

The Smithtown Library

NOTICE OF AVAILABLE POSITION

Date Posted: January 30, 2026

Position: **Custodial Worker I – Call-In - (3) positions**
Includes day, night and weekend hours.

Description of Duties: Under the supervision of the Library Director, Assistant Directors and Building Heads, performs moderately heavy manual work cleaning Library buildings.

The employee is responsible for a variety of housekeeping tasks and occasional minor maintenance during an assigned shift. Some assignments may require skills which are readily learned on the job. Many tasks assigned may be routine and repetitive, and once learned can be carried out without difficulty.

Tasks include: inspects and maintains bathrooms, paper goods, garbage pails and room setups; vacuums carpets; dusts and polishes furniture, bookcases, paneling, and light fixtures; may mop, wax, polish, and strip floors; may wash windows, walls, and woodwork; may participate in special projects (e.g., more thorough cleaning, moving furniture, minor repairs); may perform painting; performs seasonal outside grounds maintenance tasks such as shoveling snow and grounds clean-up if necessary. Does related work as required.

Physical condition is commensurate with the demands of the position.

Salary: Entry level salary is \$22.63 per hour.

To Apply: Email résumé (cover letter included) to smithjob@smithlib.org within seven business days from the date of this posting.

Please type **CUST WRK I CALL-IN and your last name** in the subject line of the email.

Only candidates selected for further consideration will be contacted.

THE DECISION OF THE LIBRARY DIRECTOR, SUBJECT TO APPROVAL OF THE LIBRARY BOARD OF TRUSTEES, WILL BE FINAL.