

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
THE SMITHTOWN LIBRARY
September 6, 2023**

A second SPECIAL meeting of the Board of Trustees of The Smithtown Library was held on the 6th day of September, 2023 immediately following the SPECIAL meeting of the Library's 2024 budget meeting. The meeting was called to order at 7:21 p.m.

The following Library Trustees were present and participating at the meeting: Brianna Baker-Stines, Mildred Bernstein, Barbara Deal, Anita Dowd-Neufeld, Howard Knispel and Thomas Maher. Trustee Annette Galarza was absent without prior notice.

Also present were Library Director Robert Lusak, Assistant Library Director Patricia Thomson, Assistant Library Director Eileen Caulfield, Clerk Lauren Gunderson, Treasurer Kevin Miller, and Secretary Linda Taurassi.

Brianna Baker-Stines, President of the Board of Trustees, acted as Chairman of the meeting.

The board deliberated and took action upon the following matters:

1. BUILDINGS & GROUNDS

- a. Smithtown Building Lower Level Renovation Project

Buildings and Grounds Committee Liaison Thomas Maher moved to approve the adoption of the following resolution:

RESOLVED, that John Tanzi Architects be retained to serve as a consultant to The Smithtown Library at a total cost of \$10,300.00 for services rendered in conjunction with architectural and engineering services and grant filing related to the Smithtown Building Lower Level Renovation Project.

The motion was seconded by Trustee Anita Dowd-Neufeld and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Knispel, Maher; AGAINST—none

2. PERSONNEL

- a. Personnel Change

Personnel Committee Liaison Anita Dowd-Neufeld moved to approve the adoption of the following resolution:

RESOLVED, that the following PERSONNEL change be approved as presented:

- i. *Part-time appointment of **Thomas M. Seichter** to the position of Groundskeeper I, all buildings, at an hourly rate of pay of \$18.04, effective September 7, 2023 (to fill the vacancy created by resignation of John Hara, effective 5/22/23).*

The motion was seconded by Trustee Thomas Maher and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Knispel, Maher; AGAINST—none

3. **PRESENTATION:** Resolution of Appreciation – **Anita Dowd-Neufeld**

Library Board President Brianna Baker-Stines moved to approve the adoption of the following Resolution of Appreciation:

WHEREAS, Anita Dowd-Neufeld has been an elected member of the Board of Trustees (“Board”) of The Smithtown Library (“Library”) from January 1, 2017 through December 31, 2022, and

WHEREAS, on January 4, 2023, recognizing her invaluable experience, the Board appointed her to serve a vacated seat until the October 10, 2023 election; and

WHEREAS, during her seven years serving on the Board of Trustees of The Smithtown Library, which included two years serving as President of the Board and two years serving as Vice-President of the Board; and

WHEREAS, her dedicated service earned the admiration and respect of her fellow trustees, as well as library staff; and

WHEREAS, the Board recognizes the excellent and dedicated service that Anita Dowd-Neufeld has rendered the Library during that time; now therefore be it

RESOLVED, that the Board of Trustees of The Smithtown Library extends a unanimous vote of thanks to Anita Dowd-Neufeld for her dedicated service to the community; and be it

FURTHER RESOLVED, that this resolution becomes a part of the permanent record of the minutes of this meeting.

The motion was seconded by Trustee Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Knispel, Maher; AGAINST—none

4. Library Board President Brianna Baker-Stines noted that the next “Regular” meeting of the Board of Trustees would be held Tuesday, September 19, 2023 at 6:30 p.m. at the Smithtown building.

ADJOURNMENT

5. There being no further business, Trustee Brianna Baker-Stines moved to adjourn the meeting at 7:26 p.m. The motion was seconded by Trustee Barbara Deal and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Dowd-Neufeld, Knispel, Maher; AGAINST—none

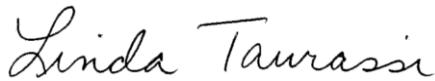
Minutes approved this 19th day of September, 2023.



Brianna Baker-Stines, President
Smithtown Library Board of Trustees



Lauren Gunderson
Secretary Pro-Tempore



Linda Taurassi
Secretary to the Board of Trustees