

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
THE SMITHTOWN LIBRARY
September 2, 2021**

A SPECIAL meeting of the Board of Trustees of The Smithtown Library was held on the 2nd day of September, 2021. The meeting was called to order at 9:43 a.m.

The following Library Trustees were present and participating at the meeting: Brianna Baker-Stines, Anita Dowd-Neufeld, Joseph Gregurich and Theresa Stabile. Trustees Annette Galarza, James Hornef and Thomas Maher were absent with prior notice.

Also present were Library Director Robert Lusak, Assistant Library Director Patricia Thomson, Clerk Lauren Gunderson and Secretary Linda Taurassi.

Anita Dowd-Neufeld, Vice-President of the Board of Trustees, acted as Chairman of the meeting.

The board deliberated and took action upon the following matters:

PERSONNEL

1. LIBRARY TREASURER

Trustee Theresa Stabile moved adoption of the following resolution:

RESOLVED, that Joanne T. Grove is released from her duties as Treasurer of the Smithtown Special Library District effective August 19, 2021; and be it

FURTHER RESOLVED, that the Board of Trustees of The Smithtown Library does hereby appoint Kevin Miller, as per the bylaws, to serve as Library Treasurer for a period of one year, at a yearly stipend of \$10,000.00, effective September 2, 2021.

At this time Mr. Kevin Miller was introduced to the Library Board and gave a brief summary of his credentials.

After discussion, the motion was seconded by Trustee Brianna Baker-Stines and adopted by a unanimous 4-0 vote.

2. ESTABLISHMENT OF NEW POSITION – BUSINESS MANAGER I

Trustee Brianna Baker-Stines moved adoption of the following resolution:

RESOLVED, that upon the recommendation of the Library Director, the Board of Trustees of The Smithtown Library approves the following:

- i. The establishment of the Civil Service title of “Business Manager I”, in accordance with regulations of the Suffolk County Department of Civil Service, pertaining to the classification of new positions; and*
- ii. The appointment of one (1) TBD full-time position of “Business Manager I” at an annual rate of pay of \$85,000.00, effective date TBD.*

The Library Director explained the duties of the Business Manager I position to the Library Board.

After discussion, the motion was seconded by Trustee Theresa Stabile and adopted by a unanimous 4-0 vote.

3. Vice-President Anita Dowd-Neufeld noted that the next “Regular” meeting of the Board of Trustees was scheduled for Tuesday, September 21, 2021 at 6:30 p.m. at the Smithtown building.

ADJOURNMENT

4. There being no further business, Trustee Brianna Baker-Stines moved to adjourn the meeting at 9:55 a.m. The motion was seconded by Trustee Theresa Stabile and adopted by a unanimous 4-0 vote.

Minutes approved this 21st day of September, 2021.



Anita Dowd-Neufeld, President
Smithtown Library Board of Trustees



Linda Taurassi
Secretary to the Board of Trustees