

**SMITHTOWN LIBRARY**  
**NOTICE OF MEETING – BOARD OF TRUSTEES**  
**AGENDA**

A meeting of the Board of Trustees ("Board") of The Smithtown Library ("Library") will be held on Tuesday, January 20, 2026, at 6:30 p.m. in the offices of the Library located at 148 Smithtown Boulevard, Nesconset, NY (Nesconset building).

The trustees will also deliberate and take action on the following matters:

**READING AND APPROVAL OF MINUTES**

**1. COMMITTEE APPOINTMENTS**

- a. Budget & Finance (a maximum of two Board members may serve as liaison)
- b. Buildings & Grounds (a maximum of two Board members may serve as liaison)
- c. Communications (a maximum of two Board members may serve as liaison)
- d. Personnel (a maximum of two Board members may serve as liaison)
- e. Policy (a maximum of three Board members may serve as liaison)
- f. Strategic Planning (a maximum of three Board members may serve as liaison)

**2. Approval of MINUTES**

- a. *RESOLVED, that the REGULAR MEETING MINUTES of December 16, 2025, the ORGANIZATIONAL MEETING MINUTES of January 6, 2026, and the SPECIAL MEETING MINUTES of January 6, 2026 be approved as presented (appended).*

**REPORTS OF OFFICERS, BOARDS, STANDING COMMITTEES AND DIRECTOR'S REPORT**

**3. Report of the BUDGET AND FINANCE COMMITTEE**

**a. TREASURER'S REPORT**

*RESOLVED, that the TREASURER'S REPORT for the month ended December 31, 2025 be approved for filing (appended).*

b. WARRANTS

*RESOLVED, that the following WARRANTS be approved for payment:*

i. Warrant #25 - December ("L" fund) PREPAY MINI Warrant	\$ 31,638.54
ii. Warrant #25 - December ("L" fund) MINI Warrant	\$ 126,276.15
iii. Warrant #25 - December ("M" fund) MINI Warrant	\$ 119,775.68
iv. Warrant #26 - January ("L" fund) PREPAY Warrant	\$ 25,672.20
v. Warrant #26 - January ("L" fund) Warrant	\$ 271,914.58
vi. Warrant #26 - January ("M" fund) Warrant	\$ 1,042.00
vii. Warrant #25 - December (PAYROLL #26 – 12/19/25)	\$ 276,057.59
viii. Warrant #25 - December (SPEC PAYROLL- Health Waiver - 12-31-25)	\$ 69,203.15
ix. Warrant #26 - January (PAYROLL #1 – 1/2/26)	\$ 267,686.03
x. Warrant #26 - January (PAYROLL #2 – 1/16/26)	\$ 278,950.24

4. Report of the PERSONNEL COMMITTEE

a. *RESOLVED, that the following PERSONNEL changes be approved as presented:*

Part-time Appointment:

- i. Release of **Erica Howland**, Children's Department, Nesconset building, from a part-time Librarian Trainee position into a part-time Librarian I Children's Services position, at an hourly rate of pay of \$36.04, retroactive to and effective January 15, 2026, as per Suffolk County Department of Civil Service

Resignation:

- ii. Resignation of **Kenneth C. Miller**, Custodian, Kings Park building, effective January 2, 2026.

Leave of Absence:

- iii. Leave of absence without pay for **Employee #1261**, effective February 24, 2026 through April 27, 2026.

b. MEETING ATTENDANCE REQUEST:

*RESOLVED, that the following meeting attendance request set forth hereinafter is hereby approved:*

- i. That Library Director Robert Lusak be authorized to attend, on paid release time, the "2026 Annual Long Island Library Conference" to be held at the Melville Marriott, located at 1350 Old Walt Whitman Road, Melville, NY on May 14, 2026, with reimbursement for reasonable expenses incurred with the display of certified receipts.

5. Report of the BUILDINGS AND GROUNDS COMMITTEE

## 6. Report of the COMMUNICATIONS COMMITTEE

### a. DONATION – Norman Keil Nurseries – Pointsettia Plants

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Norman Keil Nurseries for their generous donation of one hundred (100) 4½" poinsettia plants and forty-eight (48) 6½" poinsettia plants, to be divided among all Library buildings; and be it*

*FURTHER RESOLVED, that the Board of Trustees of The Smithtown Library extends their appreciation for the past support and donations received from Norman Keil Nurseries that enhance all Library buildings during the holidays.*

### b. DONATION – Atlantic Business Systems - Keyboards

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Atlantic Business Systems for their generous donation of forty (40) keyboards to be used at the Library's discretion.*

### c. MEMORIAL DONATION – Ivy Michelle Berg (in memory of Pearl & Eric Soloff)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Ivy Michelle Berg for the generous donation of SEVENTY-FIVE DOLLARS & SIXTY CENTS (\$75.60), in memory of Pearl & Eric Soloff, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library's discretion.*

### d. MEMORIAL DONATION – Jyoti Pandit (in memory of Mona Chawla)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Jyoti Pandit for the generous donation of FIFTY-TWO DOLLARS & FIFTY CENTS (\$52.50), in memory of Mona Chawla, former staff member, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library's discretion.*

### e. MEMORIAL DONATION – Val Sundal (in memory of Mona Chawla)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Val Sundal for the generous donation of ONE HUNDRED DOLLARS (\$100.00), in memory of Mona Chawla, former staff member, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library's discretion.*

f. *MEMORIAL DONATION – Premjit Singh (in memory of Mona Chawla)*

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Premjit Singh for the generous donation of ONE HUNDRED DOLLARS (\$100.00), in memory of Mona Chawla, former staff member, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library's discretion.*

g. *MEMORIAL DONATION – Tamra Kernen (in memory of Mona Chawla)*

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Tamra Kernen for the generous donation of ONE HUNDRED FIVE DOLLARS (\$105.00), in memory of Mona Chawla, former staff member, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library's discretion.*

h. *MEMORIAL DONATION – Oliver Cohen (in memory of Mona Chawla)*

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Oliver Cohen for the generous donation of FIFTY DOLLARS (\$50.00), in memory of Mona Chawla, former staff member, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library's discretion.*

i. *MEMORIAL DONATION – Arun Kanwar (in memory of Mona Chawla)*

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Arun Kanwar for the generous donation of ONE HUNDRED DOLLARS (\$100.00), in memory of Mona Chawla, former staff member, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library's discretion.*

7. **DIRECTOR'S REPORT – Robert Lusak, Library Director**

**UNFINISHED BUSINESS**

**PUBLIC COMMENTS**

**NEW BUSINESS**

8. **Next “Regular” meeting – February 17, 2026 – 6:30 pm – Nesconset building.**



**MINUTES  
BOARD OF TRUSTEES  
THE SMITHTOWN LIBRARY  
December 16, 2025**

A regular meeting of the Board of Trustees of The Smithtown Library was held at the Kings Park building, Kings Park, New York, on the 16<sup>th</sup> day of December, 2025. The meeting was called to order at 6:30 pm with the pledge of allegiance to the flag.

The following Library Trustees were present: Brianna Baker-Stines, Mildred Bernstein, Barbara Deal, Annette Galarza, Howard Knispel, Christopher Sarvis and Theresa Stabile.

Also present were Library Director Robert Lusak, Assistant Library Director Eileen Caulfield, Assistant Library Director Patricia Thomson, Clerk Lauren Gunderson, Treasurer Kevin Miller, Secretary Linda Taurassi and Library Counsel Kevin Seaman.

Library Board President Annette Galarza acted as Chairperson of the meeting.

**READING AND APPROVAL OF MINUTES**

**1. APPROVAL OF MINUTES**

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

- a. *RESOLVED, that the REGULAR meeting minutes of November 18, 2025 be approved as presented.*

The motion was seconded by Trustee Christopher Sarvis and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

**REPORTS OF OFFICERS, BOARDS, STANDING COMMITTEES & DIRECTOR'S REPORT**

2. The BUDGET AND FINANCE COMMITTEE report was presented by Budget and Finance Committee Liaison Howard Knispel, who moved to approve the adoption of resolution "a":

- a. **TREASURER'S REPORT**

*RESOLVED, that the TREASURER'S REPORT for the month ended November 30, 2025 be approved for filing (copy of report appended to the original of these minutes).*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

12/16/25

b. WARRANTS

Budget and Finance Committee Liaison Howard Knispel moved to approve the adoption of resolution “b”:

*RESOLVED, that the following WARRANTS be approved for payment:*

- |      |   |                 |
|------|---|-----------------|
| i.   | Warrant #25 - December (“L” fund) PREPAYS       | \$ 48,985.10    |
| ii.  | Warrant #25 - December (“L” fund) WARRANT       | \$ 1,353,114.31 |
| iii. | Warrant #25 - December (“M” fund) WARRANT       | \$ 98,727.86    |
| iv.  | Warrant #25 - December (PAYROLL #24 – 11/21/25) | \$ 273,063.06   |
| v.   | Warrant #25 - December (PAYROLL #25 – 12/05/25) | \$ 272,430.88   |

The motion was seconded by Trustee Mildred Bernstein and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

c. FUND TRANSFERS AND REPAYMENTS

Budget and Finance Committee Liaison Howard Knispel moved to approve the adoption of resolution “c”:

- i. Transfer of Flood-Related Expenses from the General (L) Fund to the Capital Project (M) Fund

*WHEREAS, The Smithtown Library has incurred expenses associated with the bond referendum as well as expenses related to flood response, recovery, and mitigation; and*

*WHEREAS, these expenditures were initially paid from the General Fund; and*

*WHEREAS, it is appropriate and consistent with sound fiscal management practices to reallocate such bond-related and flood-related expenditures from the General Fund to the Capital Project Fund;*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of The Smithtown Library hereby authorizes the Business Manager to transfer all eligible bond-related and flood-related expenses from the General Fund to the Capital Project Fund.*

- ii. Repayment Between Funds

*RESOLVED, that the Business Manager is hereby authorized to make a repayment of \$70,322.24 from the Capital Project (M) Fund to the General (L) Fund, restoring previously reallocated funds for bond-related and flood-related expenditures.*

The motion was seconded by Trustee Barbara Deal and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

d. BUDGET TRANSFERS

Budget and Finance Committee Liaison Howard Knispel moved to approve the adoption of resolution “d”:

*RESOLVED, that the Business Manager is hereby authorized to execute budget transfers in the amounts and expenditure lines listed below, with no impact on the overall budget:*

BUDGET TRANSFERS				
Account	Account Title	Original Budget	(FROM)/TO	Adjusted Budget
L.4375	Professional Fees - Security	250,000	(17,525)	232,475
L.4370	Professional Fees	105,000	5,000	110,000
L.4350	Travel	13,798	300	14,098
L.4330	Postage & Freight	18,350	2,500	20,850
L.4320	Computer Supplies & Services	103,500	5,000	108,500
L.4110	Lost & Paid	2,000	250	2,250
L.4000	Miscellaneous Expense	100	225	325
L.1375	Credit Card Expenses	0	4,250	4,250
		492,748	0	492,748

The motion was seconded by Trustee Brianna Baker-Stines and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

3. The PERSONNEL COMMITTEE report was presented by Personnel Committee Liaison Brianna Baker-Stines, who moved to approve the adoption of resolution “a”:

- a. *RESOLVED, that the following PERSONNEL changes be approved as presented:*

*Part-time Appointments:*

- Permanent part-time appointment of **Michael Saladino** to the position of Network & Systems Specialist I, IT Department, Nesconset building, at a rate of pay of \$30.99 per hour, not to exceed 17.5 hours per week, subject to a 26-week probationary period, effective January 5, 2026.*
- Part-time appointment of **Krista Glisci** to the position of Page, Kings Park building, at a rate of pay of \$17.00 per hour, effective January 5, 2026 (to fill the vacancy created by the resignation of Joyce O'Hara, effective 10/10/25).*

The motion was seconded by Trustee Christopher Sarvis and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

b. MEETING ATTENDANCE REQUESTS:

Personnel Committee Liaison Brianna Baker-Stines moved to approve the adoption of resolution “b”:

*RESOLVED, that the following meeting attendance requests set forth hereinafter are hereby approved:*

- i. *That Library Director **Robert Lusak** be authorized to attend, on paid release time, the Public Library Association 2026 Conference sponsored by the Public Library Association, to be held in Minneapolis, MN, from, April 1, 2026 through April 3, 2026, with reimbursement for reasonable expenses incurred with the display of certified receipts.*
- ii. *That Library Director **Robert Lusak** be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred with the display of certified receipts.*
- iii. *That Assistant Library Director **Eileen Caulfield** be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred with the display of certified receipts.*
- iv. *That Assistant Library Director **Patricia Thomson** be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred with the display of certified receipts.*
- v. *That Librarian IV Building Head **Julie DeLaney** be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred not to exceed \$75 for the PLDA sponsored bus, \$200 for lodging and \$100 maximum per day for meals.*

- vi. That Librarian IV Building Head **Sheila Worlow** be authorized to attend, on paid release time, the "Pre-Advocacy and Advocacy Day Programs for "Library Legislation Day", sponsored by NYLA (New York Library Association), from February 2, 2026 through February 3, 2026, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred not to exceed \$75 for the PLDA sponsored bus, \$200 for lodging and \$100 maximum per day for meals.
- vii. That Librarian II **James Hansen**, Reference Department, Smithtown building, be authorized to attend, nunc pro tunc, on paid release time, the RASD (Reference & Adult Services Division) annual luncheon "Crepes, Care, & Connection" sponsored by the Suffolk County Library Association, to be held at the Huntington Public Library Station Branch on December 2, 2025 with reimbursement for a registration fee of \$30.00.

The motion was seconded by Trustee Theresa Stabile and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

c. MANAGERIAL/CONFIDENTIAL EMPLOYMENT AGREEMENTS

A motion was made by Library Board President Annette Galarza to postpone consideration of the following motion until the end of the meeting.

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby accept the recommendation of the Library Director to approve the individual employment agreements of the following Managerial/Confidential employees as presented at the November 2025 Library Board meeting: Library Director **Robert Lusak**, Assistant Director **Eileen Caulfield**, Assistant Director **Patricia Thomson**, Associate Administrator **Lauren Gunderson**, Business Manager **Jennifer Piano**, Network and Systems Specialist II **James Buckman**, Personnel Assistant **Lori Mauceri**, Principal Account Clerk **Mindi Goonan**.*

The motion was seconded by Trustee Howard Knispel and approved by unanimous consent.

4. The BUILDINGS AND GROUNDS COMMITTEE report was presented by Library Board President Annette Galarza, who moved to approve the adoption of resolution "a":

- a. SERVICE AGREEMENT – KINGS PARK & NESCONSET GENERATORS – Cummins, Inc.– 2025-2030

*RESOLVED, that the Board of Trustees of the Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Cummins, Inc. for the period February 19, 2026 through February 18, 2027, for year two (2) of a five (5) year contract, for the purpose of providing standard service and inspection service for the generator at the Kings Park and Nesconset Library buildings, at a total annual cost not to exceed \$4,600 for the 2025-2026 year. Subsequent renewals for a period of one (1) year at the cost projected will be considered (pending Board approval and funding) at the annual anniversary date.*

The motion was seconded by Trustee Barbara Deal and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

*b. FIRE ALARM INSPECTION - Garland Fire Systems, Inc. (2026– 2027)*

Library Board President Annette Galarza moved to approve the adoption of resolution “b”:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Garland Fire Systems, Inc. for the period March 1, 2026 through February 28, 2027, for year three (3) of a three (3) year contract, for the purpose of providing standard fire inspection service for our Commack, Kings Park, Nesconset and Smithtown buildings, at a total annual cost not to exceed \$4,550.00 per year (note: as needed, per-call fire detection equipment service at an additional hourly ‘regular’ rate of \$150.00 will apply).*

The motion was seconded by Trustee Mildred Bernstein and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

*c. FIRE ALARM MONITORING - Garland Fire System, Inc. (2026– 2027)*

Library Board President Annette Galarza moved to approve the adoption of resolution “c”:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Garland Fire Systems, Inc. for the period March 1, 2026 through February 28, 2027 for year three (3) of a three (3) year contract, for the purpose of UL Listed 24hr Supervised Central Station Monitoring for our Commack, Kings Park, Nesconset and Smithtown buildings, as per the Town of Smithtown Fire Marshal and State Building Code requirements, for the transmission of fire signals to the local Fire Department, at a total annual cost not to exceed \$3,600.00 per year.*

The motion was seconded by Trustee Theresa Stabile and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

d. *CENTRAL STATION BURGLAR ALARM AND PANIC BUTTON MONITORING – Electronix Systems*

Library Board President Annette Galarza moved to approve the adoption of resolution “d”:

*RESOLVED, that the Board of Trustees of the Smithtown Library does hereby authorize the Library Director to enter into an annual renewable agreement with Electronix Systems for an annual, renewable contract, for the period January 7, 2026 through January 6, 2027 to provide repairs, maintenance and central station burglar alarm and panic button monitoring for all Library buildings, at a total annual cost not to exceed \$2,500.00. Subsequent renewals for a period of one (1) year can be considered (pending Board approval and funding) at the annual anniversary date and can be cancelled on each annual anniversary date of this agreement upon written notice to Electronix Systems.*

The motion was seconded by Trustee Barbara Deal and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

5. The COMMUNICATIONS COMMITTEE report was presented by Communications Committee Liaison Christopher Sarvis, who moved to approve the adoption of resolution “a”:

- a. DONATION – The Order of Colonial Lords of Manors in America - Long Island History Room

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank The Order of Colonial Lords of Manors in America for their most generous donation of Two Thousand dollars (\$2,000.00) for the purpose of conservation of materials in the Smithtown building’s Long Island History Room.*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

6. The STRATEGIC PLANNING COMMITTEE

- a. REPEALED POLICY – **The Smithtown Library Long Range Plan of Service 2020-2025**  
[Policy 200-20] (2<sup>nd</sup> reading)

Library Board President Annette Galarza moved to waive the reading of the repealed SMITHTOWN LIBRARY LONG RANGE PLAN OF SERVICE 2020-2025 [Policy 200-20]. The motion was seconded by Trustee Howard Knispel and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

Library Board President Annette Galarza moved to approve the adoption to repeal the SMITHTOWN LIBRARY LONG RANGE PLAN OF SERVICE 2020-2025 [Policy 200-20]. The motion was seconded by Trustee Brianna Baker-Stines and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

WHEREAS, section 90.2 of the Regulations of the Commissioner of Education requires public libraries to have a board-approved, written long-range plan of service and maintain facilities to meet community needs, including adequate space; and

WHEREAS, the Constitution and statutes of New York authorize and encourage local governments to cooperate in the interest of the public good; and

WHEREAS, the Long-Range Planning Committee has formulated a plan of service that it believes is fair and feasible;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of The Smithtown Library affirms and approves the plan of service, all as set forth in the terms stated hereinafter.

**1. Library Mission Statement.**

The mission of The Smithtown Library ("Library") shall be a commitment to providing for the lifelong learning and information service needs of the community.

**2. Motto.**

Creating Lifelong Learners of All Ages.

**3. Vision Statement.**

The Smithtown Special Library District will be recognized in the community as a major contributor in the delivery of information resources, education, self-advancement, entertainment, recreation opportunities, intellectual growth, cultural vibrancy, and economic well-being.

**4. Core Values – WE CARE.**

**Welcoming Environment**  
**Exceptional Library Service**  
**Committed to Intellectual Freedom**  
**Access for All**  
**Remain Inclusive**  
**Empower**

- **Welcoming Environment** – We are committed to being safe and welcoming. Our policies and practices ensure safety for the public and the staff, and provide a comfortable, inclusive and non-judgmental place to gather, interact and discover.
- **Exceptional Library Service** – We are committed to providing prompt, objective, confidential, and knowledgeable responses to requests for assistance.
- **Committed to Intellectual Freedom** – We are committed to intellectual freedom and the need for the library collection to represent many points of view. Individuals are responsible for making their own choices regarding appropriateness of material, and parents/guardians are responsible for the choices made for their children.
- **Access for All** – We serve all users fairly and equitably, and are committed to removing physical obstacles for all potential library users. We are committed to providing basic library services at no charge, though some optional services may carry a fee.
- **Remain Inclusive** – We honor diversity and inclusion. We seek to represent all people in our collections, programs, services, workforce and other areas.
- **Empower** – We are committed to assisting and supporting all users with all their goals and interests.



## **5. Library History.**

The Smithtown Special Library District is an independent special library district chartered by the Board of Regents of the State of New York to serve the residents of the Town of Smithtown excluding areas served by the Sachem Public Library and the Emma S. Clark Memorial Library. The Library District is located in the Town of Smithtown, New York. The Library operates four full service library buildings located in Smithtown, Commack, Kings Park and Nesconset. The Library is a member of the Suffolk Cooperative Library System ("SCLS"), which was founded in 1961 and is one of 23 cooperative public library systems providing services to over 740 public libraries throughout New York State. The Library is Long Island's largest library in terms of population and the second largest in terms of square miles served at 53.9.

The Library was chartered as an Association Library in 1911 and the Library's first permanent building opened on August 12, 1912. That building was moved to its present location in 1950. In 1952, the Library was re-chartered as a municipal library. Chapter 193 of the Laws of 2001 authorized the independent establishment of a special public library district, subject to referendum. On November 6, 2001, Town residents voted in a town-wide referendum to establish The Smithtown Special Library District. Accordingly, the Library operates as an independent tax district. On April 30, 2002, the Library held its first Budget Vote and Trustee Election.

The Library offers Town residents a full program of public library services. In addition to traditional resources, the Library has integrated modern technologies into every aspect of its services. The Library is also noted for its wide range of Adult, Teen, and Children's programming and an outstanding electronic media collection. The Library serves approximately 115,000 Town residents including the hamlets of Commack, Fort Salonga, Hauppauge, Kings Park, Nesconset, Saint James, and Smithtown.

## **6. Goals and Objectives.**

**Goal #1: PATRON SERVICES** – The Library commits to constantly supporting and assisting Children, Teens, and Adult users with all their Library needs.

- **Objective 1** – Developing lifelong readers and prepare children for school.
- **Objective 2** – Encouraging reading through innovative and exciting programs from birth to teens.
- **Objective 3** – Engaging adult readers through book discussions, age appropriate reading programs, and other interactive and instructional services.
- **Objective 4** – Staff happily assisting users with locating materials, using finding resources, and checking out materials.
- **Objective 5** – Create and support unique and innovative collections and services, such as the Patent and Trademark Resource Collection, Passport Acceptance Facility and Notary Services.
- **Objective 6** – Evaluate and create relevant, timely plans to assess and/or reassess hours of operations for our community in order to provide the highest level of patron access to services, while being fiscally responsible.
- **Objective 7** – Assist staff to offer the best possible service to our users by allowing staff opportunities for professional development.

**Goal #2: PROGRAMS** – Residents will have access to a variety of innovative programs for all age groups that will meet the needs and interests of all members of the Smithtown Community.

- **Objective 1** – Create and offer literacy based programs that support reading fundamentals.
- **Objective 2** – Contract with specialists to provide cultural and educational programs that members of the community may not otherwise have an opportunity to experience.
- **Objective 3** – Offer relevant technology-based programs to assist patrons with training and instruction of devices, software, websites, programs, etc.
- **Objective 4** – Offer entertainment and craft programs for people's recreational interests.
- **Objective 5** – Volunteer programs and activities to give back and support our community.

**Goal #3: COLLECTIONS** – Maintain and enhance our collections, resources and information with an emphasis on reading materials and research services.

- **Objective 1** – Maintain the integrity of our collections by providing a quality collection of materials in current and emerging formats that reflect borrowing trends, interests, changing habits and the use patterns of the community.
- **Objective 2** – Evaluate allocations of funds for all resource formats.
- **Objective 3** – Acquire new formats as appropriate.
- **Objective 4** – Continually evaluate print, audio-visual, and digital collections to determine usefulness, timeliness, accuracy and other criteria for keeping, adding to or withdrawing from the collection.
- **Objective 5** – Provide access to resources that support genealogy and local history research, specifically with our Long Island Room Local History Collection.
- **Objective 6** – Maintain integrity of catalog database.
- **Objective 7** – Promote the use of interlibrary loan services as needed to enhance the collections.
- **Objective 8** – Create and support literacy and authorship by creating space and cataloging items for a Local Author Collection.

**Goal #4: TECHNOLOGY** – Library patrons will have access to a broad range of technology. Ensure Smithtown residents have access to established and emerging information technologies as well as opportunities to achieve technological literacy.

- **Objective 1** – Maintain a network of public computers that meets the essential technology needs of our patrons, including but not limited to software, online catalog, databases and the Internet.
- **Objective 2** – Provide the necessary peripheral equipment such as printers and scanners for public use to meet the needs and desires of patrons.
- **Objective 3** – Provide wireless access to the Internet both within our physical buildings and by loaning out mobile WiFi hotspots to Library cardholders.
- **Objective 4** – Update the Library's website to offer the latest information about services, and links to Library resources and catalog.
- **Objective 5** – Provide relevant technology training opportunities that meet patron needs.
- **Objective 6** – Continually assess the condition of computers, printers, and related equipment and replace/update as necessary.
- **Objective 7** – Spark creativity and discovery by designating space for new technologies such as 3-D printers.

**Goal #5: PUBLIC RELATIONS AND MARKETING** – The Library will develop a comprehensive public relations strategy to increase visibility in the community and raise the public's awareness of the many services that the Library has to offer.

- **Objective 1** – Create flyers, newsletters, seasonal mailings (Spotlight) to highlight Library programs and services.
- **Objective 2** – Attend PTA meetings, offer class visits and other related activities to support educational goals and objectives.
- **Objective 3** – Attend local fairs, Town days, parades and other community-based events to connect with our community.
- **Objective 4** – Provide delivery of library materials and services to homebound patrons and residents of nursing homes.
- **Objective 5** – Create content for social media and the Library's website to engage the community in a non-traditional method of publicity.
- **Objective 6** – Issue timely press releases of Library activities, special events and programs.

**Goal #6: FACILITIES MANAGEMENT** – The Library strives to create and maintain safe physical locations for all staff and Library users.

- **Objective 1** – Offer relevant, appropriate in-person and digital trainings on topics that relate to health, safety, wellness and a healthy work environment.
- **Objective 2** – Review regularly all policies and procedures related to patron behavior, order, safety and security.
- **Objective 3** – Work with local police department to develop active shooter and workplace violence plans and training sessions.
- **Objective 4** – Coordinate necessary inspections, maintenance services and testing for equipment in a timely manner.
- **Objective 5** – Partner with others, such as local government agencies via inter-municipal agreements, submitting for grant monies from the State and local businesses, and utilizing cooperative programs coordinated by entities such as SCLS and Suffolk County Government (SuffolkShare) to take advantage of cooperative and competitive pricing opportunities that save our community significant tax dollars on their purchases.
- **Objective 6** – Maintain interior spaces by providing ongoing maintenance and repairs such as cleaning, painting, upgrading and replacing as needed.
- **Objective 7** – Maintain exterior grounds with appropriate staff and/or outside vendors to address lawns, parking lots, roofs, snow removal, and repairs of sidewalks and asphalt.
- **Objective 8** – Periodically review space and function allocations to reflect community needs and demands.

## **7. Amendments.**

*This resolution may be amended at any regular business meeting of the Board of Trustees by a two-thirds vote of the entire membership, provided the amendment has been submitted in writing at the previous regular business meeting.*

b. **ADOPT POLICY** – **The Smithtown Special Library District Long Range Plan of Service 2026-2030** [Policy 200-20] (2<sup>nd</sup> reading)

Library Board President Annette Galarza moved to waive the reading of the SMITHTOWN SPECIAL LIBRARY DISTRICT LONG RANGE PLAN OF SERVICE 2026-2030 [Policy 200-20]. The motion was seconded by Trustee Brianna Baker-Stines and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

Library Board President Annette Galarza moved to approve the adoption of the SMITHTOWN SPECIAL LIBRARY DISTRICT LONG RANGE PLAN OF SERVICE 2026-2030 [Policy 200-20]. The motion was seconded by Trustee Christopher Sarvis and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

1. **Mission Statement**

*"The Smithtown Special Library District is dedicated to providing access to diverse information, lifelong learning and entertainment resources through outstanding service for all residents of the Library District via multiple facilities consisting of the Smithtown Main Library and three full-service branches: The Commack Branch Library, the Kings Park Branch Library, and the Nesconset Branch Library."*

2. **Motto / Tagline**

*Enriching Our Community*

3. **Vision Statement**

*The Library strives to be recognized in the community as a major contributor in the delivery of information resources that encourage and promote education, self-advancement, entertainment, recreation opportunities, intellectual growth, cultural vibrancy, and economic well-being.*

4. **Library History**

*The Library is an independent "special library district" chartered by the Board of Regents of the State of New York to serve the residents of the Town of Smithtown (excluding areas served by the Sachem Public Library and the Emma S. Clark Memorial Library). The Library District is located in the Town of Smithtown, County of Suffolk, State of New York. The Library operates four full service library buildings located in Smithtown, Commack, Kings Park and Nesconset. The Library is a member of the Suffolk Cooperative Library System ("SCLS"), which was founded in 1961 and is one of 23 cooperative public library systems providing services to over 740 public libraries throughout New York State. The Library is Long Island's largest library in terms of population served and the second largest in terms of square miles at 53.9.*

*The Library was chartered as an Association Library in 1911 and the Library's first permanent building opened on August 12, 1912. That building was moved to its present location on North Country Road in 1950. In 1952, the Library was re-chartered as a municipal town library. Chapter 193 of the Laws of 2001 authorized the statutory establishment of a special public library district, subject to referendum. On November 6, 2001, Town residents voted in a town-wide referendum to establish The Smithtown Special Library District. Accordingly, the Library operates as an independent tax district. On April 30, 2002, the Library held its first Budget Vote and Trustee Election.*

*The Library offers Town residents a full complement of public library services. In addition to availing its patrons of traditional resources, the Library has integrated modern technologies into every facet of its services. The Library is also noted for its broad range of Adult, Teen, and Children's programming and an outstanding electronic media archive. The Library serves approximately 115,000 Town residents, including the hamlets of Commack, Fort Salonga, Hauppauge, Kings Park, Nesconset, Saint James and Smithtown.*

## **5. Collections**

**Goal:** *Establish and maintain fresh, eclectic collections that include both traditional and novel items.*

**Actions:**

- *Regularly evaluate, expand and adjust the Library collection to include books, digital media, audiobooks, e-books, graphic novels, and emergent and noteworthy additions.*
- *Maintain and enhance unique collections such as the Library's local history and archival collection (Long Island Room), local author collection, "Library of Things" collection and world languages collection.*
- *Consider new formats and technologies to provide cutting-edge offerings.*

## **6. Programming:**

**Goal:** *Assist patrons of all ages to stay engaged with enjoyable, entertaining, informative and relevant materials and programs.*

**Actions:**

- *Create and display additional materials evidencing how reading can promote learning, provide entertainment and advance literacy.*
- *Offer a variety of reading / literacy programs and fun activities.*
- *Offer more special library events for broad consumption by patrons.*
- *Review and adjust programs based on community input.*

## **7. Patron Services:**

**Goal:** *Cultivate a considerate and supportive environment in order that Library users and staff may feel confident, comfortable, welcome and safe.*

**Actions:**

- *Encourage the community to share ideas through surveys, suggestion forms, social media, email, and open conversations concerning programs, collections, and other aspects of the Library experience.*
- *Strengthen communication among staff, library administrators, board members and the community.*
- *Provide ongoing training and support for Trustees and Library staff to acquire new skills, improve customer service, and better connect the community and Library.*
- *Maintain and expand unique services such as notary services, the Federal Depository Library (FDLP), the Government Services Department and the Seed Library.*

**Goal:** *Be budget-conscious while offering the highest quality collections and services to meet the needs of the community.*

**Actions:**

- Ongoing review of the budget in line with offerings.
- Seek successful methods to build partnerships with the Library's constituency that optimize the Library's resources.
- Actively search to identify, evaluate and solicit grant opportunities.

**8. Technology:**

**Goal:** Provide current and useful technologies.

**Actions:**

- Add, remove and/or update network equipment and software.
- Provide new technologies and devices in the public areas.
- Invest in the foremost technology for the LearnLab and podcast studio.
- Upgrade the community room's A/V systems.
- Maintain policies relating to technologies the Library utilizes and/or provides.
- Provide learning opportunities to users of technologies offered by the Library.
- Provide network and cybersecurity training to staff.

**9. Public Relations & Marketing:**

**Goal:** Improve communications and public relations with the community.

**Actions:**

- Redesign and continuously evaluate the monthly newsletter to more effectively promote Library programs and services.
- Connect with the community to inform of the various events the Library will be staging.
- Provide the community with a clear and consistent message regarding the Library, its services and offerings throughout all four library buildings.
- Provide marketing and information packets in various formats to inform patrons of the services and activities the Library offers.
- Continue the use and exploration of new and emerging social media platforms.

**Goal:** Improve and develop communications and relationships with local organizations and groups.

**Actions:**

- Share a clear, consistent message with local organizations and groups regarding the Library and its offerings within all four locations.
- Make marketing materials available in different formats to connect with both new and established organizations and groups.
- Reach out to local organizations to partner in programs and services that benefit the community.
- Provide services to seniors located in nursing homes, senior centers, and senior living communities.
- Offer outreach to schools (public and private) from preschool to 12th grade, and encourage local schools to visit the Library by way of tours and programs.

#### **10. Facilities Management:**

**Goal:** Establish a comfortable, efficient, and safe library environment through ongoing reviews of building structures and systems, staff and patron workspaces, security systems, and maintain the cleanliness, functionality and sustainability of the Library facilities.

##### **Actions:**

- Review building systems, such as climate control and air quality.
- Assess the comfort and ergonomics of furniture for patrons and staff.
- Improve the design of service desks and assure that all desks are accessible, and that organization, storage and workspaces are well-utilized.
- Evaluate and review security measures.
- Where possible, create private study areas.
- Assure that cleaning and maintenance maintains the efficiency, safety, and appearance of the facilities.

#### **11. Staff Development:**

**Goal:** Maximize the potential of each employee by providing development and training opportunities, fostering teamwork, improving communication, responding to employee input, needs and morale.

##### **Actions:**

- Identify training opportunities for staff; improve cross-training between Library departments.
- Promote a positive work culture through meetings, team building exercises and improved communication.
- Continue to provide customer service and safety training for new employees and refresher training opportunities for incumbent employees.

#### **7. DIRECTOR'S REPORT – Robert Lusak, Library Director**

The Library Director had nothing further to add to his report that had been submitted previously to the Library Board (copy of report appended to the original of these minutes).

#### **UNFINISHED BUSINESS**

8. There was no unfinished business.

#### **PUBLIC COMMENTS**

9. There were no public comments.

#### **NEW BUSINESS**

#### **10. CONTRACT – MONTHLY NEWSLETTER – Sterling North America**

Communications Liaison Christopher Sarvis moved to approve the adoption of the following resolution:

12/16/25

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract, subject to verification of insurance requirements, with Sterling North America, Inc., for the purpose of printing the Library District's monthly newsletter; monthly cost to be based upon the number of issues and number of pages per issue; to commence January 1, 2026 and run through December 31, 2026 as per quotes submitted by RFP (Note: expenses are not to exceed \$19,999.00).*

The motion was seconded by Trustee Barbara Deal and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

11. CONTRACT – SPOTLIGHT PUBLICATION – R & J Graphics, Inc.

Communications Liaison Christopher Sarvis moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract, subject to verification of insurance requirements, with R & J Graphics, Inc., for the purpose of printing, folding and delivering the Library District's "Spotlight" publication for the period January 1, 2026 through December 31, 2026, as per quotes submitted by RFP (postage directly paid for by the Library). (Note: expenses are not to exceed \$19,999.00).*

The motion was seconded by Trustee Theresa Stabile and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

12. 2026 YEARLY PLANNER

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the 2026 YEARLY PLANNER be approved as presented (appended).*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

13. At 6:59 pm Library Board President Annette Galarza moved to enter executive session pursuant to Article 7, Section 105 (F) of the Public Officer's Law to discuss the employment history of particular persons. The motion was seconded by Trustee Brianna Baker-Stines and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none



The following Library Trustees were present and participating in executive session: Brianna Baker-Stines, Mildred Bernstein, Barbara Deal, Annette Galarza, Howard Knispel, Christopher Sarvis and Theresa Stabile.

Also in attendance were Library Counsel Kevin Seaman and Personnel Assistant Lori Mauceri.

14. At 9:47 pm Library Board President Annette Galarza made a motion to reconvene in open public session. The motion was seconded by Trustee Brianna Baker-Stines and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

15. Library Board President Annette Galarza moved that item 3.c. “Managerial/Confidential Employment Agreements,” that was postponed earlier in the meeting, be tabled until the January 6, 2026 Special Board Meeting, scheduled to follow immediately after the Annual Organizational meeting. The motion was seconded by Trustee Theresa Stabile and approved 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

NO ACTION WAS TAKEN ON ITEM 3c

### 3c. MANAGERIAL/CONFIDENTIAL EMPLOYMENT AGREEMENTS

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby accept the recommendation of the Library Director to approve the individual employment agreements of the following Managerial/Confidential employees as presented at the November 2025 Library Board meeting: Library Director **Robert Lusak**, Assistant Director **Eileen Caulfield**, Assistant Director **Patricia Thomson**, Associate Administrator **Lauren Gunderson**, Business Manager **Jennifer Piano**, Network and Systems Specialist II **James Buckman**, Personnel Assistant **Lori Mauceri**, Principal Account Clerk **Mindi Goonan**.*

16. Library Board President Annette Galarza noted that the Library Board’s annual Organizational meeting is scheduled to be held January 6, 2026 at 6:00 pm at the Nesconset building and the next “regular” meeting of the Board of Trustees is scheduled to be held January 20, 2026 at 6:30 pm at the Nesconset building.
17. There being no further business, Library Board President Annette Galarza moved to adjourn the meeting at 9:49 pm. The motion was seconded by Trustee Howard Knispel and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile AGAINST—none

Minutes approved this 20<sup>th</sup> day of January 2026.

Annette Galarza, President  
Smithtown Library Board of Trustees

Linda Taurassi  
Secretary to the Board of Trustees

(This is a draft of the December 16, 2025 Board of Trustees meeting; to be voted on for approval at the January 20, 2026 Board of Trustees meeting).

12/16/25

**MINUTES  
ORGANIZATIONAL MEETING  
BOARD OF TRUSTEES  
SMITHTOWN LIBRARY  
January 6, 2026**

An annual organizational meeting of the Board of Trustees of The Smithtown Library was held at the Nesconset building, Nesconset, New York, on the 6<sup>th</sup> day of January, 2026. The meeting was called to order at 6:00 p.m. As per Bylaws Policy 100-10, Article IV, no general business was discussed and no public comments were heard at this meeting.

The following trustees were present and participating at the meeting: Mildred Bernstein, Barbara Deal, Annette Galarza, Howard Knispel, Christopher Sarvis and Theresa Stabile. Trustee Brianna Baker-Stines was absent without prior notice.

Also in attendance were Library Director Robert Lusak, Library Counsel Kevin Seaman, Assistant Library Director Patricia Thomson, Clerk Lauren Gunderson and Secretary Linda Taurassi. Assistant Library Director Eileen Caulfield and Treasurer Kevin Miller were absent with prior notice.

**1. OATH OF OFFICE**

The oath of office was administered by Library District Clerk Lauren Gunderson to newly elected Trustees Mildred Bernstein, Annette Galarza and Howard Knispel.

**2. NOMINATION AND ELECTION OF OFFICERS**

**a. Nomination of President**

Trustee Mildred Bernstein nominated Trustee Annette Galarza for the office of President. The motion to accept the nomination was seconded by Trustee Howard Knispel.

There were no other nominations for the office of President. The nomination for President resulted in the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

**b. Nomination of Vice President**

Trustee Mildred Bernstein nominated Trustee Howard Knispel for the office of Vice-President. The motion to accept the nomination was seconded by Library Board President Annette Galarza.

There were no other nominations for the office of Vice-President. The nomination for Vice-President resulted in the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

### 3. APPOINTMENT OF CLERK

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby extend the appointment of **Lauren Gunderson**, effective January 1, 2026, to serve as Clerk for a period of one year, in the amount of \$4,326.00 annually (reflects an increase of \$126.00) and terms as presently in effect.*

The motion was seconded by Trustee Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

### 4. APPOINTMENT OF TREASURER

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby extend the appointment of **Kevin Miller**, effective January 1, 2025, to serve as Treasurer for a period of one year, in the amount of \$10,000.00 annually, and terms as presently in effect.*

The motion was seconded by Trustee Barbara Deal and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

### 5. APPOINTMENT OF SECRETARY

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby extend the appointment of **Linda Taurassi**, effective January 1, 2026, to serve as Secretary to the Board for a period of one year in the amount of \$18,600.00 annually, and terms as presently in effect.*

The motion was seconded by Trustee Theresa Stabile and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

### 6. APPOINTMENT OF LIBRARY DIRECTOR AS FINANCIAL CLERK

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby extend the appointment of Library Director **Robert Lusak** to serve as financial clerk in accordance with the Library's Financial Management Policy (Section 900-10).*

The motion was seconded by Trustee Christopher Sarvis and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

## 7. ESTABLISHMENT OF BANK DEPOSITORIES AND FUNDS AS NECESSARY

Library Board President Annette Galarza moved to approve the adoption of the items “a” and “b”:

- a. *RESOLVED, that the Business Manager and/or Treasurer is hereby authorized to establish a petty cash fund and exchange boxes in the total amount of \$1,400.00.*
- b. *RESOLVED, that the Business Manager and/or Treasurer is hereby authorized to deposit moneys in the depositories set forth hereinafter in accordance with the Library's Investment Policy (Section 900-40), provided that the total amount deposited in any one of the following depositories listed shall not exceed \$15,000,000.00:*

*M & T Bank  
Wilmington Trust  
U.S. Bank  
ConnectOne Bank  
J.P. Morgan Chase Bank*

The motion was seconded by Trustee Mildred Bernstein and adopted 6-0 after discussion by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

## 8. AFFIRMATION OF PROCUREMENT POLICY

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby affirm the Library's current Procurement Policy (Section 900-30).*

The motion was seconded by Trustee Theresa Stabile and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

## 9. AFFIRMATION OF INVESTMENT POLICY

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby affirm the Library's Investment Policy (section 900-40).*

The motion was seconded by Trustee Christopher Sarvis and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

## 10. APPOINTMENT OF PROFESSIONALS

Library Board President Annette Galarza moved to approve the adoption resolution “a”:

- a. *RESOLVED, that the Board of Trustees of The Smithtown Library does hereby appoint **Epic Insurance Brokers and Consultants** for the 2026 calendar year to secure property and liability insurance, business, automobile, umbrella, Treasurer’s Bond, Notary Bond, and Worker’s Compensation coverage, at a total premium not to exceed \$166,500.00.*

The motion was seconded by Trustee Howard Knispel and adopted 6-0 after discussion by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

Library Board President Annette Galarza moved to approve the adoption of resolution “b”:

- b. *RESOLVED, that the Board of Trustees of The Smithtown Library does hereby confirm that attorney **Kevin A. Seaman** be retained to serve as General Counsel and Labor Counsel to The Smithtown Library effective January 1, 2026 through December 31, 2026 (with the Library’s option to renew into the 2027 calendar year) for all necessary legal services provided to the Library, at the annual retainer amount of \$33,000.00, pursuant to the terms of a Letter of Engagement (note: an hourly rate of \$275.00 will apply to the representation of the Library in litigation and administrative proceedings wherein the Library is a named respondent or petitioner such as those before the Division of Human Rights, the EEOC, the Commissioner of Education, PERB, the Suffolk County Department of Civil Service and other administrative bodies to include CSL Section 72 and 75 proceedings).*

The motion was seconded by Trustee Theresa Stabile and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

## 11. APPOINTMENT OF ACCOUNTING FIRM

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby approve the services of **Baldessari & Coster, LLP**, Certified Public Accountants, to prepare financial statements and Federal Form 990, and to provide audit and related services in accordance with generally accepted accounting principles, to The Smithtown Library, for the fiscal year beginning January 1, 2026 and ending December 31, 2026, at a fee not to exceed \$24,600.00, as per the submitted proposal.*

The motion was seconded by Trustee Barbara Deal and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

12. RECORDS MANAGEMENT PROCEDURE MANUAL – 2026 (appended)

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby approve the Records Management Procedure Manual for 2026 by the Library's Records Management Officer Lauren Gunderson, in accordance with the guidelines of the State of New York and in adherence to the Records Retention and Disposition Schedule LGS-1, as established by the New York State Archives Division of the State Education Department.*

The motion was seconded by Trustee Christopher Sarvis and adopted 6-0 after discussion by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

13. APPOINTMENT OF DISTRICT NEWSPAPERS FOR PUBLIC NOTICE OF MEETINGS AND OFFICIAL NEWSPAPERS OF THE DISTRICT

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby approve that the following district newspapers/media be utilized for public notice of meetings under the Open Meetings Law and as official newspapers/media, with two (2) publications being used as a minimum, at the district's discretion:*

- i. Times of Smithtown*
- ii. The Smithtown News*

The motion was seconded by Trustee Theresa Stabile and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

14. Library Board President Annette Galarza noted that the next “regular” meeting of the Board of Trustees is scheduled to take place on Tuesday, January 20, 2026 at 6:30 p.m. at the Nesconset building.

15. There being no further business, Library Board President Annette Galarza moved to adjourn the meeting at 6:18 p.m. The motion was seconded by Trustee Barbara Deal and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

Minutes approved this 20<sup>th</sup> day of January, 2026.

Annette Galarza, President  
Smithtown Library Board of Trustees

Linda Taurassi  
Secretary to the Board of Trustees

(This is a draft of the January 6, 2026 Annual Organizational meeting of the Board of Trustees to be voted on for approval at the January 20, 2026 Board of Trustees Meeting.)

**MINUTES**  
**SPECIAL MEETING**  
**BOARD OF TRUSTEES**  
**THE SMITHTOWN LIBRARY**  
**January 6, 2026**

A Special meeting of the Board of Trustees of The Smithtown Library was held at the Nesconset building, Nesconset, New York, on the 6<sup>th</sup> day of January 2026. The meeting was called to order at 6:19 pm.

The following trustees were present and participating at the meeting: Mildred Bernstein, Barbara Deal, Annette Galarza, Howard Knispel, Christopher Sarvis and Theresa Stabile. Trustee Brianna Baker-Stines was absent without prior notice.

Also in attendance were Library Director Robert Lusak, Library Counsel Kevin Seaman, Assistant Library Director Patricia Thomson, Clerk Lauren Gunderson and Secretary Linda Taurassi. Assistant Library Director Eileen Caulfield and Treasurer Kevin Miller were absent with prior notice.

Library Board President Annette Galarza acted as Chairperson of the meeting.

1. At 6:19 pm Library Board President Annette Galarza moved to enter executive session pursuant to Article 7, Section 105 (E) of the Public Officers Law for the purpose of discussing contractual negotiations with Smithtown Library administrators. The motion was seconded by Library Board Vice President Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Bernstein, Deal, Galarza, Knispel, Sarvis, Stabile; AGAINST—none

The following Library Trustees were present and participating in executive session: Mildred Bernstein, Barbara Deal, Annette Galarza, Howard Knispel, Christopher Sarvis and Theresa Stabile.

Also in attendance were Library Counsel Kevin Seaman and Library Director Robert Lusak.

2. At 7:37 pm Library Board President Annette Galarza made a motion to reconvene in open public session. The motion was seconded by Library Board Vice President Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Stabile AGAINST—none

### 3. MANAGERIAL/CONFIDENTIAL EMPLOYMENT AGREEMENTS

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby approve the individual employment agreements of the following Managerial/Confidential employees: Library Director **Robert Lusak**, Assistant Director **Eileen Caulfield**, Assistant Director **Patricia Thomson**, Associate Administrator **Lauren Gunderson**, Business Manager **Jennifer Piano**, Network and Systems Specialist II **James Buckman**, Personnel Assistant **Lori Mauceri**, Principal Account Clerk **Mindi Goonan**.*

The motion was seconded by Library Board Vice President Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Stabile    AGAINST—none

4. Library Board President Annette Galarza noted that the next regular meeting of the Board of Trustees would be held Tuesday, January 20, 2026 at 6:30 pm at the Nesconset building.
5. There being no further business, Library Board President Annette Galarza moved to adjourn the meeting at 7:39 pm. The motion was seconded by Trustee Christopher Sarvis and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Stabile    AGAINST—none

Minutes approved this 20<sup>th</sup> day of January 2026.

Annette Galarza, President  
Smithtown Library Board of Trustees

Linda Taurassi  
Secretary to the Board of Trustees

(This is a draft of the January 6, 2026 “Special” meeting of the Board of Trustees to be voted on for approval at the January 20, 2026 regular Board of Trustees Meeting.)



**THE SMITHTOWN LIBRARY**  
**Smithtown , New York**  
**TREASURER'S REPORT**  
**For the Month Ending December 31, 2025**

		General Fund Investment Acct.	General Fund Disbursement Checking Account	Payroll Checking Account	M Fund Grant/Donate Checking	T-Bills	TOTAL
BBF	11/30/2025	\$ 1,969,129.22	\$ 167,557.28	\$ 99,232.21	\$ 1,496,533.65	\$ 8,103,055.24	\$ 11,835,507.60
<b>DECEMBER</b>							
Interest		\$ 2,866.64	\$ -	\$ -	\$ -	\$ 34,251.25	\$ 37,117.89
Real Property Taxes		\$ 186,330.05	\$ -	\$ -	\$ -	\$ -	\$ 186,330.05
Prop Tax Interest Distribution		\$ 18,958.01	\$ -	\$ -	\$ -	\$ -	\$ 18,958.01
PILOT		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fines/Fees		\$ -	\$ 3,093.78	\$ -	\$ -	\$ -	\$ 3,093.78
Refund/Reimbursements		\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00
Commissions		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gifts/Donations		\$ -	\$ -	\$ -	\$ 14,239.50	\$ -	\$ 14,239.50
E-Rate		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Passports		\$ -	\$ 1,253.00	\$ -	\$ -	\$ -	\$ 1,253.00
Miscellaneous		\$ -	\$ 0.86	\$ -	\$ -	\$ -	\$ 0.86
Programs/Trips		\$ -	\$ 3,874.00	\$ -	\$ -	\$ -	\$ 3,874.00
State Aid/Grants		\$ -	\$ -	\$ -	\$ 29,242.10	\$ -	\$ 29,242.10
Health Insurance		\$ -	\$ 5,967.52	\$ -	\$ -	\$ -	\$ 5,967.52
Prior Month Void Checks		\$ -	\$ 29.99	\$ -	\$ -	\$ -	\$ 29.99
Adjustment (s)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E-Rate		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FEMA		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer From M Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer FROM T-Bills		\$ 2,142,284.68	\$ -	\$ -	\$ -	\$ -	\$ 2,142,284.68
Transfer FROM Investment Acct.		\$ -	\$ 320,000.00	\$ 905,000.00	\$ -	\$ -	\$ 1,225,000.00
TOTAL:		\$ 4,319,568.60	\$ 503,276.43	\$ 1,004,232.21	\$ 1,540,015.25	\$ 8,137,306.49	\$ 15,504,398.98
<b>Expenditures</b>							
<b>DECEMBER</b>							
Monthly Disbursements		\$ 1,036,856.00	\$ 372,551.16	\$ 617,691.62	\$ 98,827.86	\$ -	\$ 2,125,926.64
Transfer to CD		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Investment Account		\$ -	\$ -	\$ -	\$ -	\$ 2,142,284.68	\$ 2,142,284.68
Transfer to M Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to T-Bills		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Disburse. Acct.		\$ 320,000.00	\$ -	\$ -	\$ -	\$ -	\$ 320,000.00
Transfer to Payroll Acct.		\$ 905,000.00	\$ -	\$ -	\$ -	\$ -	\$ 905,000.00
TOTAL:		\$ 2,261,856.00	\$ 372,551.16	\$ 617,691.62	\$ 98,827.86	\$ 2,142,284.68	\$ 5,493,211.32
Balance	12/31/2025	\$ 2,057,712.60	\$ 130,725.27	\$ 386,540.59	\$ 1,441,187.39	\$ 5,995,021.81	\$ 10,011,187.66

I CERTIFY THAT THIS REPORT IS A TRUE AND CORRECT STATEMENT OF THE FINANCIAL TRANSACTION  
FOR THE SMITHTOWN LIBRARY FOR MONTH ENDING DECEMBER, 2025

Respectfully Submitted

Library Trust Funds

Handley Fund

\$ 11,494.22

Board of Trustees

\$ 28,554.48

\$ 40,048.70

Kevin M. Miller

Treasurer

The Smithtown Library

**THE SMITHTOWN LIBRARY - L FUND**  
**REVENUE AND EXPENSE STATEMENT**  
 January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
L.10010 · REAL PROPERTY TAXES	16,700,773.05	16,514,443.00	186,330.05	101.1%
L.10090 · INTEREST & PENALTIES ON TAXES	18,958.01			
L.10810 · OTHER TAX ITEMS -PILOT	291,786.87	288,485.00	3,301.87	101.1%
L.2082 · E-COMMERCE FINES	1,150.03			
L.20821 · LIBRARY FINES	1,782.40	1,200.00	582.40	148.5%
L.20822 · FAX/COPIES	902.00			
L.20823 · PASSPORT ACCEPTANCE FEES	27,761.30	30,000.00	-2,238.70	92.5%
L.20825 · LOST AND PAIDS	8,426.42	12,000.00	-3,573.58	70.2%
L.20826 · OUTSIDE LOST & PAIDS	1,944.50	2,600.00	-655.50	74.8%
L.20827 · PATRON PRINT FEES	14,324.34	15,000.00	-675.66	95.5%
L.20828 · PATRON COMPUTER DISC FEES	472.40	500.00	-27.60	94.5%
L.20829 · OTHER LIBRARY FEES	0.00	2,000.00	-2,000.00	0.0%
L.24011 · INTEREST EARNED MM & DISB	460,944.15	350,000.00	110,944.15	131.7%
L.24501 · COMMISSIONS - COPIERS	5,651.38	7,500.00	-1,848.62	75.4%
L.27030 · REFUND PRIOR YEAR EXPENSE	14,701.06	13,500.00	1,201.06	108.9%
L.27050 · GIFTS AND DONATIONS	3,034.35	5,000.00	-1,965.65	60.7%
L.27700 · MISCELLANEOUS INCOME	450.00	2,500.00	-2,050.00	18.0%
L.27701 · Program Income	21,771.00	27,500.00	-5,729.00	79.2%
L.38400 · STATE AID/BULLET GRANT	52,246.10	35,000.00	17,246.10	149.3%
L.50310 · INTERFUND TRANSFER	-3,126,641.69			
L0599.0 · BUDGET APPROP FUND BALANCE	0.00	799,351.00	-799,351.00	0.0%
<b>Total Income</b>	<b>14,500,437.67</b>	<b>18,106,579.00</b>	<b>-3,606,141.33</b>	<b>80.1%</b>
<b>Gross Profit</b>	<b>14,500,437.67</b>	<b>18,106,579.00</b>	<b>-3,606,141.33</b>	<b>80.1%</b>
<b>Expense</b>				
L.1375 · Credit Card Expenses	4,193.96	4,250.00	-56.04	98.7%
L.1410 · CERT LIBRARIANS SALARIES	3,747,100.58	4,095,100.00	-347,999.42	91.5%
L.1411 · LIBRARIAN PART TIME	407,987.30	509,500.00	-101,512.70	80.1%
L.1420 · CLERICAL STAFF SALARIES	1,560,689.68	1,878,100.00	-317,410.32	83.1%
L.1421 · CLERICAL PART TIME	708,510.64	813,200.00	-104,689.36	87.1%
L.1430 · PAGES SALARIES	272,288.13	315,000.00	-42,711.87	86.4%
L.1440 · CUSTODIAL SALARIES	71,996.51	135,000.00	-63,003.49	53.3%
L.1441 · CUSTODIAL PART TIME	254,621.40	285,000.00	-30,378.60	89.3%
L.1442 · MESSENGER/GROUNDSKEEPER PT	19,745.51	49,000.00	-29,254.49	40.3%
L.1443 · MESSENGER/GROUNDSKEEPER FT	36,186.39	36,000.00	186.39	100.5%
L.1450 · SUNDAY SALARIES	112,929.62	115,000.00	-2,070.38	98.2%
L.2000 · COMPUTER EQUIPMENT	15,917.93	10,000.00	5,917.93	159.2%
L.2030 · BUILDING EQUIPMENT	7,790.55	90,000.00	-82,209.45	8.7%
L.2100 · OTHER CAPITAL OUTLAY	9,775.00	35,000.00	-25,225.00	27.9%
L.4000 · MISCELLANEOUS EXPENSE	307.00	325.00	-18.00	94.5%
L.4100 · BOOKS	197,627.99	277,600.00	-79,972.01	71.2%
L.4110 · LOST AND PAID	2,195.61	2,250.00	-54.39	97.6%
L.4120 · RECORDINGS	68,436.21	77,400.00	-8,963.79	88.4%
L.4130 · PERIODICALS	62,698.09	65,000.00	-2,301.91	96.5%
L.4131 · OTHER SERIALS	32,274.13	53,000.00	-20,725.87	60.9%
L.4150 · ONLINE MATL'S AND SVC	669,318.60	680,000.00	-10,681.40	98.4%
L.4151 · OTHER NON BOOK MATLS	9,852.24	15,200.00	-5,347.76	64.8%
L.4160 · BINDING	0.00	500.00	-500.00	0.0%
L.4290 · PROGRAMS	104,820.67	121,000.00	-16,179.33	86.6%
L.4290S · SUMMER READING PROGRAM	23,620.63	25,000.00	-1,379.37	94.5%
L.4291 · STAFF DEVELOPMENT	5,974.66	7,500.00	-1,525.34	79.7%
L.4300 · OFFICE AND LIBRARY SUPPLIES	42,163.17	70,000.00	-27,836.83	60.2%
L.4301 · PAYROLL PROCESSING	17,382.17	21,400.00	-4,017.83	81.2%
L.4311 · TELECOMMUNICATIONS	95,091.17	96,550.00	-1,458.83	98.5%
L.4320 · Computer Supplies & Services	103,325.88	108,500.00	-5,174.12	95.2%



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Accrual Basis

# THE SMITHTOWN LIBRARY - L FUND REVENUE AND EXPENSE STATEMENT

January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
L.4330 · POSTAGE AND FREIGHT	20,658.39	20,850.00	-191.61	99.1%
L.4340 · PRINTING	25,485.04	34,950.00	-9,464.96	72.9%
L.4350 · TRAVEL	14,726.31	14,098.00	628.31	104.5%
L.4360 · SCLS MEMBER SUPPORT	163,702.00	163,702.00	0.00	100.0%
L.4370 · PROFESSIONAL FEES	107,372.03	110,000.00	-2,627.97	97.6%
L.4375 · PROFESSIONAL FEES - SECURITY	204,044.75	232,475.00	-28,430.25	87.8%
L.4380 · MEMBERSHIP DUES	3,075.00	4,500.00	-1,425.00	68.3%
L.4390 · SHARED NETWORK MAINTENANCE	84,355.24	86,000.00	-1,644.76	98.1%
L.4500 · FUEL AND UTILITIES	204,567.38	299,000.00	-94,432.62	68.4%
L.4510 · CUSTODIAL SUPPLIES	15,000.28	16,050.00	-1,049.72	93.5%
L.4520 · BUILDING REPAIRS & MAINTENANCE	201,467.00	285,000.00	-83,533.00	70.7%
L.4540 · INSURANCE	111,251.98	120,000.00	-8,748.02	92.7%
L.4599 · SM FLOOD Expenses (FEMA)	0.00			
L.4730 · MAINTENANCE OF VEHICLES	2,688.63	5,000.00	-2,311.37	53.8%
L.4900 · Lease - Principal	0.00	11,861.00	-11,861.00	0.0%
L.4901 · Lease - Interest	0.00	1,193.00	-1,193.00	0.0%
L.6000 · DEBT SERVICE	0.00	1,435,250.00	-1,435,250.00	0.0%
L.6010 · DEBT SERVICE - INTEREST	0.00	107,875.00	-107,875.00	0.0%
L.8100 · RETIREMENT SYSTEM CONTRIBUTION	1,015,494.00	1,181,000.00	-165,506.00	86.0%
L.8200 · SOCIAL SECURITY CONTRIBUTION	429,556.43	516,000.00	-86,443.57	83.2%
L.8210 · MEDICARE CONTRIBUTION	92,071.97	122,000.00	-29,928.03	75.5%
L.8300 · WORKMANS COMPENSATION	44,190.00	83,000.00	-38,810.00	53.2%
L.8400 · UNEMPLOYMENT COMPENSATION	0.00	5,000.00	-5,000.00	0.0%
L.8500 · HOSPITAL/MEDICAL INSURANCE	2,568,109.78	3,076,300.00	-508,190.22	83.5%
L.8600 · CSEA BENEFIT FUND	158,145.09	179,000.00	-20,854.91	88.3%
L.8700 · EMPLOYEE ASSISTANCE PROGRAM	5,002.50	5,100.00	-97.50	98.1%
L.9901 · INTERFUND EXPENSE TRANSFER	1,504,125.00			
Total Expense	15,639,910.22	18,106,579.00	-2,466,668.78	86.4%
Net Income	-1,139,472.55	0.00	-1,139,472.55	100.0%

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Accrual Basis

**THE SMITHTOWN LIBRARY -M FUND**  
**REVENUE AND EXPENSE STATEMENT**  
 January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
M.27056 · MISC DONATIONS	12,139.50			
M.27057 · Donations - SM FLOOD	223.46			
M.27059 · Donations - SM FLOOD LI Room	2,000.00			
M.32890 · STATE AID OTHER	29,242.10			
M.50310 · INTERFUND TRANSFER	3,126,641.69			
Total Income	3,170,246.75			
Gross Profit	3,170,246.75			
Expense				
M.2100 · OTHER CAPITAL	0.00			
M.4000 · MISC EXPENSE	-37.00			
M.4300 · MISC DONATION	10,239.50			
M.4599 · SM FLOOD Expenses (FEMA)	2,734,434.04			
Total Expense	2,744,636.54			
Net Ordinary Income	425,610.21			
Other Income/Expense				
Other Income				
M.2401 · Interest	174.43			
Total Other Income	174.43			
Net Other Income	174.43	0.00	174.43	100.0%
Net Income	425,784.64	0.00	425,784.64	100.0%

**THE SMITHTOWN LIBRARY-L FUND**  
**DECEMBER 31, 2025 PREPAYS**  
December 18 - December 30 , 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Check	16865	12/18/2025	NATIONAL GRID-K	19964-96006	L0201.0 · CASH DISBURSEME...	
Bill	1996496006 K1...	12/18/2025		K - Gas 11/5 - 12/8/25	L.4500 · FUEL AND UTILITIES	-1,277.82
TOTAL						-1,277.82
Bill Pmt -Check	16866	12/18/2025	NATIONAL GRID-N	31106-33007	L0201.0 · CASH DISBURSEME...	
Bill	3110633007 N...	12/18/2025		N - Gas 11/11 - 12/11/25	L.4500 · FUEL AND UTILITIES	-1,062.23
TOTAL						-1,062.23
Bill Pmt -Check	16867	12/18/2025	SUFFOLK COUNTY WATER AU...		L0201.0 · CASH DISBURSEME...	
Bill	3000256231 S...	12/18/2025		S - Water 9/8/25 - 12-8-25	L.4500 · FUEL AND UTILITIES	-340.68
TOTAL						-340.68
Bill Pmt -Check	16868	12/18/2025	OPTIMUM - C	0784019860201-8	L0201.0 · CASH DISBURSEME...	
Bill	078401986020...	12/18/2025		C - 12/8 - 1/7/25	L.4311 · TELECOMMUNICATIO...	-186.26
TOTAL						-186.26
Bill Pmt -Check	16869	12/18/2025	OPTIMUM - N	0784019878201-8	L0201.0 · CASH DISBURSEME...	
Bill	078401987820...	12/18/2025		N - 12/8 - 1/7/25	L.4311 · TELECOMMUNICATIO...	-186.26
TOTAL						-186.26
Bill Pmt -Check	16870	12/18/2025	SUFFOLK COUNTY WATER AU...		L0201.0 · CASH DISBURSEME...	
Bill	3000582774 N...	12/18/2025		N - Water 9/9 - 12/8/25	L.4500 · FUEL AND UTILITIES	-441.16
TOTAL						-441.16
Check	16857	12/19/2025	PEARL CARROLL & ASSOCIAT...	PR# 26 DATED 12/19/25	L0201.0 · CASH DISBURSEME...	
				PR# 26 DATED 12/19/25	L0720.0 · EMPLOYEES INSURA...	-80.88
TOTAL						-80.88

**THE SMITHTOWN LIBRARY-L FUND**  
**DECEMBER 31, 2025 PREPAYS**  
December 18 - December 30 , 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	16858	12/19/2025	NYS DEFERRED COMP	PR# 26 DATED 12/19/25	L0201.0 · CASH DISBURSEME...	
				PR# 26 DATED 12/19/25	L0729.0 · EMPLOYEES ANNUIT...	-3,256.95
TOTAL						-3,256.95
Check	16859	12/19/2025	METLIFE	PLAN#1009950-C1 403b PR# 26 D...	L0201.0 · CASH DISBURSEME...	
				PR# 26 DATED 12/19/25	L0729.0 · EMPLOYEES ANNUIT...	-1,020.00
TOTAL						-1,020.00
Check	16860	12/19/2025	MUTUAL OF OMAHA	PR# 26 DATED 12/19/25	L0201.0 · CASH DISBURSEME...	
				PR# 26 DATED 12/19/25	L0720.0 · EMPLOYEES INSURA...	-541.50
TOTAL						-541.50
Check	16861	12/19/2025	EQUITABLE FINANCIAL	PR# 26 DATED 12/19/25	L0201.0 · CASH DISBURSEME...	
				PR# 26 DATED 12/19/25	L0729.0 · EMPLOYEES ANNUIT...	-2,798.00
TOTAL						-2,798.00
Check	16862	12/19/2025	AFLAC	PR# 26 DATED 12/19/25	L0201.0 · CASH DISBURSEME...	
				PR# 26 DATED 12/19/25	L0720.0 · EMPLOYEES INSURA...	-40.50
TOTAL						-40.50
Check	16863	12/19/2025	CSEA EMPLOYEE BENEFIT FU...	PR#26 DATED 12/19/25 FT155PT898	L0201.0 · CASH DISBURSEME...	
				PR# 26 DATED 12/19/25 FT GROUP...	L.8601 · CSEA BENEFIT FUND ...	-956.00
				PR# 26 DATED 12/19/25 FT GROU...	L.8602 · CSEA BENEFIT FUND ...	-12,772.64
				PR# 26 DATED 12/19/25 PT GROUP...	L.8601 · CSEA BENEFIT FUND ...	-112.54
TOTAL						-13,841.18

**THE SMITHTOWN LIBRARY-L FUND**  
**DECEMBER 31, 2025 PREPAYS**  
December 18 - December 30 , 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	16864	12/19/2025	CSEA	PR# 26 DATED 12/19/25	L0201.0 · CASH DISBURSEME...	
				PR# 26 DATED 12/19/25	L0720.0 · EMPLOYEES INSURA...	-93.77
				PR# 26 DATED 12/19/25	L0724.0 · CSEA	-2,456.74
TOTAL						-2,550.51
Bill Pmt -Check	16871	12/19/2025	SUFFOLK COUNTY WATER AU...		L0201.0 · CASH DISBURSEME...	
Bill	3000251944 C...	12/19/2025		C - Water 9/13 - 12/12/25	L.4500 · FUEL AND UTILITIES	-450.64
TOTAL						-450.64
Bill Pmt -Check	16879	12/20/2025	VERIZON WIRELESS	482485858-00001	L0201.0 · CASH DISBURSEME...	
Bill	6131778466	12/30/2025		SCKN - Broadband & Cell 11/24 - 12/...	L.4311 · TELECOMMUNICATIO...	-93.32
TOTAL						-93.32
Bill Pmt -Check	16872	12/22/2025	SUFFOLK COUNTY WATER AU...		L0201.0 · CASH DISBURSEME...	
Bill	3000256388 K1...	12/22/2025		K - Water 9/13 - 12/12/25	L.4500 · FUEL AND UTILITIES	-365.87
TOTAL						-365.87
Bill Pmt -Check	16877	12/30/2025	NATIONAL GRID-S	44773-87003	L0201.0 · CASH DISBURSEME...	
Bill	4477387003 S...	12/30/2025		S - Gas 11/12 - 12/13/25	L.4500 · FUEL AND UTILITIES	-1,627.62
TOTAL						-1,627.62

**THE SMITHTOWN LIBRARY -L FUND**  
**DECEMBER 31 2025 MINI WARRANT**  
December 31, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16891	12/31/2025	A MANO BAKING COMPANY LLC		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025	SCKN-BLDG	T&M - Holiday Stuffed Cookies 12/18/2025	L.42903 · Virtual/Take & ...	-325.00
TOTAL						-325.00
Bill Pmt -Che...	16892	12/31/2025	ACE HARDWARE		L0201.0 · CASH DISBUR...	
Bill	38407/J	12/31/2025		Ground Stake Light RPO#18695	L.4520 · BUILDING REPA...	-18.79
Bill	38307/J	12/31/2025		Keys RPO#18695	L.4520 · BUILDING REPA...	-18.76
Bill	38476/J	12/31/2025		LED Bulbs RPO#18695	L.4520 · BUILDING REPA...	-41.34
Bill	38452/J	12/31/2025		Fasteners RPO#18695	L.4520 · BUILDING REPA...	-16.76
Bill	38423/J	12/31/2025		Plant Saucers RPO#18695	L.4520 · BUILDING REPA...	-41.16
Bill	52029/3	12/31/2025		Plant Saucers RPO#18695	L.4520 · BUILDING REPA...	-37.50
TOTAL						-174.31
Bill Pmt -Che...	16893	12/31/2025	ALEXANDER,CHRISTINE		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		December 2025 Interbuilding Travel	L.4350 · TRAVEL	-41.10
TOTAL						-41.10
Bill Pmt -Che...	16894	12/31/2025	AMAZON BUSINESS	A4VU9S4Y6UBIA	L0201.0 · CASH DISBUR...	
Bill	1VPLT9JV...	12/31/2025		Office Supplies PO#'s 19386,85,19407,14,35,23,97,1936...	L.4300 · OFFICE AND LI...	-339.73
				Misc. Custodial Supplies PO#'s 19393,19417,19439...	L.4510 · CUSTODIAL SU...	-121.42
				Menorah,Trash Cans,Signs PO#'s 19387,95,19417	L.4520 · BUILDING REPA...	-415.26
				F - Supplies for Lucky Cakes PO# 19423	L.4290F · Friday Night Pr...	-15.97
				Rubber Roller,Cricut Markers PO# 19380	L.41512 · LearnLab	-102.58
				KYA - Misc. Supplies PO# 19389	L4290KY · KINGS PARK ...	-100.71
				SYA - Storage Bins,Art Cart Supplies PO#'s 19394,19475...	L4290SY · SMITHTOWN ...	-150.04
				KJ - Program Supplies(Bluey,Stitch)PO# 19397...	L4290KJ · KINGS PARK ...	-153.61
				NJ - Program Supplies(Valentine,Senory,Snowflake) PO#...	L4290NJ · NESCONSET ...	-155.85
				SJ - Program Supplies (Pokemon,Magnets,Slime,Rock a...	L4290SJ · SMITHTOWN ...	-193.78
				CYA - Program Supplies,Rhinestones,Vest PO#'s 19471,...	L4290CY · COMMACK Y...	-359.11
				Outdoor Nest Camera PO# 19396	L.43201 · Computer Supp...	-317.91
				Books	L.4100 · BOOKS	-42.58
TOTAL						-2,468.55



**THE SMITHTOWN LIBRARY -L FUND**  
**DECEMBER 31 2025 MINI WARRANT**  
December 31, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16895</b>	<b>12/31/2025</b>	<b>American Express - Smithtown L...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	STATEME...	12/31/2025		ROTARY BREAKFAST 12/4/25	L.4291 · STAFF DEVELO...	-28.04
				STAMPS.COM AND REPLENISHMENT PO# 19470	L.4330 · POSTAGE AND ...	-520.99
				BOOKS	L.4100 · BOOKS	-1,480.33
				TREE LIGHTING PROGRAM	L.4290F · Friday Night Pr...	-128.37
				LABEL,PHOTO PAPER,PAPER,TOTE PO#'S 19408,85,29	L.4300 · OFFICE AND LI...	-38.36
<b>TOTAL</b>						<b>-2,196.09</b>
<b>Bill Pmt -Che...</b>	<b>16896</b>	<b>12/31/2025</b>	<b>ARO, CARMINE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		Uniform Allowance 2025	L.4510 · CUSTODIAL SU...	-157.58
Bill	VOUCHER	12/31/2025		Interbuilding Travel December 2025	L.4350 · TRAVEL	-32.92
<b>TOTAL</b>						<b>-190.50</b>
<b>Bill Pmt -Che...</b>	<b>16897</b>	<b>12/31/2025</b>	<b>ATLAS, SANDRA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
<b>TOTAL</b>						<b>-810.00</b>
<b>Bill Pmt -Che...</b>	<b>16898</b>	<b>12/31/2025</b>	<b>ATTARD, ROSEMARIE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025	ADULT PROG	CA - Ceramic Snow Pile 12/15/2025	L4290CA · COMMACK A...	-425.00
<b>TOTAL</b>						<b>-425.00</b>
<b>Bill Pmt -Che...</b>	<b>16899</b>	<b>12/31/2025</b>	<b>AVENI, LINDA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
<b>TOTAL</b>						<b>-555.00</b>
<b>Bill Pmt -Che...</b>	<b>16900</b>	<b>12/31/2025</b>	<b>BABYLON PUBLIC LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	76061	12/31/2025		L&P to Babylon Public Library Patron R Anshire	L.4110 · LOST AND PAID	-10.00
<b>TOTAL</b>						<b>-10.00</b>

**THE SMITHTOWN LIBRARY -L FUND**  
**DECEMBER 31 2025 MINI WARRANT**  
December 31, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16901	12/31/2025	BAKER & TAYLOR	303805	L0201.0 · CASH DISBUR...	
Bill	VARIOUS...	12/31/2025		BOOKS	L.4100 · BOOKS	-2,611.64
TOTAL						-2,611.64
Bill Pmt -Che...	16902	12/31/2025	BALL, CATHERINE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16903	12/31/2025	BARLIN, NEAL		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-255.00
TOTAL						-255.00
Bill Pmt -Che...	16904	12/31/2025	BAUER, DAWN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		Inter Building Travel 11/5-12/13/2025	L.4350 · TRAVEL	-6.61
Bill	VOUCHER	12/31/2025		Mileage Program and School Visit 12/2/2025	L.4350 · TRAVEL	-8.97
TOTAL						-15.58
Bill Pmt -Che...	16905	12/31/2025	BELL, CHRISTINE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16906	12/31/2025	Bennett Eden		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		Chair Yoga 12/2,12/9,2/16,1/23/2025	L4290NA · NESCONSET ...	-320.00
TOTAL						-320.00

**THE SMITHTOWN LIBRARY -L FUND**  
**DECEMBER 31 2025 MINI WARRANT**  
December 31, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16907	12/31/2025	BERNER, DAVID		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
Bill Pmt -Che...	16908	12/31/2025	BIENZ, JOSEPH		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025	S-JUV	SJ - Bluey Character for Bluey Bash 12/29/2025	L4290SJ · SMITHTOWN ...	-285.00
TOTAL						-285.00
Bill Pmt -Che...	16909	12/31/2025	BLACKBURN, ROBERT		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-255.00
TOTAL						-255.00
Bill Pmt -Che...	16910	12/31/2025	BLUE360 MEDIA		L0201.0 · CASH DISBUR...	
Bill	IN2510272...	12/31/2025		CONTINUATIONS	L.4131 · OTHER SERIALS	-358.02
TOTAL						-358.02
Bill Pmt -Che...	16911	12/31/2025	BONDY, LISA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		Mileage Cataloging Meeting 12/11/2025	L.4350 · TRAVEL	-11.76
TOTAL						-11.76
Bill Pmt -Che...	16912	12/31/2025	BRODART CO/BOOKS, TS		L0201.0 · CASH DISBUR...	
Bill	666143	12/31/2025	C-JUV	CJ - Prop-it Easel and shipping PO# 19316	L4290CJ · COMMACK JU...	-51.11
Bill	VARIOUS	12/31/2025		BOOKS	L.4100 · BOOKS	-30,400.69
				CONTINUATIONS	L.4131 · OTHER SERIALS	-2,156.00
TOTAL						-32,607.80

**THE SMITHTOWN LIBRARY -L FUND**  
**DECEMBER 31 2025 MINI WARRANT**  
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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16913	12/31/2025	BROOKS, CAROLYN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		Mileage mtg. 12/17/2025	L.4350 · TRAVEL	-5.47
TOTAL						-5.47
Bill Pmt -Che...	16914	12/31/2025	CALLAHAN-HARRIS, DOROTHY		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16915	12/31/2025	CANGELOSI, JANICE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16916	12/31/2025	CAPEL, FRED		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16917	12/31/2025	CATTRANO, JENNIFER		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		Lit Fest Registration Mileage 9/12,9/16,10/15,12/9,12/11/2025	L.4291 · STAFF DEVELO... L.4350 · TRAVEL	-95.00 -66.16
TOTAL						-161.16
Bill Pmt -Che...	16918	12/31/2025	CCH INCORPORATED		L0201.0 · CASH DISBUR...	
Bill	5417030703	12/31/2025		CONTINUATION	L.4131 · OTHER SERIALS	-485.41
TOTAL						-485.41

**THE SMITHTOWN LIBRARY -L FUND**  
**DECEMBER 31 2025 MINI WARRANT**  
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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16919</b>	<b>12/31/2025</b>	<b>CENTER POINT PUBLISHING</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2214737	12/31/2025		BOOKS	L.4100 · BOOKS	-55.19
Bill	2214821	12/31/2025		BOOKS	L.4100 · BOOKS	-53.89
Bill	2206348	12/31/2025		Overdue Invoice - Books	L.4100 · BOOKS	-27.92
TOTAL						-137.00
<b>Bill Pmt -Che...</b>	<b>16920</b>	<b>12/31/2025</b>	<b>CHRIST, LINDSAY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		NYA - Pizza Retro Game Night 12/30/2025	L4290NY · NESCONSET ...	-55.05
TOTAL						-55.05
<b>Bill Pmt -Che...</b>	<b>16921</b>	<b>12/31/2025</b>	<b>COLD SPRING HARBOR LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	76751	12/31/2025		L&P to Cold Spring Harbor Library Patron A. Hogan	L.4110 · LOST AND PAID	-25.00
TOTAL						-25.00
<b>Bill Pmt -Che...</b>	<b>16922</b>	<b>12/31/2025</b>	<b>COMSEWOGUE PUBLIC LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	72159	12/31/2025		L&P to Comsewogue Library Patron E. Orlando	L.4110 · LOST AND PAID	-7.19
TOTAL						-7.19
<b>Bill Pmt -Che...</b>	<b>16923</b>	<b>12/31/2025</b>	<b>CRYSTAL LIZ</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		NA - Guided Harp Meditation 12/29/2025	L4290NA · NESCONSET ...	-250.00
TOTAL						-250.00
<b>Bill Pmt -Che...</b>	<b>16924</b>	<b>12/31/2025</b>	<b>DANCE PLAY LAUGH LLC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025	C-JUV	CJ - Zumbini 12/20/2025	L4290CJ · COMMACK JU...	-190.00
TOTAL						-190.00

**THE SMITHTOWN LIBRARY -L FUND**  
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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16925	12/31/2025	DELAURO, JEAN		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
Bill Pmt -Che...	16926	12/31/2025	DEMCO, INC.		L0201.0 · CASH DISBUR...	
Bill	7736848	12/31/2025	K-JUV	Steel Book Supplies PO# 19399	L.4300 · OFFICE AND LI...	-206.85
TOTAL						-206.85
Bill Pmt -Che...	16927	12/31/2025	DICRISTINA,CORINNE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16928	12/31/2025	DISPIRITO, CLAIRE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16929	12/31/2025	ELLIOT, SHERRI		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		Program Refund - Beginner Canasta 1/9,1/23,1/30/2026	L.27701 · Program Income	-20.00
TOTAL						-20.00
Bill Pmt -Che...	16930	12/31/2025	ESPOSITO, NANCY		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		Intermediate MahJongg 12/1,12/8,12/15,12/22/2025	L4290CA · COMMACK A...	-240.00
TOTAL						-240.00

**THE SMITHTOWN LIBRARY -L FUND**  
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December 31, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16931</b>	<b>12/31/2025</b>	<b>FANNY CAKES</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		ALL - Gingerbread Houses 12/11/2025 20 @ 18.00	L.42901 · All Abilities	-360.00
Bill	VOUCHER	12/31/2025	C-JUV	CJ - Gingerbread Houses 12/13/2025 15 @ 18.00	L4290CJ · COMMACK JU...	-270.00
Bill	VOUCHER	12/31/2025		T&M - Gingerbread Houses 12/19/2025 25 @ 18.00	L.42903 · Virtual/Take & ...	-450.00
Bill	VOUCHER	12/31/2025		ALL - Gingerbread Houses 12/8/2025	L.42901 · All Abilities	-270.00
Bill	VOUCHER	12/31/2025		F - Gingerbread Houses 12/19/2025 30@ 18.00	L.4290F · Friday Night Pr...	-540.00
Bill	VOUCHER	12/31/2025	S-JUV	SJ - Gingerbread Houses 12/20/2025 15 @ 18.00	L4290SJ · SMITHTOWN ...	-270.00
TOTAL						-2,160.00
<b>Bill Pmt -Che...</b>	<b>16932</b>	<b>12/31/2025</b>	<b>FERREIRA, GINA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		Interbuilding Travel 8/20-12/9/25	L.4350 · TRAVEL	-135.97
TOTAL						-135.97
<b>Bill Pmt -Che...</b>	<b>16933</b>	<b>12/31/2025</b>	<b>FISHER, PATRICIA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16934</b>	<b>12/31/2025</b>	<b>FITZPATRICK, VIVIENNE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16935</b>	<b>12/31/2025</b>	<b>FUN EXPRESS LLC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	74045036...	12/31/2025		Paint Palettes PO# 19437	L.4300 · OFFICE AND LI...	-64.71
Bill	74045036...	12/31/2025		Charles Leonard Water Color Paint Brushes PO# 19437	L.4300 · OFFICE AND LI...	-140.97
Bill	74027877...	12/31/2025	K-JUV	Art Starts Program 3/1/2026 Shamrock Stickers, Smiling ...	L4290KJ · KINGS PARK ...	-47.82
TOTAL						-253.50
<b>Bill Pmt -Che...</b>	<b>16936</b>	<b>12/31/2025</b>	<b>GALLEGOS, RITA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	Voucher K...	12/31/2025	ADULT PROG	NA - Adult Holiday Floral Design 12/17/2025	L4290NA · NESCONSET ...	-300.00
TOTAL						-300.00

**THE SMITHTOWN LIBRARY -L FUND**  
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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16937	12/31/2025	GARDYN		L0201.0 · CASH DISBUR...	
Bill	INV-1483	12/31/2025		All Abilities - Seed Starters Bundle PO# 19355	L.42901 · All Abilities	-1,739.00
TOTAL						-1,739.00
Bill Pmt -Che...	16938	12/31/2025	GENOVESE, JOANNE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16939	12/31/2025	GIANNICCHI, JOAN		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
Bill Pmt -Che...	16940	12/31/2025	GLEASON, NATALIE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16941	12/31/2025	GOLDMAN, LINDA		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16942	12/31/2025	GOLDMAN, SUSAN		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16943	12/31/2025	GOTTESMAN, SUSAN		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00



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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16944</b>	<b>12/31/2025</b>	<b>GRIFFIN, MARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16945</b>	<b>12/31/2025</b>	<b>GROVE, JOANNE T.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
<b>Bill Pmt -Che...</b>	<b>16946</b>	<b>12/31/2025</b>	<b>GUADAGNO, JOAN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
<b>Bill Pmt -Che...</b>	<b>16947</b>	<b>12/31/2025</b>	<b>GUILLOT, ELAINE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
<b>Bill Pmt -Che...</b>	<b>16948</b>	<b>12/31/2025</b>	<b>GUTMAN, FERN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
<b>Bill Pmt -Che...</b>	<b>16949</b>	<b>12/31/2025</b>	<b>HAMRE, DIANE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		Program Refund - Diane Hamre Beginner Canasta 1/9,1/...	L.27701 · Program Income	-20.00
TOTAL						-20.00
<b>Bill Pmt -Che...</b>	<b>16950</b>	<b>12/31/2025</b>	<b>HAWKINS, RICHARD</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00

**THE SMITHTOWN LIBRARY -L FUND**  
**DECEMBER 31 2025 MINI WARRANT**  
December 31, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16951	12/31/2025	HELMLE, Nanci		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		Mileage Nursing Home Visits 12/3,8,9,10,12/25	L.4350 · TRAVEL	-39.20
TOTAL						-39.20
Bill Pmt -Che...	16952	12/31/2025	HOME DEPOT CREDIT SERVICES	6035-3220-0456-1233	L0201.0 · CASH DISBUR...	
Bill	STATEME...	12/31/2025		Water Bottles 5 Gallon (6) RPO#18286 Storage bags and bins PO# 19406	L.4520 · BUILDING REPA... L.4300 · OFFICE AND LI...	-50.88 -26.88
TOTAL						-77.76
Bill Pmt -Che...	16953	12/31/2025	HUNTINGTON PUBLIC LIBRARY		L0201.0 · CASH DISBUR...	
Bill	69866	12/31/2025		L&P to Huntington Library Patron G.Campana	L.4110 · LOST AND PAID	-24.99
TOTAL						-24.99
Bill Pmt -Che...	16954	12/31/2025	HUSSEY, EDWARD		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
Bill Pmt -Che...	16955	12/31/2025	INGRAM LIBRARY SERVICES		L0201.0 · CASH DISBUR...	
Bill	92387704	12/31/2025		BOOKS	L.4100 · BOOKS	-170.73
TOTAL						-170.73
Bill Pmt -Che...	16956	12/31/2025	ISLIP PUBLIC LIBRARY		L0201.0 · CASH DISBUR...	
Bill	75388	12/31/2025		L&P to Islip Public Library Patron J.Harris	L.4110 · LOST AND PAID	-30.00
TOTAL						-30.00

**THE SMITHTOWN LIBRARY -L FUND**  
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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16957</b>	<b>12/31/2025</b>	<b>JENNINGS, SHARON</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16958</b>	<b>12/31/2025</b>	<b>JOHNSON, WENDY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		Mileage Staff Development Day 11/14/2025	L.4350 · TRAVEL	-5.46
				Mileage Childrens Dept. Meeting 12/10/2025	L.4350 · TRAVEL	-5.46
Bill	VOUCHER	12/31/2025		Mileage School Visits 11/3,4,6/25,12/1/2025	L.4350 · TRAVEL	-8.11
TOTAL						-19.03
<b>Bill Pmt -Che...</b>	<b>16959</b>	<b>12/31/2025</b>	<b>KANOPY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	483158-PPU	12/31/2025		SCKN - Streaming December 2025	L.4150 · ONLINE MATL'S...	-894.00
TOTAL						-894.00
<b>Bill Pmt -Che...</b>	<b>16960</b>	<b>12/31/2025</b>	<b>KAPLAN, LESLIE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16961</b>	<b>12/31/2025</b>	<b>KOCKA, BRIEANNE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		Lit Fest Registration	L.4291 · STAFF DEVELO...	-95.00
				Mileage 9/12,10/30,11/14,12/11/2025	L.4350 · TRAVEL	-88.69
TOTAL						-183.69
<b>Bill Pmt -Che...</b>	<b>16962</b>	<b>12/31/2025</b>	<b>KRAUS, ROSEMARIE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-512.00
TOTAL						-512.00

**THE SMITHTOWN LIBRARY -L FUND**  
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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16963</b>	<b>12/31/2025</b>	<b>KROITOR, LISA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		Mileage 6/8-12/26/25	L.4350 · TRAVEL	-331.22
TOTAL						-331.22
<b>Bill Pmt -Che...</b>	<b>16964</b>	<b>12/31/2025</b>	<b>LALLY, DINA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		Interbuilding Travel 10/14-12/16/25	L.4350 · TRAVEL	-61.31
TOTAL						-61.31
<b>Bill Pmt -Che...</b>	<b>16965</b>	<b>12/31/2025</b>	<b>LEAF</b>	<b>contract #100-2087037-002</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	19577213	12/31/2025		SCKN - Copier Lease December 2025 RPO# 18355	L.4520 · BUILDING REPA...	-870.27
TOTAL						-870.27
<b>Bill Pmt -Che...</b>	<b>16966</b>	<b>12/31/2025</b>	<b>LUSAK, ROBERT - PETTY CASH</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025	S-JUV	Spooky Science Buddies 10/23/2025	L4290SJ · SMITHTOWN ...	-10.00
Bill	VOUCHER	12/31/2025		Laundry 10/24/2025	L.4510 · CUSTODIAL SU...	-8.00
Bill	VOUCHER	12/31/2025		Laundry 11/7/2025	L.4510 · CUSTODIAL SU...	-6.75
Bill	VOUCHER	12/31/2025	S-YA	T&M Dog Treats 11/19/2025	L4290SY · SMITHTOWN ...	-16.76
Bill	VOUCHER	12/31/2025		Laundry 11/21/2025	L.4510 · CUSTODIAL SU...	-7.00
Bill	VOUCHER	12/31/2025		Laundry 12/5/2025	L.4510 · CUSTODIAL SU...	-7.25
Bill	VOUCHER	12/31/2025	C-JUV	Eden II Outreach Storytime 12/9/2025	L4290CJ · COMMACK JU...	-10.86
Bill	VOUCHER	12/31/2025		Laundry 12/18/2025	L.4510 · CUSTODIAL SU...	-6.75
Bill	VOUCHER	12/31/2025	C-JUV	Sprinkles 12/18/2025	L4290CJ · COMMACK JU...	-4.98
TOTAL						-78.35
<b>Bill Pmt -Che...</b>	<b>16967</b>	<b>12/31/2025</b>	<b>MARCINIAK, LINDA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16968</b>	<b>12/31/2025</b>	<b>McCARTHY, KIMBERLY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025	N-JUV	NJ - Marshmallows, Chocolate chips, Pretzels	L4290NJ · NESCONSET ...	-50.93
TOTAL						-50.93
<b>Bill Pmt -Che...</b>	<b>16969</b>	<b>12/31/2025</b>	<b>MCCARTHY, MARGARET</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-865.50
TOTAL						-865.50
<b>Bill Pmt -Che...</b>	<b>16970</b>	<b>12/31/2025</b>	<b>MCLAUGHLIN, STASIA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16971</b>	<b>12/31/2025</b>	<b>MIDWEST TAPE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VARIOUS...	12/31/2025		RECORDINGS	L.4120 · RECORDINGS	-5,493.39
Bill	508252526	12/31/2025		HOOPLA	L.4150 · ONLINE MATL'S...	-2,742.68
TOTAL						-8,236.07
<b>Bill Pmt -Che...</b>	<b>16972</b>	<b>12/31/2025</b>	<b>MONAHAN WILLIAM</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		Uniform Allowance 2025	L.4510 · CUSTODIAL SU...	-99.48
TOTAL						-99.48
<b>Bill Pmt -Che...</b>	<b>16973</b>	<b>12/31/2025</b>	<b>MOSER, LYDIA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-255.00
TOTAL						-255.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16974	12/31/2025	MUDANO, JESSICA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		DECEMBER 2025 INTER-BUILDING TRAVEL	L.4350 · TRAVEL	-3.81
TOTAL						-3.81
Bill Pmt -Che...	16975	12/31/2025	MUHLENBRUCK, CAROLYN		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-478.89
TOTAL						-478.89
Bill Pmt -Che...	16976	12/31/2025	MURPHY, JOANNE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-255.00
TOTAL						-255.00
Bill Pmt -Che...	16977	12/31/2025	MUSOROFITI, HELEN		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16978	12/31/2025	MUSTAPICH, HELEN		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
Bill Pmt -Che...	16979	12/31/2025	NAVINS, COLLEEN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		Interbuilding Mileage November & December 2025	L.4350 · TRAVEL	-27.20
TOTAL						-27.20
Bill Pmt -Che...	16980	12/31/2025	NICHOLLS, MARY LOIS		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16981</b>	<b>12/31/2025</b>	<b>NIELSEN, CHERYL</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16982</b>	<b>12/31/2025</b>	<b>NORDIN, PARIS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16983</b>	<b>12/31/2025</b>	<b>O'RIORDAN, KATHLEEN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16984</b>	<b>12/31/2025</b>	<b>OCEAN JANITORIAL SUPPLIES</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	623399	12/31/2025	S-CUST	8H General Purpose Cleaner & 3M Twist/Fill 1l Glass Cle...	L.4510 · CUSTODIAL SU...	-84.30
Bill	623786	12/31/2025	K-CUST	8H General Purpose Cleaner	L.4510 · CUSTODIAL SU...	-82.70
Bill	624224	12/31/2025	N-CUST	8H General Cleaner, 3M Glass Cleaner, 3H Neutral Clean...	L.4510 · CUSTODIAL SU...	-233.51
TOTAL						-400.51
<b>Bill Pmt -Che...</b>	<b>16985</b>	<b>12/31/2025</b>	<b>PARK, JESSICA (LEVINESS)</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		December 2025 Inter-Building Travel	L.4350 · TRAVEL	-1.72
TOTAL						-1.72
<b>Bill Pmt -Che...</b>	<b>16986</b>	<b>12/31/2025</b>	<b>PERNICIARO, DIANA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16987</b>	<b>12/31/2025</b>	<b>PODD, MARITZA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>16988</b>	<b>12/31/2025</b>	<b>POPPE, LAURA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
<b>Bill Pmt -Che...</b>	<b>16989</b>	<b>12/31/2025</b>	<b>PRECISION MICROPRODUCTS O...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	251277	12/31/2025		Konica Minolta Bizhub Color Printer/Scanner PO# 19155	L.2000 · COMPUTER EQ...	-9,864.00
TOTAL						-9,864.00
<b>Bill Pmt -Che...</b>	<b>16990</b>	<b>12/31/2025</b>	<b>PRUZAN, KAREN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-203.07
TOTAL						-203.07
<b>Bill Pmt -Che...</b>	<b>16991</b>	<b>12/31/2025</b>	<b>QUILL CORP.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	46449176	12/31/2025	K-CUST	Coastwide Professional Multifold Paper Towels PO# 19336	L.4510 · CUSTODIAL SU...	-75.58
Bill	46977951	12/31/2025		Monthly 2026 planner, 2026 At-A-Glance Calendar PO# 1...	L.4300 · OFFICE AND LI...	-21.66
Bill	47131302	12/31/2025	N-BUS OFC	Clear Scotch Tape PO#19519	L.4300 · OFFICE AND LI...	-188.16
			N-CIRC	Mini Legal Notepad PO#19519	L.4300 · OFFICE AND LI...	-6.37
Bill	45877140	12/31/2025		Flushable Wipes,Construction paper various sizes and co...	L.4300 · OFFICE AND LI...	-57.21
TOTAL						-348.98
<b>Bill Pmt -Che...</b>	<b>16992</b>	<b>12/31/2025</b>	<b>RENGSTL, GAIL</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-503.72
TOTAL						-503.72



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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	16993	12/31/2025	RIGOROSO ANNMARIE		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		CA - Dance Fitness 12/4-12/18/2025	L4290CA · COMMACK A...	-300.00
TOTAL						-300.00
Bill Pmt -Che...	16994	12/31/2025	ROMANO, NINA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025	ADULT PROG	NA - Rockin Around the Holidays 12/13/2025	L4290NA · NESCONSET ...	-400.00
TOTAL						-400.00
Bill Pmt -Che...	16995	12/31/2025	RONCO PAPER PRODUCTS COR...		L0201.0 · CASH DISBUR...	
Bill	R19042	12/31/2025	S-CUST	White hand soap, Toilet Paper PO# 19507	L.4510 · CUSTODIAL SU...	-140.42
Bill	R18830	12/31/2025	N-CUST	White Roll Towels, Toilet Paper, Urinal Screen 10pk, 243...	L.4510 · CUSTODIAL SU...	-328.43
TOTAL						-468.85
Bill Pmt -Che...	16996	12/31/2025	SCHMIDT, ARLENE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00
Bill Pmt -Che...	16997	12/31/2025	SCHNUPP, JEANNE		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025	ADULT PROG	KA - European Holiday Markets 12/17/2025	L4290KA · KINGS PARK ...	-225.00
TOTAL						-225.00
Bill Pmt -Che...	16998	12/31/2025	SCHOEN, PHYLLIS		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>16999</b>	<b>12/31/2025</b>	<b>SCLS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	96071	12/31/2025		S - Overdue Mailed December 2025	L.4330 · POSTAGE AND ...	-22.61
Bill	96070	12/31/2025		C - Overdues Mailed December 2025	L.4330 · POSTAGE AND ...	-15.96
Bill	96072	12/31/2025		K - Overdues Mailed December 2025	L.4330 · POSTAGE AND ...	-27.93
Bill	96073	12/31/2025		N - Overdues Mailed December 2025	L.4330 · POSTAGE AND ...	-22.61
Bill	95933	12/31/2025		Discount Children's and Adult Aquarium Tickets	L.42904 · Ticket Transacti...	-9,160.00
Bill	95880	12/31/2025		S - Overdues Mailed November 2025	L.4330 · POSTAGE AND ...	-15.96
				C- Overdues Mailed November 2025	L.4330 · POSTAGE AND ...	-19.95
				K - Overdues Mailed November 2025	L.4300 · OFFICE AND LI...	-15.96
				N - Overdues Mailed November 2025	L.4300 · OFFICE AND LI...	-39.90
TOTAL						-9,340.88
<b>Bill Pmt -Che...</b>	<b>17000</b>	<b>12/31/2025</b>	<b>SCOTT, ROBERT G.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025	ADULT PROG	CA - Barristers Chicken Chasseur 12/10/2025	L4290CA · COMMACK A...	-465.00
TOTAL						-465.00
<b>Bill Pmt -Che...</b>	<b>17001</b>	<b>12/31/2025</b>	<b>SEAMAN, KEVIN A.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	January 1, ...	12/31/2025		Legal Consulting - Remainder of 2025 Retainer	L.4370 · PROFESSIONA...	-500.00
TOTAL						-500.00
<b>Bill Pmt -Che...</b>	<b>17002</b>	<b>12/31/2025</b>	<b>SEICHTER THOMAS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025		Gas for Blue Van	L.4730 · MAINTENANCE ...	-20.00
TOTAL						-20.00
<b>Bill Pmt -Che...</b>	<b>17003</b>	<b>12/31/2025</b>	<b>SHURPIK, MARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>17004</b>	<b>12/31/2025</b>	<b>SMARTSIGN.COM</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	914760	12/31/2025	SCKN-BLDG	Video Surveillance SignatureSign PO# 19413	L.4520 · BUILDING REPA...	-255.96
TOTAL						-255.96
<b>Bill Pmt -Che...</b>	<b>17005</b>	<b>12/31/2025</b>	<b>SMITH, VIRGINIA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>17006</b>	<b>12/31/2025</b>	<b>SONNENBERG NURSERY &amp; SUP...</b>	<b>VOID: Incorrect total; new check issues with correct a...</b>	<b>L0201.0 · CASH DISBUR...</b>	
TOTAL						0.00
<b>Bill Pmt -Che...</b>	<b>17007</b>	<b>12/31/2025</b>	<b>SPACE, MELINDA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025	C-YA	CYA - Hot Cocoa Bombs 12/29/2025	L4290CY · COMMACK Y...	-245.00
Bill	VOUCHER	12/31/2025	C-JUV	CJ - Chocolate Candy House Workshop 12/29/2025	L4290CJ · COMMACK JU...	-245.00
TOTAL						-490.00
<b>Bill Pmt -Che...</b>	<b>17008</b>	<b>12/31/2025</b>	<b>STAPLES BUSINESS ADVANTAGE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	7007835687	12/31/2025		Carpet Deodorizer PO#19366	L.4510 · CUSTODIAL SU...	-3.14
Bill	7008014806	12/31/2025		Colored Paper, Cardstock PO#19384	L.4300 · OFFICE AND LI...	-153.46
Bill	7008093109	12/31/2025		Paper PO#19424,34	L.4300 · OFFICE AND LI...	-90.24
Bill	7007933462	12/31/2025		Labels, Coin Envelopes PO# 19409	L.42901 · All Abilities	-622.92
Bill				Paper, Office Supplies PO#'s 19477,98,80	L.4300 · OFFICE AND LI...	-227.82
Bill				Office Supplies PO#19404	L.4300 · OFFICE AND LI...	-68.42
TOTAL						-1,166.00
<b>Bill Pmt -Che...</b>	<b>17009</b>	<b>12/31/2025</b>	<b>SZIGETHY, PAMELA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-255.00
TOTAL						-255.00

**THE SMITHTOWN LIBRARY -L FUND**  
**DECEMBER 31 2025 MINI WARRANT**  
December 31, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>17010</b>	<b>12/31/2025</b>	<b>TAURASSI, LINDA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>17011</b>	<b>12/31/2025</b>	<b>THERESA'S PROGRAMS LLC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	12/31/2025	N-YA	NYA - Bags of Love 12/18/2025	L4290NY · NESCONSET ...	-315.00
TOTAL						-315.00
<b>Bill Pmt -Che...</b>	<b>17012</b>	<b>12/31/2025</b>	<b>TOSHIBA BUSINESS SOLUTIONS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	6250426	12/31/2025		Copier Maintenance 12/7-1/6/26 RPO#18314	L.4520 · BUILDING REPA...	-34.00
Bill	6250425	12/31/2025		Copier Overage 9/7-12/6/25	L.4520 · BUILDING REPA...	-88.06
TOTAL						-122.06
<b>Bill Pmt -Che...</b>	<b>17013</b>	<b>12/31/2025</b>	<b>WESTHAMPTON FREE LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	3879139	12/31/2025		L&P to WHampton Library Patron E. Budzynski	L.4110 · LOST AND PAID	-18.89
TOTAL						-18.89
<b>Bill Pmt -Che...</b>	<b>17014</b>	<b>12/31/2025</b>	<b>WISKOFF, ELINOR</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-555.00
TOTAL						-555.00
<b>Bill Pmt -Che...</b>	<b>17015</b>	<b>12/31/2025</b>	<b>WOLLING, ANNE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-810.00
TOTAL						-810.00

**THE SMITHTOWN LIBRARY -L FUND**  
**DECEMBER 31 2025 MINI WARRANT**  
December 31, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	17016	12/31/2025	ZAPPIA, DEBBIE		L0201.0 · CASH DISBUR...	
Bill	MEDI B R...	12/31/2025		MEDI B REIMB Q4,2025	L.8505 · Medi-B Reimburs...	-255.00
TOTAL						-255.00
Bill Pmt -Che...	17017	12/31/2025	ZATYK, CAREN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	12/31/2025		LILC Registration 5/8/2025 Mileage 6/9, 6/12/9/18,11/25/2025	L.4291 · STAFF DEVELO... L.4350 · TRAVEL	-85.00 -95.13
TOTAL						-180.13
Bill Pmt -Che...	17051	12/31/2025	SONNENBERG NURSERY & SUP...		L0201.0 · CASH DISBUR...	
Bill	SNOW 12/...	12/31/2025		S - Plow, salt & sand, RPO#18310 C - Plow, salt & sand, RPO#18310 K - Plow, salt & sand, RPO#18310 N - Plow, salt & sand, RPO#18310	L.4520 · BUILDING REPA... L.4520 · BUILDING REPA... L.4520 · BUILDING REPA... L.4520 · BUILDING REPA...	-930.00 -1,060.00 -930.00 -930.00
Bill	SNOW 12/...	12/31/2025		S - Plow and Salt RPO# 18310 C - Plow and Salt RPO# 18310 K - Plow and Salt RPO# 18310 N - Plow and Salt RPO# 18310	L.4520 · BUILDING REPA... L.4520 · BUILDING REPA... L.4520 · BUILDING REPA... L.4520 · BUILDING REPA...	-865.00 -865.00 -865.00 -865.00
TOTAL						-7,310.00
Bill Pmt -Che...	17052	12/31/2025	Wilmington Trust	159231-000	L0201.0 · CASH DISBUR...	
Bill	20251231-...	12/31/2025		4Q, 2025 - Custody fee for T-Bills, RPO#18290	L.4370 · PROFESSIONA...	-750.00
TOTAL						-750.00

**THE SMITHTOWN LIBRARY - M FUND**  
**DECEMBER 31 2025**  
December 31, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -...</b>	<b>1195</b>	<b>12/31/2025</b>	<b>AMAZON BUSINESS</b>		<b>M.0201 · CASH DISBURSEMEN...</b>	
Bill	1VPLT9JV7...	12/31/2025		Office Supplies,Holiday Decorations Printer ...	M.4599 · SM FLOOD Expenses (...)	-352.47
TOTAL						-352.47
<b>Bill Pmt -...</b>	<b>1196</b>	<b>12/31/2025</b>	<b>AMERICAN EXPRESS</b>		<b>M.0201 · CASH DISBURSEMEN...</b>	
Bill	STATEMEN...	12/31/2025		SMITH FLOOD 3D PRINTER PO# M-206	M.4599 · SM FLOOD Expenses (...)	-1,146.21
TOTAL						-1,146.21
<b>Bill Pmt -...</b>	<b>1197</b>	<b>12/31/2025</b>	<b>FORTUNATO SONS CONT, I...</b>		<b>M.0201 · CASH DISBURSEMEN...</b>	
Bill	Pay App#05...	12/31/2025		SM Reconstructio & Assoc Work General C...	M.45993 · CAT E LL Building Da...	-98,777.00
TOTAL						-98,777.00
<b>Bill Pmt -...</b>	<b>1198</b>	<b>12/31/2025</b>	<b>SCC CONSTRUCTION MAN...</b>		<b>M.0201 · CASH DISBURSEMEN...</b>	
Bill	122516	12/31/2025		SM FLOOD - Construction Phase Services: ...	M.45993 · CAT E LL Building Da...	-19,500.00
TOTAL						-19,500.00

**THE SMITHTOWN LIBRARY-L FUND**  
**JANUARY 20, 2026 PREPAYS**  
January 1 - January 19, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	16873	01/02/2026	EQUITABLE FINANCIAL	PR# 1 DATED 1/2/26	L0201.0 · CASH DISBURSEME...	
				PR# 1 DATED 1/2/26	L0729.0 · EMPLOYEES ANNUIT...	-2,798.00
TOTAL						-2,798.00
Check	16874	01/02/2026	CSEA	PR# 1 DATED 1/2/26	L0201.0 · CASH DISBURSEME...	
				PR# 1 DATED 1/2/26	L0720.0 · EMPLOYEES INSURA...	-93.77
				PR# 1 DATED 1/2/26	L0724.0 · CSEA	-2,456.74
TOTAL						-2,550.51
Check	16875	01/02/2026	METLIFE	PLAN#1009950-C1 403b PR#1 DAT...	L0201.0 · CASH DISBURSEME...	
				PR#1 DATED 1/2/26	L0729.0 · EMPLOYEES ANNUIT...	-1,020.00
TOTAL						-1,020.00
Check	16876	01/02/2026	NYS DEFERRED COMP	PR#1 DATED 1/2/26	L0201.0 · CASH DISBURSEME...	
				PR#1 DATED 1/2/26	L0729.0 · EMPLOYEES ANNUIT...	-5,699.41
TOTAL						-5,699.41
Bill Pmt -Check	16880	01/05/2026	OPTIMUM - K	0784014995203-2	L0201.0 · CASH DISBURSEME...	
Bill	078401499520...	01/05/2026		K - 1/1 - 1/31/26	L.4311 · TELECOMMUNICATIO...	-186.26
TOTAL						-186.26
Bill Pmt -Check	16881	01/05/2026	OPTIMUM - S	0784094293802-3	L0201.0 · CASH DISBURSEME...	
Bill	078409429380...	01/05/2026		S - 1/1 - 1/31/26	L.4311 · TELECOMMUNICATIO...	-236.26
TOTAL						-236.26

**THE SMITHTOWN LIBRARY-L FUND**  
**JANUARY 20, 2026 PREPAYS**  
January 1 - January 19, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	16882	01/16/2026	CSEA	PR#2 DATED 1/16/26	L0201.0 · CASH DISBURSEME...	
				PR#2 DATED 1/16/26	L0720.0 · EMPLOYEES INSURA...	-93.77
				PR#2 DATED 1/16/26	L0724.0 · CSEA	-2,568.44
TOTAL						-2,662.21
Check	16883	01/16/2026	EQUITABLE FINANCIAL	PR#2 DATED 1/16/26	L0201.0 · CASH DISBURSEME...	
				PR#2 DATED 1/16/26	L0729.0 · EMPLOYEES ANNUIT...	-2,798.00
TOTAL						-2,798.00
Check	16884	01/16/2026	AFLAC	PR#2 DATED 1/16/26	L0201.0 · CASH DISBURSEME...	
				PR#2 DATED 1/16/26	L0720.0 · EMPLOYEES INSURA...	-40.50
TOTAL						-40.50
Check	16885	01/16/2026	MUTUAL OF OMAHA	PR# 2 DATED 1/16/26	L0201.0 · CASH DISBURSEME...	
				PR# 2 DATED 1/16/26	L0720.0 · EMPLOYEES INSURA...	-541.50
TOTAL						-541.50
Check	16886	01/16/2026	METLIFE	PLAN#1009950-C1 403b PR# 2 DA...	L0201.0 · CASH DISBURSEME...	
				PR# 2 DATED 1/16/26	L0729.0 · EMPLOYEES ANNUIT...	-1,020.00
TOTAL						-1,020.00
Check	16887	01/16/2026	NYS DEFERRED COMP	PR# 2 DATED 1/16/26	L0201.0 · CASH DISBURSEME...	
				PR# 2 DATED 1/16/26	L0729.0 · EMPLOYEES ANNUIT...	-5,747.03
TOTAL						-5,747.03



**THE SMITHTOWN LIBRARY-L FUND**  
**JANUARY 20, 2026 PREPAYS**  
January 1 - January 19, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Check	16888	01/19/2026	OPTIMUM - C	0784019860201-8	L0201.0 · CASH DISBURSEME...	
Bill	078401986020...	01/19/2026		C - 1/8 - 2/7/26	L.4311 · TELECOMMUNICATIO...	-186.26
TOTAL						-186.26
Bill Pmt -Check	16889	01/19/2026	OPTIMUM - N	0784019878201-8	L0201.0 · CASH DISBURSEME...	
Bill	078401987820...	01/19/2026		N - 1/8 - 2/7/26	L.4311 · TELECOMMUNICATIO...	-186.26
TOTAL						-186.26

**THE SMITHTOWN LIBRARY -L FUND**  
**JANUARY 2026**  
January 20, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	17018	01/20/2026	A MANO BAKING COMPANY LLC		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	01/20/2026	ADULT PROG	Sourdough 101 1/10/2026	L4290KA · KINGS PARK ...	-495.00
TOTAL						-495.00
Bill Pmt -Che...	17019	01/20/2026	AMAZON BUSINESS	A4VU9S4Y6UBIA	L0201.0 · CASH DISBUR...	
Bill	1VPLT9JV...	01/20/2026		Office Supplies PO#'s 19476,81,19503,19440...	L.4300 · OFFICE AND LI...	-230.82
				NA - Program Supplies(St. Patty Doormat,Bingo)PO#'s 1...	L4290NA · NESCONSET ...	-214.18
				KA - Program Supplies(Puzzlepalozza)PO# 19446	L4290KA · KINGS PARK ...	-99.95
				NYA - (Shamrock Pretzels)PO# 19496	L4290NY · NESCONSET ...	-147.94
				KYA - Program Supplies(Vision Bds,Cross stitch,Warm Ki...	L4290KY · KINGS PARK ...	-111.08
				CJ - Wireless Doorbells PO#'s 19478,40	L4290CJ · COMMACK JU...	-26.98
				Cricut Ink Markers PO# 19344	L.42906 · LearnLab Progr...	-19.48
				Make your own Card PO# 19505	L.41511 · Library of Things	-67.57
				T&M - Program Supplies(Tallow Balm,St. Patty Frames P...	L.42903 · Virtual/Take & ...	-388.71
TOTAL						-1,306.71
Bill Pmt -Che...	17020	01/20/2026	American Express - Smithtown L...		L0201.0 · CASH DISBUR...	
Bill	STATEME...	01/20/2026		EFAX	L.4311 · TELECOMMUNI...	-18.93
				ALA MEMBERSHIP FOR R LUSAK,P THOMSON, E CA...	L.4380 · MEMBERSHIP D...	-643.20
				PROGRAM SUPPLIES ST. PATTY DOORMAT,GIFTCA...	L4290NA · NESCONSET ...	-294.70
				PROGRAM SUPPLIES PO# 19501	L.42901 · All Abilities	-111.68
				YODECK SOFTWARE PO# 19492	L.43202 · Software Servic...	-2,512.96
				PROGRAM SUPPLIES VINYL VIBES BESTIES PO# 194...	L4290SY · SMITHTOWN ...	-125.25
				PROGRAM SUPPLIES BINGO PO# 19430,31	L4290NJ · NESCONSET ...	-79.78
				PROGRAM SUPPLIES BUNNY DOOR PO# 19523	L4290KA · KINGS PARK ...	-128.60
				PROGRAM SUPPLIES CARROT PALLET PO# 19516	L.42903 · Virtual/Take & ...	-58.30
				PROGRAM SUPPLIES K POP	L4290SJ · SMITHTOWN ...	-29.92
TOTAL						-4,003.32
Bill Pmt -Che...	17021	01/20/2026	AT & T MOBILITY		L0201.0 · CASH DISBUR...	
Bill	28704544...	01/20/2026		SCKN - Fire Communications and iPads 1/2-2/1/26	L.4311 · TELECOMMUNI...	-385.61
TOTAL						-385.61

**THE SMITHTOWN LIBRARY -L FUND**  
**JANUARY 2026**  
January 20, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>17022</b>	<b>01/20/2026</b>	<b>FUN EXPRESS LLC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	74061568...	01/20/2026	N-JUV	Joy Carpets Books for all seasons PO#19491	L.4520 · BUILDING REPA...	-919.98
Bill	74043055...	01/20/2026	N-JUV	Valentine's Day Tea Party Glitter, foam stickers, paper pl...	L4290NJ · NESCONSET ...	-62.91
Bill	74042787...	01/20/2026		Lucky Cakes *Friday Night Program* shamrocks ornamen...	L.4290F · Friday Night Pr...	-27.76
Bill	74063584...	01/20/2026	C-JUV	Program Father' Day Hero, Conversation heart wreath, M...	L4290CJ · COMMACK JU...	-88.14
			C-JUV	CJ - Program Sweet Watermelon charm, Patriotic Dino, B...	L.4290S · SUMMER REA...	-81.10
TOTAL						-1,179.89
<b>Bill Pmt -Che...</b>	<b>17023</b>	<b>01/20/2026</b>	<b>GEORGE CARRIE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	01/20/2026		SYA - Vinyl Vibes and Bestie Ties	L4290SY · SMITHTOWN ...	-300.00
TOTAL						-300.00
<b>Bill Pmt -Che...</b>	<b>17024</b>	<b>01/20/2026</b>	<b>HAUPPAUGE PUBLIC LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	39718	01/20/2026		L&P to Hauppauge Library Parton C Toomey	L.4110 · LOST AND PAID	-12.00
TOTAL						-12.00
<b>Bill Pmt -Che...</b>	<b>17025</b>	<b>01/20/2026</b>	<b>IRON MOUNTAIN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	KYHR902	01/20/2026		Offsite permanent records storage - 1/1 - 1/31/26 RPO#1...	L.4520 · BUILDING REPA...	-376.67
TOTAL						-376.67
<b>Bill Pmt -Che...</b>	<b>17026</b>	<b>01/20/2026</b>	<b>ISLAND ELEVATOR INDUSTRIES...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	81379755...	01/20/2026		SCKN - Monthly Service January 2026	L.4520 · BUILDING REPA...	-1,071.19
TOTAL						-1,071.19
<b>Bill Pmt -Che...</b>	<b>17027</b>	<b>01/20/2026</b>	<b>LEAF</b>	<b>contract #100-2087037-002</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	19449379	01/20/2026		N - Copier Lease and Document Fee	L.4520 · BUILDING REPA...	-293.34
TOTAL						-293.34

**THE SMITHTOWN LIBRARY -L FUND**  
**JANUARY 2026**  
January 20, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	17028	01/20/2026	LIBRARICA LLC		L0201.0 · CASH DISBUR...	
Bill	203440-11...	01/20/2026		Support/Updates Renewal: Cassie, 95 PAC 1/21/26-1/20/...	L.43202 · Software Servic...	-1,560.75
TOTAL						-1,560.75
Bill Pmt -Che...	17029	01/20/2026	LUSAK, ROBERT - PETTY CASH		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	01/20/2026		Laundry 1/3/2026	L.4510 · CUSTODIAL SU...	-5.50
TOTAL						-5.50
Bill Pmt -Che...	17030	01/20/2026	MANAGED TECHNOLOGY, INC		L0201.0 · CASH DISBUR...	
Bill	46817	01/20/2026		Monthly Support January 2026 RPO# 19487	L.43202 · Software Servic...	-1,070.00
TOTAL						-1,070.00
Bill Pmt -Che...	17031	01/20/2026	MOBILE BEACON		L0201.0 · CASH DISBUR...	
Bill	HotSpots 2...	01/20/2026		5G Service for HotSpots Coverage Period 2/2/26-2/2/27 P...	L.4311 · TELECOMMUNI...	-6,000.00
TOTAL						-6,000.00
Bill Pmt -Che...	17032	01/20/2026	MUDANO, JESSICA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	01/20/2026		JANUARY 2026 INTER-BUILDING TRAVEL	L.4350 · TRAVEL	-3.92
TOTAL						-3.92
Bill Pmt -Che...	17033	01/20/2026	NAVINS, COLLEEN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	01/20/2026		NYS Notary Renewal 2026	L.4291 · STAFF DEVELO...	-60.00
TOTAL						-60.00
Bill Pmt -Che...	17034	01/20/2026	NEW YORK LEGAL PUBLISHING...		L0201.0 · CASH DISBUR...	
Bill	70144	01/20/2026		Continuations - NY Red Book 2025	L.4131 · OTHER SERIALS	-505.00
TOTAL						-505.00

**THE SMITHTOWN LIBRARY -L FUND**  
**JANUARY 2026**  
January 20, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	17035	01/20/2026	NEWSDAY S	10400442	L0201.0 · CASH DISBUR...	
Bill	10400442 ...	01/20/2026		S- Newsday 40 weeks 350.32 per 8 wks	L.4130 · PERIODICALS	-1,751.60
TOTAL						-1,751.60
Bill Pmt -Che...	17036	01/20/2026	NORTHPORT PUBLIC LIBRARY		L0201.0 · CASH DISBUR...	
Bill	82987	01/20/2026		L&P to Northport Library Patron A Nocella	L.4110 · LOST AND PAID	-27.99
TOTAL						-27.99
Bill Pmt -Che...	17037	01/20/2026	NYS EMPLOYEES HEALTH INS. (...)	03419	L0201.0 · CASH DISBUR...	
Bill	626 1/26 0...	01/20/2026		Employee Health Insurance February 2026	L.8500 · HOSPITAL/MEDI...	-222,410.30
TOTAL						-222,410.30
Bill Pmt -Che...	17038	01/20/2026	PARK, JESSICA (LEVINESS)		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	01/20/2026		January 2026 Inter-Building Travel	L.4350 · TRAVEL	-1.77
TOTAL						-1.77
Bill Pmt -Che...	17039	01/20/2026	PENNSYLVANIA HORTICULTUR...		L0201.0 · CASH DISBUR...	
Bill	Tickets-3/1...	01/20/2026		Philadelphia Flower Show 3/3/26 \$37/ticket	L.4290T · TRIPS	-1,828.00
TOTAL						-1,828.00
Bill Pmt -Che...	17040	01/20/2026	Remember Liss Inc.		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	01/20/2026		CA - Remember Liss American Founding Figure	L4290CA · COMMACK A...	-200.00
TOTAL						-200.00
Bill Pmt -Che...	17041	01/20/2026	RINGCENTRAL INC		L0201.0 · CASH DISBUR...	
Bill	CD_00131...	01/20/2026		Monthly Support January 2026 RPO# 19488	L.43202 · Software Servic...	-3,603.48
TOTAL						-3,603.48

**THE SMITHTOWN LIBRARY -L FUND**  
**JANUARY 2026**  
January 20, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	17042	01/20/2026	ROCCO, NICHOLAS		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	01/20/2026		CYA - Dungeons and Dragons 1/5/2026	L4290CA · COMMACK A...	-100.00
TOTAL						-100.00
Bill Pmt -Che...	17043	01/20/2026	S&S WORLDWIDE, INC.		L0201.0 · CASH DISBUR...	
Bill	IN1017033...	01/20/2026		Lei Day - Color Splash Foam Flower PO# 19427	L4290SJ · SMITHTOWN ...	-35.98
TOTAL						-35.98
Bill Pmt -Che...	17044	01/20/2026	SCLS		L0201.0 · CASH DISBUR...	
Bill	96043	01/20/2026		Annual Subscription Renewal to World Book Online 1/31/...	L.4150 · ONLINE MATL'S...	-1,613.00
TOTAL						-1,613.00
Bill Pmt -Che...	17045	01/20/2026	SEAMAN, KEVIN A.		L0201.0 · CASH DISBUR...	
Bill	Jan 1, 2026	01/20/2026		Legal Consulting Jan-Jun 2026 Retainer RPO#19558	L.4370 · PROFESSIONA...	-16,500.00
TOTAL						-16,500.00
Bill Pmt -Che...	17046	01/20/2026	SHAMUS COACH		L0201.0 · CASH DISBUR...	
Bill	226015	01/20/2026		Coach Bus Philadelphia Flower Show 3/3/26 PO#19419	L.4290T · TRIPS	-2,300.00
TOTAL						-2,300.00
Bill Pmt -Che...	17047	01/20/2026	STERLING NA (PREV STAR)		L0201.0 · CASH DISBUR...	
Bill	210867	01/20/2026		SCKN - Newsletter January 2026 12pgs RPO# 19490	L.4340 · PRINTING	-1,550.00
TOTAL						-1,550.00
Bill Pmt -Che...	17048	01/20/2026	Store on Site LLC (SOS)		L0201.0 · CASH DISBUR...	
Bill	D3188	01/20/2026		16' Storage Unit - Monthly Fee	L.4520 · BUILDING REPA...	-225.00
TOTAL						-225.00

**THE SMITHTOWN LIBRARY -L FUND**  
**JANUARY 2026**  
January 20, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>17049</b>	<b>01/20/2026</b>	<b>TOWN OF SMITHTOWN GENERA...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	1320-0126...	01/20/2026		S - Solid Waste Disposal January 2026	L.4520 · BUILDING REPA...	-256.33
Bill	2443-0126...	01/20/2026		C - Solid Waste Disposal January 2026	L.4520 · BUILDING REPA...	-128.16
Bill	0464-0126...	01/20/2026		K - Solid Waste Disposal January 2026	L.4520 · BUILDING REPA...	-128.16
Bill	1978-0126...	01/20/2026		N - Solid Waste Disposal January 2026	L.4520 · BUILDING REPA...	-128.16
TOTAL						-640.81
<b>Bill Pmt -Che...</b>	<b>17050</b>	<b>01/20/2026</b>	<b>WINTER BROS. HAULING</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	0019242-4...	01/20/2026		S - Garbage Pickup January 2026	L.4520 · BUILDING REPA...	-171.00
Bill	0051904-4...	01/20/2026		C - Garbage Pickup January 2026	L.4520 · BUILDING REPA...	-100.00
Bill	0053585-4...	01/20/2026		K - Garbage Pickup January 2026	L.4520 · BUILDING REPA...	-103.00
Bill	0019243-4...	01/20/2026		N - Garbage Pickup January 2026	L.4520 · BUILDING REPA...	-123.75
TOTAL						-497.75

**THE SMITHTOWN LIBRARY - M FUND**  
**JANUARY 2026**  
January 20, 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -...	1199	01/20/2026	AMERICAN EXPRESS		M.0201 · CASH DISBURSEMEN...	
Bill	STATEMEN...	01/20/2026		EMPIRE PASS PO# M-218	M.4300 · MISC DONATION	-72.00
TOTAL						-72.00
Bill Pmt -...	1200	01/20/2026	INTREPID MUSEUM		M.0201 · CASH DISBURSEMEN...	
Bill	RENEWAL 2...	01/20/2026		Intrepid Renewal 2026	M.4300 · MISC DONATION	-500.00
TOTAL						-500.00
Bill Pmt -...	1201	01/20/2026	LT MICHAEL P. MURPHY N...		M.0201 · CASH DISBURSEMEN...	
Bill	RENEWAL 2...	01/20/2026		Navy Seal Museum Renewal 2026	M.4300 · MISC DONATION	-200.00
TOTAL						-200.00
Bill Pmt -...	1202	01/20/2026	SCLS		M.0201 · CASH DISBURSEMEN...	
Bill	96092	01/20/2026		Library Membership to Raynham Hall Muse...	M.4300 · MISC DONATION	-270.00
TOTAL						-270.00



FT PR# 26 Dated 12/19/25

Client ID: 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	Period Begin Date: 11/29/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 12/12/2025
Check Date: 12/19/2025		Pay Period: 26
Run Date: 12/16/2025	Run Number: 253	Payroll Type: Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	63	\$0.00	\$142,413.81
<b>Totals:</b>				<b>63</b>	<b>\$0.00</b>	<b>\$142,413.81</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$65,305.89
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$394.40
<b>Totals:</b>					<b>\$0.00</b>	<b>\$65,700.29</b>
<b>Total ACH Debit:</b>				<b>Impound Date: 12/18/2025</b>		<b>\$208,114.10</b>
<b>Total Payroll Funding (all items):</b>				<b>\$208,114.10</b>		

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	62
Direct Deposits	\$142,413.81	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$142,413.81</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	62
Total Taxes	\$65,305.89	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	62
<b>**** Total Payroll</b>	<b>\$207,719.70</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (63)	\$142,413.81	Vouchers (Direct Deposit)	62	Terminated Employee Count	23
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	85
<b>**** Adjusted Total</b>	<b>\$207,719.70</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	62
				Zero Net Checks	0	Active Employees this Month	62
						Employees with W2 Data	67
						Active Employees Not Paid	0
						Active (Hired) EEs Not Paid	0

FT - 208,114.10 +  
 PT - 67,943.490 +  
 276,057.590 \*  
 Total

O.K. [Signature]  
 17 Dec 25

Client ID: 21SSL - Smithtown Special Library District  
 Pay Group: FT  
 Check Date: 12/19/2025  
 Run Date: 12/16/2025 Run Number: 253

**PAYROLL SUMMARY**  
 Smithtown Special Library District

Period Begin Date: 11/29/2025  
 Period End Date: 12/12/2025  
 Pay Period: 26  
 Payroll Type: Regular Payroll

\*\*\* PAYROLL TAXES \*\*\*

	CURRENT		MTD		QTD		YTD	
Federal Deposits	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	196,072.37	24,756.84	389,334.02	48,860.11	1,198,822.42	148,610.11	5,067,143.43	634,515.60
MED EE (1.450000%)	206,753.74	3,091.11	411,637.12	6,153.28	1,266,625.59	18,917.99	5,433,417.24	79,369.73
MED ER (1.450000%)	206,753.74	2,997.92	411,637.12	5,968.71	1,266,625.59	18,366.08	5,433,417.24	78,784.56
SOC SEC EE (6.200000%)	196,399.97	12,176.75	391,129.58	24,250.06	1,205,302.96	74,728.77	5,344,498.66	331,358.91
SOC SEC ER (6.200000%)	196,399.97	12,176.75	391,129.58	24,250.06	1,205,302.96	74,728.77	5,344,498.66	331,358.91
<b>Total Federal Deposits</b>	<b>55,199.37</b>		<b>109,482.22</b>		<b>335,351.72</b>		<b>1,455,387.71</b>	
State/Local Employee Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	199,678.79	10,106.52	396,597.70	19,992.11	1,220,381.81	60,969.66	5,155,248.71	261,633.61
<b>Total State/Local Employee Tax</b>	<b>10,106.52</b>		<b>19,992.11</b>		<b>60,969.66</b>		<b>261,633.61</b>	
<b>Total Taxes</b>	<b>65,305.89</b>		<b>129,474.33</b>		<b>396,321.38</b>		<b>1,717,021.32</b>	

Client ID: 21SSL - Smithtown Special Library District  
Pay Group: FT  
Check Date: 12/19/2025  
Run Date: 12/16/2025 Run Number: 253

**PAYROLL SUMMARY**  
Smithtown Special Library District

Period Begin Date: 11/29/2025  
Period End Date: 12/12/2025  
Pay Period: 26  
Payroll Type: Regular Payroll

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

Employer Tax	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	206,753.74	2,997.92	411,637.12	5,968.71	1,266,625.59	18,366.08	5,433,417.24	78,784.56
SOC SEC ER (6.200000%)	196,399.97	12,176.75	391,129.58	24,250.06	1,205,302.96	74,728.77	5,344,498.66	331,358.91
<b>Total Employer Tax</b>		<b>15,174.67</b>		<b>30,218.77</b>		<b>93,094.85</b>		<b>410,143.47</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380

Client ID: 21SSL - Smithtown Special Library District  
 Pay Group: FT  
 Check Date: 12/19/2025  
 Run Date: 12/16/2025 Run Number: 253

**PAYROLL SUMMARY**  
 Smithtown Special Library District

Period Begin Date: 11/29/2025  
 Period End Date: 12/12/2025  
 Pay Period: 26  
 Payroll Type: Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	CURRENT		MTD		QTD		YTD	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Overtime	0.00	0.00	0.00	0.00	12.92	983.51	29.50	2,083.19
Sunday	92.00	6,317.42	192.25	12,437.91	567.75	36,827.21	1,590.00	100,216.32
Holiday	0.00	0.00	434.00	21,082.54	1,381.37	67,717.28	5,415.74	263,588.71
Regular	3,750.96	180,762.35	7,070.79	342,483.59	20,994.66	1,021,823.15	90,129.51	4,382,469.98
Sick	181.85	9,178.32	303.29	14,328.71	809.32	39,639.75	4,119.64	192,962.50
Vacation	259.56	13,509.81	558.51	28,114.23	1,818.08	87,225.37	7,838.40	379,613.23
Personal	58.47	3,041.93	127.04	6,557.36	364.03	17,445.13	1,450.39	68,918.25
Jury Duty	0.00	0.00	0.00	0.00	0.00	0.00	42.00	1,705.80
Bereavement Ear	3.00	90.22	3.00	90.22	52.00	1,904.60	292.00	11,757.34
Comp Time	61.41	2,944.30	149.62	7,255.55	313.06	14,535.05	1,739.97	81,266.80
Call Back	0.00	0.00	0.00	0.00	0.00	0.00	2.50	117.77
Stipend	0.00	1,300.00	0.00	1,300.00	0.00	2,600.00	0.00	7,800.00
NYS CP	0.00	0.00	0.00	0.00	0.00	0.00	101.50	4,758.64
Travel	0.00	0.00	2.00	129.32	9.95	553.22	49.55	2,482.91
Union Hours	0.00	0.00	0.00	0.00	0.00	0.00	9.90	397.99
Meetings	24.75	1,298.85	27.75	1,445.11	157.03	8,650.44	696.16	38,677.78
Medical Screen	0.00	0.00	4.00	164.89	19.00	931.95	57.00	3,116.27
Overtime Reg	7.50	373.39	7.50	373.39	48.25	2,352.74	133.75	7,198.78
Retro Pay	0.00	0.00	0.00	0.00	0.00	0.00	28.00	101.06
Vacation NR	0.00	0.00	0.00	0.00	0.00	0.00	576.47	23,186.19
Snow Day	0.00	0.00	0.00	0.00	0.00	0.00	99.25	4,655.58
Sick NR	0.00	0.00	0.00	0.00	0.00	0.00	2,035.15	85,402.54
Longevity REG	0.00	0.00	0.00	0.00	0.00	33,833.31	0.00	66,499.99
Wellness Day	0.00	0.00	0.00	0.00	35.00	1,684.06	35.00	1,684.06
<b>Total Earnings</b>	<b>4,439.50</b>	<b>218,816.59</b>	<b>8,879.75</b>	<b>435,762.82</b>	<b>26,582.42</b>	<b>1,338,706.77</b>	<b>116,471.38</b>	<b>5,730,661.68</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	92.75	0.00	193.50	0.00	537.67	0.00	1,444.92	0.00
Salary Hours	3,626.28	0.00	6,824.04	0.00	20,451.55	0.00	83,024.55	0.00
<b>Total Memo Calculations</b>	<b>3,719.03</b>	<b>0.00</b>	<b>7,017.54</b>	<b>0.00</b>	<b>20,989.22</b>	<b>0.00</b>	<b>84,469.47</b>	<b>0.00</b>
<b>Deductions</b>		Dollars		Dollars		Dollars		Dollars
Medical Pre-tax		12,042.60		24,085.20		71,959.68		296,758.44

^Hrs/Units = Units (Units not included in Totals)



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025      Run Number: 253		<b>Payroll Type:</b> Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	CURRENT	MTD	QTD	YTD
Aflac	20.25	40.50	121.50	486.00
NYS Retirement	3,606.42	7,263.68	21,559.39	88,005.21
Retirement Loan	871.00	1,742.00	5,226.00	22,370.74
AXA Equitable	2,798.00	5,596.00	16,788.00	72,348.00
CSEA Benefit Fd	478.00	956.00	2,836.00	12,356.00
NYS Def Comp	3,256.95	7,403.42	24,335.78	128,794.35
CSEA Ins	93.77	187.54	562.62	2,438.02
Disability	194.75	389.50	1,168.50	4,731.00
CSEA Dues	1,788.45	3,576.90	10,730.70	46,567.90
Post Tax SCP	60.93	121.86	365.58	1,642.53
Pearl Carroll	40.44	80.88	242.64	1,051.44
Met Life	1,020.00	2,040.00	5,120.00	77,026.18
Pre Tax SCP	0.00	0.00	0.00	100.07
<b>Total Deductions</b>	<b>26,271.56</b>	<b>53,483.48</b>	<b>161,016.39</b>	<b>754,675.88</b>

^Hrs/Units = Units (Units not included in Totals)

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<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025      Run Number: 253	Group By: Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(1 - Clerical Full Time) Totals</b>								
<b>Pays:</b>								
Overtime					10.92	790.60	22.25	1,619.98
Sunday	38.00	1,807.55	88.00	4,362.62	246.00	12,238.85	663.25	32,960.56
Holiday			161.00	6,082.03	510.00	19,311.91	1,966.50	74,865.76
Regular	1,404.28	52,561.34	2,602.93	97,446.01	7,646.74	288,609.33	32,099.88	1,225,348.06
Sick	56.00	2,233.58	106.50	3,831.01	253.60	9,062.69	1,462.73	53,485.37
Vacation	118.84	4,769.98	264.24	10,643.24	744.99	29,786.98	2,897.08	115,224.63
Personal	4.03	177.11	30.08	1,229.53	125.08	4,912.09	516.24	20,363.40
Jury Duty							14.00	371.32
Bereavement Ear	3.00	90.22	3.00	90.22	45.00	1,539.51	180.00	5,886.23
Comp Time	11.85	405.09	36.00	1,558.66	87.64	3,309.90	614.72	23,127.22
Stipend		700.00		700.00		1,400.00		4,200.00
NYS CP							24.50	741.35
Travel			0.25	12.10	2.45	114.23	19.11	731.68
Union Hours							3.00	94.83
Meetings	12.00	583.09	12.00	583.09	12.00	583.09	48.50	2,270.78
Medical Screen			4.00	164.89	10.00	393.27	13.25	575.59
Overtime Reg	7.50	373.39	7.50	373.39	39.00	1,757.92	117.50	6,178.13
Vacation NR							397.17	13,061.46
Snow Day							34.25	1,387.11
Sick NR							1,251.75	41,165.43
Longevity REG						9,833.31		19,166.65
Wellness Day					14.00	442.61	14.00	442.61
<b>Total Gross Pay:</b>	<b>1,655.50</b>	<b>63,701.35</b>	<b>3,315.50</b>	<b>127,076.79</b>	<b>9,747.42</b>	<b>384,086.29</b>	<b>42,359.68</b>	<b>1,643,268.15</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,699.20		7,378.26		22,339.31		95,442.60
MED EE		865.14		1,725.57		5,224.52		22,321.26
FEDERAL WH		5,736.84		11,410.42		34,310.89		148,034.14
NEW YORK WH		2,720.44		5,408.61		16,260.25		69,016.78
<b>Total Employee Taxes:</b>		<b>13,021.62</b>		<b>25,922.86</b>		<b>78,134.97</b>		<b>334,814.78</b>
<b>Deductions:</b>								
Medical Pre-tax		4,016.22		8,032.44		23,653.44		103,385.52
Aflac		20.25		40.50		121.50		486.00
NYS Retirement		1,617.85		3,241.93		9,286.62		36,330.71
Retirement Loan		124.00		248.00		744.00		3,224.00
AXA Equitable		700.00		1,400.00		4,200.00		18,200.00
CSEA Benefit Fd		174.00		348.00		1,004.00		4,404.00
NYS Def Comp		1,583.01		3,166.02		9,930.91		69,097.14
CSEA Ins		59.90		119.80		359.40		1,557.40
Disability		61.75		123.50		370.50		1,520.00
CSEA Dues		563.80		1,127.60		3,309.03		14,023.92
Pearl Carroll		24.79		49.58		148.74		644.54
Met Life		20.00		40.00		120.00		32,026.18
Pre Tax SCP								100.07
<b>Total Deductions:</b>		<b>8,965.57</b>		<b>17,937.37</b>		<b>53,248.14</b>		<b>284,999.48</b>
<b>Netpay:</b>		<b>41,714.16</b>		<b>83,216.56</b>		<b>252,703.18</b>		<b>1,023,453.89</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,699.20		7,378.26		22,339.31		95,442.60
MED ER		865.14		1,725.57		5,224.52		22,321.26
<b>Total Employer Taxes:</b>		<b>4,564.34</b>		<b>9,103.83</b>		<b>27,563.83</b>		<b>117,763.86</b>

<b>Client ID:</b> 21SSL - Smithtown Soecial Librarv District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025      Run Number: 253	Group By: Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(3 - Librarian Full Time) Totals</b>								
<b>Pays:</b>								
Overtime					2.00	192.91	3.75	361.71
Sunday	54.00	4,509.87	99.75	7,942.19	303.75	24,055.96	837.75	64,666.96
Holiday			259.00	14,591.01	824.87	47,028.88	3,248.74	182,820.78
Regular	2,215.93	124,316.94	4,227.78	237,981.00	12,534.34	709,136.76	54,196.49	3,044,717.50
Sick	125.85	6,944.74	189.79	10,359.67	539.97	30,133.05	2,562.91	136,507.11
Vacation	140.72	8,739.83	294.27	17,470.99	1,031.09	55,933.35	4,759.45	257,725.04
Personal	52.94	2,806.65	88.46	4,998.19	220.20	11,924.35	882.71	47,057.22
Jury Duty							21.00	1,069.63
Bereavement Ear					7.00	365.09	98.00	5,595.04
Comp Time	41.81	2,386.39	103.20	5,440.52	200.00	10,653.93	1,037.45	55,691.14
Call Back							2.50	117.77
Stipend		600.00		600.00		1,200.00		3,600.00
NYS CP							77.00	4,017.29
Travel			1.75	117.22	7.50	438.99	30.44	1,751.23
Union Hours							6.90	303.16
Meetings	12.75	715.76	15.75	862.02	145.03	8,067.35	647.41	36,402.07
Medical Screen					9.00	538.68	41.00	2,436.63
Overtime Reg					9.25	594.82	16.25	1,020.65
Retro Pay							28.00	101.06
Vacation NR							179.30	10,124.73
Snow Day							55.50	3,008.98
Sick NR							783.40	44,237.11
Longevity REG						22,500.00		44,333.34
Wellness Day					21.00	1,241.45	21.00	1,241.45
<b>Total Gross Pay:</b>	<b>2,644.00</b>	<b>151,020.18</b>	<b>5,279.75</b>	<b>300,362.81</b>	<b>15,855.00</b>	<b>924,005.57</b>	<b>69,536.95</b>	<b>3,948,907.60</b>
<b>Employee Taxes:</b>								
SOC SEC EE		8,223.66		16,355.76		50,500.51		227,339.36
MED EE		2,166.59		4,307.02		13,251.70		55,042.57
FEDERAL WH		18,709.23		36,812.66		111,881.69		475,195.03
NEW YORK WH		7,208.09		14,220.20		43,427.81		186,831.47
<b>Total Employee Taxes:</b>		<b>36,307.57</b>		<b>71,695.64</b>		<b>219,061.71</b>		<b>944,408.43</b>
<b>Deductions:</b>								
Medical Pre-tax		8,026.38		16,052.76		48,158.28		193,224.96
NYS Retirement		1,947.16		3,934.94		11,865.49		49,654.57
Retirement Loan		747.00		1,494.00		4,482.00		19,146.74
AXA Equitable		2,098.00		4,196.00		12,588.00		54,148.00
CSEA Benefit Fd		288.00		576.00		1,728.00		7,528.00
NYS Def Comp		1,673.94		4,237.40		14,404.87		59,697.21
CSEA Ins		33.87		67.74		203.22		880.62
Disability		133.00		266.00		798.00		3,211.00
CSEA Dues		1,189.66		2,379.32		7,137.96		31,070.41
Post Tax SCP		60.93		121.86		365.58		1,584.18
Pearl Carroll		15.65		31.30		93.90		406.90
Met Life		1,000.00		2,000.00		5,000.00		45,000.00
<b>Total Deductions:</b>		<b>17,213.59</b>		<b>35,357.32</b>		<b>106,825.30</b>		<b>465,552.59</b>
<b>Netpay:</b>		<b>97,499.02</b>		<b>193,309.85</b>		<b>598,118.56</b>		<b>2,538,946.58</b>
<b>Employer Taxes:</b>								
SOC SEC ER		8,223.66		16,355.76		50,500.51		227,339.36
MED ER		2,073.40		4,122.45		12,699.79		54,457.40
<b>Total Employer Taxes:</b>		<b>10,297.06</b>		<b>20,478.21</b>		<b>63,200.30</b>		<b>281,796.76</b>



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025      Run Number: 253	Group By: Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(5 - Custodial Full Time) Totals</b>								
<b>Pays:</b>								
Holiday			7.00	271.47	21.00	814.41	84.00	3,205.61
Regular	68.50	2,656.56	121.83	4,724.80	355.83	13,799.76	1,487.41	56,925.19
Sick					7.00	271.47	55.00	2,087.30
Vacation					21.00	814.42	126.00	4,826.90
Personal	1.50	58.17	8.50	329.64	11.50	445.98	19.93	763.18
Jury Duty							7.00	264.85
Comp Time			2.67	103.55	3.67	142.33	35.66	1,364.40
Medical Screen							2.75	104.05
Snow Day							3.00	113.50
Longevity REG						750.00		1,500.00
<b>Total Gross Pay:</b>	<b>70.00</b>	<b>2,714.73</b>	<b>140.00</b>	<b>5,429.46</b>	<b>420.00</b>	<b>17,038.37</b>	<b>1,820.75</b>	<b>71,154.98</b>
<b>Employee Taxes:</b>								
SOC SEC EE		168.31		336.63		1,056.38		4,411.61
MED EE		39.37		78.73		247.06		1,031.75
FEDERAL WH		228.50		457.00		1,380.23		5,848.06
NEW YORK WH		126.17		252.34		775.38		3,266.00
<b>Total Employee Taxes:</b>		<b>562.35</b>		<b>1,124.70</b>		<b>3,459.05</b>		<b>14,557.42</b>
<b>Deductions:</b>								
CSEA Benefit Fd		8.00		16.00		48.00		208.00
CSEA Dues		34.99		69.98		209.94		908.72
<b>Total Deductions:</b>		<b>42.99</b>		<b>85.98</b>		<b>257.94</b>		<b>1,116.72</b>
<b>Netpay:</b>		<b>2,109.39</b>		<b>4,218.78</b>		<b>13,321.38</b>		<b>55,480.84</b>
<b>Employer Taxes:</b>								
SOC SEC ER		168.31		336.63		1,056.38		4,411.61
MED ER		39.37		78.73		247.06		1,031.75
<b>Total Employer Taxes:</b>		<b>207.68</b>		<b>415.36</b>		<b>1,303.44</b>		<b>5,443.36</b>



Client ID: 21SSL - Smithtown Soecial Library District		LABOR ALLOCATION SUMMARY		Period Begin Date: 11/29/2025	
Pay Group: FT		Smithtown Special Library District		Period End Date: 12/12/2025	
Check Date: 12/19/2025				Pay Period: 26	
Run Date: 12/16/2025		Run Number: 253		Payroll Type: Regular Payroll	
Group By: Position Category					

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Position Category(7 - Messenger / Groundskeeper) Totals								
Pays:								
Overtime							3.50	101.50
Sunday			4.50	133.10	18.00	532.40	89.00	2,588.80
Holiday			7.00	138.03	21.00	414.09	84.00	1,629.49
Regular	62.25	1,227.51	118.25	2,331.78	362.75	7,153.10	1,617.25	31,528.06
Sick			7.00	138.03	8.75	172.54	29.75	578.52
Personal					5.75	113.39	22.61	441.91
Bereavement Ear							14.00	276.07
Comp Time	7.75	152.82	7.75	152.82	21.75	428.89	47.14	919.61
Meetings							0.25	4.93
Snow Day							5.00	96.66
Total Gross Pay:	70.00	1,380.33	144.50	2,893.76	438.00	8,814.41	1,912.50	38,165.55
Employee Taxes:								
SOC SEC EE		85.58		179.41		546.49		2,366.26
MED EE		20.01		41.96		127.81		553.40
FEDERAL WH		82.27		180.03		555.58		2,404.01
NEW YORK WH		51.82		110.96		340.20		1,472.57
Total Employee Taxes:		239.68		512.36		1,570.08		6,796.24
Deductions:								
NYS Retirement		41.41		86.81		264.42		1,144.96
CSEA Benefit Fd		8.00		16.00		48.00		208.00
Total Deductions:		49.41		102.81		312.42		1,352.96
Netpay:		1,091.24		2,278.59		6,931.91		30,016.35
Employer Taxes:								
SOC SEC ER		85.58		179.41		546.49		2,366.26
MED ER		20.01		41.96		127.81		553.40
Total Employer Taxes:		105.59		221.37		674.30		2,919.66

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025	Run Number: 253	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Overtime					12.92	983.51	29.50	2,083.19
Sunday	92.00	6,317.42	192.25	12,437.91	567.75	36,827.21	1,590.00	100,216.32
Holiday			434.00	21,082.54	1,376.87	67,569.29	5,383.24	262,521.64
Regular	3,750.96	180,762.35	7,070.79	342,483.59	20,899.66	1,018,698.95	89,401.03	4,358,518.81
Sick	181.85	9,178.32	303.29	14,328.71	809.32	39,639.75	4,110.39	192,658.30
Vacation	259.56	13,509.81	558.51	28,114.23	1,797.08	86,534.75	7,782.53	377,776.57
Personal	58.47	3,041.93	127.04	6,557.36	362.53	17,395.81	1,441.49	68,625.71
Jury Duty							42.00	1,705.80
Bereavement Ear	3.00	90.22	3.00	90.22	52.00	1,904.60	292.00	11,757.34
Comp Time	61.41	2,944.30	149.62	7,255.55	313.06	14,535.05	1,734.97	81,102.37
Call Back							2.50	117.77
Stipend		1,300.00		1,300.00		2,600.00		7,800.00
NYS CP							101.50	4,758.64
Travel			2.00	129.32	9.95	553.22	49.55	2,482.91
Union Hours							9.90	397.99
Meetings	24.75	1,298.85	27.75	1,445.11	157.03	8,650.44	696.16	38,677.78
Medical Screen			4.00	164.89	19.00	931.95	57.00	3,116.27
Overtime Reg	7.50	373.39	7.50	373.39	48.25	2,352.74	133.75	7,198.78
Retro Pay							28.00	101.06
Vacation NR							576.47	23,186.19
Snow Day							97.75	4,606.25
Sick NR							2,035.15	85,402.54
Longevity REG						33,083.31		64,999.99
Wellness Day					35.00	1,684.06	35.00	1,684.06
<b>Total Gross Pay:</b>	<b>4,439.50</b>	<b>218,816.59</b>	<b>8,879.75</b>	<b>435,762.82</b>	<b>26,460.42</b>	<b>1,333,944.64</b>	<b>115,629.88</b>	<b>5,701,496.28</b>
<b>Employee Taxes:</b>								
SOC SEC EE		12,176.75		24,250.06		74,442.69		329,559.83
MED EE		3,091.11		6,153.28		18,851.09		78,948.98
FEDERAL WH		24,756.84		48,860.11		148,128.39		631,481.24
NEW YORK WH		10,106.52		19,992.11		60,803.64		260,586.82
<b>Total Employee Taxes:</b>		<b>50,131.22</b>		<b>99,255.56</b>		<b>302,225.81</b>		<b>1,300,576.87</b>
<b>Deductions:</b>								
Medical Pre-tax		12,042.60		24,085.20		71,811.72		296,610.48
Aflac		20.25		40.50		121.50		486.00
NYS Retirement		3,606.42		7,263.68		21,416.53		87,130.24
Retirement Loan		871.00		1,742.00		5,226.00		22,370.74
AXA Equitable		2,798.00		5,596.00		16,788.00		72,348.00
CSEA Benefit Fd		478.00		956.00		2,828.00		12,348.00
NYS Def Comp		3,256.95		7,403.42		24,335.78		128,794.35
CSEA Ins		93.77		187.54		562.62		2,438.02
Disability		194.75		389.50		1,168.50		4,731.00
CSEA Dues		1,788.45		3,576.90		10,656.93		46,003.05
Post Tax SCP		60.93		121.86		365.58		1,584.18
Pearl Carroll		40.44		80.88		242.64		1,051.44
Met Life		1,020.00		2,040.00		5,120.00		77,026.18
Pre Tax SCP								100.07
<b>Total Deductions:</b>		<b>26,271.56</b>		<b>53,483.48</b>		<b>160,643.80</b>		<b>753,021.75</b>
<b>Netpay:</b>		<b>142,413.81</b>		<b>283,023.78</b>		<b>871,075.03</b>		<b>3,647,897.66</b>
<b>Employer Taxes:</b>								
SOC SEC ER		12,176.75		24,250.06		74,442.69		329,559.83

<b>Client ID:</b> 21SSL - Smithtown Special Library District		<b>LABOR ALLOCATION SUMMARY</b>		<b>Period Begin Date:</b> 11/29/2025	
<b>Pay Group:</b> FT		Smithtown Special Library District		<b>Period End Date:</b> 12/12/2025	
<b>Check Date:</b> 12/19/2025				<b>Pay Period:</b> 26	
<b>Run Date:</b> 12/16/2025		Run Number: 253		<b>Payroll Type:</b> Regular Payroll	
		Group By: Position Category			

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
MED ER		2,997.92		5,968.71		18,299.18		78,363.81
Total Employer Taxes:		15,174.67		30,218.77		92,741.87		407,923.64

O.K. - AL  
17 Dec 25



PT PR# 26 Dated 12/19/25

Client ID: 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	Period Begin Date: 11/29/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 12/12/2025
Check Date: 12/19/2025		Pay Period: 26
Run Date: 12/16/2025	Run Number: 254	Payroll Type: Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	78	\$0.00	\$52,045.09
<b>Totals:</b>				<b>78</b>	<b>\$0.00</b>	<b>\$52,045.09</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$15,466.38
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349	1	\$0.00	\$170.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$262.02
<b>Totals:</b>				<b>1</b>	<b>\$0.00</b>	<b>\$15,898.40</b>
<b>Total ACH Debit:</b>				<b>Impound Date: 12/18/2025</b>		<b>\$67,943.49</b>
<b>Total Payroll Funding (all items):</b>				<b>\$67,943.49</b>		

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	77
Direct Deposits	\$52,045.09	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$52,045.09</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	77
Total Taxes	\$15,466.38	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	79
<b>**** Total Payroll</b>	<b>\$67,511.47</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (78)	\$52,045.09	Vouchers (Direct Deposit)	77	Terminated Employee Count	79
Payroll Adjustments	\$0.00	Total Third Party Pays	\$170.00	Total Third Party Payments	1	Total Employee Count	158
<b>**** Adjusted Total</b>	<b>\$67,511.47</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	77
				Zero Net Checks	0	Active Employees this Month	79
						Employees with W2 Data	97
						Active Employees Not Paid	2
						Active (Hired) EEs Not Paid	2

O.K. 12/25  
17 Dec 25

Client ID: 21SSL - Smithtown Special Library District

Pay Group: PT

Check Date: 12/19/2025

Run Date: 12/16/2025 Run Number: 254

**PAYROLL SUMMARY**

Smithtown Special Library District

Period Begin Date: 11/29/2025

Period End Date: 12/12/2025

Pay Period: 26

Payroll Type: Regular Payroll

**\*\*\* PAYROLL TAXES \*\*\***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
<b>Federal Deposits</b>	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	63,555.00	3,558.83	126,474.60	7,085.05	391,142.99	22,020.24	1,695,317.69	95,832.18
MED EE (1.450000%)	64,409.50	933.95	128,166.15	1,858.39	396,183.15	5,744.67	1,738,318.56	25,205.59
MED ER (1.450000%)	64,409.50	933.95	128,166.15	1,858.39	396,183.15	5,744.67	1,738,318.56	25,205.59
SOC SEC EE (6.200000%)	64,409.50	3,993.42	128,166.15	7,946.33	396,183.15	24,563.37	1,738,318.56	107,775.81
SOC SEC ER (6.200000%)	64,409.50	3,993.42	128,166.15	7,946.33	396,183.15	24,563.37	1,738,318.56	107,775.81
<b>Total Federal Deposits</b>		<b>13,413.57</b>		<b>26,694.49</b>		<b>82,636.32</b>		<b>361,794.98</b>
<b>State/Local Employee Tax</b>	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	64,409.50	2,052.81	128,166.15	4,085.34	396,183.15	12,689.14	1,716,698.51	55,808.82
<b>Total State/Local Employee Tax</b>		<b>2,052.81</b>		<b>4,085.34</b>		<b>12,689.14</b>		<b>55,808.82</b>
<b>Total Taxes</b>		<b>15,466.38</b>		<b>30,779.83</b>		<b>95,325.46</b>		<b>417,603.80</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025    Run Number: 254		<b>Payroll Type:</b> Regular Payroll

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	64,409.50	933.95	128,166.15	1,858.39	396,183.15	5,744.67	1,738,318.56	25,205.59
SOC SEC ER (6.200000%)	64,409.50	3,993.42	128,166.15	7,946.33	396,183.15	24,563.37	1,738,318.56	107,775.81
<b>Total Employer Tax</b>		<b>4,927.37</b>		<b>9,804.72</b>		<b>30,308.04</b>		<b>132,981.40</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	CURRENT		MTD		QTD		YTD	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	30.00	1,137.33	55.50	2,259.86	160.50	6,685.09	518.78	22,945.42
Holiday	0.00	0.00	194.50	5,306.25	595.00	15,619.02	2,437.50	64,088.85
Regular	2,130.55	55,598.76	4,069.66	107,164.11	12,146.68	320,717.12	53,069.82	1,400,020.74
Sick	42.15	1,351.43	109.97	3,138.62	438.22	13,051.84	1,533.98	50,008.94
Vacation	70.64	2,217.93	146.28	4,494.57	417.04	12,939.65	2,562.42	82,785.50
Personal	67.91	2,263.54	81.89	2,674.81	172.87	5,084.64	533.49	15,890.00
Jury Duty	0.00	0.00	0.00	0.00	21.00	803.10	94.50	3,383.28
Bereavement Ear	7.00	161.56	16.00	361.96	29.50	662.57	134.00	3,657.89
Comp Time	35.64	1,015.18	69.29	1,821.20	146.15	4,625.47	673.53	18,263.90
Call Back	0.00	0.00	0.00	0.00	0.00	0.00	6.00	133.14
Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00	30.00	849.90
NYS CP	0.00	0.00	0.00	0.00	0.00	0.00	57.75	1,317.77
Travel	0.25	5.55	0.25	5.55	1.00	24.94	8.77	269.90
Meetings	9.00	248.25	9.00	248.25	20.20	628.81	61.20	2,079.74
Sunday Reg	16.00	281.00	32.00	562.00	80.00	1,371.00	242.88	4,139.54
Medical Screen	4.00	128.97	4.00	128.97	4.00	128.97	20.00	606.79
Overtime Reg	0.00	0.00	0.00	0.00	3.00	67.89	4.00	85.64
Retro Pay	0.00	0.00	0.00	0.00	0.00	0.00	4.00	97.96
Vacation NR	0.00	0.00	0.00	0.00	116.59	2,648.04	658.06	19,456.20
Snow Day	0.00	0.00	0.00	0.00	0.00	0.00	53.75	1,286.11
Sick NR	0.00	0.00	0.00	0.00	0.00	0.00	420.00	14,741.96
Longevity REG	0.00	0.00	0.00	0.00	0.00	11,125.00	0.00	21,375.00
Donation	0.00	0.00	0.00	0.00	0.00	0.00	329.45	10,834.39
<b>Total Earnings</b>	<b>2,413.14</b>	<b>64,409.50</b>	<b>4,788.34</b>	<b>128,166.15</b>	<b>14,351.75</b>	<b>396,183.15</b>	<b>63,453.88</b>	<b>1,738,318.56</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	44.75	0.00	86.25	0.00	231.75	0.00	696.41	0.00
<b>Total Memo Calculations</b>	<b>44.75</b>	<b>0.00</b>	<b>86.25</b>	<b>0.00</b>	<b>231.75</b>	<b>0.00</b>	<b>696.41</b>	<b>0.00</b>
<b>Deductions</b>		Dollars		Dollars		Dollars		Dollars
Child Support		170.00		340.00		1,020.00		2,040.00
NYS Retirement		854.50		1,700.96		5,049.57		21,390.23
CSEA Benefit Fd		61.36		122.72		368.16		1,520.06

^Hrs/Units = Units (Units not included in Totals)



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025      Run Number: 254		<b>Payroll Type:</b> Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	----- CURRENT -----	----- MTD -----	----- QTD -----	----- YTD -----
NYS Def Comp	0.00	0.00	0.00	21,620.05
Disability	71.25	142.50	437.00	1,838.25
CSEA Dues	668.29	1,336.58	3,966.28	18,735.99
Post Tax SCP	0.00	0.00	-0.75	-0.75
Pre Tax SCP	0.00	-9.41	-9.41	-9.41
<b>Total Deductions</b>	<b>1,825.40</b>	<b>3,633.35</b>	<b>10,830.85</b>	<b>67,134.42</b>

^Hrs/Units = Units (Units not included in Totals)

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<b>Client ID:</b> 21SSL - Smithtown Soecial Librarv District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025	Run Number: 254	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(2 - Clerical Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	12.00	516.77	20.00	853.09	52.00	2,140.05	220.50	9,618.73
Holiday			69.50	1,988.92	244.50	6,776.34	1,019.50	27,377.58
Regular	826.00	22,665.74	1,586.60	43,802.45	4,668.25	130,714.42	20,624.18	570,409.02
Sick	16.70	479.22	38.95	1,009.71	278.02	7,885.75	883.97	25,682.57
Vacation	17.32	408.12	77.84	2,039.16	213.73	5,569.06	1,470.66	42,154.44
Personal	43.46	1,393.62	45.44	1,435.17	102.78	2,834.59	301.11	7,975.42
Jury Duty							23.00	756.38
Bereavement Ear			9.00	200.40	22.50	501.01	55.50	1,364.59
Comp Time	27.52	794.97	39.67	1,101.32	52.72	1,399.26	266.82	7,194.13
NYS CP							35.00	936.71
Travel					0.25	8.30	1.50	46.97
Meetings	5.00	104.10	5.00	104.10	10.75	289.46	20.25	597.38
Medical Screen	4.00	128.97	4.00	128.97	4.00	128.97	8.00	260.52
Retro Pay							1.00	32.71
Vacation NR					116.59	2,648.04	353.75	8,506.77
Snow Day							16.50	438.42
Longevity REG						5,750.00		10,500.00
Donation							329.45	10,834.39
<b>Total Gross Pay:</b>	<b>952.00</b>	<b>26,491.51</b>	<b>1,896.00</b>	<b>52,663.29</b>	<b>5,766.09</b>	<b>166,645.25</b>	<b>25,630.69</b>	<b>724,686.73</b>
<b>Employee Taxes:</b>								
SOC SEC EE		1,642.47		3,265.13		10,332.02		44,930.58
MED EE		384.13		763.60		2,416.34		10,507.94
FEDERAL WH		1,307.11		2,577.72		8,292.69		37,720.95
NEW YORK WH		872.00		1,724.90		5,499.30		24,572.95
<b>Total Employee Taxes:</b>		<b>4,205.71</b>		<b>8,331.35</b>		<b>26,540.35</b>		<b>117,732.42</b>
<b>Deductions:</b>								
NYS Retirement		457.97		910.09		2,652.08		10,873.40
CSEA Benefit Fd		25.58		51.16		153.48		660.58
Disability		28.50		57.00		190.00		850.25
CSEA Dues		392.25		784.50		2,359.22		11,102.85
Pre Tax SCP				-9.41		-9.41		-9.41
<b>Total Deductions:</b>		<b>904.30</b>		<b>1,793.34</b>		<b>5,345.37</b>		<b>23,477.67</b>
<b>Netpay:</b>		<b>21,381.50</b>		<b>42,538.60</b>		<b>134,759.53</b>		<b>583,476.64</b>
<b>Employer Taxes:</b>								
SOC SEC ER		1,642.47		3,265.13		10,332.02		44,930.58
MED ER		384.13		763.60		2,416.34		10,507.94
<b>Total Employer Taxes:</b>		<b>2,026.60</b>		<b>4,028.73</b>		<b>12,748.36</b>		<b>55,438.52</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025	Run Number: 254	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(4 - Librarian Part Time) Totals</b>								
<b>Pays:</b>								
Sunday			4.00	315.40	20.00	1,473.58	92.00	6,324.82
Holiday			32.00	1,430.44	72.00	3,231.02	339.00	14,793.22
Regular	298.67	12,873.57	607.98	26,110.24	1,795.15	77,481.55	7,901.47	340,313.76
Sick	15.25	635.77	31.02	1,332.55	88.02	3,714.59	413.47	18,931.90
Vacation	34.52	1,459.64	47.44	2,031.74	112.19	5,078.90	617.67	27,658.64
Personal	14.95	648.57	17.95	806.27	29.94	1,340.59	106.76	4,743.08
Jury Duty					21.00	803.10	66.50	2,543.15
Bereavement Ear							44.50	1,667.43
Comp Time	2.62	129.46	6.62	294.51	52.51	2,488.25	112.13	5,181.01
Travel							2.52	117.55
Meetings	4.00	144.15	4.00	144.15	9.45	339.35	40.95	1,482.36
Medical Screen							4.00	210.27
Vacation NR							66.65	2,607.59
Snow Day							6.00	258.20
Longevity REG						3,750.00		7,500.00
<b>Total Gross Pay:</b>	<b>370.01</b>	<b>15,891.16</b>	<b>751.01</b>	<b>32,465.30</b>	<b>2,200.26</b>	<b>99,700.93</b>	<b>9,813.62</b>	<b>434,332.98</b>
<b>Employee Taxes:</b>								
SOC SEC EE		985.27		2,012.87		6,181.45		26,928.66
MED EE		230.42		470.74		1,445.67		6,297.82
FEDERAL WH		1,180.58		2,474.24		7,687.21		31,186.74
NEW YORK WH		649.57		1,335.99		4,078.51		17,526.77
<b>Total Employee Taxes:</b>		<b>3,045.84</b>		<b>6,293.84</b>		<b>19,392.84</b>		<b>81,939.99</b>
<b>Deductions:</b>								
Child Support		170.00		340.00		1,020.00		2,040.00
NYS Retirement		233.24		466.47		1,405.02		6,874.25
CSEA Benefit Fd		35.78		71.56		214.68		859.48
Disability		23.75		47.50		133.00		532.00
CSEA Dues		254.31		508.62		1,476.68		6,435.37
<b>Total Deductions:</b>		<b>717.08</b>		<b>1,434.15</b>		<b>4,249.38</b>		<b>16,741.10</b>
<b>Netpay:</b>		<b>12,128.24</b>		<b>24,737.31</b>		<b>76,058.71</b>		<b>335,651.89</b>
<b>Employer Taxes:</b>								
SOC SEC ER		985.27		2,012.87		6,181.45		26,928.66
MED ER		230.42		470.74		1,445.67		6,297.82
<b>Total Employer Taxes:</b>		<b>1,215.69</b>		<b>2,483.61</b>		<b>7,627.12</b>		<b>33,226.48</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025	Run Number: 254	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(6 - Custodial Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	18.00	620.56	31.50	1,091.37	88.50	3,071.46	206.28	7,001.87
Holiday			37.00	914.01	108.00	2,670.53	374.00	9,778.97
Regular	371.25	9,135.71	686.32	16,804.18	2,041.62	49,915.91	8,120.08	206,872.77
Sick	9.00	216.64	21.00	482.86	37.12	858.50	161.05	4,118.71
Vacation	5.00	122.47	7.00	192.67	77.12	2,060.69	399.84	11,738.33
Personal	9.50	221.35	15.50	383.87	32.13	772.68	107.28	2,861.61
Bereavement Ear	7.00	161.56	7.00	161.56	7.00	161.56	7.00	161.56
Comp Time			2.00	48.99	2.00	48.99	67.38	1,971.47
Call Back							6.00	133.14
Snow Removal							27.00	793.04
Travel	0.25	5.55	0.25	5.55	0.75	16.64	4.75	105.38
Sunday Reg							3.00	66.55
Overtime Reg					3.00	67.89	3.00	67.89
Retro Pay							3.00	65.25
Vacation NR							237.66	8,341.84
Snow Day							6.75	157.22
Sick NR							420.00	14,741.96
Longevity REG						1,625.00		3,375.00
<b>Total Gross Pay:</b>	<b>420.00</b>	<b>10,483.84</b>	<b>807.57</b>	<b>20,085.06</b>	<b>2,397.24</b>	<b>61,269.85</b>	<b>10,154.07</b>	<b>272,352.56</b>
<b>Employee Taxes:</b>								
SOC SEC EE		650.02		1,245.27		3,798.73		16,885.87
MED EE		152.02		291.23		888.40		3,949.11
FEDERAL WH		756.01		1,422.56		4,269.87		18,807.65
NEW YORK WH		386.55		732.06		2,256.44		9,978.07
<b>Total Employee Taxes:</b>		<b>1,944.60</b>		<b>3,691.12</b>		<b>11,213.44</b>		<b>49,620.70</b>
<b>Deductions:</b>								
NYS Retirement		31.27		64.54		200.71		239.47
NYS Def Comp								21,620.05
Disability		19.00		38.00		114.00		456.00
CSEA Dues		21.73		43.46		130.38		1,112.98
<b>Total Deductions:</b>		<b>72.00</b>		<b>146.00</b>		<b>445.09</b>		<b>23,428.50</b>
<b>Netpay:</b>		<b>8,467.24</b>		<b>16,247.94</b>		<b>49,611.32</b>		<b>199,303.36</b>
<b>Employer Taxes:</b>								
SOC SEC ER		650.02		1,245.27		3,798.73		16,885.87
MED ER		152.02		291.23		888.40		3,949.11
<b>Total Employer Taxes:</b>		<b>802.04</b>		<b>1,536.50</b>		<b>4,687.13</b>		<b>20,834.98</b>



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025	Run Number: 254	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(7 - Messenger / Groundskeeper) Totals</b>								
<b>Pays:</b>								
Holiday			3.00	49.50	9.00	154.74	51.00	897.41
Regular	26.00	444.59	43.63	753.84	187.66	3,184.63	984.73	16,811.00
Sick	1.20	19.80	19.00	313.50	35.06	593.00	75.49	1,275.76
Vacation	13.80	227.70	14.00	231.00	14.00	231.00	48.43	805.51
Personal			3.00	49.50	8.02	136.78	17.16	290.71
Bereavement Ear							27.00	464.31
Comp Time					5.92	100.59	41.92	727.94
Snow Removal							3.00	56.86
Snow Day							2.00	34.39
<b>Total Gross Pay:</b>	<b>41.00</b>	<b>692.09</b>	<b>82.63</b>	<b>1,397.34</b>	<b>259.66</b>	<b>4,400.74</b>	<b>1,250.73</b>	<b>21,363.89</b>
<b>Employee Taxes:</b>								
SOC SEC EE		42.91		86.64		272.84		1,324.56
MED EE		10.04		20.26		63.82		309.78
NEW YORK WH		19.95		39.55		126.50		566.35
<b>Total Employee Taxes:</b>		<b>72.90</b>		<b>146.45</b>		<b>463.16</b>		<b>2,200.69</b>
<b>Deductions:</b>								
CSEA Dues								84.79
<b>Total Deductions:</b>								<b>84.79</b>
<b>Netpay:</b>		<b>619.19</b>		<b>1,250.89</b>		<b>3,937.58</b>		<b>19,078.41</b>
<b>Employer Taxes:</b>								
SOC SEC ER		42.91		86.64		272.84		1,324.56
MED ER		10.04		20.26		63.82		309.78
<b>Total Employer Taxes:</b>		<b>52.95</b>		<b>106.90</b>		<b>336.66</b>		<b>1,634.34</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025	Run Number: 254	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(8 - Pages) Totals</b>								
<b>Pays:</b>								
Holiday			53.00	923.38	161.50	2,786.39	654.00	11,241.67
Regular	608.63	10,479.15	1,145.13	19,693.40	3,454.00	59,420.61	15,439.36	265,614.19
Vacation							25.82	428.58
Personal							1.18	19.18
Jury Duty							5.00	83.75
Comp Time	5.50	90.75	21.00	376.38	33.00	588.38	185.28	3,189.35
NYS CP							22.75	381.06
Sunday Reg	16.00	281.00	32.00	562.00	80.00	1,371.00	239.88	4,072.99
Medical Screen							8.00	136.00
Overtime Reg							1.00	17.75
Snow Day							22.50	397.88
<b>Total Gross Pay:</b>	<b>630.13</b>	<b>10,850.90</b>	<b>1,251.13</b>	<b>21,555.16</b>	<b>3,728.50</b>	<b>64,166.38</b>	<b>16,604.77</b>	<b>285,582.40</b>
<b>Employee Taxes:</b>								
SOC SEC EE		672.75		1,336.42		3,978.33		17,706.14
MED EE		157.34		312.56		930.44		4,140.94
FEDERAL WH		315.13		610.53		1,770.47		8,116.84
NEW YORK WH		124.74		252.84		728.39		3,164.68
<b>Total Employee Taxes:</b>		<b>1,269.96</b>		<b>2,512.35</b>		<b>7,407.63</b>		<b>33,128.60</b>
<b>Deductions:</b>								
NYS Retirement		132.02		259.86		791.76		3,403.11
Post Tax SCP						-0.75		-0.75
<b>Total Deductions:</b>		<b>132.02</b>		<b>259.86</b>		<b>791.01</b>		<b>3,402.36</b>
<b>Netpay:</b>		<b>9,448.92</b>		<b>18,782.95</b>		<b>55,967.74</b>		<b>249,051.44</b>
<b>Employer Taxes:</b>								
SOC SEC ER		672.75		1,336.42		3,978.33		17,706.14
MED ER		157.34		312.56		930.44		4,140.94
<b>Total Employer Taxes:</b>		<b>830.09</b>		<b>1,648.98</b>		<b>4,908.77</b>		<b>21,847.08</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 11/29/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/12/2025
<b>Check Date:</b> 12/19/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/16/2025	Run Number: 254	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	30.00	1,137.33	55.50	2,259.86	160.50	6,685.09	518.78	22,945.42
Holiday			194.50	5,306.25	595.00	15,619.02	2,437.50	64,088.85
Regular	2,130.55	55,598.76	4,069.66	107,164.11	12,146.68	320,717.12	53,069.82	1,400,020.74
Sick	42.15	1,351.43	109.97	3,138.62	438.22	13,051.84	1,533.98	50,008.94
Vacation	70.64	2,217.93	146.28	4,494.57	417.04	12,939.65	2,562.42	82,785.50
Personal	67.91	2,263.54	81.89	2,674.81	172.87	5,084.64	533.49	15,890.00
Jury Duty					21.00	803.10	94.50	3,383.28
Bereavement Ear	7.00	161.56	16.00	361.96	29.50	662.57	134.00	3,657.89
Comp Time	35.64	1,015.18	69.29	1,821.20	146.15	4,625.47	673.53	18,263.90
Call Back							6.00	133.14
Snow Removal							30.00	849.90
NYS CP							57.75	1,317.77
Travel	0.25	5.55	0.25	5.55	1.00	24.94	8.77	269.90
Meetings	9.00	248.25	9.00	248.25	20.20	628.81	61.20	2,079.74
Sunday Reg	16.00	281.00	32.00	562.00	80.00	1,371.00	242.88	4,139.54
Medical Screen	4.00	128.97	4.00	128.97	4.00	128.97	20.00	606.79
Overtime Reg					3.00	67.89	4.00	85.64
Retro Pay							4.00	97.96
Vacation NR					116.59	2,648.04	658.06	19,456.20
Snow Day							53.75	1,286.11
Sick NR							420.00	14,741.96
Longevity REG						11,125.00		21,375.00
Donation							329.45	10,834.39
<b>Total Gross Pay:</b>	<b>2,413.14</b>	<b>64,409.50</b>	<b>4,788.34</b>	<b>128,166.15</b>	<b>14,351.75</b>	<b>396,183.15</b>	<b>63,453.88</b>	<b>1,738,318.56</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,993.42		7,946.33		24,563.37		107,775.81
MED EE		933.95		1,858.39		5,744.67		25,205.59
FEDERAL WH		3,558.83		7,085.05		22,020.24		95,832.18
NEW YORK WH		2,052.81		4,085.34		12,689.14		55,808.82
<b>Total Employee Taxes:</b>		<b>10,539.01</b>		<b>20,975.11</b>		<b>65,017.42</b>		<b>284,622.40</b>
<b>Deductions:</b>								
Child Support		170.00		340.00		1,020.00		2,040.00
NYS Retirement		854.50		1,700.96		5,049.57		21,390.23
CSEA Benefit Fd		61.36		122.72		368.16		1,520.06
NYS Def Comp								21,620.05
Disability		71.25		142.50		437.00		1,838.25
CSEA Dues		668.29		1,336.58		3,966.28		18,735.99
Post Tax SCP						-0.75		-0.75
Pre Tax SCP				-9.41		-9.41		-9.41
<b>Total Deductions:</b>		<b>1,825.40</b>		<b>3,633.35</b>		<b>10,830.85</b>		<b>67,134.42</b>
<b>Netpay:</b>		<b>52,045.09</b>		<b>103,557.69</b>		<b>320,334.88</b>		<b>1,386,561.74</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,993.42		7,946.33		24,563.37		107,775.81
MED ER		933.95		1,858.39		5,744.67		25,205.59
<b>Total Employer Taxes:</b>		<b>4,927.37</b>		<b>9,804.72</b>		<b>30,308.04</b>		<b>132,981.40</b>

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17 Dec 25



Health Buyout Dated 12/26/25

Client ID: 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	Period Begin Date: 12/26/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 12/26/2025
Check Date: 12/26/2025		Pay Period: 26
Run Date: 12/22/2025	Run Number: 255	Payroll Type: Special

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	20	\$0.00	\$37,642.00
<b>Totals:</b>				<b>20</b>	<b>\$0.00</b>	<b>\$37,642.00</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$31,130.00
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$431.15
<b>Totals:</b>					<b>\$0.00</b>	<b>\$31,561.15</b>
<b>Total ACH Debit:</b>				<b>Impound Date: 12/24/2025</b>		<b>\$69,203.15</b>
<b>Total Payroll Funding (all items):</b>				<b>\$69,203.15</b>		

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	19
Direct Deposits	\$37,642.00	Additional Checks	\$37,642.00	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$37,642.00</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	19
Total Taxes	\$31,130.00	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	62
<b>**** Total Payroll</b>	<b>\$68,772.00</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (20)	\$37,642.00	Vouchers (Direct Deposit)	19	Terminated Employee Count	23
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	85
<b>**** Adjusted Total</b>	<b>\$68,772.00</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	62
				Zero Net Checks	0	Active Employees this Month	62
						Employees with W2 Data	67
						Active Employees Not Paid	43
						Active (Hired) EEs Not Paid	43

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22 Dec 25

Client ID: 21SSL - Smithtown Special Library District  
 Pay Group: FT  
 Check Date: 12/26/2025  
 Run Date: 12/22/2025 Run Number: 255

**PAYROLL SUMMARY**  
 Smithtown Special Library District

Period Begin Date: 12/26/2025  
 Period End Date: 12/26/2025  
 Pay Period: 26  
 Payroll Type: Special

\*\*\* PAYROLL TAXES \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Federal Deposits	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	64,000.00	14,080.00	453,334.02	62,940.11	1,262,822.42	162,690.11	5,131,143.43	648,595.60
MED EE (1.450000%)	64,000.00	946.00	475,637.12	7,099.28	1,330,625.59	19,863.99	5,497,417.24	80,315.73
MED ER (1.450000%)	64,000.00	928.00	475,637.12	6,896.71	1,330,625.59	19,294.08	5,497,417.24	79,712.56
SOC SEC EE (6.200000%)	62,000.00	3,844.00	453,129.58	28,094.06	1,267,302.96	78,572.77	5,406,498.66	335,202.91
SOC SEC ER (6.200000%)	62,000.00	3,844.00	453,129.58	28,094.06	1,267,302.96	78,572.77	5,406,498.66	335,202.91
<b>Total Federal Deposits</b>		<b>23,642.00</b>		<b>133,124.22</b>		<b>358,993.72</b>		<b>1,479,029.71</b>
State/Local Employee Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	64,000.00	7,488.00	460,597.70	27,480.11	1,284,381.81	68,457.66	5,219,248.71	269,121.61
<b>Total State/Local Employee Tax</b>		<b>7,488.00</b>		<b>27,480.11</b>		<b>68,457.66</b>		<b>269,121.61</b>
<b>Total Taxes</b>		<b>31,130.00</b>		<b>160,604.33</b>		<b>427,451.38</b>		<b>1,748,151.32</b>



<b>Client ID:</b> 21SSL - Smithtown Soecial Librarv District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 12/26/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 12/26/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/22/2025    Run Number: 255		<b>Payroll Type:</b> Special

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	64,000.00	928.00	475,637.12	6,896.71	1,330,625.59	19,294.08	5,497,417.24	79,712.56
SOC SEC ER (6.200000%)	62,000.00	3,844.00	453,129.58	28,094.06	1,267,302.96	78,572.77	5,406,498.66	335,202.91
<b>Total Employer Tax</b>		<b>4,772.00</b>		<b>34,990.77</b>		<b>97,866.85</b>		<b>414,915.47</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380

Client ID: 21SSL - Smithtown Special Library District

Pay Group: FT

Check Date: 12/26/2025

Run Date: 12/22/2025 Run Number: 255

## PAYROLL SUMMARY

Smithtown Special Library District

Period Begin Date: 12/26/2025

Period End Date: 12/26/2025

Pay Period: 26

Payroll Type: Special

## \*\*\* EARNINGS &amp; DEDUCTIONS \*\*\*

	CURRENT		MTD		QTD		YTD	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Overtime	0.00	0.00	0.00	0.00	12.92	983.51	29.50	2,083.19
Sunday	0.00	0.00	192.25	12,437.91	567.75	36,827.21	1,590.00	100,216.32
Holiday	0.00	0.00	434.00	21,082.54	1,381.37	67,717.28	5,415.74	263,588.71
Regular	0.00	0.00	7,070.79	342,483.59	20,994.66	1,021,823.15	90,129.51	4,382,469.98
Sick	0.00	0.00	303.29	14,328.71	809.32	39,639.75	4,119.64	192,962.50
Vacation	0.00	0.00	558.51	28,114.23	1,818.08	87,225.37	7,838.40	379,613.23
Personal	0.00	0.00	127.04	6,557.36	364.03	17,445.13	1,450.39	68,918.25
Jury Duty	0.00	0.00	0.00	0.00	0.00	0.00	42.00	1,705.80
Bereavement Ear	0.00	0.00	3.00	90.22	52.00	1,904.60	292.00	11,757.34
Comp Time	0.00	0.00	149.62	7,255.55	313.06	14,535.05	1,739.97	81,266.80
Call Back	0.00	0.00	0.00	0.00	0.00	0.00	2.50	117.77
Stipend	0.00	0.00	0.00	1,300.00	0.00	2,600.00	0.00	7,800.00
Health Buyout	0.00	64,000.00	0.00	64,000.00	0.00	64,000.00	0.00	64,000.00
NYS CP	0.00	0.00	0.00	0.00	0.00	0.00	101.50	4,758.64
Travel	0.00	0.00	2.00	129.32	9.95	553.22	49.55	2,482.91
Union Hours	0.00	0.00	0.00	0.00	0.00	0.00	9.90	397.99
Meetings	0.00	0.00	27.75	1,445.11	157.03	8,650.44	696.16	38,677.78
Medical Screen	0.00	0.00	4.00	164.89	19.00	931.95	57.00	3,116.27
Overtime Reg	0.00	0.00	7.50	373.39	48.25	2,352.74	133.75	7,198.78
Retro Pay	0.00	0.00	0.00	0.00	0.00	0.00	28.00	101.06
Vacation NR	0.00	0.00	0.00	0.00	0.00	0.00	576.47	23,186.19
Snow Day	0.00	0.00	0.00	0.00	0.00	0.00	99.25	4,655.58
Sick NR	0.00	0.00	0.00	0.00	0.00	0.00	2,035.15	85,402.54
Longevity REG	0.00	0.00	0.00	0.00	0.00	33,833.31	0.00	66,499.99
Wellness Day	0.00	0.00	0.00	0.00	35.00	1,684.06	35.00	1,684.06
<b>Total Earnings</b>	<b>0.00</b>	<b>64,000.00</b>	<b>8,879.75</b>	<b>499,762.82</b>	<b>26,582.42</b>	<b>1,402,706.77</b>	<b>116,471.38</b>	<b>5,794,661.68</b>
<b>Memo Calculations</b>	<b>Hrs/Units</b>	<b>Dollars</b>	<b>Hrs/Units</b>	<b>Dollars</b>	<b>Hrs/Units</b>	<b>Dollars</b>	<b>Hrs/Units</b>	<b>Dollars</b>
MemoSundayHours	0.00	0.00	193.50	0.00	537.67	0.00	1,444.92	0.00
Salary Hours	0.00	0.00	6,824.04	0.00	20,451.55	0.00	83,024.55	0.00
<b>Total Memo Calculations</b>	<b>0.00</b>	<b>0.00</b>	<b>7,017.54</b>	<b>0.00</b>	<b>20,989.22</b>	<b>0.00</b>	<b>84,469.47</b>	<b>0.00</b>

^Hrs/Units = Units (Units not included in Totals)

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 12/26/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 12/26/2025		<b>Pay Period:</b> 26
<b>Run Date:</b> 12/22/2025    Run Number: 255		<b>Payroll Type:</b> Special

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	CURRENT	MTD	QTD	YTD
Deductions	Dollars	Dollars	Dollars	Dollars
Medical Pre-tax	0.00	24,085.20	71,959.68	296,758.44
Aflac	0.00	40.50	121.50	486.00
NYS Retirement	0.00	7,263.68	21,559.39	88,005.21
Retirement Loan	0.00	1,742.00	5,226.00	22,370.74
AXA Equitable	0.00	5,596.00	16,788.00	72,348.00
CSEA Benefit Fd	0.00	956.00	2,836.00	12,356.00
NYS Def Comp	0.00	7,403.42	24,335.78	128,794.35
CSEA Ins	0.00	187.54	562.62	2,438.02
Disability	0.00	389.50	1,168.50	4,731.00
CSEA Dues	0.00	3,576.90	10,730.70	46,567.90
Post Tax SCP	0.00	121.86	365.58	1,642.53
Pearl Carroll	0.00	80.88	242.64	1,051.44
Met Life	0.00	2,040.00	5,120.00	77,026.18
Pre Tax SCP	0.00	0.00	0.00	100.07
<b>Total Deductions</b>	<b>0.00</b>	<b>53,483.48</b>	<b>161,016.39</b>	<b>754,675.88</b>

^Hrs/Units = Units (Units not included in Totals)

FT PR#1 Dated 12/26

Client ID: 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	Period Begin Date: 12/13/2025
Pay Group: FT	Smithtown Special Library District	Period End Date: 12/26/2025
Check Date: 1/2/2026		Pay Period: 1
Run Date: 12/29/2025	Run Number: 257	Payroll Type: Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	63	\$0.00	\$136,058.18
<b>Totals:</b>				<b>63</b>	<b>\$0.00</b>	<b>\$136,058.18</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$63,778.73
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$509.40
<b>Totals:</b>					<b>\$0.00</b>	<b>\$64,288.13</b>
<b>Total ACH Debit:</b>						<b>Impound Date: 12/31/2025 \$200,346.31</b>
<b>Total Payroll Funding (all items):</b>						<b>\$200,346.31</b>

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	62
Direct Deposits	\$136,058.18	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$136,058.18</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	62
Total Taxes	\$63,778.73	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	62
<b>**** Total Payroll</b>	<b>\$199,836.91</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (63)	\$136,058.18	Vouchers (Direct Deposit)	62	Terminated Employee Count	23
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	85
<b>**** Adjusted Total</b>	<b>\$199,836.91</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	62
				Zero Net Checks	0	Active Employees this Month	62
						Employees with W2 Data	62
						Active Employees Not Paid	0
						Active (Hired) EEs Not Paid	0

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67,339.720 +  
267,686.030 \*

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23 Dec 25



Client ID: 21SSL - Smithtown Special Library District  
 Pay Group: FT  
 Check Date: 1/2/2026  
 Run Date: 12/29/2025 Run Number: 257

**PAYROLL SUMMARY**  
 Smithtown Special Library District

Period Begin Date: 12/13/2025  
 Period End Date: 12/26/2025  
 Pay Period: 1  
 Payroll Type: Regular Payroll

\*\*\* PAYROLL TAXES \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Federal Deposits	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	187,981.90	23,428.94	187,981.90	23,428.94	187,981.90	23,428.94	187,981.90	23,428.94
MED EE (1.450000%)	201,076.02	2,915.59	201,076.02	2,915.59	201,076.02	2,915.59	201,076.02	2,915.59
MED ER (1.450000%)	201,076.02	2,915.59	201,076.02	2,915.59	201,076.02	2,915.59	201,076.02	2,915.59
SOC SEC EE (6.200000%)	201,076.02	12,466.76	201,076.02	12,466.76	201,076.02	12,466.76	201,076.02	12,466.76
SOC SEC ER (6.200000%)	201,076.02	12,466.76	201,076.02	12,466.76	201,076.02	12,466.76	201,076.02	12,466.76
<b>Total Federal Deposits</b>		<b>54,193.64</b>		<b>54,193.64</b>		<b>54,193.64</b>		<b>54,193.64</b>
State/Local Employee Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	191,558.61	9,585.09	191,558.61	9,585.09	191,558.61	9,585.09	191,558.61	9,585.09
<b>Total State/Local Employee Tax</b>		<b>9,585.09</b>		<b>9,585.09</b>		<b>9,585.09</b>		<b>9,585.09</b>
<b>Total Taxes</b>		<b>63,778.73</b>		<b>63,778.73</b>		<b>63,778.73</b>		<b>63,778.73</b>

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	201,076.02	2,915.59	201,076.02	2,915.59	201,076.02	2,915.59	201,076.02	2,915.59
SOC SEC ER (6.200000%)	201,076.02	12,466.76	201,076.02	12,466.76	201,076.02	12,466.76	201,076.02	12,466.76
<b>Total Employer Tax</b>		<b>15,382.35</b>		<b>15,382.35</b>		<b>15,382.35</b>		<b>15,382.35</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380

Client ID: 21SSL - Smithtown Special Library District  
Pay Group: FT  
Check Date: 1/2/2026  
Run Date: 12/29/2025 Run Number: 257

**PAYROLL SUMMARY**  
Smithtown Special Library District

Period Begin Date: 12/13/2025  
Period End Date: 12/26/2025  
Pay Period: 1  
Payroll Type: Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	CURRENT		MTD		QTD		YTD	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	54.50	3,374.78	54.50	3,374.78	54.50	3,374.78	54.50	3,374.78
Holiday	861.00	41,797.19	861.00	41,797.19	861.00	41,797.19	861.00	41,797.19
Regular	2,847.09	138,178.25	2,847.09	138,178.25	2,847.09	138,178.25	2,847.09	138,178.25
Sick	122.52	5,957.89	122.52	5,957.89	122.52	5,957.89	122.52	5,957.89
Vacation	366.38	18,190.90	366.38	18,190.90	366.38	18,190.90	366.38	18,190.90
Personal	57.25	2,648.80	57.25	2,648.80	57.25	2,648.80	57.25	2,648.80
Bereavement Ear	2.00	60.15	2.00	60.15	2.00	60.15	2.00	60.15
Comp Time	64.20	2,985.02	64.20	2,985.02	64.20	2,985.02	64.20	2,985.02
Travel	0.75	44.39	0.75	44.39	0.75	44.39	0.75	44.39
Meetings	8.81	464.63	8.81	464.63	8.81	464.63	8.81	464.63
Snow Day	10.00	498.66	10.00	498.66	10.00	498.66	10.00	498.66
<b>Total Earnings</b>	<b>4,394.50</b>	<b>214,200.66</b>	<b>4,394.50</b>	<b>214,200.66</b>	<b>4,394.50</b>	<b>214,200.66</b>	<b>4,394.50</b>	<b>214,200.66</b>
Memo Calculations	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	57.82	0.00	57.82	0.00	57.82	0.00	57.82	0.00
Salary Hours	2,744.50	0.00	2,744.50	0.00	2,744.50	0.00	2,744.50	0.00
<b>Total Memo Calculations</b>	<b>2,802.32</b>	<b>0.00</b>	<b>2,802.32</b>	<b>0.00</b>	<b>2,802.32</b>	<b>0.00</b>	<b>2,802.32</b>	<b>0.00</b>
Deductions		Dollars		Dollars		Dollars		Dollars
Medical Pre-tax		13,104.39		13,104.39		13,104.39		13,104.39
Aflac		20.25		20.25		20.25		20.25
NYS Retirement		3,576.71		3,576.71		3,576.71		3,576.71
Retirement Loan		871.00		871.00		871.00		871.00
AXA Equitable		2,798.00		2,798.00		2,798.00		2,798.00
CSEA Benefit Fd		478.00		478.00		478.00		478.00
NYS Def Comp		5,699.41		5,699.41		5,699.41		5,699.41
CSEA Ins		93.77		93.77		93.77		93.77
Disability		194.75		194.75		194.75		194.75
CSEA Dues		1,788.45		1,788.45		1,788.45		1,788.45
Post Tax SCP		60.93		60.93		60.93		60.93
Pearl Carroll		40.44		40.44		40.44		40.44
Met Life		1,020.00		1,020.00		1,020.00		1,020.00
<b>Total Deductions</b>		<b>29,746.10</b>		<b>29,746.10</b>		<b>29,746.10</b>		<b>29,746.10</b>

^Hrs/Units = Units (Units not included in Totals)

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23 Dec 25

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(1 - Clerical Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	25.00	1,227.01	25.00	1,227.01	25.00	1,227.01	25.00	1,227.01
Holiday	322.00	12,164.10	322.00	12,164.10	322.00	12,164.10	322.00	12,164.10
Regular	1,053.37	38,963.92	1,053.37	38,963.92	1,053.37	38,963.92	1,053.37	38,963.92
Sick	46.55	1,883.79	46.55	1,883.79	46.55	1,883.79	46.55	1,883.79
Vacation	154.86	6,650.48	154.86	6,650.48	154.86	6,650.48	154.86	6,650.48
Personal	14.12	504.49	14.12	504.49	14.12	504.49	14.12	504.49
Bereavement Ear	2.00	60.15	2.00	60.15	2.00	60.15	2.00	60.15
Comp Time	14.10	473.59	14.10	473.59	14.10	473.59	14.10	473.59
Meetings	1.00	56.96	1.00	56.96	1.00	56.96	1.00	56.96
Snow Day	2.00	62.96	2.00	62.96	2.00	62.96	2.00	62.96
<b>Total Gross Pay:</b>	<b>1,635.00</b>	<b>62,047.45</b>	<b>1,635.00</b>	<b>62,047.45</b>	<b>1,635.00</b>	<b>62,047.45</b>	<b>1,635.00</b>	<b>62,047.45</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,574.72		3,574.72		3,574.72		3,574.72
MED EE		836.02		836.02		836.02		836.02
FEDERAL WH		5,377.98		5,377.98		5,377.98		5,377.98
NEW YORK WH		2,514.50		2,514.50		2,514.50		2,514.50
<b>Total Employee Taxes:</b>		<b>12,303.22</b>		<b>12,303.22</b>		<b>12,303.22</b>		<b>12,303.22</b>
<b>Deductions:</b>								
Medical Pre-tax		4,370.52		4,370.52		4,370.52		4,370.52
Aflac		20.25		20.25		20.25		20.25
NYS Retirement		1,584.72		1,584.72		1,584.72		1,584.72
Retirement Loan		124.00		124.00		124.00		124.00
AXA Equitable		700.00		700.00		700.00		700.00
CSEA Benefit Fd		174.00		174.00		174.00		174.00
NYS Def Comp		3,131.41		3,131.41		3,131.41		3,131.41
CSEA Ins		59.90		59.90		59.90		59.90
Disability		61.75		61.75		61.75		61.75
CSEA Dues		563.80		563.80		563.80		563.80
Pearl Carroll		24.79		24.79		24.79		24.79
Met Life		20.00		20.00		20.00		20.00
<b>Total Deductions:</b>		<b>10,835.14</b>		<b>10,835.14</b>		<b>10,835.14</b>		<b>10,835.14</b>
<b>Netpay:</b>		<b>38,909.09</b>		<b>38,909.09</b>		<b>38,909.09</b>		<b>38,909.09</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,574.72		3,574.72		3,574.72		3,574.72
MED ER		836.02		836.02		836.02		836.02
<b>Total Employer Taxes:</b>		<b>4,410.74</b>		<b>4,410.74</b>		<b>4,410.74</b>		<b>4,410.74</b>



<b>Client ID:</b> 21SSL - Smithtown Soecial Librarv District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025    Run Number: 257	Group By: Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(3 - Librarian Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	25.00	2,014.67	25.00	2,014.67	25.00	2,014.67	25.00	2,014.67
Holiday	511.00	28,814.07	511.00	28,814.07	511.00	28,814.07	511.00	28,814.07
Regular	1,698.22	96,444.73	1,698.22	96,444.73	1,698.22	96,444.73	1,698.22	96,444.73
Sick	71.32	3,963.35	71.32	3,963.35	71.32	3,963.35	71.32	3,963.35
Vacation	211.52	11,540.42	211.52	11,540.42	211.52	11,540.42	211.52	11,540.42
Personal	34.63	1,814.66	34.63	1,814.66	34.63	1,814.66	34.63	1,814.66
Comp Time	46.75	2,445.37	46.75	2,445.37	46.75	2,445.37	46.75	2,445.37
Travel	0.75	44.39	0.75	44.39	0.75	44.39	0.75	44.39
Meetings	7.81	407.67	7.81	407.67	7.81	407.67	7.81	407.67
Snow Day	8.00	435.70	8.00	435.70	8.00	435.70	8.00	435.70
<b>Total Gross Pay:</b>	<b>2,615.00</b>	<b>147,925.03</b>	<b>2,615.00</b>	<b>147,925.03</b>	<b>2,615.00</b>	<b>147,925.03</b>	<b>2,615.00</b>	<b>147,925.03</b>
<b>Employee Taxes:</b>								
SOC SEC EE		8,629.90		8,629.90		8,629.90		8,629.90
MED EE		2,018.27		2,018.27		2,018.27		2,018.27
FEDERAL WH		17,724.70		17,724.70		17,724.70		17,724.70
NEW YORK WH		6,885.28		6,885.28		6,885.28		6,885.28
<b>Total Employee Taxes:</b>		<b>35,258.15</b>		<b>35,258.15</b>		<b>35,258.15</b>		<b>35,258.15</b>
<b>Deductions:</b>								
Medical Pre-tax		8,733.87		8,733.87		8,733.87		8,733.87
NYS Retirement		1,946.59		1,946.59		1,946.59		1,946.59
Retirement Loan		747.00		747.00		747.00		747.00
AXA Equitable		2,098.00		2,098.00		2,098.00		2,098.00
CSEA Benefit Fd		288.00		288.00		288.00		288.00
NYS Def Comp		2,568.00		2,568.00		2,568.00		2,568.00
CSEA Ins		33.87		33.87		33.87		33.87
Disability		133.00		133.00		133.00		133.00
CSEA Dues		1,189.66		1,189.66		1,189.66		1,189.66
Post Tax SCP		60.93		60.93		60.93		60.93
Pearl Carroll		15.65		15.65		15.65		15.65
Met Life		1,000.00		1,000.00		1,000.00		1,000.00
<b>Total Deductions:</b>		<b>18,814.57</b>		<b>18,814.57</b>		<b>18,814.57</b>		<b>18,814.57</b>
<b>Netpay:</b>		<b>93,852.31</b>		<b>93,852.31</b>		<b>93,852.31</b>		<b>93,852.31</b>
<b>Employer Taxes:</b>								
SOC SEC ER		8,629.90		8,629.90		8,629.90		8,629.90
MED ER		2,018.27		2,018.27		2,018.27		2,018.27
<b>Total Employer Taxes:</b>		<b>10,648.17</b>		<b>10,648.17</b>		<b>10,648.17</b>		<b>10,648.17</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025	Run Number: 257	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(5 - Custodial Full Time) Totals</b>								
<b>Pays:</b>								
Holiday	14.00	542.95	14.00	542.95	14.00	542.95	14.00	542.95
Regular	46.50	1,803.36	46.50	1,803.36	46.50	1,803.36	46.50	1,803.36
Sick	1.00	38.78	1.00	38.78	1.00	38.78	1.00	38.78
Personal	8.50	329.65	8.50	329.65	8.50	329.65	8.50	329.65
<b>Total Gross Pay:</b>	<b>70.00</b>	<b>2,714.74</b>	<b>70.00</b>	<b>2,714.74</b>	<b>70.00</b>	<b>2,714.74</b>	<b>70.00</b>	<b>2,714.74</b>
<b>Employee Taxes:</b>								
SOC SEC EE		168.31		168.31		168.31		168.31
MED EE		39.36		39.36		39.36		39.36
FEDERAL WH		228.50		228.50		228.50		228.50
NEW YORK WH		126.17		126.17		126.17		126.17
<b>Total Employee Taxes:</b>		<b>562.34</b>		<b>562.34</b>		<b>562.34</b>		<b>562.34</b>
<b>Deductions:</b>								
CSEA Benefit Fd		8.00		8.00		8.00		8.00
CSEA Dues		34.99		34.99		34.99		34.99
<b>Total Deductions:</b>		<b>42.99</b>		<b>42.99</b>		<b>42.99</b>		<b>42.99</b>
<b>Netpay:</b>		<b>2,109.41</b>		<b>2,109.41</b>		<b>2,109.41</b>		<b>2,109.41</b>
<b>Employer Taxes:</b>								
SOC SEC ER		168.31		168.31		168.31		168.31
MED ER		39.36		39.36		39.36		39.36
<b>Total Employer Taxes:</b>		<b>207.67</b>		<b>207.67</b>		<b>207.67</b>		<b>207.67</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025      Run Number: 257	Group By: Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(7 - Messenger / Groundskeeper) Totals</b>								
<b>Pays:</b>								
Sunday	4.50	133.10	4.50	133.10	4.50	133.10	4.50	133.10
Holiday	14.00	276.07	14.00	276.07	14.00	276.07	14.00	276.07
Regular	49.00	966.24	49.00	966.24	49.00	966.24	49.00	966.24
Sick	3.65	71.97	3.65	71.97	3.65	71.97	3.65	71.97
Comp Time	3.35	66.06	3.35	66.06	3.35	66.06	3.35	66.06
<b>Total Gross Pay:</b>	<b>74.50</b>	<b>1,513.44</b>	<b>74.50</b>	<b>1,513.44</b>	<b>74.50</b>	<b>1,513.44</b>	<b>74.50</b>	<b>1,513.44</b>
<b>Employee Taxes:</b>								
SOC SEC EE		93.83		93.83		93.83		93.83
MED EE		21.94		21.94		21.94		21.94
FEDERAL WH		97.76		97.76		97.76		97.76
NEW YORK WH		59.14		59.14		59.14		59.14
<b>Total Employee Taxes:</b>		<b>272.67</b>		<b>272.67</b>		<b>272.67</b>		<b>272.67</b>
<b>Deductions:</b>								
NYS Retirement		45.40		45.40		45.40		45.40
CSEA Benefit Fd		8.00		8.00		8.00		8.00
<b>Total Deductions:</b>		<b>53.40</b>		<b>53.40</b>		<b>53.40</b>		<b>53.40</b>
<b>Netpay:</b>		<b>1,187.37</b>		<b>1,187.37</b>		<b>1,187.37</b>		<b>1,187.37</b>
<b>Employer Taxes:</b>								
SOC SEC ER		93.83		93.83		93.83		93.83
MED ER		21.94		21.94		21.94		21.94
<b>Total Employer Taxes:</b>		<b>115.77</b>		<b>115.77</b>		<b>115.77</b>		<b>115.77</b>



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025	Run Number: 257	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	54.50	3,374.78	54.50	3,374.78	54.50	3,374.78	54.50	3,374.78
Holiday	861.00	41,797.19	861.00	41,797.19	861.00	41,797.19	861.00	41,797.19
Regular	2,847.09	138,178.25	2,847.09	138,178.25	2,847.09	138,178.25	2,847.09	138,178.25
Sick	122.52	5,957.89	122.52	5,957.89	122.52	5,957.89	122.52	5,957.89
Vacation	366.38	18,190.90	366.38	18,190.90	366.38	18,190.90	366.38	18,190.90
Personal	57.25	2,648.80	57.25	2,648.80	57.25	2,648.80	57.25	2,648.80
Bereavement Ear	2.00	60.15	2.00	60.15	2.00	60.15	2.00	60.15
Comp Time	64.20	2,985.02	64.20	2,985.02	64.20	2,985.02	64.20	2,985.02
Travel	0.75	44.39	0.75	44.39	0.75	44.39	0.75	44.39
Meetings	8.81	464.63	8.81	464.63	8.81	464.63	8.81	464.63
Snow Day	10.00	498.66	10.00	498.66	10.00	498.66	10.00	498.66
<b>Total Gross Pay:</b>	<b>4,394.50</b>	<b>214,200.66</b>	<b>4,394.50</b>	<b>214,200.66</b>	<b>4,394.50</b>	<b>214,200.66</b>	<b>4,394.50</b>	<b>214,200.66</b>
<b>Employee Taxes:</b>								
SOC SEC EE		12,466.76		12,466.76		12,466.76		12,466.76
MED EE		2,915.59		2,915.59		2,915.59		2,915.59
FEDERAL WH		23,428.94		23,428.94		23,428.94		23,428.94
NEW YORK WH		9,585.09		9,585.09		9,585.09		9,585.09
<b>Total Employee Taxes:</b>		<b>48,396.38</b>		<b>48,396.38</b>		<b>48,396.38</b>		<b>48,396.38</b>
<b>Deductions:</b>								
Medical Pre-tax		13,104.39		13,104.39		13,104.39		13,104.39
Aflac		20.25		20.25		20.25		20.25
NYS Retirement		3,576.71		3,576.71		3,576.71		3,576.71
Retirement Loan		871.00		871.00		871.00		871.00
AXA Equitable		2,798.00		2,798.00		2,798.00		2,798.00
CSEA Benefit Fd		478.00		478.00		478.00		478.00
NYS Def Comp		5,699.41		5,699.41		5,699.41		5,699.41
CSEA Ins		93.77		93.77		93.77		93.77
Disability		194.75		194.75		194.75		194.75
CSEA Dues		1,788.45		1,788.45		1,788.45		1,788.45
Post Tax SCP		60.93		60.93		60.93		60.93
Pearl Carroll		40.44		40.44		40.44		40.44
Met Life		1,020.00		1,020.00		1,020.00		1,020.00
<b>Total Deductions:</b>		<b>29,746.10</b>		<b>29,746.10</b>		<b>29,746.10</b>		<b>29,746.10</b>
<b>Netpay:</b>		<b>136,058.18</b>		<b>136,058.18</b>		<b>136,058.18</b>		<b>136,058.18</b>
<b>Employer Taxes:</b>								
SOC SEC ER		12,466.76		12,466.76		12,466.76		12,466.76
MED ER		2,915.59		2,915.59		2,915.59		2,915.59
<b>Total Employer Taxes:</b>		<b>15,382.35</b>		<b>15,382.35</b>		<b>15,382.35</b>		<b>15,382.35</b>

o.k. JK  
23 Dec 25

PT PR#1 Dated 12/26

Client ID: 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	Period Begin Date: 12/13/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 12/26/2025
Check Date: 1/2/2026		Pay Period: 1
Run Date: 12/29/2025	Run Number: 256	Payroll Type: Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	79	\$0.00	\$51,574.84
<b>Totals:</b>				<b>79</b>	<b>\$0.00</b>	<b>\$51,574.84</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$15,269.58
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349	1	\$0.00	\$170.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$325.30
<b>Totals:</b>				<b>1</b>	<b>\$0.00</b>	<b>\$15,764.88</b>
<b>Total ACH Debit:</b>				<b>Impound Date: 12/31/2025</b>		<b>\$67,339.72</b>
<b>Total Payroll Funding (all items):</b>				<b>\$67,339.72</b>		

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	77
Direct Deposits	\$51,574.84	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$51,574.84</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	77
Total Taxes	\$15,269.58	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	80
<b>**** Total Payroll</b>	<b>\$66,844.42</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (79)	\$51,574.84	Vouchers (Direct Deposit)	77	Terminated Employee Count	79
Payroll Adjustments	\$0.00	Total Third Party Pays	\$170.00	Total Third Party Payments	1	Total Employee Count	159
<b>**** Adjusted Total</b>	<b>\$66,844.42</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	77
				Zero Net Checks	0	Active Employees this Month	81
						Employees with W2 Data	77
						Active Employees Not Paid	3
						Active (Hired) EEs Not Paid	3

O.K. RL  
23 Dec 25

\*\*\* PAYROLL TAXES \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Federal Deposits	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	62,930.76	3,483.86	62,930.76	3,483.86	62,930.76	3,483.86	62,930.76	3,483.86
MED EE (1.450000%)	63,783.76	924.88	63,783.76	924.88	63,783.76	924.88	63,783.76	924.88
MED ER (1.450000%)	63,783.76	924.88	63,783.76	924.88	63,783.76	924.88	63,783.76	924.88
SOC SEC EE (6.200000%)	63,783.76	3,954.59	63,783.76	3,954.59	63,783.76	3,954.59	63,783.76	3,954.59
SOC SEC ER (6.200000%)	63,783.76	3,954.59	63,783.76	3,954.59	63,783.76	3,954.59	63,783.76	3,954.59
<b>Total Federal Deposits</b>	<b>13,242.80</b>		<b>13,242.80</b>		<b>13,242.80</b>		<b>13,242.80</b>	
State/Local Employee Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	63,783.76	2,026.78	63,783.76	2,026.78	63,783.76	2,026.78	63,783.76	2,026.78
<b>Total State/Local Employee Tax</b>	<b>2,026.78</b>		<b>2,026.78</b>		<b>2,026.78</b>		<b>2,026.78</b>	
<b>Total Taxes</b>	<b>15,269.58</b>		<b>15,269.58</b>		<b>15,269.58</b>		<b>15,269.58</b>	

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	63,783.76	924.88	63,783.76	924.88	63,783.76	924.88	63,783.76	924.88
SOC SEC ER (6.200000%)	63,783.76	3,954.59	63,783.76	3,954.59	63,783.76	3,954.59	63,783.76	3,954.59
<b>Total Employer Tax</b>		<b>4,879.47</b>		<b>4,879.47</b>		<b>4,879.47</b>		<b>4,879.47</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380



Client ID: 21SSL - Smithtown Special Library District  
 Pay Group: PT  
 Check Date: 1/2/2026  
 Run Date: 12/29/2025 Run Number: 256

**PAYROLL SUMMARY**  
 Smithtown Special Library District

Period Begin Date: 12/13/2025  
 Period End Date: 12/26/2025  
 Pay Period: 1  
 Payroll Type: Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	CURRENT		MTD		QTD		YTD	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	12.50	607.14	12.50	607.14	12.50	607.14	12.50	607.14
SundaySnowRemov	11.72	436.20	11.72	436.20	11.72	436.20	11.72	436.20
Holiday	394.00	10,638.54	394.00	10,638.54	394.00	10,638.54	394.00	10,638.54
Regular	1,741.62	45,259.90	1,741.62	45,259.90	1,741.62	45,259.90	1,741.62	45,259.90
Sick	34.79	981.29	34.79	981.29	34.79	981.29	34.79	981.29
Vacation	78.08	2,559.67	78.08	2,559.67	78.08	2,559.67	78.08	2,559.67
Personal	36.76	1,098.80	36.76	1,098.80	36.76	1,098.80	36.76	1,098.80
Bereavement Ear	4.00	210.27	4.00	210.27	4.00	210.27	4.00	210.27
Comp Time	41.80	1,177.80	41.80	1,177.80	41.80	1,177.80	41.80	1,177.80
Sunday Reg	7.83	129.20	7.83	129.20	7.83	129.20	7.83	129.20
Snow Day	22.50	684.95	22.50	684.95	22.50	684.95	22.50	684.95
<b>Total Earnings</b>	<b>2,385.60</b>	<b>63,783.76</b>	<b>2,385.60</b>	<b>63,783.76</b>	<b>2,385.60</b>	<b>63,783.76</b>	<b>2,385.60</b>	<b>63,783.76</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	32.05	0.00	32.05	0.00	32.05	0.00	32.05	0.00
<b>Total Memo Calculations</b>	<b>32.05</b>	<b>0.00</b>	<b>32.05</b>	<b>0.00</b>	<b>32.05</b>	<b>0.00</b>	<b>32.05</b>	<b>0.00</b>
<b>Deductions</b>		Dollars		Dollars		Dollars		Dollars
Child Support		170.00		170.00		170.00		170.00
NYS Retirement		853.00		853.00		853.00		853.00
CSEA Benefit Fd		56.27		56.27		56.27		56.27
Disability		71.25		71.25		71.25		71.25
CSEA Dues		668.29		668.29		668.29		668.29
<b>Total Deductions</b>		<b>1,818.81</b>		<b>1,818.81</b>		<b>1,818.81</b>		<b>1,818.81</b>

^Hrs/Units = Units (Units not included in Totals)

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*23 Dec 25*

<b>Client ID:</b> 21SSL - Smithtown Soecial Librarv District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025	Run Number: 256	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(2 - Clerical Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	4.00	139.00	4.00	139.00	4.00	139.00	4.00	139.00
Holiday	154.50	4,151.14	154.50	4,151.14	154.50	4,151.14	154.50	4,151.14
Regular	709.59	19,609.17	709.59	19,609.17	709.59	19,609.17	709.59	19,609.17
Sick	7.25	191.86	7.25	191.86	7.25	191.86	7.25	191.86
Vacation	21.75	634.62	21.75	634.62	21.75	634.62	21.75	634.62
Personal	26.04	824.83	26.04	824.83	26.04	824.83	26.04	824.83
Comp Time	18.37	474.42	18.37	474.42	18.37	474.42	18.37	474.42
Snow Day	5.50	121.28	5.50	121.28	5.50	121.28	5.50	121.28
<b>Total Gross Pay:</b>	<b>947.00</b>	<b>26,146.32</b>	<b>947.00</b>	<b>26,146.32</b>	<b>947.00</b>	<b>26,146.32</b>	<b>947.00</b>	<b>26,146.32</b>
<b>Employee Taxes:</b>								
SOC SEC EE		1,621.08		1,621.08		1,621.08		1,621.08
MED EE		379.13		379.13		379.13		379.13
FEDERAL WH		1,267.63		1,267.63		1,267.63		1,267.63
NEW YORK WH		851.51		851.51		851.51		851.51
<b>Total Employee Taxes:</b>		<b>4,119.35</b>		<b>4,119.35</b>		<b>4,119.35</b>		<b>4,119.35</b>
<b>Deductions:</b>								
NYS Retirement		447.19		447.19		447.19		447.19
CSEA Benefit Fd		25.58		25.58		25.58		25.58
Disability		28.50		28.50		28.50		28.50
CSEA Dues		392.25		392.25		392.25		392.25
<b>Total Deductions:</b>		<b>893.52</b>		<b>893.52</b>		<b>893.52</b>		<b>893.52</b>
<b>Netpay:</b>		<b>21,133.45</b>		<b>21,133.45</b>		<b>21,133.45</b>		<b>21,133.45</b>
<b>Employer Taxes:</b>								
SOC SEC ER		1,621.08		1,621.08		1,621.08		1,621.08
MED ER		379.13		379.13		379.13		379.13
<b>Total Employer Taxes:</b>		<b>2,000.21</b>		<b>2,000.21</b>		<b>2,000.21</b>		<b>2,000.21</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025	Run Number: 256	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(4 - Librarian Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	4.00	315.40	4.00	315.40	4.00	315.40	4.00	315.40
Holiday	68.50	3,074.07	68.50	3,074.07	68.50	3,074.07	68.50	3,074.07
Regular	252.53	10,551.77	252.53	10,551.77	252.53	10,551.77	252.53	10,551.77
Sick	5.12	253.10	5.12	253.10	5.12	253.10	5.12	253.10
Vacation	22.00	976.78	22.00	976.78	22.00	976.78	22.00	976.78
Personal	0.70	34.00	0.70	34.00	0.70	34.00	0.70	34.00
Bereavement Ear	4.00	210.27	4.00	210.27	4.00	210.27	4.00	210.27
Comp Time	7.15	373.59	7.15	373.59	7.15	373.59	7.15	373.59
Snow Day	10.00	417.21	10.00	417.21	10.00	417.21	10.00	417.21
<b>Total Gross Pay:</b>	<b>374.00</b>	<b>16,206.19</b>	<b>374.00</b>	<b>16,206.19</b>	<b>374.00</b>	<b>16,206.19</b>	<b>374.00</b>	<b>16,206.19</b>
<b>Employee Taxes:</b>								
SOC SEC EE		1,004.78		1,004.78		1,004.78		1,004.78
MED EE		234.99		234.99		234.99		234.99
FEDERAL WH		1,249.92		1,249.92		1,249.92		1,249.92
NEW YORK WH		666.90		666.90		666.90		666.90
<b>Total Employee Taxes:</b>		<b>3,156.59</b>		<b>3,156.59</b>		<b>3,156.59</b>		<b>3,156.59</b>
<b>Deductions:</b>								
Child Support		170.00		170.00		170.00		170.00
NYS Retirement		233.23		233.23		233.23		233.23
CSEA Benefit Fd		30.69		30.69		30.69		30.69
Disability		23.75		23.75		23.75		23.75
CSEA Dues		254.31		254.31		254.31		254.31
<b>Total Deductions:</b>		<b>711.98</b>		<b>711.98</b>		<b>711.98</b>		<b>711.98</b>
<b>Netpay:</b>		<b>12,337.62</b>		<b>12,337.62</b>		<b>12,337.62</b>		<b>12,337.62</b>
<b>Employer Taxes:</b>								
SOC SEC ER		1,004.78		1,004.78		1,004.78		1,004.78
MED ER		234.99		234.99		234.99		234.99
<b>Total Employer Taxes:</b>		<b>1,239.77</b>		<b>1,239.77</b>		<b>1,239.77</b>		<b>1,239.77</b>



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025      Run Number: 256	<b>Group By:</b> Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(6 - Custodial Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	4.50	152.74	4.50	152.74	4.50	152.74	4.50	152.74
SundaySnowRemov	11.72	436.20	11.72	436.20	11.72	436.20	11.72	436.20
Holiday	61.00	1,532.45	61.00	1,532.45	61.00	1,532.45	61.00	1,532.45
Regular	258.75	6,138.51	258.75	6,138.51	258.75	6,138.51	258.75	6,138.51
Sick	21.12	514.88	21.12	514.88	21.12	514.88	21.12	514.88
Vacation	32.50	918.07	32.50	918.07	32.50	918.07	32.50	918.07
Personal	10.02	239.97	10.02	239.97	10.02	239.97	10.02	239.97
Comp Time	7.36	167.61	7.36	167.61	7.36	167.61	7.36	167.61
Snow Day	5.00	113.21	5.00	113.21	5.00	113.21	5.00	113.21
<b>Total Gross Pay:</b>	<b>411.97</b>	<b>10,213.64</b>	<b>411.97</b>	<b>10,213.64</b>	<b>411.97</b>	<b>10,213.64</b>	<b>411.97</b>	<b>10,213.64</b>
<b>Employee Taxes:</b>								
SOC SEC EE		633.23		633.23		633.23		633.23
MED EE		148.10		148.10		148.10		148.10
FEDERAL WH		678.25		678.25		678.25		678.25
NEW YORK WH		370.71		370.71		370.71		370.71
<b>Total Employee Taxes:</b>		<b>1,830.29</b>		<b>1,830.29</b>		<b>1,830.29</b>		<b>1,830.29</b>
<b>Deductions:</b>								
NYS Retirement		33.27		33.27		33.27		33.27
Disability		19.00		19.00		19.00		19.00
CSEA Dues		21.73		21.73		21.73		21.73
<b>Total Deductions:</b>		<b>74.00</b>		<b>74.00</b>		<b>74.00</b>		<b>74.00</b>
<b>Netpay:</b>		<b>8,309.35</b>		<b>8,309.35</b>		<b>8,309.35</b>		<b>8,309.35</b>
<b>Employer Taxes:</b>								
SOC SEC ER		633.23		633.23		633.23		633.23
MED ER		148.10		148.10		148.10		148.10
<b>Total Employer Taxes:</b>		<b>781.33</b>		<b>781.33</b>		<b>781.33</b>		<b>781.33</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025	Run Number: 256	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(7 - Messenger / Groundskeeper) Totals</b>								
<b>Pays:</b>								
Holiday	6.00	99.00	6.00	99.00	6.00	99.00	6.00	99.00
Regular	29.86	509.74	29.86	509.74	29.86	509.74	29.86	509.74
Sick	1.30	21.45	1.30	21.45	1.30	21.45	1.30	21.45
Vacation	1.83	30.20	1.83	30.20	1.83	30.20	1.83	30.20
<b>Total Gross Pay:</b>	<b>38.99</b>	<b>660.39</b>	<b>38.99</b>	<b>660.39</b>	<b>38.99</b>	<b>660.39</b>	<b>38.99</b>	<b>660.39</b>
<b>Employee Taxes:</b>								
SOC SEC EE		40.94		40.94		40.94		40.94
MED EE		9.58		9.58		9.58		9.58
NEW YORK WH		17.80		17.80		17.80		17.80
<b>Total Employee Taxes:</b>		<b>68.32</b>		<b>68.32</b>		<b>68.32</b>		<b>68.32</b>
<b>Netpay:</b>		<b>592.07</b>		<b>592.07</b>		<b>592.07</b>		<b>592.07</b>
<b>Employer Taxes:</b>								
SOC SEC ER		40.94		40.94		40.94		40.94
MED ER		9.58		9.58		9.58		9.58
<b>Total Employer Taxes:</b>		<b>50.52</b>		<b>50.52</b>		<b>50.52</b>		<b>50.52</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025      Run Number: 256	<b>Group By:</b> Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(8 - Pages) Totals</b>								
<b>Pays:</b>								
Holiday	104.00	1,781.88	104.00	1,781.88	104.00	1,781.88	104.00	1,781.88
Regular	490.89	8,450.71	490.89	8,450.71	490.89	8,450.71	490.89	8,450.71
Comp Time	8.92	162.18	8.92	162.18	8.92	162.18	8.92	162.18
Sunday Reg	7.83	129.20	7.83	129.20	7.83	129.20	7.83	129.20
Snow Day	2.00	33.25	2.00	33.25	2.00	33.25	2.00	33.25
<b>Total Gross Pay:</b>	<b>613.64</b>	<b>10,557.22</b>	<b>613.64</b>	<b>10,557.22</b>	<b>613.64</b>	<b>10,557.22</b>	<b>613.64</b>	<b>10,557.22</b>
<b>Employee Taxes:</b>								
SOC SEC EE		654.56		654.56		654.56		654.56
MED EE		153.08		153.08		153.08		153.08
FEDERAL WH		288.06		288.06		288.06		288.06
NEW YORK WH		119.86		119.86		119.86		119.86
<b>Total Employee Taxes:</b>		<b>1,215.56</b>		<b>1,215.56</b>		<b>1,215.56</b>		<b>1,215.56</b>
<b>Deductions:</b>								
NYS Retirement		139.31		139.31		139.31		139.31
<b>Total Deductions:</b>		<b>139.31</b>		<b>139.31</b>		<b>139.31</b>		<b>139.31</b>
<b>Netpay:</b>		<b>9,202.35</b>		<b>9,202.35</b>		<b>9,202.35</b>		<b>9,202.35</b>
<b>Employer Taxes:</b>								
SOC SEC ER		654.56		654.56		654.56		654.56
MED ER		153.08		153.08		153.08		153.08
<b>Total Employer Taxes:</b>		<b>807.64</b>		<b>807.64</b>		<b>807.64</b>		<b>807.64</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/13/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 12/26/2025
<b>Check Date:</b> 1/2/2026		<b>Pay Period:</b> 1
<b>Run Date:</b> 12/29/2025	Run Number: 256	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	12.50	607.14	12.50	607.14	12.50	607.14	12.50	607.14
SundaySnowRemov	11.72	436.20	11.72	436.20	11.72	436.20	11.72	436.20
Holiday	394.00	10,638.54	394.00	10,638.54	394.00	10,638.54	394.00	10,638.54
Regular	1,741.62	45,259.90	1,741.62	45,259.90	1,741.62	45,259.90	1,741.62	45,259.90
Sick	34.79	981.29	34.79	981.29	34.79	981.29	34.79	981.29
Vacation	78.08	2,559.67	78.08	2,559.67	78.08	2,559.67	78.08	2,559.67
Personal	36.76	1,098.80	36.76	1,098.80	36.76	1,098.80	36.76	1,098.80
Bereavement Ear	4.00	210.27	4.00	210.27	4.00	210.27	4.00	210.27
Comp Time	41.80	1,177.80	41.80	1,177.80	41.80	1,177.80	41.80	1,177.80
Sunday Reg	7.83	129.20	7.83	129.20	7.83	129.20	7.83	129.20
Snow Day	22.50	684.95	22.50	684.95	22.50	684.95	22.50	684.95
<b>Total Gross Pay:</b>	<b>2,385.60</b>	<b>63,783.76</b>	<b>2,385.60</b>	<b>63,783.76</b>	<b>2,385.60</b>	<b>63,783.76</b>	<b>2,385.60</b>	<b>63,783.76</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,954.59		3,954.59		3,954.59		3,954.59
MED EE		924.88		924.88		924.88		924.88
FEDERAL WH		3,483.86		3,483.86		3,483.86		3,483.86
NEW YORK WH		2,026.78		2,026.78		2,026.78		2,026.78
<b>Total Employee Taxes:</b>		<b>10,390.11</b>		<b>10,390.11</b>		<b>10,390.11</b>		<b>10,390.11</b>
<b>Deductions:</b>								
Child Support		170.00		170.00		170.00		170.00
NYS Retirement		853.00		853.00		853.00		853.00
CSEA Benefit Fd		56.27		56.27		56.27		56.27
Disability		71.25		71.25		71.25		71.25
CSEA Dues		668.29		668.29		668.29		668.29
<b>Total Deductions:</b>		<b>1,818.81</b>		<b>1,818.81</b>		<b>1,818.81</b>		<b>1,818.81</b>
<b>Netpay:</b>		<b>51,574.84</b>		<b>51,574.84</b>		<b>51,574.84</b>		<b>51,574.84</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,954.59		3,954.59		3,954.59		3,954.59
MED ER		924.88		924.88		924.88		924.88
<b>Total Employer Taxes:</b>		<b>4,879.47</b>		<b>4,879.47</b>		<b>4,879.47</b>		<b>4,879.47</b>

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PR#2 FT Dated 1/14/26

Client ID: 21SSL - Smithtown Special Library District		<b>PAYROLL SUMMARY</b>	Period Begin Date: 12/27/2025
Pay Group: FT		Smithtown Special Library District	Period End Date: 1/9/2026
Check Date: 1/16/2026			Pay Period: 2
Run Date: 1/14/2026 Run Number: 260			Payroll Type: Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	63	\$0.00	\$140,668.36
<b>Totals:</b>				<b>63</b>	<b>\$0.00</b>	<b>\$140,668.36</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$64,964.84
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$1,827.40
<b>Totals:</b>					<b>\$0.00</b>	<b>\$66,792.24</b>
<b>Total ACH Debit:</b>				<b>Impound Date: 1/15/2026</b>		<b>\$207,460.60</b>
<b>Total Payroll Funding (all items):</b>				<b>\$207,460.60</b>		

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	62
Direct Deposits	\$140,668.36	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$140,668.36</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	62
Total Taxes	\$64,964.84	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	62
<b>**** Total Payroll</b>	<b>\$205,633.20</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (63)	\$140,668.36	Vouchers (Direct Deposit)	62	Terminated Employee Count	23
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	85
<b>**** Adjusted Total</b>	<b>\$205,633.20</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	62
				Zero Net Checks	0	Active Employees this Month	62
						Employees with W2 Data	62
						Active Employees Not Paid	0
						Active (Hired) EEs Not Paid	0

207,460.60 +  
71,439.640 +  
278,950.240 \*

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**\*\*\* PAYROLL TAXES \*\*\***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
<b>Federal Deposits</b>	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
FEDERAL WH	193,434.72	23,587.04	381,416.62	47,015.98	381,416.62	47,015.98	381,416.62	47,015.98
MED EE (1.450000%)	206,678.48	2,996.86	407,754.50	5,912.45	407,754.50	5,912.45	407,754.50	5,912.45
MED ER (1.450000%)	206,678.48	2,996.86	407,754.50	5,912.45	407,754.50	5,912.45	407,754.50	5,912.45
SOC SEC EE (6.200000%)	206,678.48	12,814.01	407,754.50	25,280.77	407,754.50	25,280.77	407,754.50	25,280.77
SOC SEC ER (6.200000%)	206,678.48	12,814.01	407,754.50	25,280.77	407,754.50	25,280.77	407,754.50	25,280.77
<b>Total Federal Deposits</b>		<b>55,208.78</b>		<b>109,402.42</b>		<b>109,402.42</b>		<b>109,402.42</b>
<b>State/Local Employee Tax</b>	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	197,113.45	9,756.06	388,672.06	19,341.15	388,672.06	19,341.15	388,672.06	19,341.15
<b>Total State/Local Employee Tax</b>		<b>9,756.06</b>		<b>19,341.15</b>		<b>19,341.15</b>		<b>19,341.15</b>
<b>Total Taxes</b>		<b>64,964.84</b>		<b>128,743.57</b>		<b>128,743.57</b>		<b>128,743.57</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026      Run Number: 260		<b>Payroll Type:</b> Regular Payroll

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	206,678.48	2,996.86	407,754.50	5,912.45	407,754.50	5,912.45	407,754.50	5,912.45
SOC SEC ER (6.200000%)	206,678.48	12,814.01	407,754.50	25,280.77	407,754.50	25,280.77	407,754.50	25,280.77
<b>Total Employer Tax</b>		<b>15,810.87</b>		<b>31,193.22</b>		<b>31,193.22</b>		<b>31,193.22</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 260	<b>Payroll Type:</b> Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
<b>Earnings</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	93.00	5,816.95	147.50	9,191.73	147.50	9,191.73	147.50	9,191.73
Holiday	854.00	42,026.26	1,715.00	83,823.45	1,715.00	83,823.45	1,715.00	83,823.45
Regular	2,771.51	137,144.51	5,618.60	275,322.76	5,618.60	275,322.76	5,618.60	275,322.76
Sick	194.12	9,837.22	316.64	15,795.11	316.64	15,795.11	316.64	15,795.11
Vacation	352.50	17,006.24	718.88	35,197.14	718.88	35,197.14	718.88	35,197.14
Personal	1.96	91.02	59.21	2,739.82	59.21	2,739.82	59.21	2,739.82
Bereavement Ear	0.00	0.00	2.00	60.15	2.00	60.15	2.00	60.15
Comp Time	61.33	3,449.61	125.53	6,434.63	125.53	6,434.63	125.53	6,434.63
Travel	0.25	9.27	1.00	53.66	1.00	53.66	1.00	53.66
Meetings	2.83	161.43	11.64	626.06	11.64	626.06	11.64	626.06
Overtime Reg	7.38	321.99	7.38	321.99	7.38	321.99	7.38	321.99
Snow Day	101.50	4,305.00	111.50	4,803.66	111.50	4,803.66	111.50	4,803.66
<b>Total Earnings</b>	<b>4,440.38</b>	<b>220,169.50</b>	<b>8,834.88</b>	<b>434,370.16</b>	<b>8,834.88</b>	<b>434,370.16</b>	<b>8,834.88</b>	<b>434,370.16</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	0.00	0.00	57.82	0.00	57.82	0.00	57.82	0.00
Salary Hours	0.00	0.00	2,744.50	0.00	2,744.50	0.00	2,744.50	0.00
<b>Total Memo Calculations</b>	<b>0.00</b>	<b>0.00</b>	<b>2,802.32</b>	<b>0.00</b>	<b>2,802.32</b>	<b>0.00</b>	<b>2,802.32</b>	<b>0.00</b>
<b>Deductions</b>	Dollars		Dollars		Dollars		Dollars	
Medical Pre-tax	13,470.77		26,575.16		26,575.16		26,575.16	
Aflac	20.25		40.50		40.50		40.50	
NYS Retirement	3,678.73		7,255.44		7,255.44		7,255.44	
Retirement Loan	871.00		1,742.00		1,742.00		1,742.00	
AXA Equitable	2,798.00		5,596.00		5,596.00		5,596.00	
CSEA Benefit Fd	478.00		956.00		956.00		956.00	
NYS Def Comp	5,747.03		11,446.44		11,446.44		11,446.44	
CSEA Ins	93.77		187.54		187.54		187.54	
Disability	194.75		389.50		389.50		389.50	
CSEA Dues	1,863.04		3,651.49		3,651.49		3,651.49	
Post Tax SCP	60.93		121.86		121.86		121.86	
Pearl Carroll	50.90		91.34		91.34		91.34	

^Hrs/Units = Units (Units not included in Totals)



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026      Run Number: 260		<b>Payroll Type:</b> Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	----- CURRENT -----	----- MTD -----	----- QTD -----	----- YTD -----
Met Life	1,020.00	2,040.00	2,040.00	2,040.00
<b>Total Deductions</b>	<b>30,347.17</b>	<b>60,093.27</b>	<b>60,093.27</b>	<b>60,093.27</b>

^Hrs/Units = Units (Units not included in Totals)

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4 Jan 26

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 260	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(1 - Clerical Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	38.00	1,974.36	63.00	3,201.37	63.00	3,201.37	63.00	3,201.37
Holiday	315.00	12,083.91	637.00	24,248.01	637.00	24,248.01	637.00	24,248.01
Regular	1,052.37	40,621.45	2,105.74	79,585.37	2,105.74	79,585.37	2,105.74	79,585.37
Sick	54.05	1,707.87	100.60	3,591.66	100.60	3,591.66	100.60	3,591.66
Vacation	132.75	5,430.94	287.61	12,081.42	287.61	12,081.42	287.61	12,081.42
Personal	0.88	27.82	15.00	532.31	15.00	532.31	15.00	532.31
Bereavement Ear			2.00	60.15	2.00	60.15	2.00	60.15
Comp Time	18.95	897.74	33.05	1,371.33	33.05	1,371.33	33.05	1,371.33
Travel	0.25	9.27	0.25	9.27	0.25	9.27	0.25	9.27
Meetings	0.75	49.90	1.75	106.86	1.75	106.86	1.75	106.86
Overtime Reg	7.38	321.99	7.38	321.99	7.38	321.99	7.38	321.99
Snow Day	35.00	1,053.08	37.00	1,116.04	37.00	1,116.04	37.00	1,116.04
<b>Total Gross Pay:</b>	<b>1,655.38</b>	<b>64,178.33</b>	<b>3,290.38</b>	<b>126,225.78</b>	<b>3,290.38</b>	<b>126,225.78</b>	<b>3,290.38</b>	<b>126,225.78</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,684.09		7,258.81		7,258.81		7,258.81
MED EE		861.60		1,697.62		1,697.62		1,697.62
FEDERAL WH		5,424.58		10,802.56		10,802.56		10,802.56
NEW YORK WH		2,562.23		5,076.73		5,076.73		5,076.73
<b>Total Employee Taxes:</b>		<b>12,532.50</b>		<b>24,835.72</b>		<b>24,835.72</b>		<b>24,835.72</b>
<b>Deductions:</b>								
Medical Pre-tax		4,736.90		9,107.42		9,107.42		9,107.42
Aflac		20.25		40.50		40.50		40.50
NYS Retirement		1,622.74		3,207.46		3,207.46		3,207.46
Retirement Loan		124.00		248.00		248.00		248.00
AXA Equitable		700.00		1,400.00		1,400.00		1,400.00
CSEA Benefit Fd		174.00		348.00		348.00		348.00
NYS Def Comp		3,180.25		6,311.66		6,311.66		6,311.66
CSEA Ins		59.90		119.80		119.80		119.80
Disability		61.75		123.50		123.50		123.50
CSEA Dues		598.49		1,162.29		1,162.29		1,162.29
Pearl Carroll		35.25		60.04		60.04		60.04
Met Life		20.00		40.00		40.00		40.00
<b>Total Deductions:</b>		<b>11,333.53</b>		<b>22,168.67</b>		<b>22,168.67</b>		<b>22,168.67</b>
<b>Netpay:</b>		<b>40,312.30</b>		<b>79,221.39</b>		<b>79,221.39</b>		<b>79,221.39</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,684.09		7,258.81		7,258.81		7,258.81
MED ER		861.60		1,697.62		1,697.62		1,697.62
<b>Total Employer Taxes:</b>		<b>4,545.69</b>		<b>8,956.43</b>		<b>8,956.43</b>		<b>8,956.43</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 260	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(3 - Librarian Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	46.00	3,573.73	71.00	5,588.40	71.00	5,588.40	71.00	5,588.40
Holiday	511.00	29,115.16	1,022.00	57,929.23	1,022.00	57,929.23	1,022.00	57,929.23
Regular	1,627.14	93,878.44	3,325.36	190,323.17	3,325.36	190,323.17	3,325.36	190,323.17
Sick	132.57	7,832.67	203.89	11,796.02	203.89	11,796.02	203.89	11,796.02
Vacation	217.75	11,535.07	429.27	23,075.49	429.27	23,075.49	429.27	23,075.49
Personal	1.08	63.20	35.71	1,877.86	35.71	1,877.86	35.71	1,877.86
Comp Time	42.38	2,551.87	89.13	4,997.24	89.13	4,997.24	89.13	4,997.24
Travel			0.75	44.39	0.75	44.39	0.75	44.39
Meetings	2.08	111.53	9.89	519.20	9.89	519.20	9.89	519.20
Snow Day	56.00	2,911.43	64.00	3,347.13	64.00	3,347.13	64.00	3,347.13
<b>Total Gross Pay:</b>	<b>2,636.00</b>	<b>151,573.10</b>	<b>5,251.00</b>	<b>299,498.13</b>	<b>5,251.00</b>	<b>299,498.13</b>	<b>5,251.00</b>	<b>299,498.13</b>
<b>Employee Taxes:</b>								
SOC SEC EE		8,855.99		17,485.89		17,485.89		17,485.89
MED EE		2,071.19		4,089.46		4,089.46		4,089.46
FEDERAL WH		17,830.28		35,554.98		35,554.98		35,554.98
NEW YORK WH		7,001.88		13,887.16		13,887.16		13,887.16
<b>Total Employee Taxes:</b>		<b>35,759.34</b>		<b>71,017.49</b>		<b>71,017.49</b>		<b>71,017.49</b>
<b>Deductions:</b>								
Medical Pre-tax		8,733.87		17,467.74		17,467.74		17,467.74
NYS Retirement		2,006.02		3,952.61		3,952.61		3,952.61
Retirement Loan		747.00		1,494.00		1,494.00		1,494.00
AXA Equitable		2,098.00		4,196.00		4,196.00		4,196.00
CSEA Benefit Fd		288.00		576.00		576.00		576.00
NYS Def Comp		2,566.78		5,134.78		5,134.78		5,134.78
CSEA Ins		33.87		67.74		67.74		67.74
Disability		133.00		266.00		266.00		266.00
CSEA Dues		1,228.42		2,418.08		2,418.08		2,418.08
Post Tax SCP		60.93		121.86		121.86		121.86
Pearl Carroll		15.65		31.30		31.30		31.30
Met Life		1,000.00		2,000.00		2,000.00		2,000.00
<b>Total Deductions:</b>		<b>18,911.54</b>		<b>37,726.11</b>		<b>37,726.11</b>		<b>37,726.11</b>
<b>Netpay:</b>		<b>96,902.22</b>		<b>190,754.53</b>		<b>190,754.53</b>		<b>190,754.53</b>
<b>Employer Taxes:</b>								
SOC SEC ER		8,855.99		17,485.89		17,485.89		17,485.89
MED ER		2,071.19		4,089.46		4,089.46		4,089.46
<b>Total Employer Taxes:</b>		<b>10,927.18</b>		<b>21,575.35</b>		<b>21,575.35</b>		<b>21,575.35</b>



Client ID: 21SSL - Smithtown Special Library District		LABOR ALLOCATION SUMMARY		Period Begin Date: 12/27/2025	
Pay Group: FT		Smithtown Special Library District		Period End Date: 1/9/2026	
Check Date: 1/16/2026				Pay Period: 2	
Run Date: 1/14/2026		Run Number: 260		Payroll Type: Regular Payroll	
Group By: Position Category					

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(5 - Custodial Full Time) Totals</b>								
<b>Pays:</b>								
Holiday	14.00	548.37	28.00	1,091.32	28.00	1,091.32	28.00	1,091.32
Regular	41.50	1,635.81	88.00	3,439.17	88.00	3,439.17	88.00	3,439.17
Sick	7.50	296.68	8.50	335.46	8.50	335.46	8.50	335.46
Personal			8.50	329.65	8.50	329.65	8.50	329.65
Snow Day	7.00	271.47	7.00	271.47	7.00	271.47	7.00	271.47
<b>Total Gross Pay:</b>	<b>70.00</b>	<b>2,752.33</b>	<b>140.00</b>	<b>5,467.07</b>	<b>140.00</b>	<b>5,467.07</b>	<b>140.00</b>	<b>5,467.07</b>
<b>Employee Taxes:</b>								
SOC SEC EE		170.65		338.96		338.96		338.96
MED EE		39.91		79.27		79.27		79.27
FEDERAL WH		222.13		450.63		450.63		450.63
NEW YORK WH		125.78		251.95		251.95		251.95
<b>Total Employee Taxes:</b>		<b>558.47</b>		<b>1,120.81</b>		<b>1,120.81</b>		<b>1,120.81</b>
<b>Deductions:</b>								
CSEA Benefit Fd		8.00		16.00		16.00		16.00
CSEA Dues		36.13		71.12		71.12		71.12
<b>Total Deductions:</b>		<b>44.13</b>		<b>87.12</b>		<b>87.12</b>		<b>87.12</b>
<b>Netpay:</b>		<b>2,149.73</b>		<b>4,259.14</b>		<b>4,259.14</b>		<b>4,259.14</b>
<b>Employer Taxes:</b>								
SOC SEC ER		170.65		338.96		338.96		338.96
MED ER		39.91		79.27		79.27		79.27
<b>Total Employer Taxes:</b>		<b>210.56</b>		<b>418.23</b>		<b>418.23</b>		<b>418.23</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District		<b>LABOR ALLOCATION SUMMARY</b>		<b>Period Begin Date:</b> 12/27/2025	
<b>Pay Group:</b> FT		Smithtown Special Library District		<b>Period End Date:</b> 1/9/2026	
<b>Check Date:</b> 1/16/2026				<b>Pay Period:</b> 2	
<b>Run Date:</b> 1/14/2026		Run Number: 260		<b>Payroll Type:</b> Regular Payroll	
		Group By: Position Category			

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(7 - Messenger / Groundskeeper) Totals</b>								
<b>Pays:</b>								
Sunday	9.00	268.86	13.50	401.96	13.50	401.96	13.50	401.96
Holiday	14.00	278.82	28.00	554.89	28.00	554.89	28.00	554.89
Regular	50.50	1,008.81	99.50	1,975.05	99.50	1,975.05	99.50	1,975.05
Sick			3.65	71.97	3.65	71.97	3.65	71.97
Vacation	2.00	40.23	2.00	40.23	2.00	40.23	2.00	40.23
Comp Time			3.35	66.06	3.35	66.06	3.35	66.06
Snow Day	3.50	69.02	3.50	69.02	3.50	69.02	3.50	69.02
<b>Total Gross Pay:</b>	<b>79.00</b>	<b>1,665.74</b>	<b>153.50</b>	<b>3,179.18</b>	<b>153.50</b>	<b>3,179.18</b>	<b>153.50</b>	<b>3,179.18</b>
<b>Employee Taxes:</b>								
SOC SEC EE		103.28		197.11		197.11		197.11
MED EE		24.16		46.10		46.10		46.10
FEDERAL WH		110.05		207.81		207.81		207.81
NEW YORK WH		66.17		125.31		125.31		125.31
<b>Total Employee Taxes:</b>		<b>303.66</b>		<b>576.33</b>		<b>576.33</b>		<b>576.33</b>
<b>Deductions:</b>								
NYS Retirement		49.97		95.37		95.37		95.37
CSEA Benefit Fd		8.00		16.00		16.00		16.00
<b>Total Deductions:</b>		<b>57.97</b>		<b>111.37</b>		<b>111.37</b>		<b>111.37</b>
<b>Netpay:</b>		<b>1,304.11</b>		<b>2,491.48</b>		<b>2,491.48</b>		<b>2,491.48</b>
<b>Employer Taxes:</b>								
SOC SEC ER		103.28		197.11		197.11		197.11
MED ER		24.16		46.10		46.10		46.10
<b>Total Employer Taxes:</b>		<b>127.44</b>		<b>243.21</b>		<b>243.21</b>		<b>243.21</b>

Client ID: 21SSL - Smithtown Special Library District		LABOR ALLOCATION SUMMARY		Period Begin Date: 12/27/2025	
Pay Group: FT		Smithtown Special Library District		Period End Date: 1/9/2026	
Check Date: 1/16/2026				Pay Period: 2	
Run Date: 1/14/2026		Run Number: 260		Payroll Type: Regular Payroll	
Group By: Position Category					

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	93.00	5,816.95	147.50	9,191.73	147.50	9,191.73	147.50	9,191.73
Holiday	854.00	42,026.26	1,715.00	83,823.45	1,715.00	83,823.45	1,715.00	83,823.45
Regular	2,771.51	137,144.51	5,618.60	275,322.76	5,618.60	275,322.76	5,618.60	275,322.76
Sick	194.12	9,837.22	316.64	15,795.11	316.64	15,795.11	316.64	15,795.11
Vacation	352.50	17,006.24	718.88	35,197.14	718.88	35,197.14	718.88	35,197.14
Personal	1.96	91.02	59.21	2,739.82	59.21	2,739.82	59.21	2,739.82
Bereavement Ear			2.00	60.15	2.00	60.15	2.00	60.15
Comp Time	61.33	3,449.61	125.53	6,434.63	125.53	6,434.63	125.53	6,434.63
Travel	0.25	9.27	1.00	53.66	1.00	53.66	1.00	53.66
Meetings	2.83	161.43	11.64	626.06	11.64	626.06	11.64	626.06
Overtime Reg	7.38	321.99	7.38	321.99	7.38	321.99	7.38	321.99
Snow Day	101.50	4,305.00	111.50	4,803.66	111.50	4,803.66	111.50	4,803.66
<b>Total Gross Pay:</b>	<b>4,440.38</b>	<b>220,169.50</b>	<b>8,834.88</b>	<b>434,370.16</b>	<b>8,834.88</b>	<b>434,370.16</b>	<b>8,834.88</b>	<b>434,370.16</b>
<b>Employee Taxes:</b>								
SOC SEC EE		12,814.01		25,280.77		25,280.77		25,280.77
MED EE		2,996.86		5,912.45		5,912.45		5,912.45
FEDERAL WH		23,587.04		47,015.98		47,015.98		47,015.98
NEW YORK WH		9,756.06		19,341.15		19,341.15		19,341.15
<b>Total Employee Taxes:</b>		<b>49,153.97</b>		<b>97,550.35</b>		<b>97,550.35</b>		<b>97,550.35</b>
<b>Deductions:</b>								
Medical Pre-tax		13,470.77		26,575.16		26,575.16		26,575.16
Aflac		20.25		40.50		40.50		40.50
NYS Retirement		3,678.73		7,255.44		7,255.44		7,255.44
Retirement Loan		871.00		1,742.00		1,742.00		1,742.00
AXA Equitable		2,798.00		5,596.00		5,596.00		5,596.00
CSEA Benefit Fd		478.00		956.00		956.00		956.00
NYS Def Comp		5,747.03		11,446.44		11,446.44		11,446.44
CSEA Ins		93.77		187.54		187.54		187.54
Disability		194.75		389.50		389.50		389.50
CSEA Dues		1,863.04		3,651.49		3,651.49		3,651.49
Post Tax SCP		60.93		121.86		121.86		121.86
Pearl Carroll		50.90		91.34		91.34		91.34
Met Life		1,020.00		2,040.00		2,040.00		2,040.00
<b>Total Deductions:</b>		<b>30,347.17</b>		<b>60,093.27</b>		<b>60,093.27</b>		<b>60,093.27</b>
<b>Netpay:</b>		<b>140,668.36</b>		<b>276,726.54</b>		<b>276,726.54</b>		<b>276,726.54</b>
<b>Employer Taxes:</b>								
SOC SEC ER		12,814.01		25,280.77		25,280.77		25,280.77
MED ER		2,996.86		5,912.45		5,912.45		5,912.45
<b>Total Employer Taxes:</b>		<b>15,810.87</b>		<b>31,193.22</b>		<b>31,193.22</b>		<b>31,193.22</b>

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4 Jan 26



PR#2 PT Dated 1/16/26

Client ID: 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	Period Begin Date: 12/27/2025
Pay Group: PT	Smithtown Special Library District	Period End Date: 1/9/2026
Check Date: 1/16/2026		Pay Period: 2
Run Date: 1/14/2026	Run Number: 259	Payroll Type: Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks					\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	81	\$0.00	\$54,951.10
<b>Totals:</b>				<b>81</b>	<b>\$0.00</b>	<b>\$54,951.10</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$16,099.96
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349	1	\$0.00	\$170.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$268.58
<b>Totals:</b>				<b>1</b>	<b>\$0.00</b>	<b>\$16,538.54</b>
<b>Total ACH Debit:</b>				<b>Impound Date: 1/15/2026</b>		<b>\$71,489.64</b>
<b>Total Payroll Funding (all items):</b>				<b>\$71,489.64</b>		

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	78
Direct Deposits	\$54,951.10	Additional Checks	\$1,716.02	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$54,951.10</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	78
Total Taxes	\$16,099.96	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	81
<b>**** Total Payroll</b>	<b>\$71,051.06</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (81)	\$54,951.10	Vouchers (Direct Deposit)	79	Terminated Employee Count	79
Payroll Adjustments	\$0.00	Total Third Party Pays	\$170.00	Total Third Party Payments	1	Total Employee Count	160
<b>**** Adjusted Total</b>	<b>\$71,051.06</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	79
				Zero Net Checks	0	Active Employees this Month	81
						Employees with W2 Data	79
						Active Employees Not Paid	3
						Active (Hired) EEs Not Paid	3

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7 Jan 26

Client ID: 21SSL - Smithtown Special Library District

Pay Group: PT

Check Date: 1/16/2026

Run Date: 1/14/2026 Run Number: 259

**PAYROLL SUMMARY**

Smithtown Special Library District

Period Begin Date: 12/27/2025

Period End Date: 1/9/2026

Pay Period: 2

Payroll Type: Regular Payroll

**\*\*\* PAYROLL TAXES \*\*\***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
<b>Federal Deposits</b>								
FEDERAL WH	66,917.60	3,569.77	129,848.36	7,053.63	129,848.36	7,053.63	129,848.36	7,053.63
MED EE (1.450000%)	67,811.77	983.24	131,595.53	1,908.12	131,595.53	1,908.12	131,595.53	1,908.12
MED ER (1.450000%)	67,811.77	983.24	131,595.53	1,908.12	131,595.53	1,908.12	131,595.53	1,908.12
SOC SEC EE (6.200000%)	67,811.77	4,204.33	131,595.53	8,158.92	131,595.53	8,158.92	131,595.53	8,158.92
SOC SEC ER (6.200000%)	67,811.77	4,204.33	131,595.53	8,158.92	131,595.53	8,158.92	131,595.53	8,158.92
<b>Total Federal Deposits</b>		<b>13,944.91</b>		<b>27,187.71</b>		<b>27,187.71</b>		<b>27,187.71</b>
<b>State/Local Employee Tax</b>								
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
NEW YORK WH	67,811.77	2,155.05	131,595.53	4,181.83	131,595.53	4,181.83	131,595.53	4,181.83
<b>Total State/Local Employee Tax</b>		<b>2,155.05</b>		<b>4,181.83</b>		<b>4,181.83</b>		<b>4,181.83</b>
<b>Total Taxes</b>		<b>16,099.96</b>		<b>31,369.54</b>		<b>31,369.54</b>		<b>31,369.54</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 259	<b>Payroll Type:</b> Regular Payroll

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
Employer Tax	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	67,811.77	983.24	131,595.53	1,908.12	131,595.53	1,908.12	131,595.53	1,908.12
SOC SEC ER (6.200000%)	67,811.77	4,204.33	131,595.53	8,158.92	131,595.53	8,158.92	131,595.53	8,158.92
<b>Total Employer Tax</b>		<b>5,187.57</b>		<b>10,067.04</b>		<b>10,067.04</b>		<b>10,067.04</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonkers - EE W/H	116042380



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 259	<b>Payroll Type:</b> Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	CURRENT		MTD		QTD		YTD	
Earnings	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	21.00	969.35	33.50	1,576.49	33.50	1,576.49	33.50	1,576.49
SundaySnowRemov	0.00	0.00	11.72	436.20	11.72	436.20	11.72	436.20
Holiday	404.00	10,807.96	798.00	21,446.50	798.00	21,446.50	798.00	21,446.50
Regular	1,618.46	42,578.98	3,360.08	87,838.88	3,360.08	87,838.88	3,360.08	87,838.88
Sick	81.20	2,627.64	115.99	3,608.93	115.99	3,608.93	115.99	3,608.93
Vacation	60.49	1,911.91	138.57	4,471.58	138.57	4,471.58	138.57	4,471.58
Personal	24.07	715.77	60.83	1,814.57	60.83	1,814.57	60.83	1,814.57
Bereavement Ear	22.00	1,168.03	26.00	1,378.30	26.00	1,378.30	26.00	1,378.30
Comp Time	10.68	274.32	52.48	1,452.12	52.48	1,452.12	52.48	1,452.12
Call Back	4.00	85.61	4.00	85.61	4.00	85.61	4.00	85.61
Snow Removal	22.00	551.07	22.00	551.07	22.00	551.07	22.00	551.07
Travel	0.50	18.38	0.50	18.38	0.50	18.38	0.50	18.38
Sunday Reg	12.75	227.38	20.58	356.58	20.58	356.58	20.58	356.58
Vacation NR	92.95	2,145.95	92.95	2,145.95	92.95	2,145.95	92.95	2,145.95
Snow Day	135.00	3,729.42	157.50	4,414.37	157.50	4,414.37	157.50	4,414.37
<b>Total Earnings</b>	<b>2,509.10</b>	<b>67,811.77</b>	<b>4,894.70</b>	<b>131,595.53</b>	<b>4,894.70</b>	<b>131,595.53</b>	<b>4,894.70</b>	<b>131,595.53</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	4.75	0.00	36.80	0.00	36.80	0.00	36.80	0.00
<b>Total Memo Calculations</b>	<b>4.75</b>	<b>0.00</b>	<b>36.80</b>	<b>0.00</b>	<b>36.80</b>	<b>0.00</b>	<b>36.80</b>	<b>0.00</b>
<b>Deductions</b>		Dollars		Dollars		Dollars		Dollars
Child Support		170.00		340.00		340.00		340.00
NYS Retirement		894.17		1,747.17		1,747.17		1,747.17
CSEA Benefit Fd		107.46		163.73		163.73		163.73
Disability		71.25		142.50		142.50		142.50
CSEA Dues		705.40		1,373.69		1,373.69		1,373.69
<b>Total Deductions</b>		<b>1,948.28</b>		<b>3,767.09</b>		<b>3,767.09</b>		<b>3,767.09</b>

^Hrs/Units = Units (Units not included in Totals)

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 259	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(2 - Clerical Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	8.00	339.10	12.00	478.10	12.00	478.10	12.00	478.10
Holiday	160.00	4,374.83	314.50	8,525.97	314.50	8,525.97	314.50	8,525.97
Regular	625.38	17,922.90	1,334.97	37,532.07	1,334.97	37,532.07	1,334.97	37,532.07
Sick	48.00	1,283.08	55.25	1,474.94	55.25	1,474.94	55.25	1,474.94
Vacation	34.74	1,069.80	56.49	1,704.42	56.49	1,704.42	56.49	1,704.42
Personal	12.32	302.88	38.36	1,127.71	38.36	1,127.71	38.36	1,127.71
Comp Time	6.56	177.41	24.93	651.83	24.93	651.83	24.93	651.83
Call Back	4.00	85.61	4.00	85.61	4.00	85.61	4.00	85.61
Snow Day	57.50	1,411.27	63.00	1,532.55	63.00	1,532.55	63.00	1,532.55
<b>Total Gross Pay:</b>	<b>956.50</b>	<b>26,966.88</b>	<b>1,903.50</b>	<b>53,113.20</b>	<b>1,903.50</b>	<b>53,113.20</b>	<b>1,903.50</b>	<b>53,113.20</b>
<b>Employee Taxes:</b>								
SOC SEC EE		1,671.93		3,293.01		3,293.01		3,293.01
MED EE		391.00		770.13		770.13		770.13
FEDERAL WH		1,191.76		2,459.39		2,459.39		2,459.39
NEW YORK WH		861.01		1,712.52		1,712.52		1,712.52
<b>Total Employee Taxes:</b>		<b>4,115.70</b>		<b>8,235.05</b>		<b>8,235.05</b>		<b>8,235.05</b>
<b>Deductions:</b>								
NYS Retirement		472.50		919.69		919.69		919.69
CSEA Benefit Fd		51.18		76.76		76.76		76.76
Disability		28.50		57.00		57.00		57.00
CSEA Dues		413.60		805.85		805.85		805.85
<b>Total Deductions:</b>		<b>965.78</b>		<b>1,859.30</b>		<b>1,859.30</b>		<b>1,859.30</b>
<b>Netpay:</b>		<b>21,885.40</b>		<b>43,018.85</b>		<b>43,018.85</b>		<b>43,018.85</b>
<b>Employer Taxes:</b>								
SOC SEC ER		1,671.93		3,293.01		3,293.01		3,293.01
MED ER		391.00		770.13		770.13		770.13
<b>Total Employer Taxes:</b>		<b>2,062.93</b>		<b>4,063.14</b>		<b>4,063.14</b>		<b>4,063.14</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 259	<b>Payroll Type:</b> Regular Payroll
	Group By: Position Category	

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(4 - Librarian Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	4.00	321.71	8.00	637.11	8.00	637.11	8.00	637.11
Holiday	61.50	2,731.95	130.00	5,806.02	130.00	5,806.02	130.00	5,806.02
Regular	220.18	9,182.30	472.71	19,734.07	472.71	19,734.07	472.71	19,734.07
Sick	19.70	1,011.20	24.82	1,264.30	24.82	1,264.30	24.82	1,264.30
Vacation	9.75	461.63	31.75	1,438.41	31.75	1,438.41	31.75	1,438.41
Personal	7.75	318.72	8.45	352.72	8.45	352.72	8.45	352.72
Bereavement Ear	22.00	1,168.03	26.00	1,378.30	26.00	1,378.30	26.00	1,378.30
Comp Time	0.12	4.59	7.27	378.18	7.27	378.18	7.27	378.18
Travel	0.50	18.38	0.50	18.38	0.50	18.38	0.50	18.38
Snow Day	35.50	1,578.25	45.50	1,995.46	45.50	1,995.46	45.50	1,995.46
<b>Total Gross Pay:</b>	<b>381.00</b>	<b>16,796.76</b>	<b>755.00</b>	<b>33,002.95</b>	<b>755.00</b>	<b>33,002.95</b>	<b>755.00</b>	<b>33,002.95</b>
<b>Employee Taxes:</b>								
SOC SEC EE		1,041.40		2,046.18		2,046.18		2,046.18
MED EE		243.55		478.54		478.54		478.54
FEDERAL WH		1,252.50		2,502.42		2,502.42		2,502.42
NEW YORK WH		684.75		1,351.65		1,351.65		1,351.65
<b>Total Employee Taxes:</b>		<b>3,222.20</b>		<b>6,378.79</b>		<b>6,378.79</b>		<b>6,378.79</b>
<b>Deductions:</b>								
Child Support		170.00		340.00		340.00		340.00
NYS Retirement		236.35		469.58		469.58		469.58
CSEA Benefit Fd		56.28		86.97		86.97		86.97
Disability		23.75		47.50		47.50		47.50
CSEA Dues		266.87		521.18		521.18		521.18
<b>Total Deductions:</b>		<b>753.25</b>		<b>1,465.23</b>		<b>1,465.23</b>		<b>1,465.23</b>
<b>Netpay:</b>		<b>12,821.31</b>		<b>25,158.93</b>		<b>25,158.93</b>		<b>25,158.93</b>
<b>Employer Taxes:</b>								
SOC SEC ER		1,041.40		2,046.18		2,046.18		2,046.18
MED ER		243.55		478.54		478.54		478.54
<b>Total Employer Taxes:</b>		<b>1,284.95</b>		<b>2,524.72</b>		<b>2,524.72</b>		<b>2,524.72</b>



Client ID: 21SSL - Smithtown Special Library District		LABOR ALLOCATION SUMMARY		Period Begin Date: 12/27/2025	
Pay Group: PT		Smithtown Special Library District		Period End Date: 1/9/2026	
Check Date: 1/16/2026				Pay Period: 2	
Run Date: 1/14/2026		Run Number: 259		Payroll Type: Regular Payroll	
		Group By: Position Category			

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(6 - Custodial Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	9.00	308.54	13.50	461.28	13.50	461.28	13.50	461.28
SundaySnowRemov			11.72	436.20	11.72	436.20	11.72	436.20
Holiday	66.00	1,659.80	127.00	3,192.25	127.00	3,192.25	127.00	3,192.25
Regular	243.75	6,159.58	502.50	12,298.09	502.50	12,298.09	502.50	12,298.09
Sick	13.50	333.36	34.62	848.24	34.62	848.24	34.62	848.24
Vacation	16.00	380.48	48.50	1,298.55	48.50	1,298.55	48.50	1,298.55
Personal	4.00	94.17	14.02	334.14	14.02	334.14	14.02	334.14
Comp Time	4.00	92.32	11.36	259.93	11.36	259.93	11.36	259.93
Snow Removal	22.00	551.07	22.00	551.07	22.00	551.07	22.00	551.07
Vacation NR	92.95	2,145.95	92.95	2,145.95	92.95	2,145.95	92.95	2,145.95
Snow Day	7.00	158.40	12.00	271.61	12.00	271.61	12.00	271.61
<b>Total Gross Pay:</b>	<b>478.20</b>	<b>11,883.67</b>	<b>890.17</b>	<b>22,097.31</b>	<b>890.17</b>	<b>22,097.31</b>	<b>890.17</b>	<b>22,097.31</b>
<b>Employee Taxes:</b>								
SOC SEC EE		736.80		1,370.03		1,370.03		1,370.03
MED EE		172.31		320.41		320.41		320.41
FEDERAL WH		820.50		1,498.75		1,498.75		1,498.75
NEW YORK WH		443.66		814.37		814.37		814.37
<b>Total Employee Taxes:</b>		<b>2,173.27</b>		<b>4,003.56</b>		<b>4,003.56</b>		<b>4,003.56</b>
<b>Deductions:</b>								
NYS Retirement		35.09		68.36		68.36		68.36
Disability		19.00		38.00		38.00		38.00
CSEA Dues		24.93		46.66		46.66		46.66
<b>Total Deductions:</b>		<b>79.02</b>		<b>153.02</b>		<b>153.02</b>		<b>153.02</b>
<b>Netpay:</b>		<b>9,631.38</b>		<b>17,940.73</b>		<b>17,940.73</b>		<b>17,940.73</b>
<b>Employer Taxes:</b>								
SOC SEC ER		736.80		1,370.03		1,370.03		1,370.03
MED ER		172.31		320.41		320.41		320.41
<b>Total Employer Taxes:</b>		<b>909.11</b>		<b>1,690.44</b>		<b>1,690.44</b>		<b>1,690.44</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 259	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(7 - Messenger / Groundskeeper) Totals</b>								
<b>Pays:</b>								
Holiday	6.00	100.50	12.00	199.50	12.00	199.50	12.00	199.50
Regular	33.90	588.07	63.76	1,097.81	63.76	1,097.81	63.76	1,097.81
Sick			1.30	21.45	1.30	21.45	1.30	21.45
Vacation			1.83	30.20	1.83	30.20	1.83	30.20
Snow Day	3.00	49.50	3.00	49.50	3.00	49.50	3.00	49.50
<b>Total Gross Pay:</b>	<b>42.90</b>	<b>738.07</b>	<b>81.89</b>	<b>1,398.46</b>	<b>81.89</b>	<b>1,398.46</b>	<b>81.89</b>	<b>1,398.46</b>
<b>Employee Taxes:</b>								
SOC SEC EE		45.77		86.71		86.71		86.71
MED EE		10.70		20.28		20.28		20.28
NEW YORK WH		20.76		38.56		38.56		38.56
<b>Total Employee Taxes:</b>		<b>77.23</b>		<b>145.55</b>		<b>145.55</b>		<b>145.55</b>
<b>Netpay:</b>		<b>660.84</b>		<b>1,252.91</b>		<b>1,252.91</b>		<b>1,252.91</b>
<b>Employer Taxes:</b>								
SOC SEC ER		45.77		86.71		86.71		86.71
MED ER		10.70		20.28		20.28		20.28
<b>Total Employer Taxes:</b>		<b>56.47</b>		<b>106.99</b>		<b>106.99</b>		<b>106.99</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 259	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(8 - Pages) Totals</b>								
<b>Pays:</b>								
Holiday	110.50	1,940.88	214.50	3,722.76	214.50	3,722.76	214.50	3,722.76
Regular	495.25	8,726.13	986.14	17,176.84	986.14	17,176.84	986.14	17,176.84
Comp Time			8.92	162.18	8.92	162.18	8.92	162.18
Sunday Reg	12.75	227.38	20.58	356.58	20.58	356.58	20.58	356.58
Snow Day	32.00	532.00	34.00	565.25	34.00	565.25	34.00	565.25
<b>Total Gross Pay:</b>	<b>650.50</b>	<b>11,426.39</b>	<b>1,264.14</b>	<b>21,983.61</b>	<b>1,264.14</b>	<b>21,983.61</b>	<b>1,264.14</b>	<b>21,983.61</b>
<b>Employee Taxes:</b>								
SOC SEC EE		708.43		1,362.99		1,362.99		1,362.99
MED EE		165.68		318.76		318.76		318.76
FEDERAL WH		305.01		593.07		593.07		593.07
NEW YORK WH		144.87		264.73		264.73		264.73
<b>Total Employee Taxes:</b>		<b>1,323.99</b>		<b>2,539.55</b>		<b>2,539.55</b>		<b>2,539.55</b>
<b>Deductions:</b>								
NYS Retirement		150.23		289.54		289.54		289.54
<b>Total Deductions:</b>		<b>150.23</b>		<b>289.54</b>		<b>289.54</b>		<b>289.54</b>
<b>Netpay:</b>		<b>9,952.17</b>		<b>19,154.52</b>		<b>19,154.52</b>		<b>19,154.52</b>
<b>Employer Taxes:</b>								
SOC SEC ER		708.43		1,362.99		1,362.99		1,362.99
MED ER		165.68		318.76		318.76		318.76
<b>Total Employer Taxes:</b>		<b>874.11</b>		<b>1,681.75</b>		<b>1,681.75</b>		<b>1,681.75</b>



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/27/2025
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/9/2026
<b>Check Date:</b> 1/16/2026		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/14/2026	Run Number: 259	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	21.00	969.35	33.50	1,576.49	33.50	1,576.49	33.50	1,576.49
SundaySnowRemov			11.72	436.20	11.72	436.20	11.72	436.20
Holiday	404.00	10,807.96	798.00	21,446.50	798.00	21,446.50	798.00	21,446.50
Regular	1,618.46	42,578.98	3,360.08	87,838.88	3,360.08	87,838.88	3,360.08	87,838.88
Sick	81.20	2,627.64	115.99	3,608.93	115.99	3,608.93	115.99	3,608.93
Vacation	60.49	1,911.91	138.57	4,471.58	138.57	4,471.58	138.57	4,471.58
Personal	24.07	715.77	60.83	1,814.57	60.83	1,814.57	60.83	1,814.57
Bereavement Ear	22.00	1,168.03	26.00	1,378.30	26.00	1,378.30	26.00	1,378.30
Comp Time	10.68	274.32	52.48	1,452.12	52.48	1,452.12	52.48	1,452.12
Call Back	4.00	85.61	4.00	85.61	4.00	85.61	4.00	85.61
Snow Removal	22.00	551.07	22.00	551.07	22.00	551.07	22.00	551.07
Travel	0.50	18.38	0.50	18.38	0.50	18.38	0.50	18.38
Sunday Reg	12.75	227.38	20.58	356.58	20.58	356.58	20.58	356.58
Vacation NR	92.95	2,145.95	92.95	2,145.95	92.95	2,145.95	92.95	2,145.95
Snow Day	135.00	3,729.42	157.50	4,414.37	157.50	4,414.37	157.50	4,414.37
<b>Total Gross Pay:</b>	<b>2,509.10</b>	<b>67,811.77</b>	<b>4,894.70</b>	<b>131,595.53</b>	<b>4,894.70</b>	<b>131,595.53</b>	<b>4,894.70</b>	<b>131,595.53</b>
<b>Employee Taxes:</b>								
SOC SEC EE		4,204.33		8,158.92		8,158.92		8,158.92
MED EE		983.24		1,908.12		1,908.12		1,908.12
FEDERAL WH		3,569.77		7,053.63		7,053.63		7,053.63
NEW YORK WH		2,155.05		4,181.83		4,181.83		4,181.83
<b>Total Employee Taxes:</b>		<b>10,912.39</b>		<b>21,302.50</b>		<b>21,302.50</b>		<b>21,302.50</b>
<b>Deductions:</b>								
Child Support		170.00		340.00		340.00		340.00
NYS Retirement		894.17		1,747.17		1,747.17		1,747.17
CSEA Benefit Fd		107.46		163.73		163.73		163.73
Disability		71.25		142.50		142.50		142.50
CSEA Dues		705.40		1,373.69		1,373.69		1,373.69
<b>Total Deductions:</b>		<b>1,948.28</b>		<b>3,767.09</b>		<b>3,767.09</b>		<b>3,767.09</b>
<b>Netpay:</b>		<b>54,951.10</b>		<b>106,525.94</b>		<b>106,525.94</b>		<b>106,525.94</b>
<b>Employer Taxes:</b>								
SOC SEC ER		4,204.33		8,158.92		8,158.92		8,158.92
MED ER		983.24		1,908.12		1,908.12		1,908.12
<b>Total Employer Taxes:</b>		<b>5,187.57</b>		<b>10,067.04</b>		<b>10,067.04</b>		<b>10,067.04</b>



**Administration and Business Offices:** 148 Smithtown Boulevard 📖 Nesconset, NY 11767 📞 (631) 360-2480

## **DIRECTOR'S REPORT**

### **January 20, 2026**

### **Personnel**

*Labor Law Posters Compliance:* New York State and federal labor laws require employers to provide employees with access to a variety of mandatory workplace notices, including postings issued by the New York State Department of Labor and the U.S. Department of Labor. These notices inform employees of their rights and protections related to wages, hours, workplace safety, anti-discrimination laws, family and medical leave, and other employment standards. To ensure ongoing compliance, the Library has posted the required 2026 labor law notices in employee break rooms at all Library locations, where they are readily accessible to staff. These postings include both state-mandated and federally mandated notices and will be reviewed annually, or more frequently if required, to reflect any changes in law or regulatory guidance. The Library will continue to monitor updates issued by the appropriate regulatory agencies and will replace or supplement posted notices as needed. Employees will be notified of any significant updates or changes via email to ensure staff remain informed of their rights and responsibilities under applicable labor laws.

*Annual Personnel Compliance Review:* As part of the Library's annual personnel compliance process, all employees are required to review and acknowledge several mandatory documents, including the Conflict of Interest disclosure, Memo Responsibility Acknowledgement, Panic Button Acknowledgement, and the Policy Manual and Employee Handbook Acknowledgement. Supervisors will be distributing these forms to staff and collecting completed acknowledgements on behalf of each Library location to ensure consistent compliance across the system.

*Staff Engagement and Professional Leadership:* Jessica Park, a Children's Librarian at our Smithtown building, is currently serving in a leadership role with the Suffolk County Library Association's newly established Library Employees of Color Committee, which was created to support professional dialogue and inclusive practices within the library workforce. The committee is focused on fostering discussion, sharing resources, and offering professional development opportunities for library staff across Suffolk County. Jessica's involvement reflects the Library's ongoing support for staff engagement in regional professional organizations and contributes to broader conversations that strengthen the library profession as a whole.

## **Buildings & Grounds**

*People Counters:* During the month of December, a total of 24,057 patrons visited our Library buildings. The breakdown, by building, is as follows: Commack (5,214); Kings Park (5,602); Nesconset (6,834); and Smithtown (6,407).

*Flag Collection Box:* During the month of December, 24 American flags were deposited in the flag collection box that is located at the front entrance of our Smithtown building.

## **Legislative**

*Library Advocacy Day:* This year's lobby day for libraries will be held in Albany on February 3. Lobby day is a critical part of our legislative strategies. Library aid, as always, is subject to negotiating tactics by our NYS senators and assemblymembers. It is always crucial for us to stress the importance of libraries to our locally elected representatives and how any potential cuts in aid will affect libraries in Suffolk County. NYLA is urging all library supporters to attend this important day because the legislators and their staff make careful note of the number of visitors they receive.

## **I.T. Network**

*December Statistics: Faxes*—The Library had a total of 474 pages sent by fax. The breakdown, by building, is as follows: Commack (76); Kings Park (189); Nesconset (79); and Smithtown (130). *Patron Release Stations*—The Library had a total of 3,146 pages scanned on the patron release stations. The breakdown, by building, is as follows: Commack (581); Kings Park (721); Nesconset (720); and Smithtown (1,124). *WIFI*—Users per building in December are as follows: Commack (610); Kings Park (572); Nesconset (1,493) and Smithtown (1,226).

## **Government Services Department**

The Government Services Department continues to expand and modernize service delivery with a focus on accessibility, efficiency, and long-term sustainability. During the 2025 holiday season, the Department launched an online notary appointment booking calendar following a soft rollout conducted from December 4 through December 18. Adjustments made during this testing period allowed for full promotion of the service on the Library's homepage. As of January 5, 45 notary appointments have been scheduled through the system, indicating strong early demand. The **Patent and Trademark Research Center (PTRC)** remained active in workforce development and digital literacy initiatives throughout 2025. In December, PTRC Representative Will Salas partnered twice with Suffolk County Community College's Entrepreneurship Assistance Center, reaching 21 patrons. For the year, the PTRC

conducted 128 patron engagements through in-person, virtual, and remote assistance, consistent with historical program averages. The anticipated completion of the Smithtown Building lower-level reconstruction is expected to support future growth and expanded programming opportunities. The **Passport Acceptance Facility (PAF)** processed its 3,000th passport application in 2025, reflecting continued demand for federal services and the Library's effectiveness as an acceptance site. Planning continues toward the establishment of a permanent Passport Acceptance Facility to improve workflow efficiency and service capacity. The **Federal Depository Library Program (FDLP)** is scheduled to begin programming in 2026 and will receive a dedicated budget to support the acquisition of print materials. The Government Services Department is evaluating opportunities to integrate FDLP resources into public programming and research support. Senior ID card services remain available at all four Library locations and additional outreach and promotion of this service are planned for 2026.

The PAF totals for December are as follows: 10 passport reference questions and 28 applications processed. There were 25 photos taken. Execution fees was \$980 and total revenue for the Library was \$1,932. The December PTRC stats are as follows: There was 1 session offered with 21 people in attendance. There were 9 reference questions. There were no outreach events in December. There were 6 Senior ID cards issued to individuals in December. In 2025, a total of 40 cards were issued

## **Public Relations, Services, and Programs**

*Libby Changes:* Effective January 1, 2026, LiveLibrary implemented a system-wide adjustment to Libby lending limits as part of its ongoing review of digital services and collection sustainability. The maximum number of simultaneous checkouts and holds per patron was reduced in an effort to better balance growing demand for electronic materials and to help decrease wait times for high-interest titles. Use of the Libby platform continues to increase across the system, while licensing costs and access limitations require periodic policy adjustments to ensure equitable availability for patrons. To support patron awareness and understanding, the Suffolk County Library System has provided updated Libby informational brochures, which are being distributed to Reference Department Heads for placement in public service areas. These materials reinforce responsible borrowing practices and help staff address patron questions regarding digital lending policies.

*Literacy Suffolk:* The Library continues to support adult literacy initiatives through its partnership with Literacy Suffolk. Literacy Suffolk has reported an ongoing and significant need for volunteer adult literacy tutors, with a continued waiting list for services. Information regarding upcoming tutor training opportunities, that includes live, instructor-led sessions and a self-paced online training option available year-round, has been shared to help raise community awareness and encourage volunteer participation. As part of the Smithtown Building lower-level reconstruction, the Library is also planning to provide dedicated space to support Literacy Suffolk programming, further strengthening this long-standing community partnership.

*Presentation Approval Request:* Jessica Park, a Children's Librarian at our Smithtown building, has submitted a proposal to present at the 2026 NYS Collaborative Summer Reading Workshop, a virtual, statewide professional development program coordinated through the Suffolk Cooperative Library System in partnership with other New York library systems. The proposed presentation highlights a successful, locally developed children's program aligned with the 2026 Summer Reading theme and would provide replicable programming guidance for children's librarians across New York State. If selected, the presentation would further position The Smithtown Library as a contributor to statewide best practices in children's programming, with no cost to the Library.

*Online Notary Appointment Scheduling:* The Library has successfully implemented an online appointment scheduling option for Notary Services, providing patrons with an additional, convenient way to access this high-demand service. Following a soft rollout that began in early December, the online booking system is now live on the Library's website and is being actively promoted to the public. Walk-in notary service continues to be available, subject to staff availability. Early usage indicates strong patron adoption, and the new system is expected to improve service efficiency while maintaining flexibility for patrons.

## **Outreach, Library of Things and Seed Library Statistics**

The statistics for the month of December are as follows: Library of Things Circulation—The Library had a total of 127 items that circulated and 40 renewals. Hotspots—The Library had 88 hotspots circulate, along with 35 renewals. Nursing Home Visits—The Library had 5 visits. There was a total of 47 people in attendance. The Library processed 1 new library card. There were 177 transactions. All Abilities Programs—The Library had 9 sessions. There were 0 outreach sessions. There were 168 people who attended the sessions. Day Habilitation Program Visits—The Library had 2 visits. There was a total of 53 people in attendance. The Library processed 1 new library card. There were 54 transactions.

## **Suffolk Cooperative Library System**

*New Digital Resource:* Through the Suffolk Cooperative Library System (SCLS), LiveLibrary e-resources will be adding *Ground News*, an innovative digital resource designed to help readers compare news coverage, identify potential media bias, and engage more critically with current events. The resource will be accessible through the Libby platform and the LiveLibrary website, expanding the Library's suite of digital tools that support information literacy and informed civic engagement.

*Tax Cap:* The Suffolk Cooperative Library System has advised that the allowable tax levy growth factor for libraries with a July 1, 2026 fiscal year start has been officially set at 2%, in accordance with New York State's property tax cap law. The Smithtown

Special Library District's tax base growth factor has been released and is 1.0035, which will be incorporated into the calculation of the Library's tax cap. These figures allow the Library to calculate the tax cap to the penny as part of the FY 2027–2028 budget development process.

### **Conferences and Meetings and Workshops**

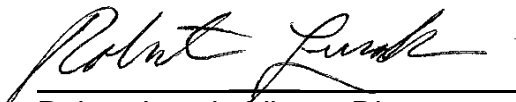
On Thursday, December 11, I attended a Rotary Club of Smithtown Sunrise meeting that was held at the Millenium Diner in Smithtown.

On Thursday, December 18, I attended a Rotary Club of Smithtown Sunrise meeting that was held at the Millenium Diner in Smithtown.

On Monday, January 5, at 8:00 a.m., I held a construction team meeting at the Smithtown Building.

On Thursday, January 8, I attended a Rotary Club of Smithtown Sunrise meeting that was held at the Millenium Diner in Smithtown.

Respectfully Submitted,

  
Robert Lusak, Library Director

January 15, 2026



DECEMBER - 2025 MONTHLY STATISTICAL REPORT - ALL BUILDINGS								
LIBRARY COLLECTION		Item	Current	YTD	Current	YTD	January	July
		Code	Additions	Additions	Withdrawals	Withdrawals	Holdings	Holdings
Adult Fiction Books		1	750	5,870	1,716	8,104	79,120	78,784
Adult Nonfiction Books		2	310	3,354	704	4,392	95,446	94,464
Subtotal Adult Books			1,060	9,224	2,420	12,496	174,566	173,248
Juvenile Fiction Books		3	326	3,092	686	3,422	59,440	60,489
Juvenile Nonfiction Books		4	70	878	146	928	31,252	31,103
Subtotal Juv Books			396	3,970	832	4,350	90,692	91,592
Total Books			1,456	13,194	3,252	16,846	265,258	264,840
Adult Periodical (Serial)		5	495	5,875	365	6,427	4,846	4,341
Juvenile Periodical (Serial)		s	10	221	4	255	288	251
Total Serials			505	6,096	369	6,682	5,134	4,592
Adult Audio Recordings		a	65	914	53	1,199	12,970	12,185
Juvenile Audio Recordings		v	1	15	4	22	1,210	1,128
Subtotal Audio Recordings			66	929	57	1,221	14,180	13,313
Adult Video Recording		6	136	1,946	6	322	27,418	28,135
Juvenile Video Recording		j	16	203	4	104	6,660	6,678
Subtotal Video Recording			152	2,149	10	426	34,078	34,813
Total A/V			218	3,078	67	1,647	48,258	48,126
Other		9	0	47	1	68	845	858
Grand Total			2,179	22,415	3,689	25,243	319,495	318,416
PEOPLE VISITED LIBRARY			Current	YTD				
Library Visits (LIVE/On-Site)			24,057	347,041				
Website			40,588	378,215				
CIRCULATION TRANSACTIONS			Current	YTD				
Checkouts (in-person, selfcheck, online)			21,332	319,881				
Renewals (in-person, selfcheck, online)			25,378	305,826				
Downloadable Check-Outs			32,881	419,262				
Grand Total Library Circulation			79,591	1,044,969				
INTERLIBRARY LOAN			Current	YTD				
Borrowed			3,914	50,327				
Loaned			3,483	45,370				
Total Interlibrary Loan			7,397	95,697				
RESERVES FILLED			Current	YTD				
			6,651	86,095				
PUBLIC COMPUTERS USE			Current	YTD				
Adult			1,613	19,947				
Juvenile			1,971	20,723				
Total Computer Internet Use			3,584	40,670				
REFERENCE TRANSACTIONS			Current	YTD				
Adult Reference			4,641	71,378				
Juvenile Reference			1,692	31,362				
Chat			78	1,807				
Email			59	861				
Social Media			1	44				
Total Reference Transactions			6,471	105,452				
LIBRARY PROGRAMS			Current	Current	YTD	YTD	YTD Avg.	Children's Books Before Kindergarten
			Sessions	Attendance	Sessions	Attendance	Attendance	
Adult Programs			82	1,214	2,175	15,926	7	1,000115
Young Adult Programs			30	234	437	6,083	14	50095
Juvenile Programs			111	2,269	1,554	34,951	22	
One-On-One Programs & Services			554	645	8,038	11,176	1	
General Interest Programs			1	100	6	4,650	775	
Total Library Programs			778	4,462	12,210	72,786	6	
PATRON REGISTRATIONS			Current	YTD				
Adult Registrations			169	3,344				
Young Adult Registrations			26	425				
Juvenile Registrations			27	1,160				
Total Borrower Registrations			222	4,929				

Circulation Activity by Library - December 2025 - Systemwide Totals										
Checkouts and renewals are based on activity done on each library's terminals - not the library's items										
LIBRARY	Current Year To Date Total Checkouts and Renewals	PreviousYear To Date Total Checkouts and Renewals	This Month Total Checkouts and Renewals	Checkouts	Checkins	Renewals	Holds	Recall	Total	%
<b><u>TOTAL FOR SMITHTOWN</u></b>	<b><u>316,039</u></b>	<b><u>329,980</u></b>	<b><u>21,313</u></b>	<b><u>20,540</u></b>	<b><u>22,790</u></b>	<b><u>773</u></b>	<b><u>2,529</u></b>	<b><u>3</u></b>	<b><u>46,635</u></b>	<b><u>0</u></b>
223-Sachem	194,272	211,126	12,929	12,385	13,252	544	1,126	0	27,307	3.4%
260-Emma S Clark	175,770	199,916	13,552	13,284	14,316	268	775	0	28,643	3.6%
208-Comsewogue	125,400	132,624	8,251	7,898	8,954	353	620	0	17,825	2.2%
216-Longwood	112,683	123,424	7,089	6,672	9,394	417	1,134	0	17,617	2.2%
<b><u>229-Smithtown-Nesconset</u></b>	<b><u>108,691</u></b>	<b><u>96,861</u></b>	<b><u>6,070</u></b>	<b><u>5,662</u></b>	<b><u>6,318</u></b>	<b><u>408</u></b>	<b><u>806</u></b>	<b><u>0</u></b>	<b><u>13,194</u></b>	<b><u>1.7%</u></b>
231-South Huntington	106,175	109,732	7,164	6,808	8,422	356	430	4	16,020	2.0%
219-Northport-Main	95,662	98,179	6,979	6,634	7,162	345	686	0	14,827	1.9%
213-Harborfields	95,395	102,906	6,144	6,026	6,488	118	415	0	13,047	1.6%
244-Center Moriches	84,861	94,864	5,112	4,900	5,452	212	415	0	10,979	1.4%
211-HHL-Dix Hills	80,747	89,566	5,273	5,133	6,413	140	783	0	12,469	1.6%
215-Lindenhurst	80,653	83,403	5,493	5,283	5,724	210	577	0	11,794	1.5%
<b><u>228-Smithtown-Kings Park</u></b>	<b><u>79,873</u></b>	<b><u>78,015</u></b>	<b><u>5,162</u></b>	<b><u>5,012</u></b>	<b><u>5,457</u></b>	<b><u>150</u></b>	<b><u>499</u></b>	<b><u>0</u></b>	<b><u>11,118</u></b>	<b><u>1.4%</u></b>
<b><u>227-Smithtown-Commack</u></b>	<b><u>79,151</u></b>	<b><u>80,310</u></b>	<b><u>5,130</u></b>	<b><u>5,002</u></b>	<b><u>5,424</u></b>	<b><u>128</u></b>	<b><u>768</u></b>	<b><u>0</u></b>	<b><u>11,322</u></b>	<b><u>1.4%</u></b>
239-Patchogue Medford	76,232	86,739	5,269	4,959	5,428	310	681	0	11,378	1.4%
210-East Islip	72,790	74,493	4,443	4,336	5,025	107	320	0	9,788	1.2%
224-Sayville	69,846	77,255	4,392	4,292	5,188	100	543	0	10,123	1.3%
233-West Islip	68,369	71,460	4,068	4,023	4,485	45	237	0	8,790	1.1%
214-Islip	68,063	74,075	4,546	4,398	4,687	148	303	0	9,536	1.2%
259-Bayshore-Brightwaters	64,127	63,038	3,763	3,505	4,110	258	274	0	8,147	1.0%
230-South Country	64,092	68,319	4,105	3,900	3,828	205	460	1	8,394	1.1%
207-Commack	63,755	68,011	4,075	3,999	4,457	76	522	0	9,054	1.1%
202-Bayport	63,056	62,933	3,817	3,519	3,721	298	272	0	7,810	1.0%
221-Port Jefferson	62,935	71,992	4,057	3,920	3,971	137	351	0	8,379	1.1%
220-Northport-East Northport	61,658	63,135	3,997	3,918	4,692	79	385	0	9,074	1.1%
225-North Shore	60,357	63,025	4,171	3,711	5,963	460	426	0	10,560	1.3%
203-Brentwood	58,568	67,822	3,623	3,435	3,922	188	498	3	8,046	1.0%
232-West Babylon	55,733	61,582	3,586	3,461	3,896	125	294	0	7,776	1.0%
250-Riverhead	55,163	61,235	3,547	3,328	3,916	219	481	0	7,944	1.0%
245-Hampton Bays	50,780	54,423	3,077	2,899	3,260	178	396	0	6,733	0.8%
255-Rogers Memorial	50,768	63,714	3,417	3,248	3,621	169	443	0	7,481	0.9%
246-Hauppauge	49,495	50,476	3,354	3,254	3,228	100	364	0	6,946	0.9%
201-Babylon	48,969	51,830	3,250	3,189	3,202	61	230	0	6,682	0.8%
<b><u>226-Smithtown-Main</u></b>	<b><u>48,324</u></b>	<b><u>74,794</u></b>	<b><u>4,951</u></b>	<b><u>4,864</u></b>	<b><u>5,591</u></b>	<b><u>87</u></b>	<b><u>456</u></b>	<b><u>3</u></b>	<b><u>11,001</u></b>	<b><u>1.4%</u></b>
234-Westhampton	47,826	52,565	2,617	2,491	2,829	126	232	0	5,678	0.7%
240-Huntington Main	46,428	46,849	3,088	2,873	5,699	215	705	0	9,492	1.2%
217-Mastic-Moriches-Shirley 1	45,551	4,690	2,978	2,718	3,908	260	364	0	7,250	0.9%
252-East Hampton	45,379	44,762	2,933	2,808	2,852	125	323	0	6,108	0.8%
218-North Babylon	41,621	42,988	2,781	2,540	2,703	241	164	1	5,649	0.7%
243-Deer Park	35,324	36,787	2,320	2,196	3,272	124	327	0	5,919	0.7%
206-Cold Spring Harbor	32,794	34,470	2,217	2,133	2,344	84	154	0	4,715	0.6%
264-Copague	32,087	35,262	2,174	2,117	2,252	57	295	0	4,721	0.6%
205-Central Islip	31,693	40,182	865	819	1,119	46	73	0	2,057	0.3%
251-Elwood	30,486	30,706	1,958	1,907	1,993	51	412	1	4,364	0.5%
209-Cutchogue	26,695	28,938	1,791	1,667	1,708	124	195	0	3,694	0.5%
248-John Jermain	25,725	27,991	1,733	1,650	1,737	83	228	0	3,698	0.5%
253-Mattituck-Laurel	24,800	27,145	1,534	1,469	1,631	65	106	0	3,271	0.4%
200-Amityville	24,518	29,303	1,423	1,387	1,515	36	221	0	3,159	0.4%
254-Floyd Memorial	23,574	24,027	1,892	1,609	1,609	283	234	0	3,735	0.5%
212-HHL-Melville	22,933	23,907	1,624	1,532	1,761	92	305	0	3,690	0.5%
247-Southold	20,957	22,795	1,444	1,321	1,390	123	190	0	3,024	0.4%
256-Quogue	19,618	20,539	1,082	964	1,046	118	151	0	2,279	0.3%
238-Montauk	19,243	20,073	992	914	940	78	132	0	2,064	0.3%
204-Brookhaven	16,508	17,153	1,071	1,038	1,119	33	109	0	2,299	0.3%
267-Patchogue Medford-Medgo	15,849	8,599	1,031	982	1,121	49	166	0	2,318	0.3%
257-Shelter Island	14,363	16,415	976	897	860	79	280	0	2,116	0.3%
258- Amagansett	12,851	13,780	685	639	700	46	142	0	1,527	0.2%
249-Hampton Library	12,686	15,344	502	410	415	92	77	0	994	0.1%
241-Huntington Station	10,413	10,324	614	551	718	63	141	0	1,473	0.2%
266-Mastic-Moriches-Moriches	9,597	20,895	542	516	836	26	95	0	1,473	0.2%
265-Mastic-Moriches-Mastic Be	9,328	28,902	555	524	696	31	160	0	1,411	0.2%
235-Wyandach	3,784	4,233	263	190	157	73	27	0	447	0.1%
261-Fisher's Island	1,968	2,295	37	37	37	0	0	0	74	0.0%