

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
THE SMITHTOWN LIBRARY
September 7, 2022**

AMENDED MINUTES (SEE ITEM #2)

A second SPECIAL meeting of the Board of Trustees of The Smithtown Library was held on the 7th day of September, 2022 immediately following the Special meeting of the Library's 2023 budget meeting. The meeting was called to order at 10:44 a.m.

The following Library Trustees were present and participating at the meeting: Brianna Baker-Stines, Anita Dowd-Neufeld, Marie Gergenti, Joseph Gregurich and Thomas Maher. Trustees Theresa Grisafi and Marilyn LoPresti were absent with prior notice.

Also present were Library Director Robert Lusak, Assistant Library Director Patricia Thomson, Clerk Lauren Gunderson, Treasurer Kevin Miller and Secretary Linda Taurassi.

Brianna Baker-Stines, President of the Board of Trustees, acted as Chairman of the meeting.

The board deliberated and took action upon the following matters:

BUILDINGS & GROUNDS

1. ELEVATOR PREVENTIVE MAINTENANCE/SERVICE AGREEMENT – Island Elevator

Library Board President Brianna Baker-Stines moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to renew a one-year contract (year 3 of 3), for the elevator preventative maintenance/service agreement, for the Smithtown, Commack, Kings Park and Nesconset buildings with **Island Elevator**, for the period beginning October 1, 2022 and ending September 30, 2023; the total annual cost for basic inspection services covered under the 2022-2023 term shall not exceed \$11,000.00 (note: as needed, "per-call" service calls outside of normal business hours "due to" issues and other services outside of the preventative maintenance/service agreement may incur an additional expense.*

The motion was seconded by Trustee Thomas Maher and adopted after discussion by a unanimous 5-0 vote.

2. PRESENTATION – Website Redesign

Network & Systems Specialist II James Buckman and Librarian III Julie DeLaney gave a PowerPoint presentation pertaining to the Library’s website redesign.

After the presentation Library Board President Brianna Baker-Stines moved to approve the adoption of the following resolution:

RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into an agreement with Library Market for the purpose of redesigning The Smithtown Library’s website at a cost not to exceed \$33,900.00.

After it was noted that additional methods should be explored to help offset the cost of the website redesign, the motion was seconded by Trustee Thomas Maher and adopted by the following vote:

FOR – Baker-Stines, Dowd-Neufeld, Gregurich, Maher. AGAINST – Gergenti.

(Note: Minutes amended at the regular meeting of September 20, 2022)


ADJOURNMENT

3. There being no further business, Trustee Brianna Baker-Stines moved to adjourn the meeting at 11:30 a.m. The motion was seconded by Trustee Anita Dowd-Neufeld and adopted by a unanimous 5-0 vote.

Minutes approved this 20th day of September, 2022.



Brianna Baker-Stines, President
Smithtown Library Board of Trustees



Linda Taurassi
Secretary to the Board of Trustees