3,657.88
Total Employer Taxes:		790.58		1,532.27		3,150.63		19,298.48

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/14/2025
Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 249	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(7 - Messenger / Groundskeeper) Totals								
Pays:								
Holiday	3.00	52.62	3.00	52.62	6.00	105.24	48.00	847.91
Regular	28.37	480.00	66.07	1,118.06	144.03	2,430.79	941.10	16,057.16
Sick	2.13	35.15	5.34	91.46	16.06	279.50	56.49	962.26
Vacation							34.43	574.51
Personal	0.74	12.21	0.74	12.21	5.02	87.28	14.16	241.21
Bereavement Ear							27.00	464.31
Comp Time	3.13	51.65	5.92	100.59	5.92	100.59	41.92	727.94
Snow Removal							3.00	56.86
Snow Day							2.00	34.39
Total Gross Pay:	37.37	631.63	81.07	1,374.94	177.03	3,003.40	1,168.10	19,966.55
Employee Taxes:								
SOC SEC EE		39.16		85.24		186.20		1,237.92
MED EE		9.16		19.95		43.56		289.52
NEW YORK WH		17.92		39.04		86.95		526.80
Total Employee Taxes:		66.24		144.23		316.71		2,054.24
Deductions:								
CSEA Dues								84.79
Total Deductions:								84.79
Netpay:		565.39		1,230.71		2,686.69		17,827.52
Employer Taxes:								
SOC SEC ER		39.16		85.24		186.20		1,237.92
MED ER		9.16		19.95		43.56		289.52
Total Employer Taxes:		48.32		105.19		229.76		1,527.44

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/1/2025
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Check Date: 11/21/2025		Pay Period: 24
Run Date: 11/18/2025	Run Number: 249	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(8 - Pages) Totals								
Pays:								
Holiday	54.00	935.88	54.00	935.88	108.50	1,863.01	601.00	10,318.29
Regular	549.50	9,495.77	1,183.25	20,403.03	2,308.87	39,727.21	14,294.23	245,920.79
Vacation							25.82	428.58
Personal							1.18	19.18
Jury Duty							5.00	83.75
Comp Time					12.00	212.00	164.28	2,812.97
NYS CP							22.75	381.06
Sunday Reg	16.00	278.00	32.00	545.00	48.00	809.00	207.88	3,510.99
Medical Screen							8.00	136.00
Overtime Reg							1.00	17.75
Snow Day							22.50	397.88
Total Gross Pay:	619.50	10,709.65	1,269.25	21,883.91	2,477.37	42,611.22	15,353.64	264,027.24
Employee Taxes:								
SOC SEC EE		664.02		1,356.79		2,641.91		16,369.72
MED EE		155.28		317.30		617.88		3,828.38
FEDERAL WH		319.06		616.73		1,159.94		7,506.31
NEW YORK WH		134.83		260.71		475.55		2,911.84
Total Employee Taxes:		1,273.19		2,551.53		4,895.28		30,616.25
Deductions:								
NYS Retirement		131.89		261.92		531.90		3,143.25
Post Tax SCP						-0.75		-0.75
Total Deductions:		131.89		261.92		531.15		3,142.50
Netpay:		9,304.57		19,070.46		37,184.79		230,268.49
Employer Taxes:								
SOC SEC ER		664.02		1,356.79		2,641.91		16,369.72
MED ER		155.28		317.30		617.88		3,828.38
Total Employer Taxes:		819.30		1,674.09		3,259.79		20,198.10

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Grand Totals								
Pays:								
Sunday	34.00	1,426.87	59.50	2,549.40	105.00	4,425.23	463.28	20,685.56
Holiday	199.50	4,961.55	199.50	4,961.55	400.50	10,312.77	2,243.00	58,782.60
Regular	2,007.63	53,720.46	4,102.52	108,250.30	8,077.02	213,553.01	49,000.16	1,292,856.63
Sick	70.75	2,089.30	174.38	5,298.21	328.25	9,913.22	1,424.01	46,870.32
Vacation	41.12	1,214.34	123.45	3,664.32	270.76	8,445.08	2,416.14	78,290.93
Personal	16.41	402.03	25.60	685.06	90.98	2,409.83	451.60	13,215.19
Jury Duty					21.00	803.10	94.50	3,383.28
Bereavement Ear					13.50	300.61	118.00	3,295.93
Comp Time	12.29	485.79	48.42	1,973.78	76.86	2,804.27	604.24	16,442.70
Call Back							6.00	133.14
Snow Removal							30.00	849.90
NYS CP							57.75	1,317.77
Travel					0.75	19.39	8.52	264.35
Meetings			11.20	380.56	11.20	380.56	52.20	1,831.49
Sunday Reg	16.00	278.00	32.00	545.00	48.00	809.00	210.88	3,577.54
Medical Screen							16.00	477.82
Overtime Reg					3.00	67.89	4.00	85.64
Retro Pay							4.00	97.96
Vacation NR			116.59	2,648.04	116.59	2,648.04	658.06	19,456.20
Snow Day							53.75	1,286.11
Sick NR							420.00	14,741.96
Longevity REG						11,125.00		21,375.00
Donation							329.45	10,834.39
Total Gross Pay:	2,397.70	64,578.34	4,893.16	130,956.22	9,563.41	268,017.00	58,665.54	1,610,152.41
Employee Taxes:								
SOC SEC EE		4,003.88		8,119.27		16,617.04		99,829.48
MED EE		936.36		1,898.86		3,886.28		23,347.20
FEDERAL WH		3,620.00		7,406.82		14,935.19		88,747.13
NEW YORK WH		2,078.13		4,217.41		8,603.80		51,723.48
Total Employee Taxes:		10,638.37		21,642.36		44,042.31		263,647.29
Deductions:								
Child Support		170.00		340.00		680.00		1,700.00
NYS Retirement		824.94		1,631.23		3,348.61		19,689.27
CSEA Benefit Fd		61.36		122.72		245.44		1,397.34
NYS Def Comp								21,620.05
Disability		71.25		142.50		294.50		1,695.75
CSEA Dues		646.56		1,293.12		2,629.70		17,399.41
Post Tax SCP						-0.75		-0.75
Total Deductions:		1,774.11		3,529.57		7,197.50		63,501.07
Netpay:		52,165.86		105,784.29		216,777.19		1,283,004.05
Employer Taxes:								
SOC SEC ER		4,003.88		8,119.27		16,617.04		99,829.48
MED ER		936.36		1,898.86		3,886.28		23,347.20
Total Employer Taxes:		4,940.24		10,018.13		20,503.32		123,176.68

G.F. - AZ
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FT PR#25 Dated 12/5/25

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/15/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 251	Payroll Type: Regular Payroll

*** PAYROLL FUNDING ***

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	63	\$0.00	\$140,609.97
Totals:				63	\$0.00	\$140,609.97
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$64,168.44
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$394.40
Totals:					\$0.00	\$64,562.84
Total ACH Debit:				Impound Date: 12/4/2025		\$205,172.81
Total Payroll Funding (all items):				\$205,172.81		

*** PAYROLL TOTALS ***

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	62
Direct Deposits	\$140,609.97	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
**** Total Net Payroll	\$140,609.97	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	62
Total Taxes	\$64,168.44	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	62
**** Total Payroll	\$204,778.41	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (63)	\$140,609.97	Vouchers (Direct Deposit)	62	Terminated Employee Count	23
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	85
**** Adjusted Total	\$204,778.41	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	62
				Zero Net Checks	0	Active Employees this Month	62
						Employees with W2 Data	67
						Active Employees Not Paid	0
						Active (Hired) EEs Not Paid	0

0 * *

FT - 205,172.810 +
 PR - 67,258.070 +
 272,430.880 *
 Total

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Client ID: 21SSL - Smithtown Special Library District
 Pay Group: FT
 Check Date: 12/5/2025
 Run Date: 12/2/2025 Run Number: 251

PAYROLL SUMMARY
 Smithtown Special Library District

Period Begin Date: 11/15/2025
 Period End Date: 11/28/2025
 Pay Period: 25
 Payroll Type: Regular Payroll

*** PAYROLL TAXES ***

	CURRENT		MTD		QTD		YTD	
Federal Deposits	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	193,261.65	24,103.27	193,261.65	24,103.27	1,002,750.05	123,853.27	4,871,071.06	609,758.76
MED EE (1.450000%)	204,883.38	3,062.17	204,883.38	3,062.17	1,059,871.85	15,826.88	5,226,663.50	76,278.62
MED ER (1.450000%)	204,883.38	2,970.79	204,883.38	2,970.79	1,059,871.85	15,368.16	5,226,663.50	75,786.64
SOC SEC EE (6.200000%)	194,729.61	12,073.31	194,729.61	12,073.31	1,008,902.99	62,552.02	5,148,098.69	319,182.16
SOC SEC ER (6.200000%)	194,729.61	12,073.31	194,729.61	12,073.31	1,008,902.99	62,552.02	5,148,098.69	319,182.16
Total Federal Deposits		54,282.85		54,282.85		280,152.35		1,400,188.34
State/Local Employee Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	196,918.91	9,885.59	196,918.91	9,885.59	1,020,703.02	50,863.14	4,955,569.92	251,527.09
Total State/Local Employee Tax		9,885.59		9,885.59		50,863.14		251,527.09
Total Taxes		64,168.44		64,168.44		331,015.49		1,651,715.43

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/15/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025 Run Number: 251		Payroll Type: Regular Payroll

*** EMPLOYER TAX EXPENSE ***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	204,883.38	2,970.79	204,883.38	2,970.79	1,059,871.85	15,368.16	5,226,663.50	75,786.64
SOC SEC ER (6.200000%)	194,729.61	12,073.31	194,729.61	12,073.31	1,008,902.99	62,552.02	5,148,098.69	319,182.16
Total Employer Tax		15,044.10		15,044.10		77,920.18		394,968.80

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380

*** EARNINGS & DEDUCTIONS ***								
	CURRENT		MTD		QTD		YTD	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Overtime	0.00	0.00	0.00	0.00	12.92	983.51	29.50	2,083.19
Sunday	100.25	6,120.49	100.25	6,120.49	475.75	30,509.79	1,498.00	93,898.90
Holiday	434.00	21,082.54	434.00	21,082.54	1,381.37	67,717.28	5,415.74	263,588.71
Regular	3,319.83	161,721.24	3,319.83	161,721.24	17,243.70	841,060.80	86,378.55	4,201,707.63
Sick	121.44	5,150.39	121.44	5,150.39	627.47	30,461.43	3,937.79	183,784.18
Vacation	298.95	14,604.42	298.95	14,604.42	1,558.52	73,715.56	7,578.84	366,103.42
Personal	68.57	3,515.43	68.57	3,515.43	305.56	14,403.20	1,391.92	65,876.32
Jury Duty	0.00	0.00	0.00	0.00	0.00	0.00	42.00	1,705.80
Bereavement Ear	0.00	0.00	0.00	0.00	49.00	1,814.38	289.00	11,667.12
Comp Time	88.21	4,311.25	88.21	4,311.25	251.65	11,590.75	1,678.56	78,322.50
Call Back	0.00	0.00	0.00	0.00	0.00	0.00	2.50	117.77
Stipend	0.00	0.00	0.00	0.00	0.00	1,300.00	0.00	6,500.00
NYS CP	0.00	0.00	0.00	0.00	0.00	0.00	101.50	4,758.64
Travel	2.00	129.32	2.00	129.32	9.95	553.22	49.55	2,482.91
Union Hours	0.00	0.00	0.00	0.00	0.00	0.00	9.90	397.99
Meetings	3.00	146.26	3.00	146.26	132.28	7,351.59	671.41	37,378.93
Medical Screen	4.00	164.89	4.00	164.89	19.00	931.95	57.00	3,116.27
Overtime Reg	0.00	0.00	0.00	0.00	40.75	1,979.35	126.25	6,825.39
Retro Pay	0.00	0.00	0.00	0.00	0.00	0.00	28.00	101.06
Vacation NR	0.00	0.00	0.00	0.00	0.00	0.00	576.47	23,186.19
Snow Day	0.00	0.00	0.00	0.00	0.00	0.00	99.25	4,655.58
Sick NR	0.00	0.00	0.00	0.00	0.00	0.00	2,035.15	85,402.54
Longevity REG	0.00	0.00	0.00	0.00	0.00	33,833.31	0.00	66,499.99
Wellness Day	0.00	0.00	0.00	0.00	35.00	1,684.06	35.00	1,684.06
Total Earnings	4,440.25	216,946.23	4,440.25	216,946.23	22,142.92	1,119,890.18	112,031.88	5,511,845.09
Memo Calculations	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	100.75	0.00	100.75	0.00	444.92	0.00	1,352.17	0.00
Salary Hours	3,197.76	0.00	3,197.76	0.00	16,825.27	0.00	79,398.27	0.00
Total Memo Calculations	3,298.51	0.00	3,298.51	0.00	17,270.19	0.00	80,750.44	0.00
Deductions		Dollars		Dollars		Dollars		Dollars
Medical Pre-tax		12,042.60		12,042.60		59,917.08		284,715.84

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/15/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025 Run Number: 251		Payroll Type: Regular Payroll

*** EARNINGS & DEDUCTIONS ***

	----- CURRENT -----	----- MTD -----	----- QTD -----	----- YTD -----
Aflac	20.25	20.25	101.25	465.75
NYS Retirement	3,657.26	3,657.26	17,952.97	84,398.79
Retirement Loan	871.00	871.00	4,355.00	21,499.74
AXA Equitable	2,798.00	2,798.00	13,990.00	69,550.00
CSEA Benefit Fd	478.00	478.00	2,358.00	11,878.00
NYS Def Comp	4,146.47	4,146.47	21,078.83	125,537.40
CSEA Ins	93.77	93.77	468.85	2,344.25
Disability	194.75	194.75	973.75	4,536.25
CSEA Dues	1,788.45	1,788.45	8,942.25	44,779.45
Post Tax SCP	60.93	60.93	304.65	1,581.60
Pearl Carroll	40.44	40.44	202.20	1,011.00
Met Life	1,020.00	1,020.00	4,100.00	76,006.18
Pre Tax SCP	0.00	0.00	0.00	100.07
Total Deductions	27,211.92	27,211.92	134,744.83	728,404.32

^Hrs/Units = Units (Units not included in Totals)

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	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(1 - Clerical Full Time) Totals								
Pays:								
Overtime					10.92	790.60	22.25	1,619.98
Sunday	50.00	2,555.07	50.00	2,555.07	208.00	10,431.30	625.25	31,153.01
Holiday	161.00	6,082.03	161.00	6,082.03	510.00	19,311.91	1,966.50	74,865.76
Regular	1,198.65	44,884.67	1,198.65	44,884.67	6,242.46	236,047.99	30,695.60	1,172,786.72
Sick	50.50	1,597.43	50.50	1,597.43	197.60	6,829.11	1,406.73	51,251.79
Vacation	145.40	5,873.26	145.40	5,873.26	626.15	25,017.00	2,778.24	110,454.65
Personal	26.05	1,052.42	26.05	1,052.42	121.05	4,734.98	512.21	20,186.29
Jury Duty							14.00	371.32
Bereavement Ear					42.00	1,449.29	177.00	5,796.01
Comp Time	24.15	1,153.57	24.15	1,153.57	75.79	2,904.81	602.87	22,722.13
Stipend						700.00		3,500.00
NYS CP							24.50	741.35
Travel	0.25	12.10	0.25	12.10	2.45	114.23	19.11	731.68
Union Hours							3.00	94.83
Meetings							36.50	1,687.69
Medical Screen	4.00	164.89	4.00	164.89	10.00	393.27	13.25	575.59
Overtime Reg					31.50	1,384.53	110.00	5,804.74
Vacation NR							397.17	13,061.46
Snow Day							34.25	1,387.11
Sick NR							1,251.75	41,165.43
Longevity REG						9,833.31		19,166.65
Wellness Day					14.00	442.61	14.00	442.61
Total Gross Pay:	1,660.00	63,375.44	1,660.00	63,375.44	8,091.92	320,384.94	40,704.18	1,579,566.80
Employee Taxes:								
SOC SEC EE		3,679.06		3,679.06		18,640.11		91,743.40
MED EE		860.43		860.43		4,359.38		21,456.12
FEDERAL WH		5,673.58		5,673.58		28,574.05		142,297.30
NEW YORK WH		2,688.17		2,688.17		13,539.81		66,296.34
Total Employee Taxes:		12,901.24		12,901.24		65,113.35		321,793.16
Deductions:								
Medical Pre-tax		4,016.22		4,016.22		19,637.22		99,369.30
Aflac		20.25		20.25		101.25		465.75
NYS Retirement		1,624.08		1,624.08		7,668.77		34,712.86
Retirement Loan		124.00		124.00		620.00		3,100.00
AXA Equitable		700.00		700.00		3,500.00		17,500.00
CSEA Benefit Fd		174.00		174.00		830.00		4,230.00
NYS Def Comp		1,583.01		1,583.01		8,347.90		67,514.13
CSEA Ins		59.90		59.90		299.50		1,497.50
Disability		61.75		61.75		308.75		1,458.25
CSEA Dues		563.80		563.80		2,745.23		13,460.12
Pearl Carroll		24.79		24.79		123.95		619.75
Met Life		20.00		20.00		100.00		32,006.18
Pre Tax SCP								100.07
Total Deductions:		8,971.80		8,971.80		44,282.57		276,033.91
Netpay:		41,502.40		41,502.40		210,989.02		981,739.73
Employer Taxes:								
SOC SEC ER		3,679.06		3,679.06		18,640.11		91,743.40
MED ER		860.43		860.43		4,359.38		21,456.12
Total Employer Taxes:		4,539.49		4,539.49		22,999.49		113,199.52

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/15/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 251	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(3 - Librarian Full Time) Totals								
Pays:								
Overtime					2.00	192.91	3.75	361.71
Sunday	45.75	3,432.32	45.75	3,432.32	249.75	19,546.09	783.75	60,157.09
Holiday	259.00	14,591.01	259.00	14,591.01	824.87	47,028.88	3,248.74	182,820.78
Regular	2,011.85	113,664.06	2,011.85	113,664.06	10,318.41	584,819.82	51,980.56	2,920,400.56
Sick	63.94	3,414.93	63.94	3,414.93	414.12	23,188.31	2,437.06	129,562.37
Vacation	153.55	8,731.16	153.55	8,731.16	890.37	47,193.52	4,618.73	248,985.21
Personal	35.52	2,191.54	35.52	2,191.54	167.26	9,117.70	829.77	44,250.57
Jury Duty							21.00	1,069.63
Bereavement Ear					7.00	365.09	98.00	5,595.04
Comp Time	61.39	3,054.13	61.39	3,054.13	158.19	8,267.54	995.64	53,304.75
Call Back							2.50	117.77
Stipend						600.00		3,000.00
NYS CP							77.00	4,017.29
Travel	1.75	117.22	1.75	117.22	7.50	438.99	30.44	1,751.23
Union Hours							6.90	303.16
Meetings	3.00	146.26	3.00	146.26	132.28	7,351.59	634.66	35,686.31
Medical Screen					9.00	538.68	41.00	2,436.63
Overtime Reg					9.25	594.82	16.25	1,020.65
Retro Pay							28.00	101.06
Vacation NR							179.30	10,124.73
Snow Day							55.50	3,008.98
Sick NR							783.40	44,237.11
Longevity REG						22,500.00		44,333.34
Wellness Day					21.00	1,241.45	21.00	1,241.45
Total Gross Pay:	2,635.75	149,342.63	2,635.75	149,342.63	13,211.00	772,985.39	66,892.95	3,797,887.42
Employee Taxes:								
SOC SEC EE		8,132.10		8,132.10		42,276.85		219,115.70
MED EE		2,140.43		2,140.43		11,085.11		52,875.98
FEDERAL WH		18,103.43		18,103.43		93,172.46		456,485.80
NEW YORK WH		7,012.11		7,012.11		36,219.72		179,623.38
Total Employee Taxes:		35,388.07		35,388.07		182,754.14		908,100.86
Deductions:								
Medical Pre-tax		8,026.38		8,026.38		40,131.90		185,198.58
NYS Retirement		1,987.78		1,987.78		9,918.33		47,707.41
Retirement Loan		747.00		747.00		3,735.00		18,399.74
AXA Equitable		2,098.00		2,098.00		10,490.00		52,050.00
CSEA Benefit Fd		288.00		288.00		1,440.00		7,240.00
NYS Def Comp		2,563.46		2,563.46		12,730.93		58,023.27
CSEA Ins		33.87		33.87		169.35		846.75
Disability		133.00		133.00		665.00		3,078.00
CSEA Dues		1,189.66		1,189.66		5,948.30		29,880.75
Post Tax SCP		60.93		60.93		304.65		1,523.25
Pearl Carroll		15.65		15.65		78.25		391.25
Met Life		1,000.00		1,000.00		4,000.00		44,000.00
Total Deductions:		18,143.73		18,143.73		89,611.71		448,339.00
Netpay:		95,810.83		95,810.83		500,619.54		2,441,447.56
Employer Taxes:								
SOC SEC ER		8,132.10		8,132.10		42,276.85		219,115.70
MED ER		2,049.05		2,049.05		10,626.39		52,384.00
Total Employer Taxes:		10,181.15		10,181.15		52,903.24		271,499.70

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/15/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 251	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(5 - Custodial Full Time) Totals								
Pays:								
Holiday	7.00	271.47	7.00	271.47	21.00	814.41	84.00	3,205.61
Regular	53.33	2,068.24	53.33	2,068.24	287.33	11,143.20	1,418.91	54,268.63
Sick					7.00	271.47	55.00	2,087.30
Vacation					21.00	814.42	126.00	4,826.90
Personal	7.00	271.47	7.00	271.47	10.00	387.81	18.43	705.01
Jury Duty							7.00	264.85
Comp Time	2.67	103.55	2.67	103.55	3.67	142.33	35.66	1,364.40
Medical Screen							2.75	104.05
Snow Day							3.00	113.50
Longevity REG						750.00		1,500.00
Total Gross Pay:	70.00	2,714.73	70.00	2,714.73	350.00	14,323.64	1,750.75	68,440.25
Employee Taxes:								
SOC SEC EE		168.32		168.32		888.07		4,243.30
MED EE		39.36		39.36		207.69		992.38
FEDERAL WH		228.50		228.50		1,151.73		5,619.56
NEW YORK WH		126.17		126.17		649.21		3,139.83
Total Employee Taxes:		562.35		562.35		2,896.70		13,995.07
Deductions:								
CSEA Benefit Fd		8.00		8.00		40.00		200.00
CSEA Dues		34.99		34.99		174.95		873.73
Total Deductions:		42.99		42.99		214.95		1,073.73
Netpay:		2,109.39		2,109.39		11,211.99		53,371.45
Employer Taxes:								
SOC SEC ER		168.32		168.32		888.07		4,243.30
MED ER		39.36		39.36		207.69		992.38
Total Employer Taxes:		207.68		207.68		1,095.76		5,235.68

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/15/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 251	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(7 - Messenger / Groundskeeper) Totals								
Pays:								
Overtime							3.50	101.50
Sunday	4.50	133.10	4.50	133.10	18.00	532.40	89.00	2,588.80
Holiday	7.00	138.03	7.00	138.03	21.00	414.09	84.00	1,629.49
Regular	56.00	1,104.27	56.00	1,104.27	300.50	5,925.59	1,555.00	30,300.55
Sick	7.00	138.03	7.00	138.03	8.75	172.54	29.75	578.52
Personal					5.75	113.39	22.61	441.91
Bereavement Ear							14.00	276.07
Comp Time					14.00	276.07	39.39	766.79
Meetings							0.25	4.93
Snow Day							5.00	96.66
Total Gross Pay:	74.50	1,513.43	74.50	1,513.43	368.00	7,434.08	1,842.50	36,785.22
Employee Taxes:								
SOC SEC EE		93.83		93.83		460.91		2,280.68
MED EE		21.95		21.95		107.80		533.39
FEDERAL WH		97.76		97.76		473.31		2,321.74
NEW YORK WH		59.14		59.14		288.38		1,420.75
Total Employee Taxes:		272.68		272.68		1,330.40		6,556.56
Deductions:								
NYS Retirement		45.40		45.40		223.01		1,103.55
CSEA Benefit Fd		8.00		8.00		40.00		200.00
Total Deductions:		53.40		53.40		263.01		1,303.55
Netpay:		1,187.35		1,187.35		5,840.67		28,925.11
Employer Taxes:								
SOC SEC ER		93.83		93.83		460.91		2,280.68
MED ER		21.95		21.95		107.80		533.39
Total Employer Taxes:		115.78		115.78		568.71		2,814.07

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Grand Totals								
Pays:								
Overtime					12.92	983.51	29.50	2,083.19
Sunday	100.25	6,120.49	100.25	6,120.49	475.75	30,509.79	1,498.00	93,898.90
Holiday	434.00	21,082.54	434.00	21,082.54	1,376.87	67,569.29	5,383.24	262,521.64
Regular	3,319.83	161,721.24	3,319.83	161,721.24	17,148.70	837,936.60	85,650.07	4,177,756.46
Sick	121.44	5,150.39	121.44	5,150.39	627.47	30,461.43	3,928.54	183,479.98
Vacation	298.95	14,604.42	298.95	14,604.42	1,537.52	73,024.94	7,522.97	364,266.76
Personal	68.57	3,515.43	68.57	3,515.43	304.06	14,353.88	1,383.02	65,583.78
Jury Duty							42.00	1,705.80
Bereavement Ear					49.00	1,814.38	289.00	11,667.12
Comp Time	88.21	4,311.25	88.21	4,311.25	251.65	11,590.75	1,673.56	78,158.07
Call Back							2.50	117.77
Stipend						1,300.00		6,500.00
NYS CP							101.50	4,758.64
Travel	2.00	129.32	2.00	129.32	9.95	553.22	49.55	2,482.91
Union Hours							9.90	397.99
Meetings	3.00	146.26	3.00	146.26	132.28	7,351.59	671.41	37,378.93
Medical Screen	4.00	164.89	4.00	164.89	19.00	931.95	57.00	3,116.27
Overtime Reg					40.75	1,979.35	126.25	6,825.39
Retro Pay							28.00	101.06
Vacation NR							576.47	23,186.19
Snow Day							97.75	4,606.25
Sick NR							2,035.15	85,402.54
Longevity REG						33,083.31		64,999.99
Wellness Day					35.00	1,684.06	35.00	1,684.06
Total Gross Pay:	4,440.25	216,946.23	4,440.25	216,946.23	22,020.92	1,115,128.05	111,190.38	5,482,679.69
Employee Taxes:								
SOC SEC EE		12,073.31		12,073.31		62,265.94		317,383.08
MED EE		3,062.17		3,062.17		15,759.98		75,857.87
FEDERAL WH		24,103.27		24,103.27		123,371.55		606,724.40
NEW YORK WH		9,885.59		9,885.59		50,697.12		250,480.30
Total Employee Taxes:		49,124.34		49,124.34		252,094.59		1,250,445.65
Deductions:								
Medical Pre-tax		12,042.60		12,042.60		59,769.12		284,567.88
Aflac		20.25		20.25		101.25		465.75
NYS Retirement		3,657.26		3,657.26		17,810.11		83,523.82
Retirement Loan		871.00		871.00		4,355.00		21,499.74
AXA Equitable		2,798.00		2,798.00		13,990.00		69,550.00
CSEA Benefit Fd		478.00		478.00		2,350.00		11,870.00
NYS Def Comp		4,146.47		4,146.47		21,078.83		125,537.40
CSEA Ins		93.77		93.77		468.85		2,344.25
Disability		194.75		194.75		973.75		4,536.25
CSEA Dues		1,788.45		1,788.45		8,868.48		44,214.60
Post Tax SCP		60.93		60.93		304.65		1,523.25
Pearl Carroll		40.44		40.44		202.20		1,011.00
Met Life		1,020.00		1,020.00		4,100.00		76,006.18
Pre Tax SCP								100.07
Total Deductions:		27,211.92		27,211.92		134,372.24		726,750.19
Netpay:		140,609.97		140,609.97		728,661.22		3,505,483.85
Employer Taxes:								
SOC SEC ER		12,073.31		12,073.31		62,265.94		317,383.08

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
MED ER		2,970.79		2,970.79		15,301.26		75,365.89
Total Employer Taxes:		15,044.10		15,044.10		77,567.20		392,748.97

O.I.C. R.R.
3 Dec 25

PT PR# 25 Dated 12/5/25

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/15/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 252	Payroll Type: Regular Payroll

*** PAYROLL FUNDING ***

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	77	\$0.00	\$51,512.60
Totals:				77	\$0.00	\$51,512.60
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$15,313.45
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349	1	\$0.00	\$170.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$262.02
Totals:				1	\$0.00	\$15,745.47
Total ACH Debit:				Impound Date: 12/4/2025		\$67,258.07
Total Payroll Funding (all items):				\$67,258.07		

*** PAYROLL TOTALS ***

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	76
Direct Deposits	\$51,512.60	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
**** Total Net Payroll	\$51,512.60	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	76
Total Taxes	\$15,313.45	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	79
**** Total Payroll	\$66,826.05	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (77)	\$51,512.60	Vouchers (Direct Deposit)	76	Terminated Employee Count	79
Payroll Adjustments	\$0.00	Total Third Party Pays	\$170.00	Total Third Party Payments	1	Total Employee Count	158
**** Adjusted Total	\$66,826.05	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	76
				Zero Net Checks	0	Active Employees this Month	79
						Employees with W2 Data	97
						Active Employees Not Paid	3
						Active (Hired) EEs Not Paid	3

O.K. RL
4 Dec 25

Client ID: 21SSL - Smithtown Special Library District
 Pay Group: PT
 Check Date: 12/5/2025
 Run Date: 12/2/2025 Run Number: 252

PAYROLL SUMMARY
 Smithtown Special Library District

Period Begin Date: 11/15/2025
 Period End Date: 11/28/2025
 Pay Period: 25
 Payroll Type: Regular Payroll

*** PAYROLL TAXES ***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Federal Deposits	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	62,919.60	3,526.22	62,919.60	3,526.22	327,587.99	18,461.41	1,631,762.69	92,273.35
MED EE (1.450000%)	63,756.65	924.44	63,756.65	924.44	331,773.65	4,810.72	1,673,909.06	24,271.64
MED ER (1.450000%)	63,756.65	924.44	63,756.65	924.44	331,773.65	4,810.72	1,673,909.06	24,271.64
SOC SEC EE (6.200000%)	63,756.65	3,952.91	63,756.65	3,952.91	331,773.65	20,569.95	1,673,909.06	103,782.39
SOC SEC ER (6.200000%)	63,756.65	3,952.91	63,756.65	3,952.91	331,773.65	20,569.95	1,673,909.06	103,782.39
Total Federal Deposits	13,280.92		13,280.92		69,222.75		348,381.41	
State/Local Employee Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	63,756.65	2,032.53	63,756.65	2,032.53	331,773.65	10,636.33	1,652,289.01	53,756.01
Total State/Local Employee Tax	2,032.53		2,032.53		10,636.33		53,756.01	
Total Taxes	15,313.45		15,313.45		79,859.08		402,137.42	

Client ID: 21SSL - Smithtown Special Librarv District	PAYROLL SUMMARY	Period Begin Date: 11/15/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 252	Payroll Type: Regular Payroll

*** EMPLOYER TAX EXPENSE ***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	63,756.65	924.44	63,756.65	924.44	331,773.65	4,810.72	1,673,909.06	24,271.64
SOC SEC ER (6.200000%)	63,756.65	3,952.91	63,756.65	3,952.91	331,773.65	20,569.95	1,673,909.06	103,782.39
Total Employer Tax		4,877.35		4,877.35		25,380.67		128,054.03

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380

Client ID: 21SSL - Smithtown Special Library District	PAYROLL SUMMARY	Period Begin Date: 11/15/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025 Run Number: 252		Payroll Type: Regular Payroll

*** EARNINGS & DEDUCTIONS ***

	CURRENT		MTD		QTD		YTD	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	25.50	1,122.53	25.50	1,122.53	130.50	5,547.76	488.78	21,808.09
Holiday	194.50	5,306.25	194.50	5,306.25	595.00	15,619.02	2,437.50	64,088.85
Regular	1,939.11	51,565.35	1,939.11	51,565.35	10,016.13	265,118.36	50,939.27	1,344,421.98
Sick	67.82	1,787.19	67.82	1,787.19	396.07	11,700.41	1,491.83	48,657.51
Vacation	75.64	2,276.64	75.64	2,276.64	346.40	10,721.72	2,491.78	80,567.57
Personal	13.98	411.27	13.98	411.27	104.96	2,821.10	465.58	13,626.46
Jury Duty	0.00	0.00	0.00	0.00	21.00	803.10	94.50	3,383.28
Bereavement Ear	9.00	200.40	9.00	200.40	22.50	501.01	127.00	3,496.33
Comp Time	33.65	806.02	33.65	806.02	110.51	3,610.29	637.89	17,248.72
Call Back	0.00	0.00	0.00	0.00	0.00	0.00	6.00	133.14
Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00	30.00	849.90
NYS CP	0.00	0.00	0.00	0.00	0.00	0.00	57.75	1,317.77
Travel	0.00	0.00	0.00	0.00	0.75	19.39	8.52	264.35
Meetings	0.00	0.00	0.00	0.00	11.20	380.56	52.20	1,831.49
Sunday Reg	16.00	281.00	16.00	281.00	64.00	1,090.00	226.88	3,858.54
Medical Screen	0.00	0.00	0.00	0.00	0.00	0.00	16.00	477.82
Overtime Reg	0.00	0.00	0.00	0.00	3.00	67.89	4.00	85.64
Retro Pay	0.00	0.00	0.00	0.00	0.00	0.00	4.00	97.96
Vacation NR	0.00	0.00	0.00	0.00	116.59	2,648.04	658.06	19,456.20
Snow Day	0.00	0.00	0.00	0.00	0.00	0.00	53.75	1,286.11
Sick NR	0.00	0.00	0.00	0.00	0.00	0.00	420.00	14,741.96
Longevity REG	0.00	0.00	0.00	0.00	0.00	11,125.00	0.00	21,375.00
Donation	0.00	0.00	0.00	0.00	0.00	0.00	329.45	10,834.39
Total Earnings	2,375.20	63,756.65	2,375.20	63,756.65	11,938.61	331,773.65	61,040.74	1,673,909.06
Memo Calculations	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	41.50	0.00	41.50	0.00	187.00	0.00	651.66	0.00
Total Memo Calculations	41.50	0.00	41.50	0.00	187.00	0.00	651.66	0.00
Deductions		Dollars		Dollars		Dollars		Dollars
Child Support		170.00		170.00		850.00		1,870.00
NYS Retirement		846.46		846.46		4,195.07		20,535.73
CSEA Benefit Fd		61.36		61.36		306.80		1,458.70

^Hrs/Units = Units (Units not included in Totals)

*** EARNINGS & DEDUCTIONS ***				
	CURRENT	MTD	QTD	YTD
NYS Def Comp	0.00	0.00	0.00	21,620.05
Disability	71.25	71.25	365.75	1,767.00
CSEA Dues	668.29	668.29	3,297.99	18,067.70
Post Tax SCP	0.00	0.00	-0.75	-0.75
Pre Tax SCP	-9.41	-9.41	-9.41	-9.41
Total Deductions	1,807.95	1,807.95	9,005.45	65,309.02

^Hrs/Units = Units (Units not included in Totals)

OIC- RZ
4 Dec 25

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/15/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 252	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(2 - Clerical Part Time) Totals								
Pays:								
Sunday	8.00	336.32	8.00	336.32	40.00	1,623.28	208.50	9,101.96
Holiday	69.50	1,988.92	69.50	1,988.92	244.50	6,776.34	1,019.50	27,377.58
Regular	760.60	21,136.71	760.60	21,136.71	3,842.25	108,048.68	19,798.18	547,743.28
Sick	22.25	530.49	22.25	530.49	261.32	7,406.53	867.27	25,203.35
Vacation	60.52	1,631.04	60.52	1,631.04	196.41	5,160.94	1,453.34	41,746.32
Personal	1.98	41.55	1.98	41.55	59.32	1,440.97	257.65	6,581.80
Jury Duty							23.00	756.38
Bereavement Ear	9.00	200.40	9.00	200.40	22.50	501.01	55.50	1,364.59
Comp Time	12.15	306.35	12.15	306.35	25.20	604.29	239.30	6,399.16
NYS CP							35.00	936.71
Travel					0.25	8.30	1.50	46.97
Meetings					5.75	185.36	15.25	493.28
Medical Screen							4.00	131.55
Retro Pay							1.00	32.71
Vacation NR					116.59	2,648.04	353.75	8,506.77
Snow Day							16.50	438.42
Longevity REG						5,750.00		10,500.00
Donation							329.45	10,834.39
Total Gross Pay:	944.00	26,171.78	944.00	26,171.78	4,814.09	140,153.74	24,678.69	698,195.22
Employee Taxes:								
SOC SEC EE		1,622.66		1,622.66		8,689.55		43,288.11
MED EE		379.47		379.47		2,032.21		10,123.81
FEDERAL WH		1,270.61		1,270.61		6,985.58		36,413.84
NEW YORK WH		852.90		852.90		4,627.30		23,700.95
Total Employee Taxes:		4,125.64		4,125.64		22,334.64		113,526.71
Deductions:								
NYS Retirement		452.12		452.12		2,194.11		10,415.43
CSEA Benefit Fd		25.58		25.58		127.90		635.00
Disability		28.50		28.50		161.50		821.75
CSEA Dues		392.25		392.25		1,966.97		10,710.60
Pre Tax SCP		-9.41		-9.41		-9.41		-9.41
Total Deductions:		889.04		889.04		4,441.07		22,573.37
Netpay:		21,157.10		21,157.10		113,378.03		562,095.14
Employer Taxes:								
SOC SEC ER		1,622.66		1,622.66		8,689.55		43,288.11
MED ER		379.47		379.47		2,032.21		10,123.81
Total Employer Taxes:		2,002.13		2,002.13		10,721.76		53,411.92

Client ID: 21SSL - Smithtown Special Librarv District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/15/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 252	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(4 - Librarian Part Time) Totals								
Pays:								
Sunday	4.00	315.40	4.00	315.40	20.00	1,473.58	92.00	6,324.82
Holiday	32.00	1,430.44	32.00	1,430.44	72.00	3,231.02	339.00	14,793.22
Regular	309.31	13,236.67	309.31	13,236.67	1,496.48	64,607.98	7,602.80	327,440.19
Sick	15.77	696.78	15.77	696.78	72.77	3,078.82	398.22	18,296.13
Vacation	12.92	572.10	12.92	572.10	77.67	3,619.26	583.15	26,199.00
Personal	3.00	157.70	3.00	157.70	14.99	692.02	91.81	4,094.51
Jury Duty					21.00	803.10	66.50	2,543.15
Bereavement Ear							44.50	1,667.43
Comp Time	4.00	165.05	4.00	165.05	49.89	2,358.79	109.51	5,051.55
Travel							2.52	117.55
Meetings					5.45	195.20	36.95	1,338.21
Medical Screen							4.00	210.27
Vacation NR							66.65	2,607.59
Snow Day							6.00	258.20
Longevity REG						3,750.00		7,500.00
Total Gross Pay:	381.00	16,574.14	381.00	16,574.14	1,830.25	83,809.77	9,443.61	418,441.82
Employee Taxes:								
SOC SEC EE		1,027.60		1,027.60		5,196.18		25,943.39
MED EE		240.32		240.32		1,215.25		6,067.40
FEDERAL WH		1,293.66		1,293.66		6,506.63		30,006.16
NEW YORK WH		686.42		686.42		3,428.94		16,877.20
Total Employee Taxes:		3,248.00		3,248.00		16,347.00		78,894.15
Deductions:								
Child Support		170.00		170.00		850.00		1,870.00
NYS Retirement		233.23		233.23		1,171.78		6,641.01
CSEA Benefit Fd		35.78		35.78		178.90		823.70
Disability		23.75		23.75		109.25		508.25
CSEA Dues		254.31		254.31		1,222.37		6,181.06
Total Deductions:		717.07		717.07		3,532.30		16,024.02
Netpay:		12,609.07		12,609.07		63,930.47		323,523.65
Employer Taxes:								
SOC SEC ER		1,027.60		1,027.60		5,196.18		25,943.39
MED ER		240.32		240.32		1,215.25		6,067.40
Total Employer Taxes:		1,267.92		1,267.92		6,411.43		32,010.79

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/15/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 252	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(6 - Custodial Part Time) Totals								
Pays:								
Sunday	13.50	470.81	13.50	470.81	70.50	2,450.90	188.28	6,381.31
Holiday	37.00	914.01	37.00	914.01	108.00	2,670.53	374.00	9,778.97
Regular	315.07	7,668.47	315.07	7,668.47	1,670.37	40,780.20	7,748.83	197,737.06
Sick	12.00	266.22	12.00	266.22	28.12	641.86	152.05	3,902.07
Vacation	2.00	70.20	2.00	70.20	72.12	1,938.22	394.84	11,615.86
Personal	6.00	162.52	6.00	162.52	22.63	551.33	97.78	2,640.26
Comp Time	2.00	48.99	2.00	48.99	2.00	48.99	67.38	1,971.47
Call Back							6.00	133.14
Snow Removal							27.00	793.04
Travel					0.50	11.09	4.50	99.83
Sunday Reg							3.00	66.55
Overtime Reg					3.00	67.89	3.00	67.89
Retro Pay							3.00	65.25
Vacation NR							237.66	8,341.84
Snow Day							6.75	157.22
Sick NR							420.00	14,741.96
Longevity REG						1,625.00		3,375.00
Total Gross Pay:	387.57	9,601.22	387.57	9,601.22	1,977.24	50,786.01	9,734.07	261,868.72
Employee Taxes:								
SOC SEC EE		595.25		595.25		3,148.71		16,235.85
MED EE		139.21		139.21		736.38		3,797.09
FEDERAL WH		666.55		666.55		3,513.86		18,051.64
NEW YORK WH		345.51		345.51		1,869.89		9,591.52
Total Employee Taxes:		1,746.52		1,746.52		9,268.84		47,676.10
Deductions:								
NYS Retirement		33.27		33.27		169.44		208.20
NYS Def Comp								21,620.05
Disability		19.00		19.00		95.00		437.00
CSEA Dues		21.73		21.73		108.65		1,091.25
Total Deductions:		74.00		74.00		373.09		23,356.50
Netpay:		7,780.70		7,780.70		41,144.08		190,836.12
Employer Taxes:								
SOC SEC ER		595.25		595.25		3,148.71		16,235.85
MED ER		139.21		139.21		736.38		3,797.09
Total Employer Taxes:		734.46		734.46		3,885.09		20,032.94

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(7 - Messenger / Groundskeeper) Totals								
Pays:								
Holiday	3.00	49.50	3.00	49.50	9.00	154.74	51.00	897.41
Regular	17.63	309.25	17.63	309.25	161.66	2,740.04	958.73	16,366.41
Sick	17.80	293.70	17.80	293.70	33.86	573.20	74.29	1,255.96
Vacation	0.20	3.30	0.20	3.30	0.20	3.30	34.63	577.81
Personal	3.00	49.50	3.00	49.50	8.02	136.78	17.16	290.71
Bereavement Ear							27.00	464.31
Comp Time					5.92	100.59	41.92	727.94
Snow Removal							3.00	56.86
Snow Day							2.00	34.39
Total Gross Pay:	41.63	705.25	41.63	705.25	218.66	3,708.65	1,209.73	20,671.80
Employee Taxes:								
SOC SEC EE		43.73		43.73		229.93		1,281.65
MED EE		10.22		10.22		53.78		299.74
NEW YORK WH		19.60		19.60		106.55		546.40
Total Employee Taxes:		73.55		73.55		390.26		2,127.79
Deductions:								
CSEA Dues								84.79
Total Deductions:								84.79
Netpay:		631.70		631.70		3,318.39		18,459.22
Employer Taxes:								
SOC SEC ER		43.73		43.73		229.93		1,281.65
MED ER		10.22		10.22		53.78		299.74
Total Employer Taxes:		53.95		53.95		283.71		1,581.39

Client ID: 21SSL - Smithtown Special Library District	LABOR ALLOCATION SUMMARY	Period Begin Date: 11/15/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 11/28/2025
Check Date: 12/5/2025		Pay Period: 25
Run Date: 12/2/2025	Run Number: 252	Payroll Type: Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(8 - Pages) Totals								
Pays:								
Holiday	53.00	923.38	53.00	923.38	161.50	2,786.39	654.00	11,241.67
Regular	536.50	9,214.25	536.50	9,214.25	2,845.37	48,941.46	14,830.73	255,135.04
Vacation							25.82	428.58
Personal							1.18	19.18
Jury Duty							5.00	83.75
Comp Time	15.50	285.63	15.50	285.63	27.50	497.63	179.78	3,098.60
NYS CP							22.75	381.06
Sunday Reg	16.00	281.00	16.00	281.00	64.00	1,090.00	223.88	3,791.99
Medical Screen							8.00	136.00
Overtime Reg							1.00	17.75
Snow Day							22.50	397.88
Total Gross Pay:	621.00	10,704.26	621.00	10,704.26	3,098.37	53,315.48	15,974.64	274,731.50
Employee Taxes:								
SOC SEC EE		663.67		663.67		3,305.58		17,033.39
MED EE		155.22		155.22		773.10		3,983.60
FEDERAL WH		295.40		295.40		1,455.34		7,801.71
NEW YORK WH		128.10		128.10		603.65		3,039.94
Total Employee Taxes:		1,242.39		1,242.39		6,137.67		31,858.64
Deductions:								
NYS Retirement		127.84		127.84		659.74		3,271.09
Post Tax SCP						-0.75		-0.75
Total Deductions:		127.84		127.84		658.99		3,270.34
Netpay:		9,334.03		9,334.03		46,518.82		239,602.52
Employer Taxes:								
SOC SEC ER		663.67		663.67		3,305.58		17,033.39
MED ER		155.22		155.22		773.10		3,983.60
Total Employer Taxes:		818.89		818.89		4,078.68		21,016.99

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Grand Totals								
Pays:								
Sunday	25.50	1,122.53	25.50	1,122.53	130.50	5,547.76	488.78	21,808.09
Holiday	194.50	5,306.25	194.50	5,306.25	595.00	15,619.02	2,437.50	64,088.85
Regular	1,939.11	51,565.35	1,939.11	51,565.35	10,016.13	265,118.36	50,939.27	1,344,421.98
Sick	67.82	1,787.19	67.82	1,787.19	396.07	11,700.41	1,491.83	48,657.51
Vacation	75.64	2,276.64	75.64	2,276.64	346.40	10,721.72	2,491.78	80,567.57
Personal	13.98	411.27	13.98	411.27	104.96	2,821.10	465.58	13,626.46
Jury Duty					21.00	803.10	94.50	3,383.28
Bereavement Ear	9.00	200.40	9.00	200.40	22.50	501.01	127.00	3,496.33
Comp Time	33.65	806.02	33.65	806.02	110.51	3,610.29	637.89	17,248.72
Call Back							6.00	133.14
Snow Removal							30.00	849.90
NYS CP							57.75	1,317.77
Travel					0.75	19.39	8.52	264.35
Meetings					11.20	380.56	52.20	1,831.49
Sunday Reg	16.00	281.00	16.00	281.00	64.00	1,090.00	226.88	3,858.54
Medical Screen							16.00	477.82
Overtime Reg					3.00	67.89	4.00	85.64
Retro Pay							4.00	97.96
Vacation NR					116.59	2,648.04	658.06	19,456.20
Snow Day							53.75	1,286.11
Sick NR							420.00	14,741.96
Longevity REG						11,125.00		21,375.00
Donation							329.45	10,834.39
Total Gross Pay:	2,375.20	63,756.65	2,375.20	63,756.65	11,938.61	331,773.65	61,040.74	1,673,909.06
Employee Taxes:								
SOC SEC EE		3,952.91		3,952.91		20,569.95		103,782.39
MED EE		924.44		924.44		4,810.72		24,271.64
FEDERAL WH		3,526.22		3,526.22		18,461.41		92,273.35
NEW YORK WH		2,032.53		2,032.53		10,636.33		53,756.01
Total Employee Taxes:		10,436.10		10,436.10		54,478.41		274,083.39
Deductions:								
Child Support		170.00		170.00		850.00		1,870.00
NYS Retirement		846.46		846.46		4,195.07		20,535.73
CSEA Benefit Fd		61.36		61.36		306.80		1,458.70
NYS Def Comp								21,620.05
Disability		71.25		71.25		365.75		1,767.00
CSEA Dues		668.29		668.29		3,297.99		18,067.70
Post Tax SCP						-0.75		-0.75
Pre Tax SCP		-9.41		-9.41		-9.41		-9.41
Total Deductions:		1,807.95		1,807.95		9,005.45		65,309.02
Netpay:		51,512.60		51,512.60		268,289.79		1,334,516.65
Employer Taxes:								
SOC SEC ER		3,952.91		3,952.91		20,569.95		103,782.39
MED ER		924.44		924.44		4,810.72		24,271.64
Total Employer Taxes:		4,877.35		4,877.35		25,380.67		128,054.03

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Administration and Business Offices: 148 Smithtown Boulevard 📖 Nesconset, NY 11767 📞 (631) 360-2480

DIRECTOR'S REPORT

December 16, 2025

Buildings & Grounds

People Counters: During the month of November, a total of 25,843 patrons visited our Library buildings. The breakdown, by building, is as follows: Commack (5,935); Kings Park (6,135); Nesconset (7,581); and Smithtown (6,192).

Flag Collection Box: During the month of November, 24 American flags were deposited in the flag collection box that is located at the front entrance of our Smithtown building.

I.T. Network

November Statistics: Faxes—The Library had a total of 371 pages sent by fax. The breakdown, by building, is as follows: Commack (58); Kings Park (153); Nesconset (99); and Smithtown (61). Patron Release Stations—The Library had a total of 2,478 pages scanned on the patron release stations. The breakdown, by building, is as follows: Commack (508); Kings Park (544); Nesconset (702); and Smithtown (724). WIFI—Users per building in November are as follows: Commack (713); Kings Park (687); Nesconset (1,835) and Smithtown (1,428).

Government Services Department

Agent Zanfardino has begun hosting Monday evening passport hours, which may be contributing to the increase in passport activity, along with the resumption of service at the Smithtown Building, current socio-economic factors, and continued strength in leisure travel. The Patent and Trademark Resource Center also continues to perform well and its November 8 presentation at Suffolk County Community College's Grant Campus drew eight engaged inventors and entrepreneurs, with two additional meetings scheduled for December. Senior ID Card distribution remains steady, and the Federal Depository Library Program continues to expand its print collection through exclusive Special Selection Offers. The PAF totals for November are as follows: 26 passport reference questions and 43 applications processed. There were 33 photos taken. Total Revenue for the Library was \$1,932. The November PTRC stats are as follows: There was 1 session offered with 7 people in attendance. There were 7 reference questions. There were no outreach events in November. There was 1 Senior ID card issued to an individual in November.

Public Relations & Programs

Eyeglass Donation Box: Our Kings Park Building now has a designated drop box for used prescription eyeglass donations. This initiative is part of a new partnership with the Lions Club, who will collect the donated glasses for redistribution to individuals in need within the community. The donation box has been placed in the vestibule area, alongside the existing plastic and balloon recycling bins, to provide a convenient and visible location for patrons.

Mitten Tree: The Library's annual Mitten Tree donation initiative will return beginning Monday, December 1, with collections continuing through Tuesday, December 30. As in previous years, we will be collecting new hats, mittens, gloves, and scarves for children and adults in our community. At the conclusion of the initiative, all donations will be gathered and provided to individuals and families in need. Our staff are coordinating within their buildings for the collection and transfer of items in accordance with past practice. A flyer promoting this initiative has been displayed throughout the buildings. Additionally, Mitten Tree information is featured on the cover of our December Newsletter and on social media, helping to increase community awareness.

Holiday Tree Lighting: On Friday, December 5, the Library held a tree lighting ceremony at our Nesconset building. The event was highlighted by a choir who sang holiday carols and a visit from Santa, who joined us in our Community Room to take pictures with guests. The event also served as a collection for the Smithtown Emergency Food Pantry.

Online Notary Service Booking Calendar: The soft rollout of our new Notary Service Booking Calendar has begun, allowing patrons to schedule notary appointments in advance while still accommodating walk-ins. The booking calendar is accessible through the Library's homepage by hovering over "Services," selecting "Notary," and then clicking "Book an Appointment." This new system offers several advantages: patrons gain the assurance that a licensed notary will be available at a specific time and location, experience reduced or no wait times, and can review in advance what documents may or may not be notarized. Staff also benefit from the ability to screen appointments prior to arrival, anticipate when their notary services will be needed, and reduce the frequency of patrons visiting when no notary is available.

Literacy Suffolk: Literacy Suffolk has announced two tutor training opportunities for early 2026, in addition to their ongoing online training for new volunteers. A live virtual training will be held via Zoom in February, followed by an in-person session in March at the Middle Country Public Library's Selden branch. The Library has volunteered to help promote these trainings by displaying the provided flyers at all four buildings, and this partnership aligns well with the work underway in the Smithtown Building, where a new dedicated Literacy Suffolk room is currently being constructed as part of the lower-level rebuild. Literacy Suffolk is also assembling a group of librarians county-wide to assist in administering the BEST Plus 3.0 oral English assessment to students; interested Smithtown staff will receive training and may contact Literacy Suffolk for more information. The Library is pleased to continue supporting this important community literacy initiative.

Outreach, Library of Things and Seed Library Statistics

The statistics for the month of November are as follows: Library of Things Circulation—The Library had a total of 164 items that circulated and 70 renewals. Hotspots—The Library had 74 hotspots circulate, along with 35 renewals. Nursing Home Visits—The Library had 5 visits. There was a total of 50 people in attendance. The Library processed 7 new library cards. There were 243 transactions. All Abilities Programs—The Library had 6 sessions. There were 0 outreach sessions. There were 147 people who attended the sessions.

Friends of the Smithtown Library

New Friends Collection: The Friends of The Smithtown Library will be launching a new fundraising initiative in December by collecting loose change at each of our four library buildings. Inspired by a similar charity effort observed by one of the Friends members, this project will introduce wooden locked donation boxes at every Circulation Desk beginning Monday, December 1. The boxes will be placed in locations that are visible and accessible to patrons while remaining unobtrusive for staff. Friends members will retain the keys and will empty the boxes during their regular collection of Book Sale proceeds. The Friends are very enthusiastic about this new opportunity to engage the community and support Library services.

Long Island Library Resources Council

Grant Opportunity: The Smithtown Library has submitted an application for the Long Island Library Resources Council (LILRC) Digitization Grant, which supports member libraries and cultural institutions in digitizing materials to enhance public access to their collections. The program prioritizes institutions that have not previously received funding and projects that follow established metadata and imaging best practices. As part of the application, we confirmed our rights to reproduce and share the selected materials online and will utilize OCR for textual content to support full discoverability. Should the Library be awarded funding, we will be responsible for maintaining and preserving all master digital files and associated metadata. LILRC's grant timeline is as follows: applications are due January 9, 2026; award notifications will be made by March 1, 2026; mid-year reports are due July 15, 2026; and the final grant report is due December 1, 2026. I'll keep the Board updated as the process moves forward.

Conferences and Meetings and Workshops

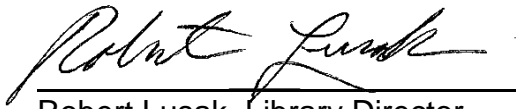
On Thursday, November 6, I attended a Rotary Club of Smithtown Sunrise meeting that was held at the Millenium Diner in Smithtown.

On Thursday, November 13, I attended a Rotary Club of Smithtown Sunrise meeting that was held at the Millenium Diner in Smithtown.

On Thursday, November 20, I attended a Rotary Club of Smithtown Sunrise meeting that was held at the Millenium Diner in Smithtown.

On Thursday, December 4, I attended a Rotary Club of Smithtown Sunrise meeting that was held at the Millenium Diner in Smithtown.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Robert Lusak", written over a horizontal line.

Robert Lusak, Library Director

December 11, 2025

NOVEMBER - 2025 MONTHLY STATISTICAL REPORT - ALL BUILDINGS							
LIBRARY COLLECTION	Item	Current	YTD	Current	YTD	January	July
	Code	Additions	Additions	Withdrawals	Withdrawals	Holdings	Holdings
Adult Fiction Books	1	549	5,120	342	6,388	79,120	78,784
Adult Nonfiction Books	2	163	3,044	761	3,688	95,446	94,464
Subtotal Adult Books		712	8,164	1,103	10,076	174,566	173,248
Juvenile Fiction Books	3	226	2,766	271	2,736	59,440	60,489
Juvenile Nonfiction Books	4	55	808	95	782	31,252	31,103
Subtotal Juv Books		281	3,574	366	3,518	90,692	91,592
Total Books		993	11,738	1,469	13,594	265,258	264,840
Adult Periodical (Serial)	5	483	5,380	409	6,062	4,846	4,341
Juvenile Periodical (Serial)	s	23	211	16	251	288	251
Total Serials		506	5,591	425	6,313	5,134	4,592
Adult Audio Recordings	a	47	849	11	1,146	12,970	12,185
Juvenile Audio Recordings	v	2	14	0	18	1,210	1,128
Subtotal Audio Recordings		49	863	11	1,164	14,180	13,313
Adult Video Recording	6	92	1,810	5	316	27,418	28,135
Juvenile Video Recording	j	14	187	40	100	6,660	6,678
Subtotal Video Recording		106	1,997	45	416	34,078	34,813
Total A/V		155	2,860	56	1,580	48,258	48,126
Other	9	0	47	0	67	845	858
Grand Total		1,654	20,236	1,950	21,554	319,495	318,416
PEOPLE VISITED LIBRARY		Current	YTD				
Library Visits (LIVE/On-Site)		25,843	322,984				
Website		43,468	337,627				
CIRCULATION TRANSACTIONS		Current	YTD				
Checkouts (in-person, selfcheck, online)		24,058	298,549				
Renewals (in-person, selfcheck, online)		25,007	280,448				
Downloadable Check-Outs		33,191	386,381				
Grand Total Library Circulation		82,256	965,378				
INTERLIBRARY LOAN		Current	YTD				
Borrowed		3,704	46,413				
Loaned		3,358	41,887				
Total Interlibrary Loan		7,062	88,300				
RESERVES FILLED		Current	YTD				
		7,448	79,444				
PUBLIC COMPUTERS USE		Current	YTD				
Adult		1,807	18,334				
Juvenile		2,397	18,752				
Total Computer Internet Use		4,204	37,086				
REFERENCE TRANSACTIONS		Current	YTD				
Adult Reference		5,250	66,737				
Juvenile Reference		2,075	29,670				
Chat		123	1,729				
Email		63	802				
Social Media		5	43				
Total Reference Transactions		7,516	98,981				
LIBRARY PROGRAMS		Current	Current	YTD	YTD	YTD Avg.	
		Sessions	Attendance	Sessions	Attendance	Attendance	
Adult Programs		68	953	2,093	14,712	7	
Young Adult Programs		32	318	407	5,849	14	
Juvenile Programs		112	2,824	1,443	32,682	23	
One-On-One Programs & Services		570	574	7,484	10,531	1	
General Interest Programs		0	0	5	4,550	910	
Total Library Programs		782	4,669	11,432	68,324	6	
PATRON REGISTRATIONS		Current	YTD				
Adult Registrations		188	3,175				
Young Adult Registrations		13	399				
Juvenile Registrations		59	1,133				
Total Borrower Registrations		260	4,707				

Circulation Activity by Library - November 2025 - Systemwide Totals										
Checkouts and renewals are based on activity done on each library's terminals - not the library's items										
LIBRARY	Current Year To Date Total Checkouts and Renewals	Previous Year To Date Total Checkouts and Renewals	This Month Total Checkouts and Renewals	Checkouts	Checkins	Renewals	Holds	Recall	Total	%
<u>TOTAL FOR SMITHTOWN</u>	<u>294,726</u>	<u>139,626</u>	<u>23,745</u>	<u>23,013</u>	<u>24,141</u>	<u>732</u>	<u>2,784</u>	<u>0</u>	<u>50,670</u>	<u>0</u>
223-Sachem	181,343	88,466	14,461	14,213	14,055	248	1,222	0	29,738	3.4%
260-Emma S Clark	162,218	82,884	14,788	14,521	15,054	267	697	0	30,539	3.5%
208-Comsewogue	117,149	55,475	9,408	9,076	10,106	332	710	0	20,224	2.3%
216-Longwood	105,594	52,815	8,361	8,014	10,887	347	1,079	0	20,327	2.4%
<u>229-Smithtown-Nesconset</u>	<u>102,621</u>	<u>31,757</u>	<u>6,473</u>	<u>6,166</u>	<u>7,068</u>	<u>307</u>	<u>793</u>	<u>0</u>	<u>14,334</u>	<u>1.7%</u>
231-South Huntington	99,011	46,582	7,589	7,314	8,583	275	507	1	16,680	1.9%
213-Harborfields	89,251	42,711	7,335	7,163	6,925	172	576	0	14,836	1.7%
219-Northport-Main	88,683	41,456	7,314	7,026	7,165	288	620	0	15,099	1.8%
244-Center Moriches	79,749	38,867	6,136	5,969	6,040	167	602	0	12,778	1.5%
211-HHL-Dix Hills	75,474	38,508	5,924	5,805	7,152	119	896	3	13,975	1.6%
215-Lindenhurst	75,160	34,824	6,221	6,113	5,999	108	489	0	12,709	1.5%
<u>228-Smithtown-Kings Park</u>	<u>74,711</u>	<u>30,119</u>	<u>5,469</u>	<u>5,274</u>	<u>5,133</u>	<u>195</u>	<u>547</u>	<u>0</u>	<u>11,149</u>	<u>1.3%</u>
<u>227-Smithtown-Commack</u>	<u>74,021</u>	<u>32,184</u>	<u>6,046</u>	<u>5,903</u>	<u>6,003</u>	<u>143</u>	<u>870</u>	<u>0</u>	<u>12,919</u>	<u>1.5%</u>
239-Patchogue Medford	70,963	37,975	5,764	5,560	6,076	204	686	0	12,526	1.5%
210-East Islip	68,347	30,842	5,373	5,271	5,646	102	362	0	11,381	1.3%
224-Sayville	65,454	32,054	5,056	4,972	5,631	84	448	0	11,135	1.3%
233-West Islip	64,301	29,186	4,963	4,911	5,069	52	270	0	10,302	1.2%
214-Islip	63,517	32,002	5,054	4,925	4,662	129	396	0	10,112	1.2%
259-Bayshore-Brightwaters	60,364	25,751	4,756	4,475	4,442	281	323	0	9,521	1.1%
230-South Country	59,987	28,244	4,385	4,229	4,444	156	403	0	9,232	1.1%
207-Commack	59,680	27,113	4,539	4,456	4,478	83	759	0	9,776	1.1%
202-Bayport	59,239	25,123	4,625	4,226	4,096	399	397	0	9,118	1.1%
221-Port Jefferson	58,878	28,939	4,256	4,128	4,374	128	405	0	9,035	1.0%
220-Northport-East Northport	57,661	26,065	4,594	4,508	5,222	86	398	0	10,214	1.2%
225-North Shore	56,186	25,386	4,588	4,220	6,220	368	388	0	11,196	1.3%
203-Brentwood	54,945	29,731	4,304	4,159	4,209	145	587	0	9,100	1.1%
232-West Babylon	52,147	25,725	4,242	4,186	4,392	56	228	0	8,862	1.0%
250-Riverhead	51,616	26,136	4,140	3,878	4,113	262	502	0	8,755	1.0%
245-Hampton Bays	47,703	21,604	3,481	3,338	3,540	143	408	0	7,429	0.9%
255-Rogers Memorial	47,351	24,533	3,757	3,525	3,705	232	433	0	7,895	0.9%
246-Hauppauge	46,141	20,101	3,513	3,399	3,523	114	278	0	7,314	0.8%
201-Babylon	45,719	20,776	3,521	3,470	3,642	51	327	0	7,490	0.9%
234-Westhampton	45,209	17,941	3,183	3,067	3,305	116	236	0	6,724	0.8%
<u>226-Smithtown-Main</u>	<u>43,373</u>	<u>45,566</u>	<u>5,757</u>	<u>5,670</u>	<u>5,937</u>	<u>87</u>	<u>574</u>	<u>0</u>	<u>12,268</u>	<u>1.4%</u>
240-Huntington Main	43,340	18,428	3,532	3,338	5,986	194	714	0	10,232	1.2%
217-Mastic-Moriches-Shirley 1	42,573	29	4,094	3,886	4,812	208	531	0	9,437	1.1%
252-East Hampton	42,446	15,826	3,046	2,986	2,969	60	308	0	6,323	0.7%
218-North Babylon	38,840	18,078	3,168	2,971	2,999	197	227	0	6,394	0.7%
243-Deer Park	33,004	14,989	2,422	2,234	3,342	188	300	0	6,064	0.7%
205-Central Islip	30,828	17,353	1,744	1,655	1,873	89	100	0	3,717	0.4%
206-Cold Spring Harbor	30,577	14,289	2,360	2,291	2,084	69	190	0	4,634	0.5%
264-Copague	29,913	14,682	2,268	2,207	2,236	61	313	0	4,817	0.6%
251-Elwood	28,528	12,582	2,068	1,990	2,374	78	354	0	4,796	0.6%
209-Cutchogue	24,904	11,233	1,814	1,712	1,666	102	177	0	3,657	0.4%
248-John Jermain	23,992	10,223	1,838	1,776	1,760	62	262	0	3,860	0.4%
253-Mattituck-Laurel	23,266	10,043	1,702	1,634	1,608	68	138	0	3,448	0.4%
200-Amityville	23,095	12,954	1,498	1,445	1,603	53	198	0	3,299	0.4%
254-Floyd Memorial	21,682	9,756	1,592	1,451	1,601	141	290	0	3,483	0.4%
212-HHL-Melville	21,309	10,102	1,733	1,657	1,759	76	345	0	3,837	0.4%
247-Southold	19,513	8,695	1,538	1,403	1,474	135	227	0	3,239	0.4%
256-Quogue	18,536	6,593	1,268	1,094	1,104	174	142	0	2,514	0.3%
238-Montauk	18,251	6,571	1,200	1,107	1,142	93	134	0	2,476	0.3%
204-Brookhaven	15,437	6,903	1,251	1,221	1,196	30	125	0	2,572	0.3%
267-Patchogue Medford-Medgo	14,818		1,192	1,096	1,345	96	183	0	2,720	0.3%
257-Shelter Island	13,387	7,018	905	847	944	58	269	1	2,119	0.2%
249-Hampton Library	12,184	5,372	581	441	469	140	92	1	1,143	0.1%
258-Amagansett	12,166	4,631	808	785	910	23	144	0	1,862	0.2%
241-Huntington Station	9,799	4,472	739	651	736	88	128	0	1,603	0.2%
266-Mastic-Moriches-Moriches	9,055	8,399	624	548	784	76	107	0	1,515	0.2%
265-Mastic-Moriches-Mastic Be	8,773	12,599	721	673	966	48	127	0	1,814	0.2%
235-Wyandach	3,521	1,481	373	256	270	117	35	0	678	0.1%
261-Fisher's Island	1,931	314	33	33	35	0	0	0	68	0.0%