

**MINUTES
BOARD OF TRUSTEES
THE SMITHTOWN LIBRARY
March 21, 2023**

A regular meeting of the Board of Trustees of The Smithtown Library was held at the Commack building, Commack, New York, on the 21st day of March, 2023. The meeting was called to order at 6:30 p.m. with the pledge of allegiance to the flag.

The following Library Trustees were present: Brianna Baker-Stines, Mildred Bernstein, Barbara Deal, Anita Dowd-Neufeld, Annette Galarza, Howard Knispel and Thomas Maher.

Also present were Library Director Robert Lusak, Library Counsel Kevin Seaman, Assistant Library Director Patricia Thomson, Treasurer Kevin Miller, Clerk Lauren Gunderson and Secretary Linda Taurassi.

Brianna Baker-Stines, President of the Board of Trustees, acted as Chairperson of the meeting.

READING AND APPROVAL OF MINUTES

1. UPDATED COMMITTEE APPOINTMENT

Library Board President Brianna Baker-Stines noted that Trustee Barbara Deal was being appointed to the Communications Committee along with Mildred Bernstein.

2. APPROVAL OF MINUTES

Library Board President Brianna Baker-Stines moved to approve the adoption of the following resolution:

- a. *RESOLVED, that the REGULAR MEETING MINUTES of February 21, 2023 be approved as presented.*

The motion was seconded by Trustee Mildred Bernstein and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

REPORTS OF OFFICERS, BOARDS, STANDING COMMITTEES & DIRECTOR’S REPORT

- 3. The BUDGET AND FINANCE COMMITTEE report was presented by Budget and Finance Committee Liaison Howard Knispel, who moved to approve the adoption of resolutions “a” and “b”:

a. TREASURER'S REPORT

RESOLVED, that the TREASURER'S REPORT for the month ended February 28, 2023 be approved for filing (copy of report appended to the original of these minutes).

b. WARRANTS

RESOLVED, that the following WARRANTS be approved for payment (copy of warrants appended to the original of these minutes):

<i>i. Warrant #23 - March ("L" fund) PREPAYS</i>	<i>\$ 17,052.85</i>
<i>ii. Warrant #23 - March ("L" fund) WARRANT</i>	<i>\$ 328,865.29</i>
<i>iii. Warrant #23 - March ("M" fund) WARRANT</i>	<i>\$ 43.45</i>
<i>iv. Warrant #23 - Payroll (#5 – 3/3/23)</i>	<i>\$ 275,280.98</i>
<i>v. Warrant #23 - Payroll (#6 – 3/17/23)</i>	<i>\$ 280,222.32</i>

The motion was seconded by Trustee Anita Dowd-Neufeld and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

4. The PERSONNEL COMMITTEE report was presented by Personnel Committee Liaison Anita Dowd-Neufeld, who moved to approve the adoption of resolution "a":

a. *RESOLVED, that the following CONFERENCE ATTENDANCE requests set forth hereinafter are hereby approved:*

- i. That Library Director **Robert Lusak**, be authorized to attend, on paid release time, the "ALA Annual Conference & Exhibition", sponsored by the American Library Association, to be held in Chicago, IL, from June 22, 2023 through June 27, 2023, with reimbursement for reasonable expenses incurred with the display of certified receipts.*
- ii. That the following staff members be authorized to attend, on paid release time, the "CLASC Membership Meeting and Dinner", sponsored by CLASC (Children's Librarians Association of Suffolk County), on April 26, 2023, to be held at the Northport-East Northport Public Library, with reimbursement for actual and necessary expenses not to exceed \$85.00 per person: Librarian IV **Erin Kanelos**, Librarian II **Nicole Rossano**, Librarian I **Sharon Van Dyke** (NOTE: amount noted above does not include mileage reimbursement).*

The motion was seconded by Trustee Howard Knispel and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

b. SEASONAL EMPLOYMENT

RESOLVED, that the Board of Trustees of The Smithtown Library approves increased seasonal hours for staff, approved by the Suffolk County Department of Civil Service, due to increased volume at circulation desks, in addition to increased volume as a result of high participation in the summer reading programs in the Children's, Reference and Teen Departments, during the period June 1, 2023 through September 1, 2023, not to exceed \$34,000.00.

The motion was seconded by Trustee Mildred Bernstein and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

5. The BUILDINGS AND GROUNDS COMMITTEE

There was no report of the Buildings and Grounds Committee

6. The COMMUNICATIONS COMMITTEE report was submitted previously to the Library Board (copy of report appended to the original of these minutes).

7. DIRECTOR'S REPORT – Robert Lusak, Library Director

The Director's Report had been submitted previously to the Library Board (copy of report appended to the original of these minutes).

UNFINISHED BUSINESS

8. REVISED POLICY - **Public Access to Computers and Internet Policy** [Policy 700-80] (2nd reading)
[Note: revisions are noted in underlined bold font; deletions are noted with a strikethrough]

Library Board President Brianna Baker-Stines moved to waive the reading of the Public Access to Computers and Internet Policy [Policy 700-80]. The motion was seconded by Trustee Annette Galarza and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

Library Board President Brianna Baker-Stines moved to adopt the Public Access to Computers and Internet Policy [Policy 700-80]. The motion was seconded by Trustee Thomas Maher and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

Public access to computers ~~are~~ is made available to all patrons with preference given to Smithtown Library District cardholders ~~on a first-come, first-served basis~~. The equipment may not be utilized for commercial or profit-making purposes. To fulfill the Library's mission, The Smithtown Library provides access to a broad range of information resources, including those available through the Internet. The Internet offers access to many ~~valuable~~ useful local, national and international sources of information. However, not all sources on the Internet provide accurate, complete, or current information. An astute information consumer should evaluate the validity and accuracy of information gleaned from resources obtained ~~browsing~~ by way of accessing the Internet.

PROCEDURES

1. An individual who wishes to utilize a computer may sign-on to a computer utilizing his/her Smithtown Library card possessing an existing password. A password may be assigned to a Library card through the catalog or at a public service desk. If a person does not possess a Smithtown Library card, he/she can obtain a guest pass by displaying proof of identification at a public service desk.
2. Use of a computer is limited to one-hour sessions. These may be extended in one-hour increments provided no other individual is seeking to use the computer.
3. Computers are automatically turned-off ten (10) minutes prior to the closing of the Library. The Library assumes no responsibility for ~~lost~~ work **lost** due to the automatic shutting off of equipment, or due to any other scheduled or unscheduled event.
4. Flash drives are available for purchase from the Circulation Desk. Work cannot be saved to the computer. All information will be automatically erased at the end of the work session when one logs off.
5. ~~The first fifty cents (\$.50) of printing costs~~ **four (4) black and white or two (2) color printed pages** per day are complimentary for Smithtown Library cardholders who use their Library card to sign on. **A fee, determined by the cost of maintaining and operating the printing equipment, will be charged for additional pages and pages for those utilizing a guest pass . cost ten cents (\$.10) per page for black and white, and twenty five cents (\$.25) per page for color.** Patrons may not supply their own paper.
6. The Library provides formal instruction on the use of computers by appointment ("Book A Librarian"), and in technology programs that are offered at the Library.
7. Any malfunctions of the computer and/or printer are to be reported to the appropriate department immediately.
8. Patrons are not permitted to alter or to attach equipment to a Library computer, with the exception of flash drives or external hard drives. Patrons may not install programs or software on Library computers.
9. Users must respect other users' privacy.
10. Users must utilize headphones whenever viewing content that produces sound in the Library.

Users may not:

1. Damage computer equipment or software.
2. Alter software or hardware configurations.
3. Submit, publish, or display on Library computers any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive or illegal material.
4. Cause degradation of system performance.
5. Use any Library Internet access computer for any illegal or criminal purpose.
6. Violate copyright laws or software licensing agreements.
7. Engage in any activity which is offensive, libelous, or slanderous.
8. Upload or install any software onto Library computers.
9. Download any information to Library Internet access computers' hard disks or any diskettes other than that which occurs during the normal course of "browsing" the Web.

Copyright

U.S. Copyright Law (Title 17, U.S. Code) prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by the principle of "fair use." Users may not copy or distribute electronic materials (including electronic mail, text, images, programs or data) without the explicit permission of the copyright holder. Responsibility for any consequences of copyright infringement lies with the user; the Library expressly disclaims any liability or responsibility resulting from such use; and will hold accountable any user who is found to have infringed upon copyright entitlements. A user will indemnify the Library as to any damages assessed against it by way of a copyright infringement.

Filtering Software

The Internet is a global entity with a highly diverse user population and information content. It offers unlimited global access to all types of information. Not all sources are accurate, complete, current, legal or philosophically acceptable to all people. Some information may be offensive, inappropriate, controversial, illegal, erroneous, etc. It is the responsibility of the user to select or reject online information based on ~~good~~ judgment and discretion.

The Library cannot protect users from materials that are inaccurate or that may be deemed offensive. However, in order to seek to facilitate ~~preventing~~ **precluding** certain types of material from being viewed in the Library, filtering software is utilized on all Internet access computers.

Filtering seeks to ~~by blocking access to a vendor's~~ **avoid access to a** predetermined list of sites and keywords **deemed inappropriate**. As a result, it is possible that some sites that may not contain offensive material may be ~~blocked~~ **filtered** by the software. Due to the diverse and dynamic nature of the Internet it is not possible to block access to all sites that may be considered objectionable. If a site that you are seeking to access is being blocked ~~and it does not violate our policy~~, you may ~~put in~~ **submit** a request to have the site unblocked at the reference desk. Your request will be reviewed and granted if it doesn't conflict with this policy.

It is to be the sole responsibility of the parent(s) or guardian(s) to monitor the use of the computers and Internet by their minor children.

Notice

Violations of this policy will result in loss of access; the user will be liable for any damages resulting from **computer** misuse. Unlawful activities found to have been committed will lead to the suspension or permanent banning of computer use and the reporting of such to outside authorities as warranted.

The Library assumes no responsibility for the content of external sites on the Internet; Library patrons view them at their own risk. The Library assumes no responsibility or liability for any programs ~~used~~ **accessed** on Library computers, or for any loss of information. Users of public access computers **as a condition of use** will hold harmless and indemnify the Library as to all claims, actions and judgments which accrue against the Library as related to such use.

9. REVISED POLICY - **Notary Service Policy** [Policy 700-420] (2nd reading)

[Note: revisions are noted in underlined bold font; deletions are noted with a strikethrough]

Library Board President Brianna Baker-Stines moved to waive the reading of the Notary Service Policy [Policy 700-420]. The motion was seconded by Trustee Barbara Deal and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

Library Board President Brianna Baker-Stines moved to adopt the Notary Service Policy [Policy 700-420]. The motion was seconded by Trustee Anita Dowd-Neufeld and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

Employees of The Smithtown Library who possess a valid New York State Notary License are available to provide free on-site notary services.

Notary services are available during regular operating hours with the exception of the 30 minutes prior to closing. Appointments are recommended, but walk-ins are welcome subject to the availability of a licensed notary.

- *The Library does not charge for notary services.*
- *Signers must appear at the Library in-person and present a valid, non-expired, driver's license or other government issued photo ID **that includes a signature**.*
- *Library notaries will not notarize wills, trusts, living wills, codicils or any similar documents establishing terms for the disposition of one's property to take effect after death. (Note: a "consent to probate" or "waiver of process" may be notarized by a Library notary.)*
- *Library notaries will not notarize a marriage certificate or any related documents.*

- *Library notaries will not verify that a document is a true and accurate copy of an existing record or document.*
- *Library notaries will not notarize depositions.*
- **Library notaries will not notarize USCIS Form 1-9: Employment Eligibility Verification**
- *The complete document must be present at time of notarization.*
- *If a document requires ~~an additional~~ witness(es) to a signature, the Library will not provide additional witnesses nor may witnesses be solicited from other library patrons or staff.*
 - *The signer of the document must provide his/her own witness(es), as required.*
 - *Witnesses must be able to produce their own identification, as required.*
 - *Witnesses must be present at time of notarization.*
- *Each patron is limited to 10 notarizations per day. A 'notarization' is defined as both a signature and a corresponding notarial stamp.*
- *Library notaries are not attorneys licensed to practice law and ~~may~~ **will** not provide legal advice.*
- *Documents in a language other than English are not eligible for notarization ~~at the Library.~~*
- *Library notaries must be able to communicate directly with the signers without the use of translators.*
- *The Library reserves the right to refuse notary services at its discretion.*

10. NEW POLICY – **Photocopy, Fax and Scan Services Policy** [Policy 700-75] (2nd reading)

Library Board President Brianna Baker-Stines moved to waive the reading of the Photocopy, Fax and Scan Services Policy [Policy 700-75]. The motion was seconded by Trustee Howard Knispel and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

Library Board President Brianna Baker-Stines moved to postpone the adoption of the Photocopy, Fax and Scan Services Policy [Policy 700-75] until the April 18, 2023 meeting, pending further revisions as discussed. The motion was seconded by Trustee Howard Knispel and adopted 7-0 by the following roll call vote:

The policy will be revised as discussed and voted on for approval at the April 18, 2023 regular meeting.

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

In accordance with New York State Division of Library Development "Minimum Standards for Public Libraries", The Smithtown Library affords photocopy, fax and scan services for patrons.

The Library's photocopy, fax and scan services may be utilized only for lawful purposes.

The copyright laws of the United States govern the making of photocopies or other reproductions of copyrighted material. A notice of copyright restrictions will be prominently displayed adjacent to the copier equipment. The person using the equipment is liable for any infringement.

Photocopy

Each Smithtown Library building will provide at least one self-service photocopier for patron use.

A fee, determined by the cost of maintaining and operating the copier equipment, will be charged for all copies. Fees for use of the copier will be clearly displayed.

The use of paper from an outside source is not permitted.

Fax

A free self-service public fax is available at each of The Smithtown Library buildings for sending outgoing documents only. The Library does not accept in-coming faxes. Faxing to international numbers is not available.

The user of the fax retains the sole responsibility and duty for confirming delivery of a fax to the intended recipient. In no event shall the Library, including its employees, be liable for losses or damages of any kind suffered by the sender of the fax or any third party resulting from delays, non-deliveries, wrong deliveries, service interruptions, performance or failure of the fax service.

Scan

Free self-service scanners are available at each of the Library’s buildings for scanning and saving documents to a USB (flash) drive or sending via email. Users must provide their own USB storage device.

PUBLIC COMMENTS

There were no public comments

NEW BUSINESS

11. REVISED POLICY – **Maintenance of Public Order on Library Property** [Policy 700-10] (1st reading)

[Note: revisions are noted in underlined bold font; deletions are noted with a strikethrough]

Library Board President Brianna Baker-Stines moved to waive the reading of the Maintenance of Public Order on Library Property Policy [Policy 700-10]. The motion was seconded by Trustee Howard Knispel and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

The policy will be reviewed and voted on for approval at the April 18, 2023 regular meeting.

**MAINTENANCE OF PUBLIC ORDER
ON LIBRARY PROPERTY
PUBLIC BEHAVIOR ON LIBRARY PROPERTY**

STATUTORY AUTHORITY

The Board of Trustees of The Smithtown Library hereby adopts **the following** rules and regulations ~~for the maintenance of order~~ **governing public behavior** on Library property and ~~to promulgate~~ **penalties** for violations under the authority of NY Education Law § **260**.

RULES AND REGULATIONS

COVID-19 Safety. All Library patrons and visitors on Library property ~~must~~ **are to** adhere to ~~all~~ the rules and regulations outlined in the Library’s COVID-19 Re-Opening Safety Plan. The rules and regulations in the COVID-19 Re-Opening Safety Plan are to supersede ~~the rules and regulations~~ **those** set forth in this policy and will be enforced ~~as long as~~ **for such period as** the Smithtown Library Board of Trustees deems necessary.

~~The Board of Trustees of The Smithtown Library has adopted the following rules and regulations:~~

1. **Behavior and Conduct:** No person, either singly individually or in concert with others, shall:
 - a. Fail to comply with the lawful directives of Library supervisors or staff.
 - b. Behave in a manner that may be considered as harassment (sexual or otherwise). This includes engaging in unwelcome sexual advances, verbal or physical conduct of a sexual nature, and viewing material of a pornographic nature. This also includes staring at another person or following another person about the premises such that the other person could reasonably be considered to be annoyed or disturbed.
 - c. Sleep for a prolonged period of time.
 - d. Make Emanate unreasonable noise, use abusive or obscene language, make obscene gestures, or undertake an act of violence or breach of the peace on Library property.
 - e. Possess, sell or use: alcohol ~~substance~~, cannabis in any form, ~~an~~-illicit narcotic substances, controlled substances (without a prescription) or dangerous weapons or instrumentalities on Library property.
 - f. Willfully misuse, mar, deface, damage or destroy Library property or equipment.
 - g. Disrupt, interfere with, or attempt to prevent the orderly conduct of lectures, patrons, staff, meetings, or public events conducted at the Library.
 - h. Engaging patrons or staff in conversation which could reasonably be considered to be annoying or disturbing.
 - i. Make excessive noise or undertake acts that are distracting or disruptive to an environment conducive to reading and study.
 - i. Normal conversational noise levels are permitted for reference and circulation services only. Headphones and laptop computers may be used.
 - ii. in the Library; noise from headphones and laptop computers must not be audible to others.
 - iii. No talking or whispering is allowed in areas of the Library designated as “silent” study spaces.
 - iv. No running, dancing or physical exercise is permitted within the Library unless undertaken in conjunction with a Library sponsored program.
 - v. Snoring is not permitted.
 - vi. Unauthorized use of Library parking areas is not permitted.

2. **Proper Dress, Foods and Beverages; Animals:** ~~The Board of Trustees of The Smithtown Library prohibits the following:~~ The following is prohibited:
 - a. **Dress/Hygiene.** ~~Entry into~~ Presence within the Library shall ~~at all times~~, require regularly acceptable foot and bodily coverings; hygiene that is not disturbing to patrons or staff is to be observed.
 - b. **Foods and Beverages.** The eating and drinking of small snacks and covered drinks similar to those made available in the Library micro-market is permitted, except in computer areas.
 - c. **Animals.** Except for service animals, no animals shall be brought into the Library. (see policy 700-15 Service Animals)
 - d. **Smoking:** No smoking of any nature is permitted in Library buildings or on Library grounds. This includes but is not limited to, e-cigarettes, e.g., vaping.

3. **Loitering; Trespassing:** ~~The Board of Trustees of The Smithtown Library prohibits:~~
 - a. **Loitering. NY Penal Law** Section 240.35 ~~Penal Law~~ provides in relevant part that any person who loiters in or about a building in violation of rules and regulations is guilty of disorderly conduct. It is expected that all patrons will engage in activity that is related to Library functions.
 - b. **Trespassing. NY Penal Law** Section 140.05 ~~Penal Law~~ provides in relevant part that any person who unlawfully enters into or remains unlawfully in or upon the premises is guilty of trespass. This includes individuals who have been notified by the Library that they are prohibited from entering Library property.

4. **Punitive Action:** *Violation of any of the Rules and Regulations, as adopted by the Trustees of The Smithtown Library, may result in the following:*

- a. *Immediate ejection from the Library's property.*
- b. *Prohibition of entry upon Library property for a stated term.*
- c. *Civil and/or criminal prosecution.*
- d. *Impositions of those penalties deemed appropriate by the Library Board of Trustees.*

5. **Distribution of non-library materials, gathering of signatures for petitions, etc.:** *The following activities are permitted only when authorized by the Library's Board of Trustees or Library Director:*

- *Distribution of non-Library related leaflets/fliers/materials.*
- *Solicitation of opinions through interviews or surveys on Library property.*
- *Solicitation of or the gathering of signatures for petitions on Library property.*
- *Solicitation of donations.*
- *Selling products or services.*

12. NEW POLICY – **Unattended Vulnerable Adults** [Policy 700-40] (1st reading)

NOTE: The section number of the Refreshment Policy [Policy 700-40] has been changed to 700-55

Library Board President Brianna Baker-Stines moved to waive the reading of the Unattended Vulnerable Adults Policy [Policy 700-40]. The motion was seconded by Trustee Howard Knispel and adopted 7-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

The policy will be reviewed and voted on for approval at the April 18, 2023 regular meeting.

The Smithtown Library seeks to provide a welcoming and safe environment for all community members, including those vulnerable adults who require assistance in utilizing the Library's offerings.

A vulnerable adult is an individual over the age of 18 who is mentally or physically challenged to a degree that significantly impairs the individual's ability to provide adequately for his/her own care or manage his/her own behavior without assistance.

Staff cannot be expected to monitor or prevent vulnerable adults from leaving the building/grounds or to assume responsibility for monitoring their behavior. Nor will they transport vulnerable adults to any location, even by request of the family member, caregiver, or guardian.

The Library will adhere to the following guidelines concerning the care and behavior of vulnerable adults:

- *Vulnerable adults, who are able to abide by the rules of conduct and who are able to care for themselves, are welcomed to be in the Library unattended. Vulnerable adults will be expected to follow the rules of conduct outlined in Library policy 700-10 Public Behavior On Library Property. They are expected to possess contact information for a parent/guardian or caregiver who can assist them in an emergency.*
- *Vulnerable adults who are unable to care for themselves must be accompanied and possess adequate supervision at all times. A parent/guardian or caregiver 18 years of age or older must be responsible for monitoring the activities and managing the behavior of vulnerable adults during their Library visits.*

- *Staff will attempt to contact a parent/guardian or caregiver when a vulnerable adult's:*
 - *health or safety is in doubt*
 - *behavior disturbs other Library users*
 - *actions violate policy 700-10 Public Behavior On Library Property*
 - *parent/guardian or caregiver is not present at closing time.*

Every reasonable effort will be made by library staff to assist the vulnerable adult in contacting the appropriate responsible adult. If no responsible adult is reached, or the vulnerable adult is not picked up within 15 minutes of Library closing, staff may notify the police and/or an appropriate County agency. Such agencies include, but are not limited to Suffolk County Adult Protective Services, New York State Office of Children and Family Services.

13. NEW YORK STATE ANNUAL REPORT

Library Board President Brianna Baker-Stines moved to approve the adoption of the following resolution:

RESOLVED, that the New York State Annual Report for Public and Association Libraries, for the year ending December 31, 2022, be accepted for filing as presented (appended).

The motion was seconded by Trustee Barbara Deal and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

14. At 6:59 p.m. Library Board President Brianna Baker-Stines moved to enter executive session to discuss matters pertaining to collective negotiations pursuant to Article 14 of the Civil Service Law. The motion was seconded by Trustee Thomas Maher and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

The following Library Trustees were present and participating in executive session: Brianna Baker-Stines, Mildred Bernstein, Barbara Deal, Anita Dowd-Neufeld, Annette Galarza, Howard Knispel and Thomas Maher.

Also present were Library Director Robert Lusak, Assistant Library Director Patricia Thomson, Library Counsel Kevin Seaman, Clerk Lauren Gunderson, Treasurer Kevin Miller, Business Manager Jennifer Piano, Personnel Assistant Lori Mauceri and Secretary Linda Taurassi.

At 8:32 p.m. Library Board President Brianna Baker-Stines made a motion to reconvene in open public session. The motion was seconded by Trustee Anita Dowd-Neufeld and adopted by a unanimous 7-0 vote.

15. Library Board President Brianna Baker-Stines noted that the next “regular” meeting of the Board of Trustees would be held April 18, 2023 at 6:30 p.m. at the Kings Park building.

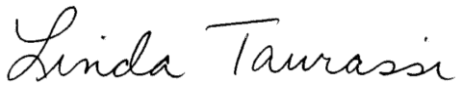
16. There being no further business, Library Board President Brianna Baker-Stines moved to adjourn the meeting at 8:35 p.m. The motion was seconded by Trustee Thomas Maher and adopted 7-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Galarza, Knispel, Maher; AGAINST—none

Minutes approved this 18th day of April, 2023.



Brianna Baker-Stines, President
Smithtown Library Board of Trustees



Linda Taurassi
Secretary to the Board of Trustees